



MADRAS SCHOOL OF SOCIAL WORK

(An Autonomous Institution Affiliated to the University of Madras)

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Office of the Controller of Examinations

No: MSSW/COE/2023/ CONVO /124

11.12.2023

67th Graduation Day (03.02.2024)

Greetings from Madras School of Social Work!

The Graduation Day for this year is scheduled to be held on 03.02.2024 (Saturday) at 4.00pm in Madras Christian College Higher Secondary School, 78, Harrington Rd, Chetpet, Chennai, Tamil Nadu 600031

All eligible candidates (UG- 2019 batch, PG- 2020 batch, and candidates of previous batches qualified during November 2021, and M. Phil- August 2020 & 2021 examinations) desiring to receive their Degree certificates during the convocation are required to **register in the link:** <https://forms.gle/m7gxzbUUDqhGPSQm6> .The Link is available on our College Website (www.mssw.in) as well.

1. Online Registration for Convocation **begins** on **13.12.2023** (Wednesday)
2. Online Registration for Convocation **closes** on **27.01.2024** (Saturday)
3. **Candidates who have registered online must also register in-person for the Convocation between 12.00pm to 2.30pm on the day of convocation i.e. 03.02.2024 (Saturday).**
4. **No candidate will be permitted after 2.30 pm to register in-person and they cannot participate in the formal Graduation Day proceedings.**
5. Procedure to collect Degree certificates for candidates who missed to register for / attend the convocation:
 - Candidates who are unable to receive their Degree certificates during the Convocation can collect it from the College COE office, **on a later date, in person.**
 - For such candidates, search fees are applicable as under:
 - ✓ First six months from the date of convocation: Certificates can be collected free of charge
 - ✓ If collected after six months: Rs 500/-
6. Any change in the date of convocation will be duly intimated in the College website.

Dr. Shakeela Basheer, Ph.D.,
Controller of Examinations

Dr. S. Raja Samuel, Ph.D.,
Principal