

MADRAS SCHOOL OF SOCIAL WORK

DEPARTMENT OF DEVELOPMENT STUDIES

ADMISSION – 2023

Interview Instructions

1. Follow the College website for the admission schedule and updates.
2. Candidates are shortlisted for an interview based on their self-declared marks and performance in the entrance examination.
3. The personal interview will be conducted offline at the college according to the schedule.
4. Arrive 15 minutes before the scheduled interview time and bring the following documents:
 - Application Form signed by the candidate and parents/guardian
 - Self-attested copies of the following documents:
 - SSLC/10th Mark Sheet
 - HSC/12th and 11th/+1 Mark Sheet
 - UG Semester/Consolidated Mark Statements (Semester/Non-Semester)
 - Provisional Degree Certificate
 - NSS/NCC/YRC/RRC/Sports certificates
 - Transfer Certificate (if available)
 - Certificates supporting claims for Government provisions (e.g., Community Certificate, Child of Ex-service men certificate, Disability certificate, etc.)
5. During the interview, the Department will verify self-declared details and calculate percentages accordingly. For candidates awaiting results, the percentage will be based on 5th/7th-semester marks. For completed courses, all semester marks will be considered.
6. If you need to reschedule the interview, submit a letter or email to the HOD with valid reasons to obtain permission.
7. Contact Mr. Moses Selvakumar, Head of the Department of Development Studies, for any queries or clarifications between 9.00 am and 5.00 pm. You can reach him at 9894190530 or email moses@mssw.in.

Mr. V Moses Selvakumar

Head, Department of Development Studies