

# MADRAS SCHOOL OF SOCIAL WORK

(An Autonomous Institution Affiliated to the university of Madras)

Accredited by NAAC 'A+' Grade

## PROSPECTUS

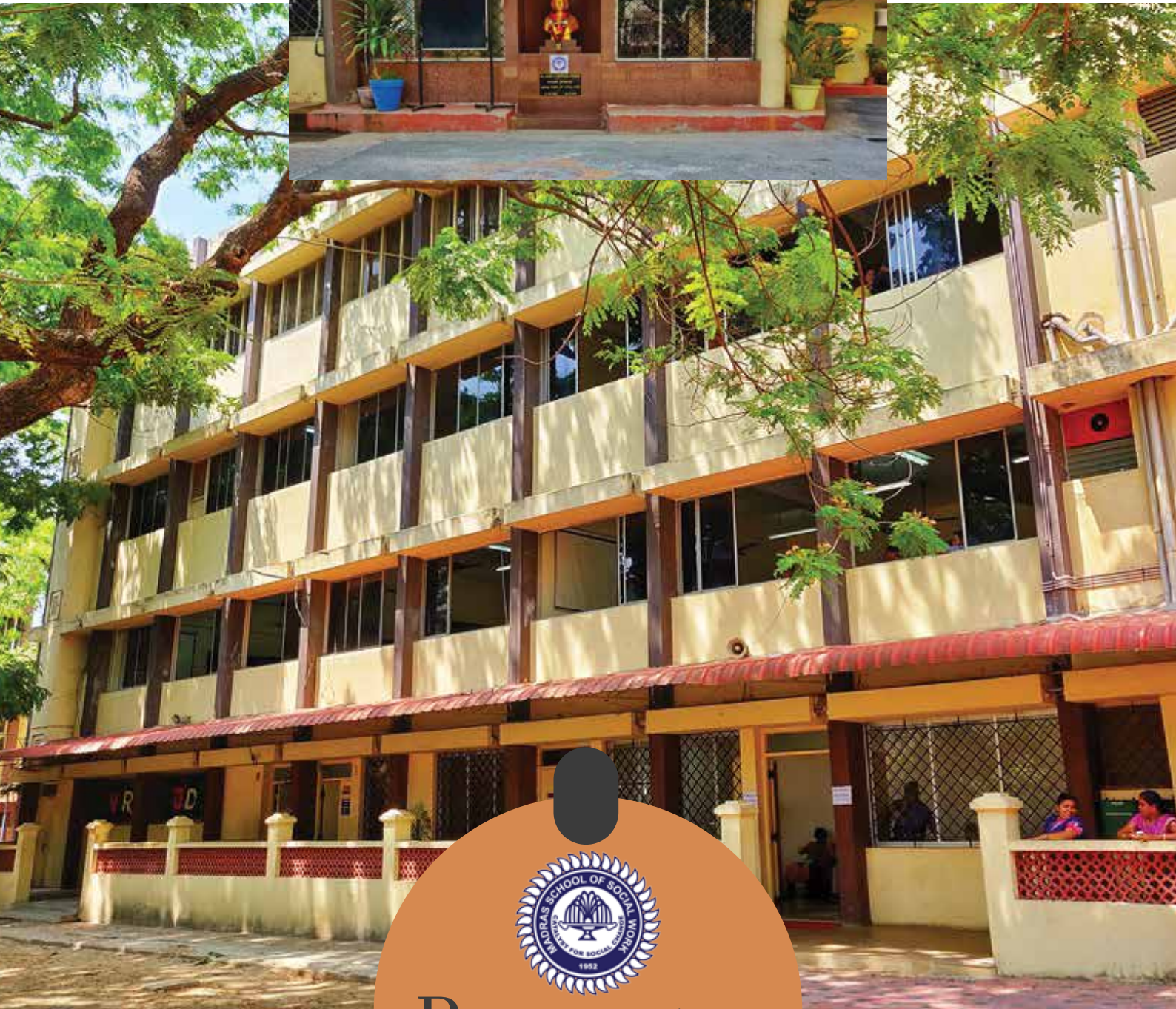
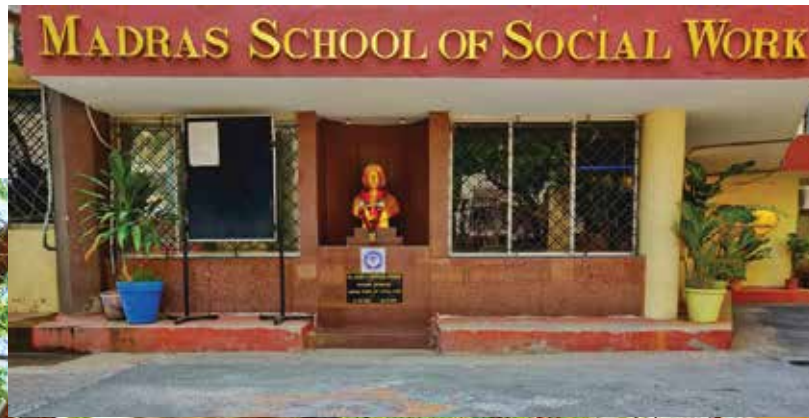


2025 - 2026



[www.mssw.in](http://www.mssw.in)





Prospectus  
2025-26





## Mary Clubwala Jadhav

(1908 – 1975)

Founder, Madras School of Social Work

Mrs. Mary Clubwala Jadhav, a woman with an in born instinct and insatiable thirst for service to humanity, founded the Madras School of Social Work in 1952. Born in 1908 into a rich Parsi family, she was raised strictly in the traditional way by her mother who taught her the values of caring and sharing. In 1926, she was married to Mr. Nogi Clubwala who encouraged her to involve herself in social activities. She was a regular visitor to Government approved schools and worked for the Red Cross. After the sudden demise of her husband, instead of retiring into a shell, she decided to employ her time meaningfully and immersed herself in social work with total sincerity and commitment.

In 1937, Mrs. Mary Clubwala was made the Honorary Secretary of the Guild of Service. In 1942, during World War II, Mrs. Clubwala founded the Indian Hospitality Committee and persuaded women from all communities and walks of life to join in the effort to organize mobile canteens, hospital visits, diversional therapy and entertainment programmes for the army. The victorious army presented her a Japanese sword in appreciation of her tremendous efforts and Mrs. Mary Clubwala was called "the Darling of the Army" by General Cariappa. After the war, her focus was once again on the Guild of Service which became a banyan tree that put out roots for various projects like health centres, bakery units, an adoption centre, family assistance schemes, meals on wheels, rural development projects and a school for the deaf, to name just a few.

Mrs. Clubwala's concern for destitute children was responsible for starting the Seva Samajam Boys' Home and Girls' Home in Adyar in 1950. These homes gained an international reputation as model institutions. In 1954, through the joint efforts of the Guild of Service and Madras Rotaract Club, she was instrumental in starting Bala Vihar in Kilpauk, a school for mentally challenged children.

Perhaps Mrs. Clubwala's most significant contribution was establishing the Madras School of Social Work realizing the need to facilitate easy access and appropriate practical learning for students interested in social work in the southern region, as there were only three schools of social work in India and all of them were located in the North. She visited various schools of social work in the USA to learn about their functioning and finally her dream came true in 1952.

In 1941, she received the Most Excellent Order of the British Empire (MBE). She was honoured by the International Council of Social Welfare with the "Outstanding Service Award" at The Hague in 1972. She was awarded the Padma Shri, Padma Bhushan and Padma Vibhushan by the Government of India for her exceptional services. On 6th February 1975, she breathed her last in Bombay after a surgery to fight cancer. Condoling her death, the then Prime Minister Mrs. Indira Gandhi mourned that India had lost an eminent social worker.

Today Madras School of Social Work stands as a testimony to her dedication, perseverance and will to overcome obstacles, which helped her realise her dream of starting a school to train professional social workers.

# TABLE OF CONTENTS

01

MADRAS SCHOOL OF SOCIAL WORK  
VISION AND MISSION  
PROGRAMMES OFFERED

01  
03  
04

02

## PROGRAMME PROFILES - UNDERGRADUATE PROGRAMMES

Bachelor of Social Work (Self-Financed)  
Bachelor of Science in Psychology (Self-Financed)

08  
09

03

## POSTGRADUATE PROGRAMMES

Master of Social Work (Aided & Self-Financed)  
Master of Social Work (Disability and Empowerment) (Self-Financed)  
Master of Social Work (Mental Health) (Self-Financed)  
Master of Social Work (Children & Families) (Self-Financed)  
M.Sc. Counselling Psychology (Self-Financed)  
M. Sc. Family Counselling (Self-Financed)  
M. A. Human Resource Management (Self-Financed)  
M.A. Human Resource and Organization Development (Self-Financed)  
M.A. Social Entrepreneurship (Self-Financed)

11  
15  
17  
18  
19  
20  
22  
23  
25

04

## RESEARCH PROGRAMMES

Doctor of Philosophy in Social Work

26

05

## DIPLOMA PROGRAMMES

Postgraduate (Hons.) Diploma in Personnel Management & Industrial Relations  
Postgraduate Diploma in Human Resource Management  
Post Graduate Diploma in Integrated Counselling  
Post Graduate Diploma In Perinatal Health  
Diploma in Integrated Mental Health Care  
Diploma in Mental Well-being of Vulnerable Children  
Diploma in Trans Disciplinary Research & Practice  
Certificate Course in Open Dialogue and Dialogical Practices

28  
29  
30  
32  
33  
34  
35  
36

06

Field Work & Internship Organizations  
Campus Placement  
Infrastructure & Student Support Services  
Scholarships  
Important Student Regulations  
Admission Regulations  
Application Procedure  
Programme Fee Details  
Contact Details

37  
41  
43  
44  
45  
47  
48  
50  
51





## Madras School of Social Work

Madras School of Social Work, an Autonomous Institution established in the year 1952, is affiliated to the University of Madras and is accredited by NAAC with an A+ Grade. It is located in Egmore, Chennai, the state capital of Tamil Nadu. The Institution is run now under the aegis of Society for Social Education and Research (SSER), a registered non-profit organisation. The College has been rated the Best College for Social Work Education in South India and one among the top five Social Work Institutions in India by India Today and Outlook.

Madras School of Social Work offers the following academic programmes adopting CBCS pattern as prescribed by the Tamil Nadu State Council for Higher Education and the University of Madras:

### UNDER GRADUATE PROGRAMMES

- Bachelor of Social Work (B.S.W.)
- Bachelor of Science in Psychology (B.Sc. Psychology)

### POST GRADUATE PROGRAMMES

- Master of Social Work (M.S.W.)
- Master of Social Work (Disability & Empowerment)
- Master of Social Work (Mental Health)
- Master of Social Work (Children & Families)
- M.Sc. Counselling Psychology (M.Sc. CP)
- M.Sc. Family Counselling (M.Sc. FC)
- M.A. Human Resource Management (M.A. HRM)
- M.A. Human Resource & Organizational Development (M.A. HR&OD)
- M.A. Social Entrepreneurship (M.A. SE)

## Research Programme

- Ph.D in Social Work

## Diploma Programmes

- Postgraduate (Hons.) Diploma in Personnel Management and Industrial Relations
- Postgraduate Diploma in Human Resource Management
- Postgraduate Diploma in Integrated Counselling
- Diploma in Trans disciplinary Research & Practice
- Diploma in Integrated Mental Health Care
- Diploma in Mental Well-being of Vulnerable Children
- Diploma In Perinatal Health



- 💡 Compact Green Campus
- 💡 Experiential Learning
- 💡 Value Added Courses
- 💡 Vibrant Alumni Connect
- 💡 Earn while you Learn Opportunities
- 💡 Field Work and Internships for Professional Development
- 💡 Programmes relevant to Industry and Society  
Updated Contemporary Curriculum
- 💡 Qualified Faculty Members
- 💡 Adequate Infrastructure
- 💡 Excellent Library
- 💡 Exclusive Placement Office

### ADVANTAGES OF MSSW





## VISION

To be a global leader in education, research and intervention in Social Work and allied disciplines towards transforming human potential into socially sensitive change agents for sustainable development

## MISSION

MSSW will create outstanding professionals who will provide Transformational Leadership in the community and workplace through:



An experiential transformative process of education and practice oriented pedagogy involving multi-disciplinary social sciences research.



Implementing community outreach in our core competency areas, need and evidence-based community practice interventions and delivering training & consultancy services to corporate, government and civil society organizations.



Playing an active role in advocacy & policy formulation and access to contemporary knowledge resources.



# Programmes Offered

## Undergraduate Programmes

|                                    |   |
|------------------------------------|---|
| Programme Title                    | <ul style="list-style-type: none"><li>➤ Bachelor of Social Work</li><li>➤ Bachelor of Science in Psychology</li></ul>   |
| Stream                             | SELF-FINANCED   |
| Timing                             | 8.00 AM to 12.45 PM   |
| Duration                           | 3 years (Full-time)   |
| Eligibility Criteria for Admission | <p>A pass in Higher Secondary Examination (Academic or Vocational Stream) conducted by Govt. of Tamil Nadu or an examination accepted as equivalent by the Syndicate, University of Madras.</p> <p>The upper age limit for admission to UG programmes will be 21 (Twenty-One) years as on 1st July 2025.</p> <p>However, a relaxation of 5 years is permitted for Differently-abled as per G.O.Ms.No.239, S.W. dated 3-9-1993. SC/ST/BC/MBC/DNC candidates and women candidates may be allowed the age relaxation of 3 years beyond 21 years.</p> |

### Note :-

- Applications to the UG programmes will be enabled only after the publication of 12th Standard State Board results. Candidates should apply within 10 days from the date of publication of results.
- CBSE and other Board students can apply only after their respective Board results are published. A few seats will be made available for the students from these Boards.



# Programmes Offered

## Postgraduate Programmes

| Timing                             | 8.00 am – 12.45 pm  | 1.00 pm – 5.45 pm                                      |
|------------------------------------|---|--|
| Programme Title                    | Master of Social Work (Aided)   | Master of Social Work (SF)                             |
|                                    | Master of Social Work – Disability & Empowerment (SF)   | Master of Social Work – Mental Health (SF)             |
|                                    | M.A. Social Entrepreneurship (SF)   | Master of Social Work – Children & Families (SF)       |
|                                    |   | MSc Counselling Psychology (SF)                        |
|                                    |   | MSc Family Counselling (SF)                            |
|                                    |   | M.A. Human Resource Management (SF)                    |
|                                    |   | M.A. Human Resources & Organizational Development (SF) |
| Duration                           | 2 years (Full-time)   |  |
| Eligibility Criteria for Admission | <p>Graduate in any discipline with a minimum 3 years programme duration or its equivalent (under the 10+2+3) pattern that fulfils the mandatory requirements of 15 years full-time formal education from a recognized University and approved by the University of Madras.</p> <p>For MSC Counselling Psychology / Family Counselling the applicant must be a graduate in Psychology/ Counselling Psychology/ Psychology in Triple Major.</p> |  |

# Programmes Offered

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## Research Programme

|                                    |  |
|------------------------------------|--|
| Programme Title                    | Ph.D. (Social Work)                          |
| Stream                             | AIDED  |
| Timing                             | 9.00 AM to 4.00 PM                           |
| Duration                           | Full-time/Part-time                          |
| Eligibility Criteria for Admission | As per the norms of the University of Madras |





# UNDERGRADUATE PROGRAMMES

(Affiliated to the University of Madras)

# Bachelor of Social Work (BSW)

The U.G. Social Work Programme at Madras School of Social Work (MSSW) is a 3-year undergraduate degree programme that equips students with the knowledge, skills, and values necessary to become effective social workers. The uniqueness of this programme is its emphasis on experiential learning, which exposes students to real-world social work scenarios. The programme's primary objective is to provide professional social work education and training, while fostering an interdisciplinary understanding of social issues.

## Programme Pattern

| SEMESTER I  | SEMESTER II   | SEMESTER III   |
|---|---|--|
| <ul style="list-style-type: none"> <li>➤ Language I (Tamil I/French I)</li> <li>➤ English I</li> <li>➤ Introduction To Social Work</li> <li>➤ Sociology</li> <li>➤ Field Work I - (Lab Sessions)</li> <li>➤ Soft Skills I</li> <li>➤ Non-Major Elective - Stress Management/Basic Tamil-I</li> <li>➤ NSS</li> </ul>   | <ul style="list-style-type: none"> <li>➤ Language II (Tamil II/French II)</li> <li>➤ English II</li> <li>➤ Social Work Profession</li> <li>➤ Human Growth And Development</li> <li>➤ Field Work II - (Lab Sessions)</li> <li>➤ Soft Skills II</li> <li>➤ Non-Major Elective</li> <li>➤ Basic Tamil – II / Sustainable Tourism And Social Work</li> <li>➤ NSS</li> <li>➤ Value Added Course – Up cycling Textiles</li> </ul> | <ul style="list-style-type: none"> <li>➤ Language III (Tamil III/French III)</li> <li>➤ English III</li> <li>➤ Social Case Work</li> <li>➤ Economic And Political Systems And Processes</li> <li>➤ Field Work III - (Observation Visits)</li> <li>➤ Soft Skills III</li> <li>➤ Value Education - NME</li> <li>➤ NSS</li> </ul>   |
| SEMESTER IV   | SEMESTER V  | SEMESTER VI  |
| <ul style="list-style-type: none"> <li>➤ Language IV (Tamil IV/French IV)</li> <li>➤ English IV</li> <li>➤ Social Group Work</li> <li>➤ Psychology</li> <li>➤ Field Work IV - (Project Fieldwork)</li> <li>➤ Soft Skills IV</li> <li>➤ Environmental Studies - NME</li> <li>➤ NSS</li> <li>➤ Value Added Course – Wealth out of Waste</li> <li>➤ Summer Internship</li> </ul> | <ul style="list-style-type: none"> <li>➤ Community Organization and Social Action</li> <li>➤ Social Development and Social Work</li> <li>➤ Dimensions of Health</li> <li>➤ Social Work With Senior Citizens</li> <li>➤ Field Work V - (Rural Camp)</li> <li>➤ Soft Skills V</li> <li>➤ Disability / Disaster Management - (NME)</li> </ul>  | <ul style="list-style-type: none"> <li>➤ Social Welfare Administration</li> <li>➤ Women's Development Issues and Concerns</li> <li>➤ Research</li> <li>➤ Human Rights</li> <li>➤ Field Work VI - (Concurrent FW)</li> <li>➤ Soft Skills VI</li> <li>➤ Non-Major Elective</li> <li>➤ Introduction To Work Force Management / Social Entrepreneurship.</li> <li>➤ Study Tour (Mandatory for Course Completion)</li> <li>➤ Value Added Course – Green Enterprise</li> </ul> |

Students engage in a comprehensive curriculum covering social work principles, human behaviour, social policy, research methods, and community organization, as well as field work and practicum in various social work settings. Additionally, each student undertakes a research project under faculty supervision, exploring their area of interest in social work. The programme is designed to develop essential soft skills, moulding students' overall personality and preparing them for a wide range of career paths.

### Scope of the Programme:

The BSW program offers a versatile and dynamic range of career opportunities, empowering graduates to create a positive impact in their communities. Traditional social work settings encompass child welfare and protection, mental health services, hospitals, schools, non-profit organizations, and government agencies. Moreover, emerging areas of practice further expand the scope of social work, including trauma and crisis intervention, disaster response and recovery, environmental justice, technology and digital social work, and global and international social work. Furthermore, the program prepares candidates for competitive examinations, unlocking further opportunities for professional growth and development.

# Bachelor of Science in Psychology (B.Sc Psychology)

The B.Sc.Psychology programme is designed to give an opportunity to those students who are interested in studying human behavior and those who wish to pursue their higher studies in the different fields of psychology. For this purpose, the programme is aptly designed comprising theory papers, laboratory experience and field visits.

| Programme Pattern   |   |  |
|---|---|--|
| SEMESTER I  | SEMESTER II   | SEMESTER III   |
| <ul style="list-style-type: none"> <li>➤ Language I (Tamil / French)</li> <li>➤ English I</li> <li>➤ General Psychology – I</li> <li>➤ Biological Psychology</li> <li>➤ Introduction to Social Work</li> <li>➤ Basic Tamil I (or)</li> <li>Non-Major Elective - Stress Management</li> <li>➤ Soft Skills I</li> </ul> | <ul style="list-style-type: none"> <li>➤ Language II (Tamil / French)</li> <li>➤ English II</li> <li>➤ General Psychology – II</li> <li>➤ Developmental Psychology I</li> <li>➤ Fundamental Statistics in Psychology</li> <li>➤ Basic Tamil II (or)</li> <li>Non-Major Elective - Interpersonal Skills</li> <li>➤ Soft Skills II</li> </ul> | <ul style="list-style-type: none"> <li>➤ Language III (Tamil / French)</li> <li>➤ English III</li> <li>➤ Social Psychology - I</li> <li>➤ Developmental Psychology II</li> <li>➤ Research Methods</li> <li>➤ Environmental Studies</li> <li>➤ Soft Skills III</li> </ul> |
| SEMESTER IV   | SEMESTER V  | SEMESTER VI  |
| <ul style="list-style-type: none"> <li>➤ Language IV (Tamil / French)</li> <li>➤ English IV</li> <li>➤ Social Psychology – II</li> <li>➤ Experimental Psychology (Practical)</li> <li>➤ Consumer Behaviour &amp; Marketing</li> <li>➤ Extension Activities / NSS</li> <li>➤ Soft Skills IV</li> </ul>                 | <ul style="list-style-type: none"> <li>➤ Abnormal Psychology – I</li> <li>➤ Counselling Psychology</li> <li>➤ Case Study (Practical)</li> <li>➤ Elective – Sports Psychology (or) Health Psychology</li> <li>➤ Value Education</li> </ul>   | <ul style="list-style-type: none"> <li>➤ Abnormal Psychology – II</li> <li>➤ Organizational Behaviour</li> <li>➤ Psychological Testing (Practical)</li> <li>➤ Elective – Career Psychology (or) Forensic Psychology</li> <li>➤ Survey Research (Practical)</li> </ul>    |

The Programme will ensure that students are exposed to various fields of psychology and psychological testing, field visits, projects and hands-on experience. Students will be given a strong foundation in both theory and practicum components throughout the three-year undergraduate programme. They will learn about research methods, experiments in psychology and soft skills which will focus on communication and computing skills. Students are facilitated to attend at least one professional conference and workshop during the programme of the study. The department strives to build in each student an all-rounded personality.

Value added courses are introduced to students every semester to enrich their experiences in disciplines like Arts and Crafts, Sign Language, Martial Arts etc.

## Scope of the Programme

The undergraduate degree will be an excellent preparation for a postgraduate programme in the different fields of psychology such as Counselling, Clinical and Organizational Psychology and in related fields such as criminology, human resource management, social work and so on.



# POSTGRADUATE PROGRAMMES

(Affiliated to the University of Madras)



# Master of Social Work (Aided & Self-Financed)

The MSW (Aided) programme is a flagship programme offered for more than seven decades in MSSW. The objective of the MSW programme is to prepare candidates as professionals in Community Development, Medical and Psychiatric Social Work and Human Resource Management. The programme is aimed at developing in them skills, attitudes and values necessary for working with people in different community and organizational settings. In addition to imparting discipline and specialization related knowledge, the programme will instill the values and attitudes required for interpersonal and managerial skills necessary for effective practice.

The programme is offered in both Aided and Self-Financed streams. Though the curriculum remains the same, the class timings, academic calendar and administration are distinct.

The first and the second semester courses are generic social work courses. Semester III & IV are purely specialization centric., The MSW programme has a robust and rigorous curriculum to impart the knowledge, values, skills and attitudes required for the profession. The curricular inputs are offered as core, interdisciplinary, elective and programme completion courses. One of the highlights of the programme is field work. The field work curriculum is graded and is progressive in nature in terms of its goals and scope across semesters.

## **SPECIALIZATION DETAILS:**

**Community Development (CD) :** This specialization equips the students to work with communities based issues. Focusing on micro and macro-practice in Social Work, this specialization provides students with skills to identify the needs of rural, urban and tribal communities, plan interventions, mobilize communities, manage development projects, monitor and evaluate programmes, build capacities of communities and organizations and advocate for Human Rights. Employment opportunities are available with Government departments, National and International NGO's, UN Organizations and in CSR Departments of the corporate sector besides the option to launch their careers as Social Entrepreneurs.

**Medical & Psychiatric Social Work (MPSW):** This specialization helps students to understand the physical and mental health needs of individuals and families and equips them to intervene at the personal and community levels. Students are trained and exposed to psycho-social assessments, therapies, counselling and health systems and they become competent in planning and implementing family and community health interventions. Students completing this specialization can gain employment in Government and Non-Government organizations, hospitals, mental health centres, individual and family counselling centres, community health, UN Organizations, CSR departments and research institutions.

The Social Work Forum (SWF) is specific to CD and MPSW specialization and it ensures student development activities.

# Master of Social Work (Aided & Self-Financed)

**Human Resource Management (HRM):** This specialization trains students to become socially relevant and competent Human Resource Managers. Along with cutting-edge knowledge on all aspects of HRM, students are also imparted strong people skills and values. Students who graduate with this specialization in Social Work will have better adaptability, problem-solving and team-building skills. Employment opportunities are available in the HR and L&D departments, the corporate sector and National and International NGOs. Candidates who have completed this programme are also eligible to be appointed as labour welfare officers.

The Human Resource management specializations anchors Human Resource Study Circle (HRSC) forum for students development.

## Programme Outline

| YEARS      | SEMESTER I  | SEMESTER II   |
|------------|---|---|
| FIRST YEAR | <ul style="list-style-type: none"><li>➤ Social Work Profession</li><li>➤ Social Work with Individuals</li><li>➤ Social Work with Groups</li><li>➤ Sociology</li><li>➤ Psychology</li><li>➤ Field Work I</li><li>➤ Ability Enhancement Course - Soft Skills - I Personal and Interpersonal Connect</li></ul> | <ul style="list-style-type: none"><li>➤ Social Work with Communities</li><li>➤ Social Research and Statistics</li><li>➤ Social Policy &amp; Legislation (CD &amp; MPSW)</li><li>➤ Human Resource Management (HR)</li><li>➤ Elective - Basics of Counselling /Corporate Social Responsibility for Sustainable Development</li><li>➤ Management of Organizations</li><li>➤ Field Work II</li><li>➤ Ability Enhancement Course - Soft Skills - II - Leadership &amp; Team Building (OBT)</li><li>➤ Summer Internship</li></ul> |

# Master of Social Work (Aided & Self-Financed)

| II YEAR<br>SPECIALIZATION                | SEMESTER III - PAPERS  | SEMESTER IV- PAPERS  |
|--|--|--|
| COMMUNITY<br>DEVELOPMENT<br>(CD)         | <ul style="list-style-type: none"> <li>➤ Rural Development and Governance</li> <li>➤ Dalit and Tribal Empowerment</li> <li>➤ Community Development - Approaches and Tools</li> <li>➤ Women and Development</li> </ul>  | <ul style="list-style-type: none"> <li>➤ Urban Development and Governance</li> <li>➤ Social Work with Children &amp; Youth</li> <li>➤ Community Health</li> <li>➤ Social Entrepreneurship or</li> <li>➤ Disaster Management &amp; Environmental Social Work (CD/MPSW/HR)</li> </ul>                                    |
| MEDICAL &<br>PSYCHIATRIC<br>(MPSW)       | <ul style="list-style-type: none"> <li>➤ Mental Health and Psychiatric Social Work</li> <li>➤ Medical Social Work</li> <li>➤ Community Development - Approaches and Tools</li> <li>➤ Social Work with Families and Senior Citizens</li> </ul>  | <ul style="list-style-type: none"> <li>➤ Clinical Social Work</li> <li>➤ Therapeutic Interventions in Social Work</li> <li>➤ Community Health</li> <li>➤ Disability and Social Work</li> <li>➤ Disaster Management &amp; Environmental Social Work (CD/MPSW/HR)</li> </ul>   |
| HUMAN<br>RESOURCE<br>MANAGEMENT<br>(HRM) | <ul style="list-style-type: none"> <li>➤ Labour Legislation - I</li> <li>➤ Strategic Human Resource Management</li> <li>➤ Organizational Behaviour</li> <li>➤ Employee Relations &amp; Welfare</li> </ul>  | <ul style="list-style-type: none"> <li>➤ Organizational Change &amp; Development</li> <li>➤ Learning &amp; Development</li> <li>➤ Labour Legislation - II</li> <li>➤ Performance Management &amp; Compensation Management (HRM)</li> <li>➤ Disaster Management &amp; Environmental Social Work (CD/MPSW/HR)</li> </ul> |
| COMMON TO ALL<br>SPECIALIZATION          | <p><b>Ability Enhancement Course</b></p> <ul style="list-style-type: none"> <li>➤ III Semester - Career &amp; Workplace competencies</li> <li>➤ IV Semester Specialization Competencies</li> </ul> <p><b>Field Work &amp; Research</b></p> <ul style="list-style-type: none"> <li>➤ Field Work III &amp; IV Block Pattern</li> <li>➤ Research Monograph – III Semester &amp; Research Project – IV Semester</li> <li>➤ Participation in Professional Forum Activities</li> </ul> |  |

### MSW (Aided)

- Development Communication
- Human Rights
- Psychiatric Assessment and Therapeutic Counselling
- Expressive Art Therapy
- Human Resource Information Systems & Analytics
- Advanced Counselling Skills
- Corporate Social Responsibility & Social Audit
- HR Compliance
- HR Analytics
- Community Health
- Six Sigma
- Business Acumen Skills
- Psycho- Social Rehabilitation

### MSW (Self Financed)

- Human Rights
- Palliative Care
- Finance for Non-finance Professionals
- Business Communication
- NGO Governance, Finance & Legal Compliance
- Micro-Finance for Inclusion
- Design Thinking
- Talent Acquisition
- Neuro-Linguistic Programming
- Transaction Analysis
- HR Analytics
- Project Planning and Formulation
- Power BI
- Corporate Social Responsibility

**Note:**

- Functional knowledge of Tamil is mandatory as per university regulations.
- Specializations will be allotted at the time of admission on the basis of application submitted.
- No change in specialization will be permitted after admission.
- Specialization are only in the second year of the programme.
- Field Work in community and organizational settings is a mandatory part of the program.



# Master of Social Work (Disability and Empowerment)

Master of Social Work in Disability & Empowerment is professional course that is aimed at grooming leaders with the required knowledge, skills, competencies and values towards empowering Persons with Disabilities. This is strategically achieved through the curriculum by understanding disability and promoting inclusion, accessibility and ensuring opportunities for the target population through experiential learning and field work exposure. The course is focussed on capitalizing the growing scope and opportunities that exists both in the government and private sectors. The department nurtures professional social workers characterised by professional competencies, strong theoretical foundation with practical exposure, democratic values and high ethical standards.

The First-year subjects cover the generic social work methods and practices and in the Second year offer an in-depth knowledge on the 21 types of disabilities recognised by the Government of India under the RPWD Act, 2016 and their rehabilitation process. The curricular inputs are offered as core, inter-disciplinary and elective courses with a major focus on field work. Ample opportunities are provided for students through field work exposure, workshops, skills training. The AROHA Student's Forum brings in field experts on several occasions for students to learn and develop themselves as seasoned professionals with the right attitude and value framework.

## Programme Pattern

| SEMESTER I  | SEMESTER II  | SEMESTER III  | SEMESTER IV  |
|---|--|---|--|
| <ul style="list-style-type: none"> <li>➤ Social Work Profession</li> <li>➤ Social Work with Individuals</li> <li>➤ Social work with Groups</li> <li>➤ Sociology</li> <li>➤ Psychology</li> <li>➤ Field Work - I</li> <li>➤ Ability Enhancement Course - Soft Skills - I Personal and Interpersonal Connect</li> </ul> | <ul style="list-style-type: none"> <li>➤ Social Work with Communities</li> <li>➤ Social Research and Statistics</li> <li>➤ Social Policy &amp; Legislation</li> <li>➤ Basics of Counselling/ Corporate Social Responsibility for Sustainable Development</li> <li>➤ Management of Organizations</li> <li>➤ Field Work - II</li> <li>➤ Ability Enhancement Course - Soft Skills - II - Leadership &amp; Team Building (OBT)</li> <li>➤ Summer Internship (Block Pattern)</li> </ul> | <p><b>Specialization Paper-1</b></p> <ul style="list-style-type: none"> <li>➤ Perspectives on Disability</li> </ul> <p><b>Specialization Paper-2</b></p> <ul style="list-style-type: none"> <li>➤ Disability Rights and Inclusion - I</li> </ul> <p><b>Specialization Paper-3</b></p> <ul style="list-style-type: none"> <li>➤ Rehabilitation for Persons with Disabilities</li> </ul> <p><b>Specialization Paper-4</b></p> <ul style="list-style-type: none"> <li>➤ Community Development Approaches and Tools</li> <li>➤ Research Monograph</li> <li>➤ Field Work - III</li> <li>➤ Ability Enhancement Course III - Career &amp; Workplace competencies</li> <li>➤ Professional Forum Activities - I</li> </ul> | <p><b>Specialization Paper-5</b></p> <ul style="list-style-type: none"> <li>➤ Disability Rights and Inclusion - II</li> </ul> <p><b>Specialization Paper-6</b></p> <ul style="list-style-type: none"> <li>➤ Counselling and Guidance for Persons with Disabilities</li> </ul> <p><b>Specialization Paper-7</b></p> <ul style="list-style-type: none"> <li>➤ Gender Perspectives on Disability</li> </ul> <p><b>Interdisciplinary Paper</b></p> <ul style="list-style-type: none"> <li>➤ Social Entrepreneurship/ Environmental Social Work</li> <li>➤ Research Project</li> <li>➤ Field Work - IV</li> <li>➤ Ability Enhancement Course-IV - Specialization Competencies</li> <li>➤ Participation in Professional Forum Activities - II</li> </ul> |

## Scope of the Programme

The students can work as rehabilitation social work professionals in the disability sector. The students will acquire skills and competencies required for identification, assessment and development of effective interventions for rehabilitation of persons with disabilities and evaluation. Students' capacity will be built related to managing projects, research, policy and advocacy, to ensure accessibility, inclusion and opportunities for persons with disabilities in different spheres of society. Employment opportunities are accessible with Government Departments, Regional, National NGOs and International Development Agencies, Special Schools, Care Homes, Research Institutions and CSR Projects.

# Master of Social Work (Disability and Empowerment)

## Value Added Courses

1. Access Audit
2. Project Planning and Proposal Writing
3. Social Innovation and Leadership
4. Therapies for Persons with Disabilities

### Entrance Test Question Paper Pattern for all MSW Programmes

| S.NO  | COMPONENTS                                  | MARKS |
|-------|---|-------|
| 1.    | General Aptitude                            | 10    |
| 2.    | Quantitative Aptitude / Data Interpretation | 10    |
| 3.    | Reading Comprehension / Verbal Ability      | 10    |
| 4.    | Social Awareness                            | 10    |
| 5.    | Current Affairs                             | 10    |
| Total |   | 50    |



# Master of Social Work (Mental Health)

The Master of Social Work - Mental Health (MSW - MH) specialization, offered in collaboration with the Banyan Academy of Leadership in Mental Health (BALM), aims to provide students with a robust foundation in mental health practice. BALM's mission is to address gaps in treatment and care through research, social action, and education, while fostering ethical leadership in mental health services for vulnerable populations. This program offers an in-depth study of mental wellbeing, mental illness, mental healthcare, and the social determinants affecting mental health. It is designed to build essential competencies in students to meet the growing demand for mental health professionals. Graduates will be equipped to serve in diverse settings, including primary healthcare centers, government hospitals, non-governmental organizations, and specialized mental health institutions. By increasing the availability of trained mental health social work professionals, this program directly contributes to strengthening the mental health sector. Needbased scholarships, supported by Sundram Fasteners Limited, are also available to ensure wider access to this specialized training.

| Programme Pattern  |  |   |   |
|--|--|---|---|
| SEMESTER I   | SEMESTER II  | SEMESTER III  | SEMESTER IV   |
| <ul style="list-style-type: none"> <li>➤ Social Work Profession</li> <li>➤ Social Work with Individuals</li> <li>➤ Social work with Groups</li> <li>➤ Sociology</li> <li>➤ Psychology</li> <li>➤ Field Work - I</li> <li>➤ Ability Enhancement Course - Soft Skills - I</li> <li>➤ Personal and Interpersonal Connect</li> </ul> | <ul style="list-style-type: none"> <li>➤ Social Work with Communities</li> <li>➤ Social Research and Statistics</li> <li>➤ Social Policy &amp; Legislation</li> <li>➤ Basics of Counselling/ Corporate Social Responsibility for Sustainable Development</li> <li>➤ Management of Organizations</li> <li>➤ Field Work - II</li> <li>➤ Ability Enhancement Course - Soft Skills - II - Leadership &amp; Team Building (OBT)</li> <li>➤ Summer Internship (Block Pattern)</li> </ul> | <p><b>Specialization Paper-1</b></p> <ul style="list-style-type: none"> <li>➤ Introduction to Mental Health</li> </ul> <p><b>Specialization Paper-2</b></p> <ul style="list-style-type: none"> <li>➤ Child Development and Childhood Disorders</li> </ul> <p><b>Specialization Paper-3</b></p> <ul style="list-style-type: none"> <li>➤ Public Mental Health</li> </ul> <p><b>Specialization Paper-4</b></p> <ul style="list-style-type: none"> <li>➤ International and National Frameworks for Mental Health</li> <li>➤ Research Monograph</li> <li>➤ Field Work - III</li> <li>➤ Ability Enhancement Course III - Career &amp; Workplace competencies</li> <li>➤ Professional Forum Activities - I</li> </ul> | <p><b>Specialization Paper-5</b></p> <ul style="list-style-type: none"> <li>➤ Social work practice with Mental Health Settings</li> </ul> <p><b>Specialization Paper-6</b></p> <ul style="list-style-type: none"> <li>➤ Mental Health and Marginalization</li> </ul> <p><b>Specialization Paper-7</b></p> <ul style="list-style-type: none"> <li>➤ Therapeutic Approaches and Interventions</li> </ul> <p><b>Interdisciplinary Paper</b></p> <ul style="list-style-type: none"> <li>➤ Social Entrepreneurship</li> <li>➤ Research Project</li> <li>➤ Field Work - IV</li> <li>➤ Ability Enhancement Course-IV - Specialization Competencies</li> <li>➤ Participation in Professional Forum Activities - II</li> </ul> |

## Scope of the Programme

The Master of Social Work - Mental Health (MSW - MH) specialization prepares students to address the growing need for mental health professionals across diverse settings, including healthcare centers, hospitals, and NGOs. The program covers the social determinants of mental health, clinical practice, research, and leadership, focusing on vulnerable populations. Graduates are trained to bridge gaps in mental health treatment and care, engage in policy advocacy, and contribute to global mental health trends. The scope extends to improving mental health services and promoting wellbeing in different mental health setting.

## Value added Courses

1. Mental Health Aid for First hand responders.
2. Expressive Art Therapy
3. Community Based Rehabilitation
4. Mental Health Policy and Advocacy
5. Cognitive Behavioral Therapy

# Master of Social Work (Children & Families)

The Master of Social Work - Children and Families (MSW - CF) program, provides students with a critical understanding of the challenges faced by children and families in a globalized world. With globalization exacerbating social and economic inequalities, vulnerable groups—especially women and children—are often driven into exploitative situations such as child labor and sex work. This program explores the diversity of childhood experiences and family structures, alongside the policies, legislation, and macro-developmental processes influencing their lives. Students will develop a deep understanding of the rights-based approach to ensuring the inclusion of marginalized children and families in mainstream development processes. The program emphasizes both theoretical knowledge and practical skills, preparing students to intervene effectively and advocate for social justice. By addressing the unique needs of vulnerable populations, students will be equipped to foster positive change and contribute meaningfully to the well-being of children and families globally.

## Programme Pattern

| SEMESTER I   | SEMESTER II   | SEMESTER III   | SEMESTER IV   |
|--|---|--|---|
| <ul style="list-style-type: none"> <li>➤ Social Work Profession</li> <li>➤ Social Work with Individuals</li> <li>➤ Social work with Groups</li> <li>➤ Sociology</li> <li>➤ Psychology</li> <li>➤ Field Work - I</li> <li>➤ Ability Enhancement Course - Soft Skills - I</li> <li>➤ Personal and Interpersonal Connect</li> </ul> | <ul style="list-style-type: none"> <li>➤ Social Work with Communities</li> <li>➤ Social Research and Statistics</li> <li>➤ Social Policy &amp; Legislation</li> <li>➤ Basics of Counselling/ Corporate Social Responsibility for Sustainable Development</li> <li>➤ Management of Organizations</li> <li>➤ Field Work - II</li> <li>➤ Ability Enhancement Course - II</li> <li>➤ Summer Internship (Block Pattern)</li> </ul> | <p><b>Specialization Paper-1</b></p> <ul style="list-style-type: none"> <li>➤ Introduction to Children and Families</li> </ul> <p><b>Specialization Paper-2</b></p> <ul style="list-style-type: none"> <li>➤ Child Development and Childhood Disorders</li> </ul> <p><b>Specialization Paper-3</b></p> <ul style="list-style-type: none"> <li>➤ Family Dynamics and Social Work Practice</li> </ul> <p><b>Specialization Paper-4</b></p> <ul style="list-style-type: none"> <li>➤ International and National Frameworks for Children</li> <li>➤ Research Monograph</li> <li>➤ Field Work - III</li> <li>➤ Ability Enhancement Course III - Career &amp; Workplace competencies</li> <li>➤ Professional Forum Activities - I</li> </ul> | <p><b>Specialization Paper-5</b></p> <ul style="list-style-type: none"> <li>➤ Social work practice with Children</li> </ul> <p><b>Specialization Paper-6</b></p> <ul style="list-style-type: none"> <li>➤ Gerontological Social Work</li> </ul> <p><b>Specialization Paper-7</b></p> <ul style="list-style-type: none"> <li>➤ Therapeutic Approaches and Interventions</li> </ul> <p><b>Interdisciplinary Paper</b></p> <ul style="list-style-type: none"> <li>➤ Social Entrepreneurship/ Environmental Social Work</li> <li>➤ Research Project</li> <li>➤ Field Work - IV</li> <li>➤ Ability Enhancement Course-IV - Specialization Competencies</li> <li>➤ Participation in Professional Forum Activities - II</li> </ul> |

## Scope of the Programme

The Master of Social Work - Children and Families (MSW - CF) program covers the global and local challenges faced by children and families, particularly marginalized groups. It focuses on the diversity of childhood experiences, rights-based frameworks, and relevant policies impacting child welfare. The program emphasizes practical skill development in intervention strategies, equipping students to advocate for children's rights, influence policies, and implement programs that promote the well-being and inclusion of vulnerable children and families in society.

## Value Added Courses

1. Mental Health Aid for First hand responders.
2. Psychosocial Interventions for Children & Families in Crisis.
3. Child Rights & Protection System.
4. Addiction and Family Dynamics.
5. Expressive Art Therapy



# M.Sc Counselling Psychology

M.Sc. in Counselling Psychology is a two-year full-time programme spanning four semesters. The programme aims at equipping students with the knowledge and skills necessary for contributing to holistic development. The curriculum highlights the combination of theory and practice in a balanced manner to build the competence of students in various settings as Professional Counsellors. The students of this Programme are taught through various innovative methods. Students are trained to administer, interpret and write reports on various psychological tests. Students must attend at least two conferences/workshops during the course of their study. Students are also encouraged to present papers at conferences and seminars and to publish their articles in national and international journals.

| Programme Pattern  |   |   |   |
|--|---|---|---|
| SEMESTER I   | SEMESTER II   | SEMESTER III  | SEMESTER IV   |
| <ul style="list-style-type: none"> <li>➤ Cognitive Psychology</li> <li>➤ Counselling Process and Skills</li> <li>➤ Theories of Personality</li> <li>➤ Psychopathology</li> <li>➤ Cross-Cultural Psychology</li> <li>➤ Health Psychology</li> <li>➤ Organizational Behaviour</li> <li>➤ Soft Skills -I</li> </ul> | <ul style="list-style-type: none"> <li>➤ Research Methodology</li> <li>➤ Behaviour Modification</li> <li>➤ Psychological Assessment-I (Practical)</li> <li>➤ Case Analysis - I Praxis of Counselling</li> <li>➤ Corporate Counselling</li> <li>➤ Life Skills*</li> <li>➤ Organizational Behaviour</li> <li>➤ Soft Skills -II</li> <li>➤ Summer Placement</li> </ul> | <ul style="list-style-type: none"> <li>➤ Counselling Across Life Span</li> <li>➤ Internship</li> <li>➤ Counselling and Therapeutic Techniques</li> <li>➤ Psychological Assessment - II (Practical)</li> <li>➤ Counselling Children with Developmental Disorders</li> <li>➤ Positive Psychology</li> <li>➤ Training and Development</li> <li>➤ Soft Skills -III</li> </ul> | <ul style="list-style-type: none"> <li>➤ Counselling and Therapy for Groups and Special Populations</li> <li>➤ Psychological Training Modules (Demonstration)</li> <li>➤ Dissertation</li> <li>➤ Case Analysis - II Praxis of Counselling</li> <li>➤ Counselling in Schools</li> <li>➤ Soft Skills -IV</li> </ul> |

## Scope of the Programme

The programme will prepare the students to launch themselves in an expanding professional world as consultant psychologists, school/college counsellors, corporate counsellors and trainers, therapists, resource persons, facilitators, Coach, instructors and teachers. They can pursue higher studies in Research, Advanced psychology, Counselling Psychology, Clinical Psychology, and Psycho-Oncology.

## Value Added Courses

| M.Sc. CP  | M.Sc. CP  |
|---|---|
| <ul style="list-style-type: none"> <li>➤ Rehabilitation Psychology</li> <li>➤ Marital Therapy</li> <li>➤ Psychodrama</li> <li>➤ Expressive Art Therapy</li> <li>➤ Cognitive Behavioral Therapy</li> <li>➤ Art Therapy</li> <li>➤ Tobacco Cessation Methodologies</li> </ul> | <ul style="list-style-type: none"> <li>➤ Transactional Analysis</li> <li>➤ Pre-marital and Couple Counselling</li> <li>➤ Integrated Therapeutic Techniques</li> <li>➤ Childhood Disorders - Assessment and Counselling</li> <li>➤ Yoga and Psychotherapy</li> <li>➤ Family Therapy</li> <li>➤ Dialectical Behaviour Therapy</li> <li>➤ TAT - 101</li> </ul> |

# M.Sc. Family Counselling

The Family Counselling program is a two-year postgraduate initiative designed to address the increasing needs and concerns associated with family dynamics. This program equips participants with a variety of counseling skills aimed at enhancing family functionality and relationships within diverse professional contexts, thereby facilitating career development in this field. The M.Sc. in Family Counselling is a rigorous course that provides students with advanced knowledge and practical expertise to assist clients in resolving emotional, relational, and psychological challenges. Emphasizing the principles of family systems and dynamics, the program prepares graduates to effectively support clients in improving functionality at the individual, couple, and family levels.

## Programme Pattern

| Family & Relationship Counselling  | Theoretical Foundations   | Practicum   |
|--|---|---|
| <ul style="list-style-type: none"><li>➤ Basics of Family Therapy</li><li>➤ Relationship Counselling Across Lifespan</li><li>➤ Family Therapy -Applications</li><li>➤ Couples Counselling - I</li><li>➤ Family Law and Legal Aspects</li><li>➤ Couples Counselling - II</li></ul> | <ul style="list-style-type: none"><li>➤ Behaviour Modification</li><li>➤ Training and Development</li></ul>   | <ul style="list-style-type: none"><li>➤ Psychological Assessment - I &amp; II</li><li>➤ Case Analysis - Praxis of Counselling - I &amp; II</li><li>➤ Summer Internship</li><li>➤ Concurrent Internship</li><li>➤ Psychological Training Modules</li></ul> |
| Counselling Skills   | Diagnosis & Treatment   | Research Skills   |
| <ul style="list-style-type: none"><li>➤ Counselling Models and Skills</li><li>➤ Therapeutic Approaches and Skills</li><li>➤ Grief Counselling</li><li>➤ Trauma Counselling</li><li>➤ Counselling and Therapy for Groups and Special Populations</li></ul>                        | <ul style="list-style-type: none"><li>➤ Psychopathology</li><li>➤ Addiction Counselling</li><li>➤ Interventions for Children with Developmental Disorders</li><li>➤ Dynamics in Parenting</li></ul> | <ul style="list-style-type: none"><li>➤ Quantitative Research Methodology</li><li>➤ Qualitative Research Methodology</li><li>➤ Dissertation</li></ul>   |

### Highlights of the Programme:

- **Interdisciplinary Learning:** Integrates psychology, social work, law, and human development to understand family systems and relationships.
- **Experiential Learning:** Includes outbound training (OBT) and a study tour for real-world exposure.
- **Supervised Internship:** A 300-hour structured internship (summer and concurrent) for hands-on experience and career growth.
- **Value-Added Courses:** Previously offered courses include Positive Psychology, ACT, Transactional Analysis, Exercise Psychology, and Gerontology.
- **Soft Skills Training:** Enhances interpersonal communication, academic writing, SPSS proficiency, and career-oriented skills.
- **Research Opportunities:** Encourages students to present at conferences and publish research papers.
- **Strong Placement Record:** 70% placement rate for the 2022-2024 batch before course completion.

### Scope of the Programme:

Graduates of the MSc Family Counselling program are equipped for diverse career paths such as Family Counsellors, Marriage and Couple Counsellors, Psychologists, Teachers, Lecturers, Elder Care Specialists, Rehabilitation Counsellors, School and Career Counsellors, and Educational Psychologists. They can also pursue further education or transition into roles in Human Resources (HR), social and service sectors like family welfare. The program prepares individuals to address the complex needs of families and individuals, offering a solid foundation for a range of professions focused on promoting well-being and supporting individuals through various life challenges in families.

## M.Sc. Family Counselling

### Entrance Test Question Paper Pattern for M.Sc. CP & M.Sc. FC

| S.NO  | COMPONENTS                                       | MARKS |
|-------|--|-------|
| 1.    | Language, Numerical and Reasoning – 20 questions | 20    |
| 2.    | Psychology – 10 questions                        | 10    |
| 3.    | Counselling Psychology - 10 questions            | 10    |
| 4.    | Research Aptitude – 10 questions                 | 10    |
| Total |  | 50    |



# M.A Human Resource Management (M.A. HRM)

Master of Arts in Human Resource Management programme was founded with conscientiousness, innovation and excellence as our core values. It offers an unique academic programme for producing competitive managerial talent which has gained ample corporate recognition over the years. In keeping with the vision of MSSW, the programme strives to mould strategically equipped and socially sensitive business leaders. Producing top caliber HR Executives & OD Practitioners who meet the demands of the times has been the mission of the department. In the last 17 years, the programme has grown from strength to strength producing highly placed professionals who have brought us laurels.

| Programme Pattern  |   |  |  |
|--|---|--|--|
| SEMESTER I   | SEMESTER II   | SEMESTER III   | SEMESTER IV  |
| <ul style="list-style-type: none"> <li>➤ Introduction to Business Management</li> <li>➤ Organizational Behavior</li> <li>➤ Strategic Human Resource Management</li> <li>➤ Labor Legislation -I</li> <li>➤ Financial Concepts for Human Resource Managers</li> <li>➤ Business Ethics &amp; Corporate Social Responsibility</li> <li>➤ Observational Visit</li> <li>➤ Soft Skills</li> </ul> | <ul style="list-style-type: none"> <li>➤ Learning &amp; Development</li> <li>➤ Research Methodology</li> <li>➤ Managerial Economics</li> <li>➤ Labor legislation-II</li> <li>➤ Basics of Logistics and Supply Chain Management</li> <li>➤ AI in HR</li> <li>➤ Industry Institute Interface (III) - Internship</li> <li>➤ Soft Skills</li> </ul> | <ul style="list-style-type: none"> <li>➤ Employee Relations &amp; Welfare</li> <li>➤ Total Rewards and Performance Management System</li> <li>➤ Fundamentals of Marketing Management</li> <li>➤ Psychology at Work Place</li> <li>➤ Research Project</li> <li>➤ Outbound training</li> <li>➤ Industry Institute Interface (III) - Internship</li> <li>➤ Soft Skills</li> </ul> | <ul style="list-style-type: none"> <li>➤ Organizational Change &amp; Organizational Development</li> <li>➤ International HRM</li> <li>➤ Operation Management</li> <li>➤ HR Analytics</li> <li>➤ Competency Based HRM</li> <li>➤ Social Psychology</li> <li>➤ Entrepreneurial Development</li> <li>➤ Soft Skills</li> <li>➤ Student Social Responsibility Initiatives (SSR)</li> <li>➤ SWAYAM Online Courses</li> </ul> |

## Scope of the Programme

The Course is designed to meet the evolving demands of the industry, which equips the students to acquire the required skills to effectively oversee and manage the full spectrum of Human Resource functions within the workplace. It emphasizes striking a balance between organizational objectives and individual aspirations. Graduates of the M.A. in Human Resource Management (HRM) are highly sought after by corporate organizations for roles such as HR Manager, Recruiter, Welfare Officer, HR Analyst, Employee Relations Specialist, and HR Business Partner (HRBP).

## Value Added Courses offered by the Department

1. Social and Emotional Learning
2. HR Analytics
3. Labour Law and Employee Relations
4. Psychology at Workplace
5. Design thinking
6. Competency Based HRM
7. Coaching and Mentoring

A diverse range of teaching methods is employed beyond traditional classroom lectures, including group discussions, seminars, role-plays with audio-visual aids, skill labs, and other simulation-based training techniques. The department's strength lies in its highly professional and dedicated faculty, who possess in-depth knowledge of the system, stay updated with current industry trends, and bring valuable expertise to the field. The Industry-Institute Interface Programme aims to broaden students' perspectives by providing exposure to organizational environments, helping them bridge the gap between class room theory and practice. Additionally, the department facilitates interactions with industry experts through guest lectures, workshops, and panel discussions, further enriching students' learning experiences.

## Key Highlights

1. Outbound Training
2. Alumni Connect
3. Industrial Connect
4. Soft skills
5. Annual Membership in Professional Body
6. Students Social Responsibility
7. International & National conference
8. MOU Signed – Flatirons Solutions India Private LTD



# M.A Human Resource and Organizational Development (M.A. HR & OD)

The programme was started in the year 2011 and is the second department in India to offer PG course in HR & OD after Tata Institute of Social Sciences, Mumbai. Students are specialized in Human Resources and Organizational Development. The department is equipped with the highly qualified faculty members who publish various research papers in reputed journals and undertake consultancy projects for corporates in the field of HR. The curriculum is relevant and updated based on industry expectations and new innovations happening in the field of HR & OD. The USP of the programme is Industry Institute Interface which is mandatory for the students to do internships in reputed organizations. It bridges classroom theory with corporate experience. The curriculum also paves way to students to undertake a research project. The commitment and hard work make the students to get placed in reputed organizations in a high number every year. Students are trained as per the requirement of industry during their two-year itself which makes them industry ready every year.

## Programme Pattern

| SEMESTER I   | SEMESTER II  | SEMESTER III  | SEMESTER IV   |
|--|--|---|---|
| <ul style="list-style-type: none"> <li>➤ Management Principles</li> <li>➤ Organizational Behavior</li> <li>➤ Strategic Human Resource Management</li> <li>➤ Labour Aspect of HR</li> <li>➤ Finance for HR Managers</li> <li>➤ Corporate Communication</li> <li>➤ Soft Skills-I</li> <li>➤ Observational Visit</li> </ul> | <ul style="list-style-type: none"> <li>➤ Learning &amp; Development</li> <li>➤ Change Management</li> <li>➤ Research Methodology</li> <li>➤ Managerial Economics</li> <li>➤ Industrial Health Hygiene and Safety</li> <li>➤ Entrepreneurial Development</li> <li>➤ Soft skills-II</li> <li>➤ Industry Institute Interface (III)- Internship</li> </ul> | <ul style="list-style-type: none"> <li>➤ Organizational Development - I</li> <li>➤ Compensation and Performance Management</li> <li>➤ Industrial Psychology</li> <li>➤ Income Tax for HR's</li> <li>➤ Soft skills-III</li> <li>➤ Research Project</li> <li>➤ Industry Institute Interface (III)- Internship</li> <li>➤ Outbound training</li> </ul> | <ul style="list-style-type: none"> <li>➤ Organizational Development-II</li> <li>➤ International HRM</li> <li>➤ Human Resource Accounting and Information System</li> <li>➤ Employee Relations</li> <li>➤ Strategic Management</li> <li>➤ Total Quality Management</li> <li>➤ Business Ethics</li> <li>➤ Soft skills-IV</li> </ul> |

### Scope of the Programme

The programme gives a special emphasis in creating vibrant HR & OD professional to cater the needs of industry. The holistic designed curriculum with Observation visits, Internships, out bound training and research project work will make the students to demand the job in the market rather than searching the job. The industry connect of this programme will make the student as an experienced HR & OD professional during the programme duration itself. The students are also given soft skills training for all the four semesters by industry people in which they are trained in managerial and leadership capability. The Department also has a student forum Bhavishya which organizes various Guest lectures, Workshops, Innovative student and Corporate Events.

### Value Added Courses

1. Transactional Analysis
2. Six Sigma
3. HR Analytics
4. Neuro- Linguistic Programming

### Key Highlights

1. Outbound Training
2. Alumni Connect
3. Industrial Connect
4. Soft skills
5. Corporate Talk
6. Annual Membership in Professional Body
7. Bhavishya Students Forum
8. Students Social Responsibility
9. International & National conference
10. MOU Signed – Flatirons Solutions India Private LTD



# M.A Human Resource and Organizational Development (M.A. HR & OD)

## Entrance Test Question Paper Pattern - M.A. HRM and M.A. HR & OD

| S.NO  | COMPONENTS   | MARKS |
|-------|--|-------|
| 1.    | General Aptitude                                   | 10    |
| 2.    | Quantitative Aptitude / Data Interpretation        | 10    |
| 3.    | Verbal Ability                                     | 5     |
| 4.    | Current Affairs                                    | 5     |
| 5.    | Management & Human Resource (Fundamental Concepts) | 20    |
| Total |  | 50    |



# M.A. Social Entrepreneurship

Social Entrepreneurship is a globally renowned field to solve social and environmental problems through innovative business solutions. This programme synthesises courses related to society, management and entrepreneurship for equipping the students as catalysts of change and to lead sustainable development.

| Programme Pattern  |  |  |   |
|--|--|--|---|
| SEMESTER I   | SEMESTER II  | SEMESTER III   | SEMESTER IV   |
| <ul style="list-style-type: none"><li>➤ Introduction to Social Entrepreneurship</li><li>➤ Indian Society, Polity and Problems</li><li>➤ Management of Social Enterprise</li><li>➤ Introduction to Research Methodology</li><li>➤ Public Policy and Governance</li><li>➤ Boot Camp I</li><li>➤ Field Immersion I (Ideation/Organizational Internship)</li><li>➤ Soft Skills - I</li></ul> | <ul style="list-style-type: none"><li>➤ Development Economics</li><li>➤ Social Marketing</li><li>➤ Rural Entrepreneurship</li><li>➤ Vulnerability and Sustainable Environment</li><li>➤ Women and Social Entrepreneurship</li><li>➤ Boot Camp II</li><li>➤ Field Immersion II (Designing Experiment for solving social problem)</li><li>➤ Soft Skills - II</li><li>➤ Summer Internship</li></ul> | <ul style="list-style-type: none"><li>➤ Project Management</li><li>➤ Fund raising and Resource Mobilization</li><li>➤ Business Accounting</li><li>➤ Legal Framework of Social Enterprise</li><li>➤ Social Venture Planning and Development</li><li>➤ Boot Camp III</li><li>➤ Field Immersion III (Consolidation &amp; Venture planning Course Outcomes (COs))</li><li>➤ Soft Skills - III</li><li>➤ Out Bound Training</li></ul> | <ul style="list-style-type: none"><li>➤ Social Innovation and Social Entrepreneurship</li><li>➤ Social Audit and Social Return on Investment</li><li>➤ Social Entrepreneurship Leadership and strategies</li><li>➤ Technology Driven Social Entrepreneurship</li><li>➤ Research Project</li><li>➤ Boot Camp IV</li><li>➤ Field Immersion IV (Start up Immersion into Incubation/Organizational Internship)</li><li>➤ Soft Skills - IV</li></ul> |

## Scope of the Programme

The programme prepares the students to become social entrepreneurial in all their future venturing, be it owning a social enterprise else would it be to take up a profession in an organization, both ways our pass outs excel. We have our alumni placed in highly reputed Foundations, CSR Departments, Social Enterprises, and Social Research Organizations besides being Entrepreneurs of Social Ventures.

## Value Added Courses


1. AI for Social Entrepreneurship
2. Design Thinking for Social Business

## Social Entrepreneurship Incubation Centre (SEIC)

The Social Entrepreneurship Incubation Centre is one of the Centres for Excellence in Madras School of Social Work. The Centre will help students incubate social ventures during the first year of the programme and they graduate and provide linkages with funding opportunities. It also runs independent projects and there is good possibility for the students to get employed in those projects as well.

Entrance Test will be held on campus during Admission.

Date and pattern of the test will be announced by the Department.



# RESEARCH PROGRAMME

## Doctor of Philosophy in Social Work

Candidates for admission to Ph.D. programme shall have a P.G. Degree from a UGC recognized university in India or a professional degree declared equivalent to the PG degree by corresponding statutory regulatory bodies or professional councils like AICTE. Candidates should have obtained at 55% marks in aggregate or its equivalent grade Bin UGC point scale (or an equivalent grade in a point scale wherever grading system is followed) in the PG degree. A relaxation of 5% of marks from 55% to 50%, or an equivalent relaxation grade, may be allowed for those belonging to SC/ ST I Differently abled or for those who have obtained the Master's degree prior to 19th September, 1991. For a Ph.D. admission the candidate has to undergo an entrance test and other related procedures. The admission happens as per the vacancy exists with faculty members.

(For further details, kindly refer the Ph.D. Guidelines of the University of Madras)



# DIPLOMA PROGRAMMES

(Affiliated to the University of Madras)

# Postgraduate (Honours) Diploma in Personnel Management and Industrial Relations

The P.G. (Hons.) Diploma in Personnel Management and Industrial Relations was started in the year 1978, is a two-year highly intensive two-year programme designed for working professionals. The curriculum has been framed to cater to the needs of every organization. The highlight of the programme is that, the faculty members are roped in from industries to handle classes and equip the students to become HR Business Partner, HR Generalist, IR Specialist. The programme has been well recognized in the industrial spectrum as well as among government organizations. The candidates who graduate from this programme are eligible to become Welfare Officers and the programme is a prescribed qualification for direct recruitment as Assistant Commissioner of Labour (G.O.MS. No. 153. Dated 07/09/2017).

## Programme Pattern

| SEMESTER I   | SEMESTER II   | SEMESTER III  | SEMESTER IV  |
|--|---|---|--|
| <ul style="list-style-type: none"><li>➤ Human Resource Management</li><li>➤ Laws related to working conditions</li><li>➤ Principles of Management</li><li>➤ OC &amp; OD</li><li>➤ Learning and Development</li></ul> | <ul style="list-style-type: none"><li>➤ Organizational Behavior</li><li>➤ Rewards and Performance Management</li><li>➤ Laws related to Industrial Relations</li><li>➤ Employee Relations</li><li>➤ Research Methodology</li></ul> | <ul style="list-style-type: none"><li>➤ Accounts for Planning, Control, Business and Finance</li><li>➤ Laws related to Wages</li><li>➤ Marketing Management</li><li>➤ Managerial Economics</li><li>➤ HR Analytics</li></ul> | <ul style="list-style-type: none"><li>➤ International Human Resource Management (IHRM)</li><li>➤ Business Communication</li><li>➤ Laws related to Social Security (Elective)</li><li>➤ Manufacturing Management (or) Entrepreneurship Development</li><li>➤ Safety, Hygiene and Health</li><li>➤ Research Project / Industrial Visit</li></ul> |

### Admission Criteria and Eligibility

Any graduate who has passed out from any recognized University is eligible to apply for this programme. Preference in admission will be given for working professionals. Fresh graduates may be admitted subject to availability of seats.

### Programme Details

- Programme Duration : Two year - Evening Programme
- Class Mode : Online
- Timings : 6.45 PM - 8.45 PM
- Examination : Mid-term (Offline) 8: End Semester (Offline)

**Diploma/Certificate:** Students who complete first two semesters successfully, will be awarded with certification in PMIR and those who complete three semesters will be awarded Diploma in PMIR, and those who complete all IV Semesters will be awarded PG (Honors) DPMIR.

Towards end of every semester, students are required to attend physical class mandatorily for five/six days at the campus and end semester examination will be conducted during this time.

**Contact: Mr. M. Hemakumar**

Assistant Professor & Coordinator

Mobile: +91 7502045805

Email: hemakumar@mssw.in / pmir@mssw.in



# Post Graduate Diploma in Human Resource Management

Madras School of Social Work in partnership with Kelsa Management Solutions Pvt. Ltd. offers the Postgraduate Diploma in Human Resource Management (PGDHRM). The program covers the entire gamut of HRM to prepare line managers and HR Professionals to design, implement and improve people systems and processes. The program provides, apart from academic inputs, practical knowledge, experience and diverse perspectives from industry experts.

The modules covered during the programme are as follows:

1. Human Behaviour In Organizations
2. Strategic Human Resource management
3. Managerial Communication
4. Organizational Structure and Design
5. Legislative Framework
6. Workforce Planning
7. Performance Management Systems
8. Employee Engagement
9. Learning and Development
10. HR Analytics
11. Industrial Relations
12. Total Rewards

## Faculty

Faculty for the programme will be industry experts who have theoretical and practical knowledge specialized to each module

Programme Highlights:

- Emphasis on practical learning with a continuous comprehensive evaluation
- Programme content in line with current industrial HR practices and market trend
- Each module will be conducted by industry experts
- Guest lecture session by subject-matter experts for each module
- Access to MSSW Alumni Association on successful completion of programme

**Mode : Online**

## Programme Details

- The entire programme will be structured as distinct learning modules
- A student has to complete 12 modules to be eligible for the award of the PGDHRM
- Each module will have 32 session hours and will be completed over a month

## Contact:

Mr .K. B. Inian,  
Assistant Professor & Coordinator  
Mobile: +91 9445945900  
Email: pgdhrm@mssw.in



# Post Graduate Diploma in Integrated Counselling

A one-year program offered by Nibbana Institute - Chennai and accredited by Madras School of Social work. Nibbana Institute is a leading service provider in the field of psychotherapy and counselling. Their flagship educational program is the Nibbana's Integrated Course on Counselling Skills - NICCS. Now they offer this program as a One-year Post Graduate Diploma in Integrated Counselling.

|                         |  |
|-------------------------|--|
| Program Duration        | One year with 500+ hours of practical training.                                |
| Type                    | Full time  |
| Hybrid Model            | Classroom teaching+ Online modules+ Practical exposure                         |
| Program Start Date      | July 24th, 2024  |
| Timings                 | Monday to Thursday 9:30 am to 2:00pm   |
| Application Deadline    | June 30th, 2024  |
| Eligibility             | Indian graduates of all disciplines  |
| Program Fee             | Rs. 3,25,000/- (+ GST)   |
| Criteria for Completion | Final written exam, a viva voce, 90% attendance & evaluations through the year |

**Contact: Coordinator**

**Nibbana Institute Private Limited**

Mobile: +91 93452 23107 | Email: [nip1@nibbanaindia.com](mailto:nip1@nibbanaindia.com) | Website: [www.nibbanatherapy.com](http://www.nibbanatherapy.com)

## Module 1 - Personal Identity

|   | Focus  | Process  | Outcome  |
|---|--|--|--|
| Building self - awareness and shaping-up for the role as a counsellor | Preparing the participant to own the identity of a counsellor                              | Our unique frameworks to be used as a lens for self-discovery                                      | <ul style="list-style-type: none"><li>- Developing identity of a counsellor</li><li>- Aligning the personality to the role of a counsellor</li><li>- Ability to notice personal styles influencing</li></ul>   |
|   | Developing flexibility in the personality to accommodate a variety of client presentations | Group process and Self-reflections to enhance Self-knowledge<br>Assignments reflecting self-growth | <ul style="list-style-type: none"><li>- Counselling process</li><li>- Ability to increase flexibility in communication patterns</li><li>- Awareness about vulnerabilities, being authentic &amp; having ethical perspectives</li><li>- Modelling personal well-being</li></ul> |

# Post Graduate Diploma in Integrated Counselling

## Module 2 - Integrating Theory 6: Practice

|                               | Focus  | Process  | Outcome   |
|-------------------------------|--|--|---|
| Integrating Theory & Practice | Significance on learning various schools of counselling  | <ul style="list-style-type: none"> <li>- Teaching and demonstration of context-oriented practice</li> <li>- Guidance from practicing experts in the field of mental health</li> <li>- Using AV recording for self-monitoring and feedback</li> <li>- Assignments integrating theory S: practice with verbatims from practice sessions</li> </ul> | <ul style="list-style-type: none"> <li>- Relevant counselling theories and hands-on skill development</li> <li>- Developing contact fullness with the client</li> <li>- Ability to notice incongruencies, facilitate perceptual updates</li> <li>- Tools and techniques in facilitate changes</li> <li>- Observational skills to pick up cues</li> <li>- Ability to elicit unconscious patterns</li> <li>- Correlating content and process</li> <li>- Noticing blind spots and deaf spots</li> <li>- Ability to begin and close sessions &amp; negotiate for further sessions</li> <li>- Ability to set boundaries</li> <li>- Body awareness of the counsellor</li> </ul> |
|                               | Using frameworks & models to understand client presentation and formulating change constructions |  |   |

## Module 3 - Client Application

|                           | Focus   | Process   | Outcome  |
|---------------------------|---|---|--|
| Application & Supervision | <ul style="list-style-type: none"> <li>- Hands-on experience to start &amp; close a session</li> <li>- Revisiting theory and practice towards client work orientation</li> <li>- Facilitating an individual session &amp; making an overall session &amp; change plan</li> <li>- Understanding professional ethics</li> </ul> | <ul style="list-style-type: none"> <li>- Realtime application through 50 hours of internship &amp; supervision</li> <li>- Mini case studies</li> <li>- Writing client histories &amp; verbatims</li> <li>- Mini research &amp; presentations</li> </ul> | <ul style="list-style-type: none"> <li>- Ability to open a client's narrative</li> <li>- Ability to notice patterns in Client behaviour, emotional handling, fantasies S: cognitive patterns</li> <li>- Ability to notice patterns of clients in engaging in relationships</li> <li>- Framing hypothesis (diagnosis)</li> <li>- Ability to make contracts</li> <li>- Construct change options for client</li> <li>- Ability to use models and frameworks in diagnosis S: treatment</li> <li>- Maintain internal balance while working with the client</li> <li>- Awareness of emotions, compulsions, judgements and agendas of self</li> </ul> |

## Program Outcomes

On successful completion of the program, you will be ready to start your own practice and interact with clients. You will have a thorough understanding of the subject and the confidence of client interactions. The program also significantly enhances your personal life, by making you look inwards and grow as an individual. You have a deeper understanding of yourself and how to improve your personal and professional interactions, to bring peace and happiness in your life.

# Post Graduate Diploma in Perinatal Health

This Postgraduate Diploma is a collaboration between MSSW and Thunai in the field of Perinatal Health - an underserved area relevant to every family and society. As a psychosocial interventions-based program, it addresses the basic concepts behind perinatal health, challenges and their impact on mother, child, family and society at large. The course aims to empower students into professionals with the knowledge and skills required to support women and their families during the perinatal period.

## Modules Covered During This Programme

**100 hours of virtual classroom training + 100 hours of Practical experience + 10 hours of Masterclasses**

**Core papers + 2 Practical papers + 2 Electives + 1 Global Certification (WHO-endorsed Thinking Healthy Program)**

### CORE PAPERS

- CORE 1.** Basics of Perinatal Psychology
- CORE 2.** Perinatal and Infant Mental Health
- CORE 3.** Psychosocial Interventions in Perinatal Health
- CORE 4.** Professional Practices in Perinatal Health Counselling
- CORE 5.** Practicum: Experiential and Upskilling Sessions
- CORE 6.** Practicum: Field visit and Fieldwork

### ELECTIVES

- Elective A :** Research Methodology
- Elective B :** Special Situations - Perinatal Loss and Grief in the context of maternity, Impact of mental health Conditions on Fertility; Pre-term births and their unique challenges.

## Faculty

Faculty members are academicians with relevant academic credentials practical experience and hands-on experience. All faculties have undergone extensive Global and Indigenous training in the field and are trained Experts in Perinatal Health.

## Program Details

- Class mode: Hybrid.
- Virtual Classes: 110 hours Friday 5-6.30 pm Saturday 10.30 am – 2 pm
- In-person classes and Practical/Fieldwork in Chennai: 100 hours at the end of every semester. Up to five days at the end of Sem 1 and up to 11 days at the end of Sem 2.
- Students will be required to attend the written exams and practical sessions at the end of every semester, in Chennai at the MSSW campus.
- Master Classes with International Experts will be available via Video conferencing
- Examination: End semester (in-person)

## admission Details

- Ideal for graduates from any recognised university, practicing psychologists, therapists, counsellors, professionals in nutrition, fitness, exercise, doula care, birth education, and academia.
- For applicants without a background in psychology, a free preparatory bridge course covering foundational concepts in psychology and counselling is to be attended.
- Details about this bridge course are available upon request by contacting the program coordinators via email at [smिता@thunai.org](mailto:smिता@thunai.org) with a copy to [vyjayanthimala@mssw.in](mailto:vyjayanthimala@mssw.in)
- Candidates with a degree UG (BA or BSc) Psy Hons., or Triple major in psychology are exempt from the bridge course.

## Contact

Mrs. Smita Rajan : [smिता@thunai.org](mailto:smिता@thunai.org)  
+91 9176832553

Dr. Vyjayanthimala : [vyjayanthimala@mssw.in](mailto:vyjayanthimala@mssw.in)  
+91 9962948296

# Diploma in Mental Well-being of Vulnerable Children

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UNICEF reported that half of the world's mental health conditions start by the age of 14 and most of them are undetected and untreated, which may worsen as the child becomes an adult. The National Mental Health Survey (2015-2016) found that children aged 13-17 had reported mental health disorders with 7.3% from urban areas and 6.9% from rural areas. Further, factors such as family dysfunction, poor socio-economic status, and experiences of violence, parental mental illness and neglect can make some children more vulnerable to developing mental health issues. The course aims to provide knowledge to professionals, teachers, persons interested in children and caregivers to understand and identify vulnerable groups of children and develop skills to work with them to promote mental well-being. The multi-dimensional, pluralistic society such as ours needs more "generalists" other than specialists, who could work with the vulnerable groups of children.

## Program Details

This 6-months course, is offered in Tamil, follows an in-person teaching structure, combining 150+ hours of theory (6 hours every week) and 150 hours of fieldwork, embedded in the participants' work environment. The following are the modules

1. Understanding personal and professional self
2. Understanding Mental Health and Development of Children
3. Understanding and Recognizing Vulnerability of Children
4. Skills and Techniques for Working with Vulnerable Children
5. Policy, Legal and Programme Framework for Care and Protection of Children

The course is offered in collaboration with Banyan Academy of Leadership in Mental Health and Rainbow Homes Program, supported by Sundram Fasteners Limited.

## Admission criteria

Anyone with 10th standard qualification and proficiency in Tamil, and interested in mental well-being of children can apply.

## Faculty

The sessions are facilitated by subject experts from The Banyan, Banyan Academy of Leadership in Mental Health, Madras School of Social Work, the Rainbow Homes program and other expert organisations.

## Contact

admissions@balm.in

Ph : +91 8754495498



# Diploma in Transdisciplinary Research and Practice

Contemporary societal issues, such as those related to health care or sustainable development, are often very complex. They can be rooted in deep organizational, political and social issues that involve many different actors, all with their own perspectives. For this reason, contemporary societal problems are often called 'wicked' or 'persistent' problems. Increasingly, the fields of (global) health and sustainable development research are recognizing the importance of defining these problems through the eyes of all actors involved. This implies that multiple approaches, fields of science and frames of reference are integrated to build specific, practical, experiential and scientific knowledge about the problem with those directly confronted with it. A transdisciplinary approach that aims for integrated knowledge generation is essential to do justice to the multi-faceted nature of persistent problems. Moreover, it is rapidly becoming a key paradigm in responding to persistent problems. The programme offers participants transdisciplinary research and practice skills which may be employed in a variety of settings including health, community development, environment management etc.

## Program Details

This 7-month course is offered in English Medium and follows hybrid (in-person & on-line) mode of teaching (50+ hours). The focus of the programme is.

1. Complex & persistent problems
2. Theoretical foundations of transdisciplinary research
3. Designing & evaluating
4. Dealing with Diversity
5. Using transformative methods
6. Role of the researcher, power and reflexivity

This course is offered in collaboration with Banyan Academy of Leadership in Mental Health and Vrije University, Amsterdam, supported by Sundram Fasteners Limited.

## Admission criteria

Anyone with under graduation interested in transdisciplinary perspectives in research can apply.

## Faculty

Subject experts from Vrije University, Banyan Academy of Leadership in Mental Health, and Madras School of Social work.

## Contact

admissions@balm.in  
Ph : +91 8754495498

# Diploma in Integrated Mental Health Care

India with a growing gap in mental health professional workforce, calls for an urgent need of grassroot level workforce who can bridge the care gap of 70-85% (NMHS, 2016). They need academic level training which targets building knowledge, attitude, skills, exposure and experiential learning and approach service users from 'bio-psycho-social perspective'. A worker who is informed, and underwent experiential learning becomes a value-addition to the trans-disciplinary approaches in mental health care. This course is designed to equip this workforce to be a primary point of contact for mental health care at the grassroots level (institution or community). The multi-dimensional, pluralistic societies such as ours need more 'generalists' other than specialists, who could work with vulnerable groups.

## Programme Details

This 6-months course is offered in Tamil or Local Medium and follows in-person teaching of 150+ hours (6 hours per week) and 150 hours of field work as part of the participants' work/living environment. The following are modules.

1. Understanding of self, community and service users
2. Health & Wellbeing, Mental health, and Mental Illness
3. Mental health promotion, Prevention of mental disorders and Mental health care
4. Social determinants of mental health and social care
5. Mental healthcare approaches - individual, group and community

The course is offered in collaboration with Banyan Academy of Leadership in Mental Health and receives funding support from Sundram Fasteners Ltd.

## Admission Criteria

Anyone with 10th standard qualification and proficiency in Tamil or local language interested in mental wellbeing of people can apply.

## Faculty

The expert faculty includes Psychiatrists, Psychologists, Mental Health Social workers, Nurses, Social welfare experts, Academicians, Researchers and senior grass-roots mental health care workers.

## Contact

admissions@balm.in  
Ph : +91 8754498376

# Certificate Course

## Open Dialogue and Dialogical Practices

Open Dialogue (OD) is an integrated community-based treatment system developed in the 1980s in Finland. OD helps individuals and families to cope with mental health issues by placing the family at the centre of the therapeutic process and works with caregivers, service providers and extended support networks to ensure that decision-making is collaborative and transparent. The efficacy of humanizing practices in the treatment of severe and crisis mental health care has been proven. It has potential for scale-up in clinical and community settings and in redefining the illness narrative and psychotherapeutic interventions.

## Programme Details

The total training period is for 155 hours, 4 blocks over a 6-month period. The content will be covered in four blocks of five-day seminars each where the first and last blocks would be in-person.

- Didactic seminar (lectures) - 90 hours | 6 credits
- Shared practices (45 hours) + Personal homework (20 hours) | 2 credits

The medium of instruction will be English.

## Learning Outcomes

- Trainees will acquire the basic elements and tools of the OD approach, to practice in professional contexts (clinical-educational-social) in everyday life and complex situations;
- They will improve skills to manage, facilitate, coordinate and lead teams and groups;
- They will improve their personal relationship and communication skills.

## Admission Criteria

Mental health professionals like social workers, psychologists, counsellors, psychiatrists, nurses, community health workers, mental health educators, health and social science graduate and postgraduate students, and peer leaders.

## Faculty

Subject experts of Open dialogue practice.

## Contact

admissions@balm.in  
Ph : +91 8754498376



# Field Work and Internship Organizations

All the programmes offered by Madras School of Social Work are field-based, the students pursuing the course of their choice will get opportunities to undergo concurrent (weekly two days) and block (30 days in a semester of 90 days) pattern. The focussed field training happen in various specialized organizations with whom the institute has developed an excellent network over time. Following are a indicative list of organizations from a long list of organizations in which the students will get an opportunity to get placed for their field learning and practical training.

## An Indicative List of Our Field Work and Internship Organizations

|  |  |
|--|--|
| ADYAR CANCER INSTITUTE                           | BRAKES INDIA PVT LTD                             |
| AGARAM FOUNDATION                                | BRIDGESTONE                                      |
| ALARMO   | BVSN MURTHY CENTRE FOR SPECIAL CHILDREN          |
| ALL INDIA DEMOCRATIC WOMAN'S ASSOCIATION         | CARBORUNDUM UNIVERSAL LIMITED                    |
| ALPHA TO OMEGA                                   | CAREERTREE HR SOLUTIONS                          |
| AMAR SEVA SANGAM,                                | CARITAS HOSPITAL AND INSTITUTE OF HEALTH SCIENCE |
| AMERICAN INDIA FOUNDATION (AIF)                  | CHENNAI PETROLEUM CORPORATION LTD                |
| AMM FOUNDATION                                   | CHENNAI RIVERS RESTORATION TRUST (CRRT)          |
| ANABOND LTD                                      | CHENNAI SPECIAL SCHOOL FOR MUSCULAR DYSTROPHY    |
| ANNA INCUBATION CENTRE                           | CHILD TRUST HOSPITAL, NUNGAMBAKKAM.              |
| ANNAI THERESA OLDAGE HOME                        | CHOLAMANDALAM FINANCE PRIVATE LIMITED            |
| ANUGRAHA SCHOOL FOR THE INTELLECTUAL DISABILITY  | CHRIATIAN COUNSELLING CENTRE                     |
| APOLLO HOSPITALS ENTERPRISE LIMITED              | CHRISTIAN MISSION CHARITABLE ORGANISATION        |
| APOLLO TYRES                                     | CLARK SCHOOL FOR THE DEAF                        |
| APPLE VALLEY SPECIAL SCHOOL FOR SPECIAL CHILDREN | CMC, VELLORE                                     |
| ARM  | CRC KOZHICODE                                    |
| AROVILE SOCIAL ENTERPRISES                       | CROMA  |
| ARUWE  | CRUSADE HRD CENTRE                               |
| ARVIND FOUNDATION                                | DCW LIMITED                                      |
| ASHA NIVAS SOCIAL SERVICE CENTRE                 | DEADDICTION CENTER                               |
| ASHOK LEYLAND AUTOMOTIVE                         | DIAMOND PICK                                     |
| ASTER DM HEALTHCARE                              | DIGNITY FOUNDATION                               |
| BALA VIHAR                                       | DISTRICT DIFFERENTLY ABLED WELFARE OFFICE        |
| BALMER LAWRIE & CO LTD                           | DISTRICT PLANNING COMMISSION                     |
| BANYAN   | DORCAS RESEARCH CENTRE                           |
| BASE AUTOMATION TECHNOLOGIES PVT LTD             | DORCAS,BETTER WORLD SHELTER.                     |
| BHARATHIYA YUVA SHAKTI TRUST                     | DR RELA MULTISPECIALITY HOSPITAL                 |
| BISLERI  | DR. AGARWALS EYE HOSPITAL                        |
| BONFIGLIOLI TRANSMISSION PVT LTD                 | ECOMWEL  |
| BOSCH INDIA FOUNDATION                           | ECOMWEL ORTHOPAEDIC CENTRE                       |

# Field Work and Internship Organizations

## An Indicative List of Our Field Work and Internship Organizations

|  |   |
|--|---|
| EQUITAS SMALL FINANCE BANK                     | KAUVERY HOSPITAL                                  |
| EXELA TECHNOLOGIES                             | KELLER  |
| FAIR TRADE INTERNATIONAL                       | KONE  |
| FEDERAL BANK                                   | KYNHOOD TECHNOLOGIES PRIVATE LIMITED              |
| GEA BGR ENERGY SYSTEM INDIA LTD                | L&T - HEAVY CIVIL INFRASTRUCTURE                  |
| GESTAMP AUTOMOTIVE                             | L&T   |
| GLENEAGLES HEALTHCITY                          | LANSON TOYOTA PVT LMTD                            |
| GOLDEN BUTTERFLIES                             | LARSEN AND TOUBRO-PT&D                            |
| GRAND CHENNAI BY GRT HOTELS                    | LIFESTYLE INTERNATIONAL PRIVATE LIMITED           |
| GRATUS KIDS                                    | LITTLE FLOWER                                     |
| GREMALTES HOSPITAL                             | LUCAS TVS LIMITED                                 |
| GRO DIGITAL PLATFORM                           | MAATRUM TECHNOLOGIES AND LEGAL VENTURES PVT. LTD. |
| GUILD OF SERVICE                               | MAATTRATHAI NOKKI CHARITABLE TRUST                |
| HCL  | MADHURAM NARAYANAN CENTRE FOR EXCEPTIONAL         |
| HOPE PUBLIC CHARITABLE TRUST                   | CHILDREN  |
| HOTEL AADITHYA                                 | MADRAS MEDICAL COLLEGE                            |
| HRF  | MAGHIZHCHI WELNESS PROGRAM CENTRE                 |
| HYC PRECISION ENGINEERING PVT LTD              | MAGIC BUS   |
| HYUNDAI MOBIS INDIA LIMITED                    | MANALI PETROCHEMICALS LTD                         |
| ICMR - NATIONAL INSTITUTE FOR RESEARCH IN      | MANASHASTRA                                       |
| TUBERCULOSIS (NIRT)                            | MANASU  |
| IDEAL PLAY ABACUS INDIA PVT LTD                | MARY CHARITABLE TRUST                             |
| IIT INCUBATION CENTRE                          | MCDS, KANNAGI NAGAR                               |
| IMHANS   | MECHATRONICS CONTROL EQUIPMENT PVT LTD            |
| INDIAN OIL CORPORATION LIMITED                 | MEDIAL RESEARCH FOUNDATION - SANKARA NETHRALAYA   |
| INSTITUTE OF CHILD HEALTH (ICH)                | MEHTA HOSPITAL                                    |
| INSTITUTE OF MENTAL HEALTH (IMH)               | MGM HEALTH CARE PRIVATE LIMITED,                  |
| INTEGRATED RURAL COMMUNITY DEVELOPMENT SOCIETY | MIND EMPOWERED                                    |
| ISLAND TRUST                                   | MIND ZONE   |
| JEEVA RAKSHA                                   | MIRTH INSTITUTE OF MENTAL HEALTH                  |
| JEEVAN NEW HOPE                                | MITHRAN   |
| JK TYRES CSR                                   | MITHREE SPECIAL SCHOOL CHROMPET                   |
| JOHNSON LIFT PRIVATE LIMITED                   | MOHAN FOUNDATION                                  |
| KAMARAI PORT                                   | MOTHERSON AUTOMOTIVE TECHNOLOGIES                 |
| KANCHI KAMAKOTI CHILDS TRUST HOSPITAL          | MULTIPLE SCLEROSIS SOCIETY OF INDIA               |



# Field Work and Internship Organizations

## An Indicative List of Our Field Work and Internship Organizations

MURTHUZAVIYA SCHOOL FOR THE INTELLECTUAL  
DISABILITY  
MUSEUM OF POSSIBILITIES, SANTHOM  
MYRTLE SOCIAL WELFARE NETWORK  
NALAM MIND CARE  
NALANDAWAY FOUNDATION  
NATIONAL COMMISSION FOR SC & ST  
NATIVE MEDICARE CHARITABLE TRUST (NMCT)  
NICOLA FOUNDATION  
NIDEC CONTROL TECHNIQUE  
NIEPMD  
NIEPVD  
NILGIRIS ADIVASI WELFARE ASSOCIATION (NAWA)  
NILGIRIS WYNAAD TRIBAL WELFARE SOCIETY AND J.M &  
M.A MEMORIAL CENTRE FOR HOLISTIC DEVELOPMENT  
NIMHANS  
NIPMED  
NLC HOSPITAL, NLC INDIA LIMITED  
NUMERIC PVT LTD  
OPPURTUNITY SCHOOL  
PANASONIC APPLIANCES INDIA CO. LIMITED  
PATHWAY INDIA  
PENINSULAR RESEARCH OPERATIONS  
PEOPLES COUNCIL FOR SOCIAL JUSTICE  
PEOPLE'S WATCH  
PFIZER HEALTHCARE INDIA PRIVATE LIMITED  
POABS GROUP  
POOVULAGIN NANBARGAL  
POPULUS EMPOWERMENT NETWORK  
PRAVAH  
PRECISION  
PSYHUB  
PURE CLOTH  
PUTHRI PROJECT  
QUBE CINEMA TECHNOLOGIES PRIVATE LIMITED

R S HOME FOR DISABLED  
RADISSON BLU  
RAJU HOSPITAL  
RAMCO CORPORATE OFFICE, AURAS CORPORATE CENTRE  
RANE BRAKE LINING LIMITED  
RANE NSK STEERING SYSTEMS PVT LTDI  
RELA MULTI-SPECIALITY HOSPITAL  
RENAULT NISSAN AUTOMOTIVE INDIA PVT LTD  
REVAMP HOSPITAL  
RIALTO ENTERPRISES PVT LTD  
RIDHIMA FOUNDATION  
RIGHT DOTS, AMBATTUR ESTATE  
ROX HI-TECH.  
ROYAL ENFIELD  
RURAL UNIT FOR HEALTH AND SOCIAL AFFAIRS (RUHSA)  
RUWSEC  
SAFE SCHOOLS  
SAINT GOBAIN INDIA PRIVATE LIMITED  
SAINT GOBAIN  
SALCOMP  
SAMARPANA TRUST  
SANITATION INDIA  
SANKALP OPEN SCHOOL  
SARASWATI KENDRA  
SCARF HOSPITAL  
SCHWING STETTER INDIA  
SHADITHYA HOSPITAL  
SHREYAS  
SHRI AMM MURUGAPPA CHETTIAR RESEARCH CENTRE  
SIAM COMPUTING  
SIMS HOSPITAL  
SIRD  
SMR AUTOMOTIVE SYSTEMS INDIA LTD  
SMT SUCHITA KRIPLANI HOSPITAL AND KALAWATI SARAN  
CHILDREN'S HOSPITAL

# Field Work and Internship Organizations

## An Indicative List of Our Field Work and Internship Organizations

|  |  |
|--|--|
| SNEHA SUICIDE PREVENTION CENTRE                | TN STARTUP                             |
| SOCIAL WELFARE DEPARTMENT                      | TNFDCT                                 |
| SOL'S ARC                                      | TOSHIBA JSW POWER SYSTEMS PVT LTD      |
| SOS CHILDRENS VILLAGE OF INDIA                 | TROPICAL AGRO INDIA PVT LTD            |
| SOS CHILDRENS VILLAGE OF INDIA                 | TTK HEALTH CARE                        |
| SPI EDGE                                       | TTK HOSPITAL                           |
| SRF FOUNDATION                                 | TUBE INVESTMENTS OF INDIA LIMITED      |
| SRI CHAKRA MULTI-SPECIALITY HOSPITAL           | TULA                                   |
| SRISHTI  | TURNING POINT                          |
| ST. JOHNS MEDICAL COLLEGE HOSPITAL             | TVS CSR                                |
| ST. LOUIS INSTITUTE FOR THE DEAF AND BLIND     | TVS SUNDARAM CLAYTON LTD               |
| ST.GIUSEPPE MOSCATI PSYCHO-SOCIAL REHAB CENTRE | TVS SUNDRAM FASTENERS LIMITED          |
| SUGAM FOUNDATION                               | TVS, HOSUR                             |
| SUNDHARAM MEDICAL FOUNDATION                   | UDAVUM KARANGAL                        |
| SWOBODHINI                                     | ULTRA TECH CEMENTS LTD                 |
| TAHDCO PVT LTD                                 | UNIPRES INDIA PVT LTD, ORAGADAM        |
| TAMILNADU COMMISSION FOR SC AND ST             | UNITED WAYS OF CHENNAI (UWC)           |
| TAMILNADU DOMESTIC WORKERS WELFARE TRUST       | URBAN FOREST CREATION JONATHAN.S.ISAAC |
| TAMILNADU NEWSPRINT AND PAPERS LIMITED, KARUR  | V-COPE                                 |
| TAMILNADU PETROPRODUCTS LIMITED                | VIDHYASAGAR                            |
| TEMENOS  | VIDYA SAGAR SPECIAL EDUCATION CENTRE   |
| THANAL   | WHEELS INDIA LIMITED                   |
| THE ASCOTT LIMITED - CITADINES                 | WHEELS INDIA LTD                       |
| THE CANDLES                                    | WHITE HOUSE                            |
| THE NEW INDIAN EXPRESS GROUP                   | WISDOM SOCIETY                         |
| THE SPASTICS SOCIETY OF TAMILNADU              | WITTUR ELEVATOR COMPONENTS INDIA PVT   |
| THOZHAMAI - SOLIDARITY FOR RIGHTS              | WONJIN AUTOPARTS INDIAN PVT LTD        |
| THUVAKKAM                                      | WWF-INDIA                              |
| TI CLEAN MOBILITY                              | YRG CARE                               |
| TI MONTRA                                      | YWCA                                   |
| TIDC INDIA                                     | ZF COMMERCIAL VEHICLES CONTROL         |
| TITAN COMPANY LIMITED - JEWELLERY DIVISION     | ZUDIO                                  |
| TITAN CORPORATE                                |  |
| TN RISE  |  |

# Campus Placement

MSSW has a placement cell which is headed by a Placement Coordinator. It provides equal opportunities for all students to sit for placements and facilitates maximum number of placements, though the college does not guarantee placement for all, due to various reasons. Many of the recruiting organizations have their own eligibility criteria according to their company policies and candidates who fulfil those criteria alone are preferred by the organizations. Most organizations require a minimum of 60-70% marks from 10th standard to post graduation with no history of arrears to appear for campus interview. Further, students are expected to relocate to any where in India or abroad depending on the organization's roles and requirements.

MSSW placement cell follows the policy of one offer for one candidate to ensure that maximum number of students get benefitted. Once students sit for placement process in a particular company after a pre-placement talk, they have to appear for the same and accept the offer, if any. Students who apply and then choose not to appear will be debarred from the subsequent placement processes.

## An indicative list of our recruiters in the last few years

|                                   |                                   |
|-----------------------------------|-----------------------------------|
| AARDE FOUNDATION                  | CHROMA TATA GROUP                 |
| ACCENTURE                         | CMRGT                             |
| ADANI PORT                        | COGNIZANT TECH SOLUTIONS          |
| AKTREA ALTIMETRIK                 | CONNECTED TECHNOLOGIES            |
| AMWAY                             | CARBORUNDUM UNIVERSAL             |
| AMAZON                            | COROMANDEL CEMENTS                |
| AGNIKUL                           | CREA-SHAKTHI                      |
| ANGARAI CONSULTANTS               | COCA COLA                         |
| ASHOK LEYLAND                     | DALMIA CEMENTS                    |
| ASSESS PEOPLE SERVICES            | DAIMLER INDIA COMMERCIAL VEHICLES |
| AVTAR                             | DELPHI TVS                        |
| AZIM PREMJI FOUNDATION            | DIRECT DIALOGUE INITIATIVES INDIA |
| A4 HOSPITAL                       | DR. REDDY'S FOUNDATION            |
| AKSHAR ARBOL INTERNATIONAL SCHOOL | E&Y DDU-GKY PROJECT               |
| AMARA RAJA GROUP                  | ELASTICRUN                        |
| ATHER ENERGY                      | EMPOWER FOUNDION                  |
| BRAKES INDIA                      | FORD MOTORS                       |
| BAHWAN CYBERTEK                   | FUTURISK                          |
| BAZAAR BIO XGREEN                 | FLIPKART                          |
| BANYAN                            | GSK MEMORIAL SCHOOL               |
| BIRLA SUN LIFE                    | RX 100                            |
| BOUNTEOUS                         | HABITAT FOR HUMANITY INDIA TRUST  |
| BVM GLOBAL SCHOOL                 | HEX                               |
| BARCLAYS BANK                     | HTC                               |
| BUILD HR                          | HYUNDAI MOTORS                    |
| CAP - CHILD AID PROJECT           | HINDUSTAN UNILIVER LTD            |
| CHRYSLIS                          | HL MANDO AUTOMOTIVES              |
| CIEL HR                           | ICICI BANK                        |

# Campus Placement

An indicative list of our recruiters in the last few years

|                                   |  |
|-----------------------------------|--|
| IFMR                              | RR DONNELLEY                                 |
| IIT MADRAS                        | RELIANCE FOUNDATION                          |
| INTELLECT DESIGN ARENA            | REVATURE                                     |
| INTROLLIGENT SOLUTIONS            | SAGA CONSULTING                              |
| INSPIRISYS                        | SAPIENCE PUBLICATIONS                        |
| INVOLVE LEARNING SOLUTIONS        | SAINT-GOBAIN                                 |
| IONIXX                            | SIEMENS                                      |
| ITC FOOD DIVISION                 | SIFY   |
| INDIA LITTLE GYM                  | SOS CHILDREN'S VILLAGE                       |
| JOCATA                            | SPIECES MANUFACTURING                        |
| JUST DIAL                         | STERLING INSURANCE                           |
| JAIPUR RUGS                       | SUNDARAM CLAYTON                             |
| KARADI PATH                       | SUNDARAM FASTENERS                           |
| KELSA SOLUTIONS                   | SVATANTRA MICRO HOUSING (ADITYA BIRLA GROUP) |
| KLA-TENCOR                        | SYNTEL                                       |
| KOTAK                             | SULEKHA                                      |
| KATALYST                          | TAMILNADU PETRO CHEMICAL CORPORATION         |
| KALEESUWARI                       | TATA ELXSI                                   |
| KAAR TECHNOLOGIES                 | TATA MOTORS                                  |
| L & T CONSTRUCTIONS               | TATTVA                                       |
| L & T CORE HR                     | TCS  |
| LUCAS TVS                         | TEACH FOR INDIA                              |
| LETS ENDORSE DEVELOPMENT PVT. LTD | TEAM LEASE                                   |
| MADURA COATS                      | THE EDUCATION ALLIANCE                       |
| MPHASIS                           | TITAN INDUSTRIES LTD                         |
| MINDTREE                          | TVS CSR                                      |
| MV HOSPITALS                      | TORRENT GAS                                  |
| NESTLE INDIA                      | TAFE   |
| NISSAN                            | ULTRA TECH CEMENTS                           |
| OLA                               | VALUED EPISTEMICS                            |
| NSPIRA                            | VARTHANA                                     |
| PROJECT CACA                      | VEDANTA LIMITED                              |
| PROKLEAN                          | VELAMMAL SCHOOL                              |
| PENINSULAR RESEARCH OPERATION     | VESTAS                                       |
| PRADAN                            | VIRTUSA                                      |
| RAMCO CEMENTS                     | WORLD BANK                                   |
| RAMCO SYSTEMS                     | YAMAHA MOTORS                                |
| RANDSTAD                          | ZOOMRX                                       |
| RANE                              | ZUCI SYSTEMS                                 |
| ROYAL ENFIELD                     |  |

# Infrastructure and Student Support Services

## Library

MSSW Library is a gateway to a world of knowledge and resources tailored to meet your academic needs. MSSW library is committed to providing comprehensive information services to faculty members, research scholars, and students of the MSSW community.

- 1. Fully Computerized:** MSSW Library is fully computerized, ensuring efficient access to resources and services.
- 2. 24/7 Access:** Enjoy round-the-clock access to the International Online Public Access Catalogue (IOPAC) via both web and mobile app platforms.
- 3. Extensive Collection:** Explore our impressive collection of books, Proquest e-books, journals, e-journals, and EBSCO database subscriptions.
- 4. E-Resources:** Access INBLIBNET's e-resources using individual passwords provided to faculty members, research scholars, and students.
- 5. Article Indexing:** Our library has indexed approximately 45,000 articles from various scholarly journals to facilitate research endeavors.
- 6. Digital Library:** Immerse yourself in our Digital Library, offering access to research theses, in-house publications, and other digital content published by MSSW.

## Programs and Initiatives:

- **Know Your Library Sessions:** Tailored sessions are conducted for new students at the beginning of each academic year to familiarize them with library resources and services.
- **Library Week Celebration:** Join us for a week-long celebration filled with exciting competitions and activities. Winners receive prizes and certificates as tokens of appreciation.
- **Information Literacy Programmes:** Engage in programs designed to enhance research skills and information literacy, supporting your academic pursuits.
- **Reflections Readers Forum:** Participate in presentations and discussions on diverse books, articles, and current topics to broaden your intellectual horizons.
- **Friday Quiz:** Challenge yourself with our weekly Friday quiz, aimed at keeping you updated on current events. The quiz is conveniently circulated via social media platforms like Instagram and Linktree for easy access.

At MSSW Library, we are dedicated to fostering a culture of learning and intellectual exploration. Join us on this journey towards academic excellence and discovery. Explore, learn, and grow with MSSW Library.

## GYM

Discover the vibrant heart of our college community at our newly established gym, inaugurated in 2023 with a vision to promote holistic student well-being. Our gym boasts a comprehensive array of cutting-edge equipment catering to diverse fitness preferences, from cardio enthusiasts to weightlifting aficionados. Engineered with student safety in mind, our flooring ensures a secure environment for rigorous workouts and personal growth. Dedicated volunteers stand ready to provide guidance and support, empowering every student to navigate their fitness journey with confidence. Step into our gym and embark on an exhilarating path to enhanced health and vitality, where every workout becomes a transformative experience.

## SKILL DEVELOPMENT

Apart from regular academic classes, skill development sessions are conducted using external and internal-training experts in accordance with the departments' specific requirements. Self-development, interpersonal effectiveness, life skills as well as specific professional skills are imparted through special training programmes.



# Infrastructure and Student Support Services

## STUDENT CLUBS & FORUMS

Various student clubs like the NSS, Red Ribbon Club, Eco Club, Consumer Club, Rotract Club, Debating and theatre Clubs and the Anti-Narcotic Club in the college accelerate positive growth and also create awareness of social issues. The college has guidance and counselling support services for students and the public. All students are members of the Students' Development Council. The Council arranges for a variety of programmes like lectures, debates, sports, games, cultural competitions and social service projects. In addition, each department has a department forum to organize co-curricular activities for the professional development of the students on self-supporting basis.

## SCHOLARSHIPS

The following Scholarships are available to deserving students of MSSW.

### Government:

1. State Government BC/ MBC / SC/ ST Scholarships
2. Central Government - Single Girl Child S: other scholarships.

### College

3. SSER Management Scholarships for economically deserving students of any programme at MSSW worth up to 50% of the programme fees.
4. MSSW Alumni Association Scholarships for economically deserving students of any programme at MSSW covering about 20% of the fees.

### Institutions/NGO

5. ABAN Cares scholarships worth Rs. 25,000/- each for five 1st Year students in any post graduate programme at MSSW.
6. Isaac Foundations Scholarship for second year PG girl students based on Merit cum Means.
7. The Rajeswari Nathan Foundation Scholarship for PG girl students based on their socioeconomic background
8. Swaminathan Padmavathi Trust Student Scholarship: Rs. 10,000 per student for 2 PG students from SC Community pursuing 2nd Year MSW / MADM / MASE programme
9. Cognizant Foundation Scholarships for economically deserving students of MSW S:MA Development studies for Rs.60,000 per year for both years of study.
10. Thejo Engineering Scholarships for economically deserving and meritorious Bachelors degree student
11. BALM - Sundram Fasteners Limited scholarships for economically deserving students of MSW (SF) Mental Health specialization covering college and hostel fees for all two years of the programme.

## HOSTEL

Preference will be given to students from States other than Tamil Nadu. Accommodation is provided for both Postgraduate and Undergraduate students. After getting admission in the college, students have to approach the hostel warden separately for hostel accommodation. Allotment of rooms will be made by the hostel authority on first-come, first-serve basis. Gaining admission to a programme does not guarantee a place in the Hostel.

# Important Student Regulations

Exemplary conduct is imperative for all students. Conditions stated in the prospectus and College Calendar will be binding on students and parents/guardians at all times.

## Ragging

Ragging is strictly prohibited on the campus. Those who indulge in ragging will be summarily expelled from the college and may also be subjected to prosecution as per law.

## Zero Tolerance Policy towards Sexual Harassment

Madras School of Social work (MSSW) will not tolerate any form of sexual harassment. The campus is free from discrimination, harassment, retaliation or sexual assault at all levels. Any form of sexual harassment can be given in writing to the Internal Complaints Committee (ICC) of MSSW. The ICC will conduct the enquiry and submit its report to the authorities of MSSW.

If the offender is an employee and if found guilty of sexual harassment they shall be punished in accordance with the service rules of MSSW.

If the offender is a student, depending upon the severity of the offence, MSSW may,

- i) withhold privileges of the student such as access to the library, auditoria, halls of residence, transportation, scholarships, allowances, and identity card;
- ii) suspend or restrict entry into the campus for a specific period;
- iii) expel and strike off name from the rolls of the institution, including denial of read mission, if the offence so warrants;
- iv) award reformatory punishments like mandatory counselling and, or, performance of community services.

All sexual harassment complaints can be brought to the notice of Internal Complaints Committee Members. The details of ICC members are given in the college website and can be reached at [icc@mssw.in](mailto:icc@mssw.in)

## Attendance and Regularity

Minimum 75% attendance is compulsory for class room instruction and 100% for practical / field work and other important events in the college. Every student must attend college regularly, punctually and perform satisfactorily throughout the programme.

Absence from class for one hour will be treated as absence for half a day. No student shall be absent on the re-opening day and closing day of a semester. Attendance shortage will entail punitive action including fine or denial of permission to write End-Semester Examinations.

## Discipline

Smoking, Consuming Alcoholic Drinks and Narcotic Drugs are strictly prohibited. Any unruly conduct by a student either in the class or on the premises will invite suspension and/ or dismissal. Mobile phone use is restricted to college ground only. Phones used in class and inside buildings without due permission will be confiscated.

The College reserves the right to dismiss a student at any time whose conduct is considered unsatisfactory for any reason.



# Important Student Regulations

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## Programme Fees

Students who are selected for admission will have to pay the prescribed programme fee in full as mentioned in the Fee Structure Sheet. Second year onwards fees should be paid within 30 days of commencement of the semester. Fees not paid within the stipulated time will be accepted only with fine as prescribed by the college management from time to time.

After the expiry of 30 days from the last date of fee payment, the defaulter's name will be removed from the roll and he/she will be re-admitted only on payment of arrears and fine upto the date of payment and re-admission fee of Rs.50/-. Likewise, the hostel fee also needs to be paid as per the time schedule indicated. Failure to adhere to timelines will lead to denial of hostel accommodation.

Fees can be paid online or through bank challan downloaded from the website. Fees once paid will not be refunded for any reason whatsoever.

Actual expenses towards trips for field work, observation visits, rural camps, out-bound training, preparation of research report, will be met directly by the student's concerned, as and when required. Payment to Agencies for field work training should also be borne by the students who are availing such training.

## Vehicle Parking

Students are encouraged to use public transport system to reach the college. Due to inadequate parking space, four wheelers of students are not permitted inside the campus for any reason whatsoever. Students are permitted to park only two wheelers inside the campus.



# 2025 - 2026 Admission Regulations

## (Unless otherwise specified in the programme detail)

- At the time of applying, candidates studying in 3 year degree programme should have passed in all the subjects from the 1st to 5th Semesters and candidates studying in 4 year degree programme should have passed in all the subjects for the 1st to 7th Semesters.
- Admission will be based on merit. For the P.G. programmes marks secured in Degree programme, Entrance Test and Interview will be taken into account for merit list preparation. The weightage for each component is as follows: UG Degree Marks: 100, Entrance Exam: 50 and Group Discussion / Interview: 25. Community Quota allotments will be followed as per Tamil Nadu Government Rules. OBC/SC/ST candidates from States other than Tamil Nadu will be considered under General Category only.
- Applicants are asked to write statement of purpose (SOP) provided in the application.
- After Entrance Test, Applicants will be shortlisted for Interview based on combined UG percentage and Entrance Test marks. For every seat available, five applicants will be shortlisted based on merit and called for Interview.
- For the P.G. programmes, candidates can apply based on marks up to II year in case of non-semester pattern and V/VII semester in case of semester pattern.
- Admission to all the programmes will be provisional until final mark sheet in case of HSC / Bachelor's Degree Certificate and final mark lists are produced and is also subject to University's approval. Candidates failing to produce marks certificate (for ALL semesters) or University approval within the stipulated time will forfeit admission.
- Admission is subject to verification of marks certificates and if the mark certificates are found to be false, admission is liable for cancellation besides criminal action being taken. Fees paid for admission will not be refunded.
- After admission, sliding from one programme to another may be permitted depending upon availability of seats. This will be permitted only if the candidate has applied and appeared for interview for the programmes.
- Students whose knowledge of English or Tamil (for MSW Programme) requires improvement will be notified soon after admission and it will be obligatory for them to arrange tuition in these subjects at their own cost.
- MSSW is an equal-opportunity institution. Candidates from transgender communities and persons with disabilities are encouraged to apply.
- All admission related communication shall be notified ONLY in the college website ([www.mssw.in](http://www.mssw.in)) and through the email-ids given by candidates in their application. In case of failure in delivery of emails, the college authorities will not take responsibility for the same.

### Important Information:

The College does not accept donations/capitation fee for admissions. Admissions are made purely based on merit and the prescribed criteria for each programme. Candidates are advised against paying any money to anyone within or outside the College to secure admission for any programme at MSSW. Candidates / Parents / Guardians are requested to bring to the notice of the Principal if they come across any information regarding such violations. The information can be emailed to [principal@mssw.in](mailto:principal@mssw.in). Admissions will be cancelled for those students who gain admission using any malpractices.

# Application Procedure

Applicants can apply only ONLINE and pay the required application fees through the online payment gateway. Detailed instructions regarding on line application procedure and payment is given the admission page of the college website: mssw.in

For any enquiry regarding admissions call only between 10 A.M. to 4 P.M. on all working days.

Phone: +91 - 44 - 28195126 , +91 - 44 - 28194566.

For detailed application procedure read the instruction for applicants given in the college website.

Model Question Paper is available for reference on the College website in the Admissions page.

## Post Graduate Programmes Admission Schedule 2025

| S.No | Particulars   | Important Dates  |                                   |
|------|---|--|-----------------------------------|
| 1.   | Online Application opening  | 1st March 2025   |                                   |
| 2.   | Online Application Closing  | MSc CP   MSc FC  | 10 <sup>th</sup> May 2025         |
|      |   | MSW Aided   MSW SF<br>MSW D&E   MSW MH MSW<br>CF   MA SE<br>MA HRM   MA HROD | 24 <sup>th</sup> May 2025         |
| 3.   | Online Entrance Examination   | MSc CP   MSc FC  | 13 - 14 May 2025                  |
|      |   | MSW Aided   MSW SF<br>MSW D & E   MSW CF<br>MSW MH                           | 26 - 27 May 2025                  |
|      |   | MAHRM   MAHROD   | 28 <sup>th</sup> May 2025         |
|      |   | <b>NO Online Entrance Test for MA SE program</b>                             |                                   |
| 4.   | Publication of Interview Schedule   | MSc CP   MSc FC  | 16 <sup>th</sup> May 2025         |
|      |   | MSW Aided   MSW SF<br>MSW D & E   MSW CF<br>MSW MH   MA SE MAHRM  <br>MAHROD | 30 <sup>th</sup> May 2025         |
| 5.   | Interview/Original Certificate verification at MSSW Campus, Chennai                   | MSc CP   MSc FC  | 19 <sup>th</sup> May 2025 onwards |
|      |   | MSW Aided   MSW SF<br>MSW D & E   MSW CF<br>MSW MH   MA SE<br>MAHRM   MAHROD | 3 <sup>rd</sup> June 2025 onwards |
| 6.   | Publication of First provisional lists of <b>Selected &amp; Waitlisted</b> candidates | As and when the lists are ready.   |                                   |
| 7.   | Admission of First List <b>Selected</b> Candidates                                    | MSc CP   MSc FC  | 26 <sup>th</sup> May 2025         |
|      |   | MSW Aided  | 12 <sup>th</sup> June 2025        |
|      |   | MSW SF<br>MSW D & E   MSW CF<br>MSW MH   MA SE                               | 13 <sup>th</sup> June 2025        |
|      |   | MAHRM   MAHROD   | 14 <sup>th</sup> June 2025        |

# Application Procedure

|     |  |  |
|-----|--|--|
| 8.  | Admission of First List <b>Waitlisted</b> Candidates                                   | Afternoon of Above dates                       |
| 9.  | Publication of Remaining lists of selected / waitlisted candidates and their Admission | To be communicated by Departments individually |
| 10. | Inaugural of First Year Batches  | 3 <sup>rd</sup> July 2025                      |
| 9.  | Publication of Remaining lists of selected / waitlisted candidates and their Admission | To be communicated by Departments individually |
| 10. | Inaugural of First Year Batches  | 3 <sup>rd</sup> July 2025                      |
| 11. | Welcome by Departments   | 4 <sup>th</sup> July 2025                      |
| 12. | Student Induction Program  | 7 <sup>th</sup> – 8 <sup>th</sup> July 2025    |

## Note :

- The given dates are tentative and may be changed as per prevailing situation and Government regulations.
- Interview / GD & Original Certificate verification will be only at MSSW campus in Chennai.
- Candidates from States other than Tamil Nadu, Pondicherry, Kerala, Andhra Pradesh, Telengana & Karnataka can request for online Interview if they are unable to travel due to a valid reason.
- Fees must be paid on the day of admission. No extension of time will be given for whatsoever reason. Those who don't pay fees on the day of admission will forfeit their seat and the seat will be filled up from Waitlisted candidates.

## Under Graduate Programmes Admission Schedule 2025

| S.No | Particulars  | Important Dates   |
|------|--|---|
| 1.   | Online Application opening Date                                      | On the Date of publication of Tamil Nadu State Board 12 <sup>th</sup> results |
| 2.   | Online Application Closing Date                                      | 10 working Days after opening of Online Application Form                      |
| 3.   | Publication of provisional lists of Selected & Waitlisted candidates | 5 Days after closing of Online Application Form                               |
| 4.   | Online Fee Payment dates for First List Selected candidates          | To be announced   |
| 5.   | Admission of First List Selected & Fee Paid Candidates               | To be announced   |
| 6.   | Admission of First List Waitlisted Candidates                        | To be announced   |
| 7.   | Admission of Second List Selected & Fee Paid Candidates              | To be announced   |
| 8.   | Admission of Second List Waitlisted Candidates                       | To be announced   |
| 9.   | Inaugural of First Year Batches                                      | 2 <sup>nd</sup> July 2025   |
| 10.  | Welcome by Departments   | 3 <sup>rd</sup> July 2025   |
| 11.  | Student Induction Program  | 7 <sup>th</sup> – 8 <sup>th</sup> July 2025                                   |



## Fee Structure - Batch 2025

| Post Graduate Courses                                    | Annual Fee (per year) |
|--|-----------------------|
| Master of Social Work (Aided) All Specializations        | Rs. 50,000            |
| Master of Social Work (SF) HRM Specialization            | Rs. 1,00,000          |
| Master of Social Work (SF) CD & MPSW Specializations     | Rs. 75,000            |
| Master of Social Work – Disability & Empowerment         | Rs. 75,000            |
| Master of Social Work – Mental Health                    | Rs. 75,000            |
| Master of Social Work – Children & Families              | Rs. 75,000            |
| M.A. Social Entrepreneurship                             | Rs. 75,000            |
| M.A. Human Resource Management                           | Rs. 1,30,000          |
| M.A. Human Resources & Organisation Development          | Rs. 1,30,000          |
| M.Sc Counselling Psychology                              | Rs. 86,000            |
| M.Sc Family Counselling                                  | Rs. 86,000            |
| Under Graduate Courses                                   | Annual Fee (per year) |
| Bachelor of Social Work                                  | Rs. 56,000            |
| BSc Psychology   | Rs. 70,000            |
| Hostel Fee   | Annual Fee (per year) |
| Total fees inclusive of Rent, Mess & Maintenance Charges | Rs. 1,12,900          |

### Note :

1. The full First year fee must be paid at the time of Admission. No extension of date or time will be given to pay the fee. Admission will be confirmed only after fee payment.
2. The subsequent Annual fees must be paid within one month after semester re-opening. As per Govt. norms, names of students who do not pay fees within the stipulated time will be removed from rolls.
3. The fee indicated is only tentative and subject to revision.
4. The fee includes tuition fee, examination fee, soft skills, mandatory certificate courses, University charges (Admission fees, Convocation fees, Permanent pass register fees), library, campus development and all curricular activities.
5. Students will bear all other charges related to field work travel, OBT, Rural Camp, co-curricular and extra-curricular activities.
6. Alumni membership fee of Rs.500 is included in the First year Fees.
7. Students who do not pay Hostel fees within the stipulated time will be asked to vacate hostel.

## Programme Contact Details

The following contact numbers / email ID's can be contacted for specific queries about the Programme. For any other information refer to the Website or the General Enquiry Lines.

**Call Timings: 10 am – 4 pm (Monday to Friday). Calls apart from the specified time and day will not be entertained.**

| Programmes                                       | Mobile Number | Email ID               |
|--|---------------|------------------------|
| Master of Social Work (Aided)                    | 9176269347    | enoch@mssw.in          |
| Master of Social Work (Self-Financed)            | 9445945900    | kbinian@mssw.in        |
| Master of Social Work (Disability & Empowerment) | 9003257813    | jesuin@mssw.in         |
| Master of Social Work (Mental Health)            | 9840580971    | prof.damen@mssw.in     |
| Master of Social Work (Children and Families)    | 9495331765    | seemasunny@mssw.in     |
| M.A. Human Resource Management                   | 7502045805    | hemakumar@mssw.in      |
| M.A. Human Resource & Organizational Development | 8825417930    | ruby@mssw.in           |
| M.A. Social Entrepreneurship                     | 9444610146    | arasi@mssw.in          |
| M.Sc. Counseling Psychology                      | 9962948296    | vyjayanthimala@mssw.in |
| M.Sc. Counseling & Family Therapy                | 9677035181    | hannahjohn@mssw.in     |
| Bachelor of Social Work                          | 7708875651    | sudarmathy@mssw.in     |
| B.Sc. Psychology                                 | 9080234850    | sangeeth@mssw.in       |



# Madras School of Social Work

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General Enquiries : (10 AM – 4 PM)

+91 - 44 - 28195126 / 28194566

E-Mail Support : [admissions@mssw.in](mailto:admissions@mssw.in)



[www.mssw.in](http://www.mssw.in)