

## Minutes of the Library Committee Meeting Held on 21<sup>st</sup> December 2023

### Members Present

Dr.S.Raja Samuel, Principal, Chairperson  
Ms.Shiva Shankari , Librarian In-charge  
Dr.S.Vijayakumari S ,Faculty Representative, MA-HRM  
Ms.Vinitha, Faculty Representative, MA-HROD  
Ms.Vidhya Vinayaki A, Faculty Representative, BSW  
Mr.Ashok Kumar G, Faculty Representative,MA-DS  
Dr.Kavitha T, Faculty Representative, MSW- D&E  
Ms.Madhuri A, Faculty Representative, B.Sc  
Ms.Tejaswini R, Student Representative, B.Sc  
Ms.Abirami Ramesh, Student Representative, MSc- FC  
Mr.Santhosh Kumar K, Student Representative, MA-DS  
Ms.Dewlin Nexy,Student Representative,MSW- D&E  
Ms.Keerthana, Student Representative, MA-HROD  
Ms.Ananya H Potty, Student Representative, B.Sc  
Ms.Bhumika Rai, Student Representative, MSW-D&E  
Ms.Shrinidhi, Student Representative,BSW  
Ms.Varada, Student Representative, BSW  
Ms.Esakki Kani, Student Representative, BSW  
Mr.Keluthizo Zango,Student Representative,MA-DS  
Mr.Metha ,Student Representative,MA-SE

### Proceedings

Principal welcomed the gathering. Librarian In-charge presented the minutes of the previous meeting held on 21<sup>th</sup> October 2022 and the action taken on the points came out of the meeting.

Principal suggested using the NLIST(Inflibnet) more and creating a top list of users. He also mentioned that, to encourage more foot falls, the library committee members should mobilize to pull students to the library.



Librarian In-Charge presented the report including the usage statistics, stock verification carried out, purchased books count, Friday Quiz, Open discussion, and so on. . Due to lack of participation, the quiz in the library was discontinued. The constant effort of Ms. Abirami from the Family Counselling Department in this regard was well appreciated for the Friday Quiz. And the constant effort of Ms. Tejaswini, II B.Sc Psychology in this regard was well appreciated for the Open Discussion.. The Librarian In-charge has presented the upcoming plans for the library:

1. **Subject Gateway:** The implementation of an online access system for syllabus books to assist students and faculty in locating relevant titles and topics.
2. **Leisure Corner:** A dedicated reading area where individuals can unwind and relax, featuring a collection of comics and storybooks.
3. **Photo Gallery:** A visual representation capturing and showcasing moments from student and teacher activities within the library.
4. **Library Week Celebration 2023-24:** The celebration is scheduled for the end of January 2024.
5. **Workshop Plan:** A workshop is set to commence in April, providing an opportunity for additional learning and skill development.
6. **Library Tour:** The Library Committee is organizing tours to various libraries, including the British Library, American Library, and public libraries, based on student interest.

Both students and faculty have suggested numerous initiatives. The list of suggestions included

- ✓ posting positive quotes on the notice board
- ✓ featuring the best book reviewer of the month on our social media pages
- ✓ sharing events on the library's Instagram page
- ✓ awarding the Poet of the Month
- ✓ organizing competitions in vocabulary and idioms & phrases
- ✓ promoting 'Know the Author, Know the Book,
- ✓ marketing library services and events in common areas
- ✓ updating the library with a disabled-friendly mouse and sliding doors in the reference hall for people with disabilities,
- ✓ celebrating authors' work
- ✓ conducting a delegation between the president and vice president among library committee members

- ✓ addressing requests for improvements in the reading hall and
- ✓ enhancing the collection of philosophy and spiritual books in our library.

The meeting came to an end as there was no other point to discuss.

Shel.

Shubell  
(Shiva Shankari.K)