

Minutes of the Library Committee Meeting 2023-24

Date & Time : 4/09/2024 , 12: 30 P.M

Attendees:

1. Dr. S. Raja Samuel ; The Principal
2. Ms. R.Swetha; Librarian
3. Ms. VidhyaVinayaki ; Assistant Professor – BSW
4. Ms. Madhuri ; Assistant Professor – B.ScPsychology
5. Dr. P.V Laavanya ; Assistant Professor – MSW(SF)
6. Ms. S. Sangeetha ;Assistant Professor – MSW(MH & CF)
7. Dr .J.Chandrasekar ; Assistant Professor – MSW (Aided)
8. Dr. K.V Preetha ; Assistant Professor – MA(SE)
9. Dr. PMohana ; Associate Professor – MA(HRM)
10. Dr. S. Sonia ; Assistant Professor – MA(HR OD)
11. Dr. Hannah John ; Assistant Professor& Program Head – M.Sc(FC)
12. Ms. Gaurika ; I Yr Student – BSW
13. Ms. Gandhimathi ; II YrStudent – BSW
14. Ms. Srinithi ; III YrStudent – BSW
15. Ms. Ananya ; II YrStudent – B.ScPsychology
16. Ms. Gayathri Devi ; I YrStudent – MSW(SF)
17. Ms. Pauline Gracia Ray; I YrStudent – MSW(MH & CF)
18. Mr. Dandu Samuel; I YrStudent – MSW(Aided)
19. Mr. Naga Ganesh; I YrStudent – MA(SE)
20. Mr. Mahesh; I Yr Student – MA(SE)
21. Ms.Arthi J; I YrStudent – MA(HR OD)
22. Mr. Dinesh Rahul; I YrStudent – M.Sc(CP)

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The Principal welcomed the gathering and then asked the librarian to proceed with the report. Librarian R. Swetha then presented the librarian's report, which included a review and acknowledgment of the minutes from the previous meeting, a discussion on actions taken based on those resolutions, including the successful implementation of the subject gateway, etc. The report also covered detailed usage statistics of the library for 2023-24, provided an overview of new acquisitions and book purchase trends, and included feedback received from passed-out students. Looking ahead, the future plans discussed in this report included a proposal for installing additional CCTV cameras to enhance coverage, the introduction of RFID technology to improve book security and prevent loss, the implementation of weekly aptitude classes to help students prepare for competitive exams, and a strategy to expand the usage of the N-List by improving activation rates and addressing pending initiatives from previous meetings.

The Principal encouraged committee members to actively promote the use of scholarly resources, that are available in the library such as journals, N-List, EBSCO, and ProQuest, and emphasized the importance of utilizing these resources for academic enrichment.

Suggestions from Committee Members:

- Procure Spoken English Books to assist students in improving their spoken English skills.
- Reinitiate the Friday Quiz as a monthly quiz on Current Affairs to promote newspaper reading and current affairs awareness.
- Promote the Library Instagram Page by collaborating with other departmental Instagram pages and conducting vocabulary quizzes in moodle based on the "Word of the Day" published in the library and its Instagram page.
- Recognize students excelling in library events with better Prizes .
- Introduce a hierarchical structure within the library committee, such as President and Vice-President.
- Implement strategies to increase library footfall and attract more students.
- Conduct interdisciplinary events to encourage collaboration across different fields.
- Promote working papers on common topics within the library to encourage students to conduct research and publish their findings.
- Organize workshops on ethical writing, research methods, referencing styles and tools , AI tools, Ethical use of AI tools and open access resources.
- Add rare or classic books in soft copies if available.
- Include journals related to family counselling ,general counselling ,etc in the library collection.
- Conduct quizzes based on the Economic Times to enhance understanding of economic and financial topics.
- Provide login access to Drillbit for research scholars.
- Disseminate information about courses and webinars from resources like Web of Science , Sage,etc.
- For classes with designated library hours, assign a specific task or project to be completed during this time to enhance library engagement and usage.

Adjournment:

The meeting was adjourned with thanks to all attendees.

Principal

Dr.S.Raja Samuel

Librarian

Swetha.R