

## **MADRAS SCHOOL OF SOCIAL WORK**

**(An Autonomous Institution Affiliated to the University of Madras, Accredited with A+ by NAAC)**

**17.06.2025**

**Greetings from Department of MA-HRM!**

### **Instructions for Provisionally Selected Candidates**

- This is only a provisional selection in the **Department of MA Human Resource Management**
- Admission will be confirmed only after the receipt of
  - All original certificates including all semester mark sheets.
- **Selected candidates need to report to the department (MCJ building Ground floor ) with all their original mark sheets on 19<sup>th</sup> June,2025 at 1.30pm.**
- Fees must be paid **ONLY THROUGH ONLINE**. The link for Fee Payment will be available in the candidate's admission login. Kindly email the fee receipt at [mahrm@mssw.in](mailto:mahrm@mssw.in)/ [evangeline@mssw.in](mailto:evangeline@mssw.in)
- For the details on the fee structure, kindly refer to the Prospectus 2025 -26, visit the College website, or this link <https://mssw.in/wp-content/uploads/2025/02/MSSW-Prospectus-2025-26.pdf>
- Fee not paid within the stipulated time (**18/06/2025 by 05.30 PM**) will result in **Cancellation of the Provisional Selection.**
- Once fee is paid, provisional selection will be confirmed and is subject to submission of all the originals and necessary documents. (Fee Receipt, 10<sup>th</sup> mark sheet, 12<sup>th</sup> mark sheet, UG - all semester mark sheets, Transfer certificate, Community certificate and Disability certificate if applicable, etc.)
- Candidates unable to produce original mark sheets of 5<sup>th</sup> and 6<sup>th</sup> Semester must furnish website copy attested by Controller of Examinations or Principal with official seal.
- Candidates from other than Madras University must produce Migration & Eligibility certificate obtained from University of Madras.
- College opens on **3rd July 2025 (Thursday).**
- Selected candidates must be present for Inaugural program.
- Candidates having any standing arrear/s in the 6th/8th semester will naturally forfeit their seat even after admission.
- For any further clarification, feel free to contact  
**Prof. M.Hemakumar, HOD, Dept. of MAHRM, Ph:7502045805**  
**Dr.E.T.Evangeline, Assistant Professor, Dept. of MAHRM, Ph:9176109209**