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# PROSPECTUS 2023 - 2024

**Madras School of Social Work**

(An Autonomous Institution Affiliated to the University of Madras)  
Accredited by NAAC with 'A+' Grade



Ministry of Education  
Government of India



# Certificate

## NATIONAL INSTITUTIONAL RANKING FRAMEWORK

INDIA RANKINGS 2022

**Madras School of Social Work, Chennai**  
**Ranked 38 in College Category**

CHAIRMAN, NBA

MEMBER SECRETARY, NBA



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

An Autonomous Institution of the University Grants Commission

## Certificate of Accreditation

*The Executive Committee of the  
National Assessment and Accreditation Council  
is pleased to declare the  
Madras School of Social Work  
Egmore, Chennai, affiliated to University of Madras, Tamil Nadu as  
Accredited  
with CGPA of 3.40 on four point scale  
at A\* grade  
valid up to March 07, 2027*

Date : March 08, 2022

Director



EC/PC/196/4<sup>th</sup> Cycle/TNCOGN9005





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# PROSPECTUS 2023 - 2024





## Mary Clubwala Jadhav

(1908 – 1975)

Founder, Madras School of Social Work

Mrs. Mary Clubwala Jadhav, a woman with an in born instinct and insatiable thirst for service to humanity, founded the Madras School of Social Work in 1952. Born in 1908 into a rich Parsi family, she was raised strictly in the traditional way by her mother who taught her the values of caring and sharing. In 1926, she was married to Mr. Nogi Clubwala who encouraged her to involve herself in social activities. She was a regular visitor to Government-approved schools and worked for the Red Cross. After the sudden demise of her husband, instead of retiring into a shell, she decided to employ her time meaningfully and immersed herself in social work with total sincerity and commitment.

In 1937, Mrs. Mary Clubwala was made the Honorary Secretary of the Guild of Service. In 1942, during World War II, Mrs. Clubwala founded the Indian Hospitality Committee and persuaded women from all communities and walks of life to join in the effort to organize mobile canteens, hospital visits, diversional therapy and entertainment programmes for the army. The victorious army presented her a Japanese sword in appreciation of her tremendous efforts and Mrs. Mary Clubwala was called "the Darling of the Army" by General Cariappa. After the war, her focus was once again on the Guild of Service which became a banyan tree that put out roots

for various projects like health centres, bakery units, an adoption centre, family assistance schemes, meals on wheels, rural development projects and a school for the deaf, to name just a few.

Mrs. Clubwala's concern for destitute children was responsible for starting the Seva Samajam Boys' Home and Girls' Home in Adyar in 1950. These homes gained an international reputation as model institutions. In 1954, through the joint efforts of the Guild of Service and Madras Rotaract Club, she was instrumental in starting Bala Vihar in Kilpauk, a school for mentally challenged children.

Perhaps Mrs. Clubwala's most significant contribution was establishing the Madras School of Social Work realizing the need to facilitate easy access and appropriate practical learning for students interested in social work in the southern region, as there were only three schools of social work in India and all of them were located in the North. She visited various schools of social work in the USA to learn about their functioning and finally her dream came true in 1952.

In 1941, she received the Most Excellent Order of the British Empire (MBE). She was honoured by the International Council of Social Welfare with the "Outstanding Service Award" at The Hague in 1972. She was awarded the Padma Shri, Padma Bhushan and Padma Vibhushan by the Government of India for her exceptional services. On 6th February 1975, she breathed her last in Bombay after a surgery to fight cancer. Condoling her death, the then Prime Minister Mrs. Indira Gandhi mourned that India had lost an eminent social worker.

Today Madras School of Social Work stands as a testimony to her dedication, perseverance and will to overcome obstacles, which helped her realise her dream of starting a school to train professional social workers.



**PROSPECTUS**  
**2023 - 2024**



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## Madras School of Social Work

Madras School of Social Work, an Autonomous Institution established in the year 1952, is affiliated to the University of Madras and is accredited by NAAC with an A+ Grade. It is located in Egmore, Chennai, the state capital of Tamil Nadu. The Institution is run now under the aegis of Society for Social Education and Research (SSER), a registered non-profit organisation. The College has been rated the Best College for Social Work Education in South India and one among the top five Social Work Institutions in India by India Today and Outlook.

Madras School of Social Work offers the following academic programmes adopting CBCS pattern as prescribed by the Tamil Nadu State Council for Higher Education and the University of Madras:

### Undergraduate Programmes

- Bachelor of Social Work (B.S.W.)
- Bachelor of Science in Psychology (B.Sc. Psychology)

### Postgraduate Programmes

- Master of Social Work (M.S.W.)
- Master of Social Work (Disability & Empowerment)
- M.Sc. Counselling Psychology (M.Sc. CP)
- M.Sc. Family Counselling (M.Sc. FC)
- M.A. Human Resource Management (M.A. HRM)
- M.A. Human Resource & Organizational Development (M.A. HR&OD)
- M.A. Development Studies (M.A. DS)
- M.A. Social Entrepreneurship (M.A. SE)

## Research Programmes

- M. Phil. in Social Work
- M. Phil. in Psychology
- Ph. D. in Social Work

## Postgraduate Diploma Programmes

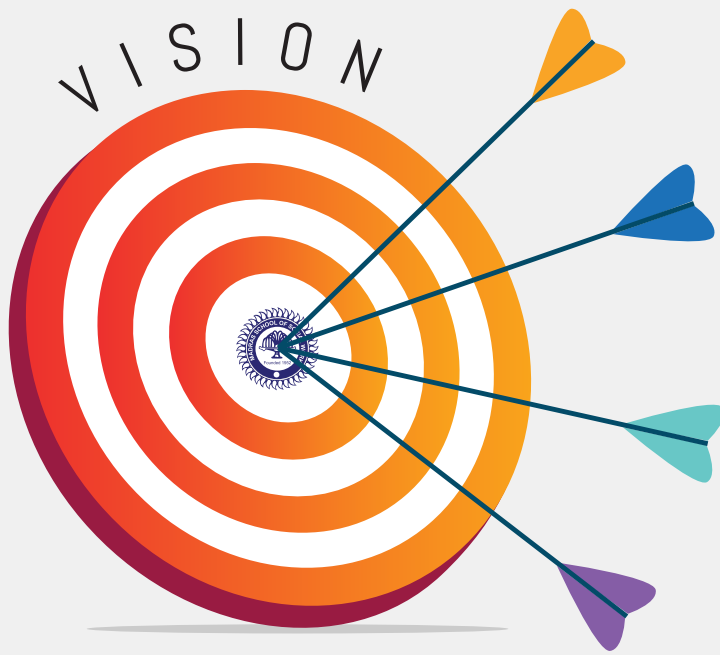
- Postgraduate (Hons.) Diploma in Personnel Management and Industrial Relations
- Postgraduate Diploma in Human Resource Management
- Postgraduate Diploma in Integrated Counselling

## Advantages at MSSW

- 💡 Compact Green Campus
- 💡 Experiential Learning
- 💡 Value Added Courses
- 💡 Vibrant Alumni Connect
- 💡 Earn while you Learn Opportunities
- 💡 Field Work and Internships for Professional Development
- 💡 Programmes relevant to Industry and Society
- 💡 Updated Contemporary Curriculum
- 💡 Qualified Faculty Members
- 💡 Adequate Infrastructure
- 💡 Excellent Library
- 💡 Exclusive Placement Office







To be a global leader in education, research and intervention in Social Work and allied disciplines towards transforming human potential into socially sensitive change agents for sustainable development

## MISSION

MSSW will create outstanding professionals who will provide Transformational Leadership in the community and workplace

Through:

- ➔ An experiential transformative process of education and practice oriented pedagogy involving multi-disciplinary social sciences research.
- ➔ Implementing community outreach in our core competency areas, need and evidence-based community practice interventions and delivering training & consultancy services to corporate, government and civil society organizations.
- ➔ Playing an active role in advocacy & policy formulation and access to contemporary knowledge resources.

# Programmes Offered

## Undergraduate Programmes

Programme Title	<ul style="list-style-type: none"> <li>➤ Bachelor of Social Work</li> <li>➤ Bachelor of Science in Psychology</li> </ul>
Stream	SELF-FINANCED
Timing	8.00 AM to 1.30 PM
Duration	3 years (Full-time)
Eligibility Criteria for Admission	<p>A pass in Higher Secondary Examination (Academic or Vocational Stream) conducted by Govt. of Tamil Nadu or an examination accepted as equivalent by the Syndicate, University of Madras.</p> <p>The upper age limit for admission to UG programmes will be 21 (Twenty-One) years as on 1st July 2023.</p> <p>However, a relaxation of 5 years is permitted for Differently-abled as per G.O.Ms.No.239, S.W. dated 3-9-1993. SC/ST/BC/MBC/DNC candidates and women candidates may be allowed the age relaxation of 3 years beyond 21 years.</p>

### Note :-

- Applications to the UG programmes will be enabled only after the publication of 12<sup>th</sup> Standard State Board results. Candidates should apply within 10 days from the date of publication of results.
- CBSE and other Board students can apply only after their respective Board results are published. A few seats will be made available for the students from these Boards.

# Programmes Offered

## Postgraduate Programmes

Programme Title	Master of Social Work
Stream	AIDED
Timing	8.00 AM - 1.30 PM
Duration	2 years (Full-time)

Stream	SELF-FINANCED
Timing	1.30 PM – 6.30 PM
Programme Title	<p>Master of Social Work</p> <p>Master of Social Work in Disability and Empowerment</p> <p>Master of Science in Counselling Psychology</p> <p>Master of Science in Family Counselling</p> <p>Master of Arts in Human Resource Management</p> <p>Master of Human Resource Management &amp; Organisational Development</p> <p>Master of Development Studies</p> <p>Master of Social Entrepreneurship (8.00 am - 1.30 pm)</p>
Duration	2 years (Full-time)
Eligibility Criteria for Admission	<p>Graduate in any discipline with a minimum 3 years programme duration or its equivalent (under the 10+2+3) pattern that fulfils the mandatory requirements of 15 years full-time formal education from a recognized University and approved by the University of Madras.</p> <p>For MSC Counselling Psychology / Family Counselling the applicant must be a graduate in Psychology / Counselling Psychology / Psychology in Triple Major.</p> <p>Age Criteria as per Government norms.</p>



# Programmes Offered

## Research Programmes

Programme Title	M. Phil. (Social Work)	Ph.D. (Social Work)
Stream	AIDED	AIDED
Timing	8.00 AM to 1.30 PM	8.00 AM to 1.30 PM
Duration	1 year (Full-time)	Full-time/Part-time
Eligibility Criteria for Admission	Candidates having passed 2-year P.G. Degree programme in Social Work under 10+2+3 or 11+1+2 pattern	As per the norms of the University of Madras

Programme Title	M. Phil. (Psychology)
Stream	SELF-FINANCED
Timing	1.30 PM – 6.30 PM
Duration	1 year (Full-time)
Eligibility Criteria for Admission	Candidates having passed 2-year P.G. Degree Programme in Psychology under 10+2+3 or 11+1+2 pattern

### Note :-

- Prospectus for M.Phil programmes will be made available in the month of July.
- Prospectus for Ph.D. Programme is available on the University of Madras website.



# UNDERGRADUATE PROGRAMMES

(Affiliated to the University of Madras)

# Bachelor of Social Work (BSW)

The three-year Bachelor programme in Social Work is a preparatory programme with a blend of theory and field practice. The uniqueness of this programme is that students are exposed to experiential learning. The main objective of the programme is to impart education and training in professional social work and enhance students' understanding of social issues through interdisciplinary perspectives.

Programme Pattern		
SEMESTER I	SEMESTER II	SEMESTER III
<ul style="list-style-type: none"> <li>➤ Language I (Tamil I/French I)</li> <li>➤ English I</li> <li>➤ Introduction To Social Work</li> <li>➤ Sociology</li> <li>➤ Field Work I</li> <li>➤ Soft Skills I</li> <li>➤ Non-Major Elective - Stress Management/Basic Tamil-I</li> <li>➤ NSS</li> </ul>	<ul style="list-style-type: none"> <li>➤ Language II (Tamil II/French II)</li> <li>➤ English II</li> <li>➤ Social Work Profession</li> <li>➤ Human Growth And Development</li> <li>➤ Field Work II</li> <li>➤ Soft Skills II</li> <li>➤ Non-Major Elective – Basic Tamil – II / Sustainable Tourism And Social Work</li> <li>➤ NSS</li> <li>➤ Value Added Course – Up cycling Textiles</li> </ul>	<ul style="list-style-type: none"> <li>➤ Language III (Tamil III/French III)</li> <li>➤ English III</li> <li>➤ Social Case Work</li> <li>➤ Economic And Political Systems And Processes</li> <li>➤ Field Work III</li> <li>➤ Soft Skills III</li> <li>➤ Value Education</li> <li>➤ NSS</li> </ul>
SEMESTER IV	SEMESTER V	SEMESTER VI
<ul style="list-style-type: none"> <li>➤ Language IV (Tamil IV/French IV)</li> <li>➤ English IV</li> <li>➤ Social Group Work</li> <li>➤ Psychology</li> <li>➤ Field Work IV</li> <li>➤ Soft Skills IV</li> <li>➤ Environmental Studies</li> <li>➤ NSS</li> <li>➤ Value Added Course – Waste Management &amp; Social Entrepreneurship</li> <li>➤ Summer Internship</li> </ul>	<ul style="list-style-type: none"> <li>➤ Community Organization and Social Action</li> <li>➤ Social Development and Social Work</li> <li>➤ Dimensions of Health</li> <li>➤ Social Work With Senior Citizens</li> <li>➤ Field Work V</li> <li>➤ Soft Skills V</li> <li>➤ Disability / Disaster Management</li> </ul>	<ul style="list-style-type: none"> <li>➤ Social Welfare Administration</li> <li>➤ Women's Development Issues and Concerns</li> <li>➤ Research</li> <li>➤ Human Rights</li> <li>➤ Field Work VI</li> <li>➤ Soft Skills VI</li> <li>➤ Non-Major Elective – Introduction To Work Force Management / Social Entrepreneurship.</li> <li>➤ Study Tour (Mandatory For Course Completion)</li> <li>➤ Value Added Course – Green Entrepreneurship.</li> </ul>

The programme content has core subjects and allied subjects. Field practicum is an integral part of the programme which consists of lab sessions, observation visits, project field work, rural camp and concurrent field work that enable the students to relate the theory learnt in the class to social settings. Each student is expected to undertake a project report on his/her area of interest in the field of Social Work under the supervision and guidance of faculty members. The programme is designed in such a way that it will impart essential soft skills to mould the overall personality of the students.

Scope of the Programme:

The knowledge and practical experience gained through the theory papers and field exposure will enable the graduates to move easily into other postgraduate programmes like MSW, Public Administration, Development Management, Human Resource Management, Economics, Politics, Journalism and Law. The programme also helps prepare the candidates for competitive examinations. Employment opportunities are open in welfare and corporate settings for the graduates of this programme.



# Bachelor of Science in Psychology (B.Sc Psychology)

The B.Sc.Psychology programme is designed to give an opportunity to those students who are interested in studying human behavior and those who wish to pursue their higher studies in the different fields of psychology. For this purpose, the programme is aptly designed comprising theory papers, laboratory experience and field visits.

Programme Pattern		
SEMESTER I	SEMESTER II	SEMESTER III
<ul style="list-style-type: none"> <li>➤ Language I (Tamil / French)</li> <li>➤ English I</li> <li>➤ General Psychology – I</li> <li>➤ Biological Psychology</li> <li>➤ Introduction to Social Work</li> <li>➤ Basic Tamil I (or) Non-Major Elective - Stress Management</li> <li>➤ Soft Skills I</li> </ul>	<ul style="list-style-type: none"> <li>➤ Language II (Tamil / French)</li> <li>➤ English II</li> <li>➤ General Psychology – II</li> <li>➤ Developmental Psychology I</li> <li>➤ Fundamental Statistics in Psychology</li> <li>➤ Basic Tamil II (or) Non-Major Elective - Inter personal Skills</li> <li>➤ Soft Skills II</li> </ul>	<ul style="list-style-type: none"> <li>➤ Language III (Tamil / French)</li> <li>➤ English III</li> <li>➤ Social Psychology - I</li> <li>➤ Developmental Psychology II</li> <li>➤ Research Methods</li> <li>➤ Environmental Studies</li> <li>➤ Soft Skills III</li> </ul>
SEMESTER IV	SEMESTER V	SEMESTER VI
<ul style="list-style-type: none"> <li>➤ Language IV (Tamil / French)</li> <li>➤ English IV</li> <li>➤ Social Psychology – II</li> <li>➤ Experimental Psychology (Practical)</li> <li>➤ Consumer Behaviour &amp; Marketing</li> <li>➤ Extension Activities / NSS</li> <li>➤ Soft Skills IV</li> </ul>	<ul style="list-style-type: none"> <li>➤ Abnormal Psychology – I</li> <li>➤ Counselling Psychology</li> <li>➤ Case Study (Practical)</li> <li>➤ Elective – Sports Psychology (or) Health Psychology</li> <li>➤ Value Education</li> </ul>	<ul style="list-style-type: none"> <li>➤ Abnormal Psychology – II</li> <li>➤ Organizational Behaviour</li> <li>➤ Psychological Testing (Practical)</li> <li>➤ Elective – Career Psychology (or) Forensic Psychology</li> <li>➤ Survey Research (Practical)</li> </ul>

The Programme will ensure that students are exposed to various fields of psychology and psychological testing, field visits, projects and hands-on experience. Students will be given a strong foundation in both theory and practicum components throughout the three-year undergraduate programme. They will learn about research methods, experiments in psychology and soft skills which will focus on communication and computing skills. Students are facilitated to attend at least one professional conference and workshop during the programme of the study. The department strives to build in each student an all-rounded personality.

Value added courses are introduced to students every semester to enrich their experiences in disciplines like Arts and Crafts, Sign Language, Martial Arts etc.

Scope of the Programme:

The undergraduate degree will be an excellent preparation for a postgraduate programme in the different fields of psychology such as Counselling, Clinical and Organizational Psychology and in related fields such as criminology, human resource management, social work and so on.



# POSTGRADUATE PROGRAMMES

(Affiliated to the University of Madras)

# Master of Social Work

## (Aided & Self-Financed)

The MSW (Aided) programme is a flagship programme offered for more than seven decades in MSSW. The objective of the MSW programme is to prepare candidates as professionals in Community Development, Medical and Psychiatric Social Work and Human Resource Management. The programme is aimed at developing in them skills, attitudes and values necessary for working with people in different community and organizational settings. In addition to imparting discipline and specialization related knowledge, the programme will instill the values and attitudes required for interpersonal and managerial skills necessary for effective practice.

The programme is offered in both Aided and Self-Financed streams. Though the curriculum remains the same, the class timings, academic calendar and administration are distinct.

The first and the second semester courses are generic social work courses. Semester III & IV are purely specialization centric. MSW has a robust and rigorous curriculum to impart the knowledge, values, skills and attitudes required for the profession. The curricular inputs are offered as core, interdisciplinary, elective and programme completion courses. One of the highlights of the programme is field work. The field work curriculum is graded and is progressive in nature in terms of its goals and scope across semesters.

### **SPECIALIZATION DETAILS:**

**Community Development (CD) :** This specialization equips the students to work with communities based issues. Focusing on micro and macro-practice in Social Work, this specialization provides students with skills to identify the needs of rural, urban and tribal communities, plan interventions, mobilize communities, manage development projects, monitor and evaluate programmes, build capacities of communities and organizations and advocate for human rights. Employment opportunities are available with Government departments, National and International NGO's, UN Organizations and in CSR Departments of the corporate sector besides the option to launch their careers as Social Entrepreneurs.

**Medical & Psychiatric Social Work (MPSW):** This specialization helps students to understand the physical and mental health needs of individuals and families and equips them to intervene at the personal and community levels. Students are trained and exposed to psycho-social assessments, therapies, counselling and health systems and they become competent in planning and implementing family and community health interventions. Students completing this specialization can gain employment in Government and Non-Government organizations, hospitals, mental health centres, individual and family counselling centres, community health, UN Organizations, CSR departments and research institutions

**Human Resource Management (HRM):** This specialization trains students to become socially relevant and competent Human Resource Managers. Along with cutting-edge knowledge on all aspects of HRM, students are also imparted strong people skills and values. Students who graduate with this specialization in Social Work will have better adaptability, problem-solving and team-building skills. Employment opportunities are available in the HR and L&D departments, the corporate sector and National and International NGOs. Candidates who have completed this programme are also eligible to be appointed as labour welfare officers.



# Programme Pattern

SEMESTER I	SEMESTER II
<ul style="list-style-type: none"> <li>➤ Social Work Profession</li> <li>➤ Social Work with Individuals</li> <li>➤ Social Work with Groups</li> <li>➤ Sociology</li> <li>➤ Psychology</li> <li>➤ Field Work I (Observation Visits, Rural Camp, Project Field Work)</li> <li>➤ Soft Skills I – Personal and Interpersonal Connect</li> </ul>	<ul style="list-style-type: none"> <li>➤ Social Work with Communities</li> <li>➤ Social Research and Statistics</li> <li>➤ Social Policy &amp; Planning (CD &amp; MPSW)</li> <li>➤ Human Resource Management (HRM)</li> <li>➤ Basics of Counselling</li> <li>➤ Management of Organisations</li> <li>➤ Social Legislation (CD &amp; MPSW)</li> <li>➤ Labour Legislation - I (HRM)</li> <li>➤ Field Work II – Concurrent Pattern (NGO)</li> <li>➤ Soft Skills II – Leadership &amp; Team Building (OBT)</li> <li>➤ Summer Placement (Block Pattern – Specialization Setting)</li> </ul>
SEMESTER III	SEMESTER IV
<p>Specialization Paper - 1</p> <ul style="list-style-type: none"> <li>➤ Rural Development and Governance (CD)</li> <li>➤ Mental Health and Psychiatric Social Work (MPSW)</li> <li>➤ Labour Legislation – II (HRM)</li> </ul> <p>Specialization Paper - 2</p> <ul style="list-style-type: none"> <li>➤ Dalit and Tribal Empowerment (CD)</li> <li>➤ Medical Social Work (MPSW)</li> <li>➤ Strategic Human Resource Management (HRM)</li> </ul> <p>Specialization Paper - 3</p> <ul style="list-style-type: none"> <li>➤ Community Development – Approaches &amp; Tools (CD &amp; MPSW)</li> <li>➤ Organizational Behaviour (HRM)</li> </ul> <p>Specialization Paper - 4</p> <ul style="list-style-type: none"> <li>➤ Women and Development (CD)</li> <li>➤ Social Work with Families &amp; Senior Citizens (MPSW)</li> <li>➤ Employee Relations and Welfare (HRM)</li> </ul> <p>Interdisciplinary Paper</p> <ul style="list-style-type: none"> <li>➤ Environment and Disaster Management (CD &amp; MPSW)</li> <li>➤ Performance Management (HRM)</li> <li>➤ Research Project – I</li> <li>➤ Field Work – III (Concurrent Pattern – Specialization Setting)</li> <li>➤ Soft Skills III – Career and Workplace Competencies</li> <li>➤ Participation in Professional Forum – I (Course Completion Only)</li> </ul>	<p>Specialization Paper - 5</p> <ul style="list-style-type: none"> <li>➤ Urban Development and Governance (CD)</li> <li>➤ Clinical Social Work Practice (MPSW)</li> <li>➤ Organizational Change &amp; Development (HRM)</li> </ul> <p>Specialization Paper - 6</p> <ul style="list-style-type: none"> <li>➤ Social Work with Children &amp; Youth (CD)</li> <li>➤ Therapeutic Interventions (MPSW)</li> <li>➤ Learning &amp; Development (HRM)</li> </ul> <p>Specialization Paper - 7</p> <ul style="list-style-type: none"> <li>➤ Community Health (CD &amp; MPSW)</li> <li>➤ International HRM</li> </ul> <p>Interdisciplinary Paper</p> <ul style="list-style-type: none"> <li>➤ Social Entrepreneurship (CD)</li> <li>➤ Disability and Social Work (MPSW)</li> <li>➤ Compensation Management</li> <li>➤ Research Project - II</li> <li>➤ Soft Skills IV – Specialization Competencies</li> <li>➤ Participation in Professional Forum – II (Course Completion only)</li> </ul>



## Value Added Courses

MSW (Aided)	MSW (Self Financed)
<ul style="list-style-type: none"> <li>➤ Development Communication</li> <li>➤ Human Rights</li> <li>➤ Psychiatric Assessment and Therapeutic Counselling</li> <li>➤ Expressive Art Therapy</li> <li>➤ Human Resource Information Systems &amp; Analytics</li> <li>➤ Advanced Counselling Skills</li> <li>➤ Corporate Social Responsibility &amp; Social Audit</li> <li>➤ HR Compliance</li> <li>➤ Community Health</li> <li>➤ Six Sigma</li> <li>➤ Business Acumen Skills</li> <li>➤ Psycho- Social Rehabilitation</li> </ul>	<ul style="list-style-type: none"> <li>➤ Human Rights</li> <li>➤ Palliative Care</li> <li>➤ Finance for Non-finance Professionals</li> <li>➤ Business Communication</li> <li>➤ NGO Governance, Finance &amp; Legal Compliance</li> <li>➤ Micro-Finance for Inclusion</li> <li>➤ Design Thinking</li> <li>➤ Talent Acquisition</li> <li>➤ Neuro-Linguistic Programming</li> <li>➤ Transaction Analysis</li> <li>➤ HR Analytics</li> <li>➤ Project Planning and Formulation</li> </ul>

### Note:

- Functional knowledge of Tamil is mandatory as per university regulations.
- Specializations will be allotted at the time of admission on the basis of application submitted.
- No change in specialization will be permitted after admission.

# Master of Social Work

## (Disability and Empowerment)

The objectives of the degree Master of Social Work (Disability and Empowerment) are to prepare the candidates as Professional Social Workers in the field of Disability and Empowerment. This programme is aimed at developing Social Work Education, with required Skills and mold right Attitudes of Social Workers essential for working with persons with disability in both institutional and non-institutional settings. In addition to imparting related knowledge, the programme will enhance the ethics and values required for effective practice. Madras School of Social Work is the only institution in south India offering this course under in Self-Financed Stream.

The First year subjects cover the generic social work methods and practices and in the Second year offers an in-depth knowledge on the intervention and rehabilitation of persons with disability. The curricular inputs are offered as core, inter-disciplinary and elective courses with a major focus on field work. The vibrant Aroha Student's Forum, Field Work opportunities and the Placements have created new footprints in the area of disability and social work.

Programme Pattern			
SEMESTER I	SEMESTER II	SEMESTER III	SEMESTER IV
<ul style="list-style-type: none"> <li>➤ Social Work Profession</li> <li>➤ Social Work with Individuals</li> <li>➤ Social work with Groups</li> <li>➤ Sociology</li> <li>➤ Psychology</li> <li>➤ Field Work I</li> <li>➤ Soft Skills - I (Personal and Interpersonal Connect)</li> </ul>	<ul style="list-style-type: none"> <li>➤ Social Work with Communities</li> <li>➤ Social Research and Statistics</li> <li>➤ Social Policy &amp; Planning</li> <li>➤ Basics of Counselling</li> <li>➤ Management of Organizations</li> <li>➤ Social Legislation</li> <li>➤ Field Work II – Concurrent</li> <li>➤ Soft Skills - II (OBT) Leadership &amp; Team Building</li> <li>➤ Summer Placement – Block Pattern</li> </ul>	<p><b>Specialization Paper–1</b></p> <ul style="list-style-type: none"> <li>➤ Physical and Mental Disability</li> </ul> <p><b>Specialization Paper–2</b></p> <ul style="list-style-type: none"> <li>➤ Health and Well Being</li> </ul> <p><b>Specialization Paper–3</b></p> <ul style="list-style-type: none"> <li>➤ Community Development – Approaches and Tools</li> </ul> <p><b>Specialization Paper–4</b></p> <ul style="list-style-type: none"> <li>➤ Social Work Interventions for Persons with Disability</li> </ul> <p><b>Interdisciplinary Paper</b></p> <ul style="list-style-type: none"> <li>➤ Disaster Management &amp; Environmental Social Work.</li> <li>➤ Research Project-I</li> <li>➤ Field Work III</li> <li>➤ Soft Skills III – Career and Workplace Competencies</li> <li>➤ Participation in Professional Forum Activities - I (Programme Completion only)</li> </ul>	<p><b>Specialization Paper–5</b></p> <ul style="list-style-type: none"> <li>➤ Psycho Social Rehabilitation in Disability</li> </ul> <p><b>Specialization Paper–6</b></p> <ul style="list-style-type: none"> <li>➤ Counselling and Guidance for Persons with Disability</li> </ul> <p><b>Specialization Paper–7</b></p> <ul style="list-style-type: none"> <li>➤ Gender Perspectives of Disability</li> </ul> <p><b>Interdisciplinary Paper</b></p> <ul style="list-style-type: none"> <li>➤ Social Entrepreneurship</li> <li>➤ Research Project – II</li> <li>➤ Field Work IV</li> <li>➤ Soft Skills IV – Specialization Competencies</li> <li>➤ Participation in Professional Forum Activities – II (Course Completion)</li> </ul>

### Scope of the Programme

The students will gain intensive skills required for identification, assessment and developing effective interventions for persons affected by different types of disability. Student's capacity will be built related to managing projects, research, policy and advocacy, so as to ensure participation and inclusion for persons with disabilities indifferent spears of society. Employment opportunities are accessible with Government Departments, Regional, National and International NGOs, Special School, Corporates and CSR Projects related to Disability and Empowerment.



# Master of Social Work

## (Disability and Empowerment)

### Value Added Courses

1. Pain and Palliative Care for All Age Groups
2. Social Audit & Access Audit

Entrance Test Question Paper Pattern for all MSW Programmes		
S.NO	COMPONENTS	MARKS
1.	General Aptitude	10
2.	Quantitative Aptitude / Data Interpretation	10
3.	Reading Comprehension / Verbal Ability	10
4.	Social Awareness	10
5.	Current Affairs	10
Total		50





# M.Sc Counselling Psychology

M.Sc. in Counselling Psychology is a two-year full-time programme spanning four semesters. The programme aims at equipping students with the knowledge and skills necessary for contributing to holistic development. The curriculum highlights the combination of theory and practice in a balanced manner to build the competence of students in various settings as Professional Counsellors. The students of this Programme are taught through various innovative methods. Students are trained to administer, interpret and write reports on various psychological tests. Students must attend at least two conferences/workshops during the course of their study. Students are also encouraged to present papers at conferences and seminars and to publish their articles in national and international journals.

Programme Pattern			
SEMESTER I	SEMESTER II	SEMESTER III	SEMESTER IV
<ul style="list-style-type: none"> <li>➤ Cognitive Psychology</li> <li>➤ Counselling Process and Skills</li> <li>➤ Theories of Personality</li> <li>➤ Psychopathology</li> <li>➤ Cross-Cultural Psychology</li> <li>➤ Health Psychology</li> <li>➤ Organizational Behaviour</li> <li>➤ Soft Skills -I</li> </ul>	<ul style="list-style-type: none"> <li>➤ Research Methodology</li> <li>➤ Behaviour Modification</li> <li>➤ Psychological Assessment – I (Practical)</li> <li>➤ Case Analysis – Praxis of Counselling</li> <li>➤ Corporate Counselling</li> <li>➤ Life Skills</li> <li>➤ Statistics in Behavioural Sciences</li> <li>➤ Soft Skills –II</li> <li>➤ Summer Placement</li> </ul>	<ul style="list-style-type: none"> <li>➤ Counselling Across Life Span</li> <li>➤ Internship</li> <li>➤ Counselling and Therapeutic Techniques</li> <li>➤ Psychological Assessment – II (Practical)</li> <li>➤ Counselling Children with Developmental Disorders</li> <li>➤ Positive Psychology</li> <li>➤ Training and Development</li> <li>➤ Soft Skills -III</li> </ul>	<ul style="list-style-type: none"> <li>➤ Counselling and Therapy for Groups and Special Populations</li> <li>➤ Psychological Training Modules (Demonstration)</li> <li>➤ Dissertation</li> <li>➤ Case Analysis – Praxis of Counselling</li> <li>➤ Counselling in Schools</li> <li>➤ Soft Skills –IV</li> </ul>

## Scope of the Programme

The programme will prepare the students to launch themselves in an expanding professional world as consultant psychologists, school/college counsellors, corporate counsellors and trainers, therapists, resource persons, facilitators, Coach, instructors and teachers. They can pursue higher studies in Research, Advanced psychology, Counselling Psychology, Clinical Psychology and Psycho-Oncology.

## Value Added Courses

M.Sc. CP	M.Sc. CP
<ul style="list-style-type: none"> <li>➤ Rehabilitation Psychology</li> <li>➤ Marital Therapy</li> <li>➤ Psychodrama</li> <li>➤ Expressive Art Therapy</li> <li>➤ Cognitive Behavioral Therapy</li> <li>➤ Art Therapy</li> <li>➤ Tobacco Cessation Methodologies</li> </ul>	<ul style="list-style-type: none"> <li>➤ Transactional Analysis</li> <li>➤ Pre-marital and Couple Counselling</li> <li>➤ Integrated Therapeutic Techniques</li> <li>➤ Childhood Disorders - Assessment and Counselling</li> <li>➤ Yoga and Psychotherapy</li> <li>➤ Family Therapy</li> <li>➤ Dialectical Behaviour Therapy</li> </ul>

# M.Sc. Family Counselling

The focus of the program is to foster mental health and wellbeing and promote positive family and societal relationships. Students will get hands on experience in the field of counselling and family therapy which will enhance their counselling skills and competencies. The curriculum has the right combination of theory and practicum. The students will undergo 300 hrs of internships. In the 4th semester they will design psychological training modules.

Programme Pattern			
SEMESTER I	SEMESTER II	SEMESTER III	SEMESTER IV
<ul style="list-style-type: none"> <li>➤ Basics of Family Therapy</li> <li>➤ Counselling Process and Skills</li> <li>➤ Theories of Personality</li> <li>➤ Counselling Across Life span</li> <li>➤ Statistics in Behavioral Sciences</li> <li>➤ Psychopathology</li> <li>➤ Relationship Counselling for Children and young people</li> <li>➤ Soft Skills I</li> </ul>	<ul style="list-style-type: none"> <li>➤ Family Therapy – Application</li> <li>➤ Counselling and therapeutic Techniques</li> <li>➤ Psychological Assessment – I (Practical)</li> <li>➤ Case Analysis – Praxis of Counselling – I</li> <li>➤ Training and development</li> <li>➤ Addiction Counselling</li> <li>➤ Life skills</li> <li>➤ Soft Skills II</li> <li>➤ Summer Placement</li> </ul>	<ul style="list-style-type: none"> <li>➤ Behaviour Modification</li> <li>➤ Internship</li> <li>➤ Research Methodology</li> <li>➤ Psychological Assessment – II (Practical)</li> <li>➤ Family Law and legal Aspects</li> <li>➤ Counselling Children with developmental disorders</li> <li>➤ Dynamics in parenting</li> <li>➤ Soft Skills III</li> </ul>	<ul style="list-style-type: none"> <li>➤ Counselling and therapy for groups and special populations</li> <li>➤ Psychological Training modules (Demonstration)</li> <li>➤ Dissertation</li> <li>➤ Case analysis – Praxis of Counselling</li> <li>➤ Counselling for Couples</li> <li>➤ Soft Skills IV</li> </ul>

## Scope of the Programme

Program will prepare the students to the professional world as consultant psychologist, family therapist, marital therapists, corporate counselors, school and student counselor, sports psychologist, addiction counselors, geriatric counselors and researchers. They can pursue their higher studies in any areas under family psychology, clinical psychology, sports psychology and organizational psychology.

Entrance Test Question Paper Pattern for M.Sc. CP & M.Sc. CFT		
S.NO	COMPONENTS	MARKS
1.	Language, Numerical and Reasoning – 20 questions	20
2.	Psychology – 10 questions	10
3.	Counselling Psychology - 10 questions	10
4.	Research Aptitude – 10 questions	10
Total		50

# M.A Human Resource Management (M.A. HRM)

Master of Arts in Human Resource Management programme was founded with conscientiousness, innovation and excellence as our core values. It offers an unique academic programme for producing competitive managerial talent which has gained ample corporate recognition over the years. In keeping with the vision of MSSW, the programme strives to mould strategically equipped and socially sensitive business leaders. Producing top caliber HR Executives & OD Practitioners who meet the demands of the times has been the mission of the department. In the last 17 years, the programme has grown from strength to strength producing highly placed professionals who have brought us laurels.

Programme Pattern			
SEMESTER I	SEMESTER II	SEMESTER III	SEMESTER IV
<ul style="list-style-type: none"> <li>➤ Introduction to Business Management</li> <li>➤ Organizational Behaviour</li> <li>➤ Strategic Human Resource Management</li> <li>➤ Labour Law - I</li> <li>➤ Managerial Economics</li> <li>➤ Corporate Governance &amp; Social Responsibility (or) Industrial Sociology</li> <li>➤ Soft Skills I</li> <li>➤ Observational Visits</li> </ul>	<ul style="list-style-type: none"> <li>➤ Learning and Development</li> <li>➤ Labour Law - II</li> <li>➤ Total Rewards &amp; Performance Management System</li> <li>➤ Design Thinking &amp; Agile Project Management</li> <li>➤ Research Methodology</li> <li>➤ Financial Concepts for Human Resource Manager (or) Fundamentals of Marketing Management</li> <li>➤ Industry-Institute Interface I</li> <li>➤ Soft Skills II</li> <li>➤ Summer Placement</li> </ul>	<ul style="list-style-type: none"> <li>➤ Employee Relations and Welfare</li> <li>➤ Psychology at Workplace</li> <li>➤ Operations Management</li> <li>➤ Industry-Institute Interface II</li> <li>➤ Research Project</li> <li>➤ Soft Skills III</li> <li>➤ Outbound Training</li> </ul>	<ul style="list-style-type: none"> <li>➤ Organizational Change and Organizational Development</li> <li>➤ Entrepreneurial Development</li> <li>➤ International HRM</li> <li>➤ HR Analytics</li> <li>➤ Human Resource Information System(or) Marketing Decisions in HR</li> <li>➤ Soft Skills IV</li> <li>➤ Student Social Responsibility Initiative (SSR)</li> </ul>

## Scope of the Programme

Keeping in mind the demands of the industry, this programme is designed to create HR Specialists to develop and manage harmonious relationships at the workplace and to strike a balance between organizational and individual goals. Students completing M.A. HRM are preferred by corporate houses for the positions of HR, Trainer, Recruiter, Welfare Executive, and so on.

## Value Added Courses

1. Social and Emotional Learning
2. HR Analytics
3. Labour Law and Employee Relations
4. Psychology at Workplace
5. Basics of Financial Markets & Personal Financial Planning

A platter of teaching methods is adopted besides classroom lectures, which includes group discussions, seminars, dipstick studies, role-plays with audio-visual aids, skill labs and other simulation-based training methods. A committed faculty base familiar with the system and capable of sharp classroom delivery is the strength of the department. Their involvement in industry-driven projects and consultancy is manifested in the classroom teachings.

The Industry-Institute Interface Programme aims to broaden the students' perspective by providing an exposure to the organizational environment, thereby assisting them to relate HR Management theory with practice. The department also exposes the students to interact with industry experts through guest lectures, workshops and panel discussions.

# M.A Human Resource and Organizational Development (M.A. HR & OD)

The programme was started in the year 2011 and is the second department in India to offer PG course in HR&OD after Tata Institute of Social Sciences, Mumbai. Students are specialized in Human Resources and Organizational Development. The department is equipped with the highly qualified faculty members who publish various research papers in reputed journals and undertake consultancy projects for corporates in the field of HR. The curriculum is relevant and updated based on industry expectations and new innovations happening in the field of HR & OD. The USP of the programme is Industry Institute Interface which is mandatory for the students to do internships in reputed organizations. It bridges classroom theory with corporate experience. The curriculum also paves way to students to undertake a research project. The commitment and hard work make the students to get placed in reputed organizations in a high number every year. Students are trained as per the requirement of industry during their two-year itself which makes them industry ready every year.

Programme Pattern			
SEMESTER I	SEMESTER II	SEMESTER III	SEMESTER IV
<ul style="list-style-type: none"> <li>➤ Strategic Human Resource Management</li> <li>➤ Organizational Behaviour</li> <li>➤ Management Principles</li> <li>➤ Labor Legislation</li> <li>➤ Fundamentals of Accounting and Financial Management</li> <li>➤ Business Ethics (or) Psychometrics</li> <li>➤ Observation Visits</li> <li>➤ Soft Skills I</li> </ul>	<ul style="list-style-type: none"> <li>➤ Learning &amp; Development</li> <li>➤ Industrial Relations</li> <li>➤ Research Methodology and Statistics</li> <li>➤ Change Management</li> <li>➤ Managerial Economics</li> <li>➤ Project Management(or) Business &amp; Commercial Law</li> <li>➤ Industry-Institute Interface I</li> <li>➤ Soft Skills II</li> <li>➤ Summer Placement</li> </ul>	<ul style="list-style-type: none"> <li>➤ Organizational Development-I</li> <li>➤ Operations Management</li> <li>➤ Performance Management and Compensation System</li> <li>➤ Research Project</li> <li>➤ Industry-Institute Interface II</li> <li>➤ Soft Skills III</li> <li>➤ Outbound Training</li> </ul>	<ul style="list-style-type: none"> <li>➤ Organizational Development-II</li> <li>➤ International Human Resource Management</li> <li>➤ Human Resource Accounting and Information systems</li> <li>➤ Industrial Psychology</li> <li>➤ Entrepreneurial Development (or) Industrial Health, Hygiene &amp; Safety</li> <li>➤ Soft Skills IV</li> <li>➤ Student Social Responsibility</li> </ul>

## Scope of the Programme

The programme gives a special emphasis in creating vibrant HR & OD professional to cater the needs of industry. The holistic designed curriculum with Observation visits, Internships, out bound training and research project work will make the students to demand the job in the market rather than searching the job. The industry connect of this programme will make the student as an experienced HR & OD professional during the programme duration itself. The students are also given soft skills training for all the four semesters by industry people in which they are trained in managerial and leadership capability. The Department also has a student forum Bhavishya which organizes various Guest lectures, Workshops, Innovative student and Corporate Events.

## Value Added Courses

1. Transactional Analysis
2. Six Sigma
3. HR Analytics
4. Neuro- Linguistic Programming



# M.A Human Resource and Organizational Development (M.A. HR & OD)

Entrance Test Question Paper Pattern - M.A. HRM and M.A. HR & OD		
S.NO	COMPONENTS	MARKS
1.	General Aptitude	10
2.	Quantitative Aptitude / Data Interpretation	10
3.	Verbal Ability	5
4.	Current Affairs	5
5.	Management & Human Resource (Fundamental Concepts)	20
Total		50



# M.A. Development Studies

This is a unique programme to meet the increasing demand and need of the various stakeholders at different levels in the development sector. The students are sensitized and capacitated and given right exposure to face the challenges in the contemporary society. This programme equips the students to understand their roles and responsibilities from higher studies to employment opportunities from the regional level to global level.

Programme Pattern			
SEMESTER I	SEMESTER II	SEMESTER III	SEMESTER IV
<ul style="list-style-type: none"> <li>➤ Introduction to Development Thought</li> <li>➤ Indian Society</li> <li>➤ Principles of Economics</li> <li>➤ Establishing &amp; Managing Development Organizations (or) Community Based Health and Education Management</li> <li>➤ Corporate Social Responsibility (or)</li> <li>➤ Sociology of Development</li> <li>➤ Development Organization Observation Visits</li> <li>➤ Soft Skills-I</li> </ul>	<ul style="list-style-type: none"> <li>➤ Development Economics</li> <li>➤ Poverty, Inequality and Social Exclusion</li> <li>➤ Social Research– Theory &amp; Methods</li> <li>➤ Project Management(or) Development Communication</li> <li>➤ Globalization and Development (or)</li> <li>➤ Introduction to Demography</li> <li>➤ Working Paper</li> <li>➤ Soft Skills–II</li> <li>➤ Summer Internship</li> </ul>	<ul style="list-style-type: none"> <li>➤ Data Analysis</li> <li>➤ Gender and Development</li> <li>➤ Urbanization and Development</li> <li>➤ Social Entrepreneurship (or) Disaster Management</li> <li>➤ Rural Development(or)</li> <li>➤ Pragmatic Models of Development</li> <li>➤ Research Project</li> <li>➤ Development Practicum</li> <li>➤ Soft Skills-III</li> <li>➤ Out Bound Training- Participatory Learning and Development</li> </ul>	<ul style="list-style-type: none"> <li>➤ Labor &amp; Development</li> <li>➤ Sustainable Development &amp; UNSDG's 2030</li> <li>➤ Public Policy</li> <li>➤ International Development Organization (or) Human Rights</li> <li>➤ Development Ethics(or)</li> <li>➤ Indian Economy</li> <li>➤ Development Impact Assessment</li> <li>➤ Soft Skills-IV</li> </ul>

## Scope of the Programme

This programme is value-added, market-driven and employment-oriented course in the field of development. It is structured and designed to address the specific development requirements, CSR, NGOs, UN agencies, Government development projects and other Autonomous bodies. As the outcome of such robust programme, the passing out candidates get good opportunities for placement from regional to international organizations and foundations

## Value Added Courses:

1. Circular Economy & Sustainable Development
2. Fund Raising

## M.A. Development Studies

Entrance Test Question Paper Pattern - M.A.DS		
S.NO	COMPONENTS	MARKS
1.	General Knowledge	10
2.	Current Affairs	10
3.	Reading & Comprehension	10
4.	Development Issues, Process and Agencies*	20
Total		50

\*The syllabus for Entrance Examination is as follows:

1. Development Agencies: UN, UNDP, UNICEF, UNHCR, World Bank, IMF, UNCHR, FAO, ILO, UN Water and other UN Organizations. Reports published by UN Organizations.
2. Development Issues: Poverty, Sustainable Development Goals, Human Rights, Disaster Management, Water, Social Issues such as Caste, Class and Gender.
3. Research: Nature and scope of research, types of research, stages in social science research
4. Social Movements in India: Social Reform Movements and Environment Movements
5. Indian Constitution and Governance: Fundamental Rights and Duties, Parliament and State Legislature and Local Governance.

# M.A. Social Entrepreneurship

Social Entrepreneurship is emerging as a major field of work that adds value to peoples' lives while giving shape to the dreams of aspiring entrepreneurs. This programme is designed to provide an enriching academic and practical experience in learning about mission-driven, sustainable, socially relevant for-profit and non-profit ventures.

Programme Pattern			
SEMESTER I	SEMESTER II	SEMESTER III	SEMESTER IV
<ul style="list-style-type: none"> <li>➤ Introduction to Social Entrepreneurship</li> <li>➤ Indian Society, Polity and Problems</li> <li>➤ Management of Social Enterprise</li> <li>➤ Introduction to Research Methodology</li> <li>➤ Public Policy and Governance</li> <li>➤ Field Immersion I (Ideation)</li> <li>➤ Soft Skills and Boot Camp I</li> </ul>	<ul style="list-style-type: none"> <li>➤ Development Economics</li> <li>➤ Social Marketing</li> <li>➤ Rural Entrepreneurship</li> <li>➤ Vulnerability and Sustainable Environment</li> <li>➤ Women and Social Entrepreneurship</li> <li>➤ Field Immersion II (Designing Experiment for solving social problem)</li> <li>➤ Soft Skills and Boot Camp-II</li> <li>➤ Summer Internship</li> </ul>	<ul style="list-style-type: none"> <li>➤ Project Management</li> <li>➤ Fund raising and Resource Mobilization</li> <li>➤ Business Accounting</li> <li>➤ Legal Framework of Social Enterprise</li> <li>➤ Social Venture Planning and Development</li> <li>➤ Field Immersion III (Consolidation &amp; Venture planning Course Outcomes (COs))</li> <li>➤ Soft Skills and Boot Camp-III</li> <li>➤ Out Bound Training</li> </ul>	<ul style="list-style-type: none"> <li>➤ Social Innovation and Social Entrepreneurship</li> <li>➤ Social Audit and Social Return on Investment</li> <li>➤ Social Entrepreneurship Leadership and strategies</li> <li>➤ Technology Driven Social Entrepreneurship</li> <li>➤ Research Project</li> <li>➤ Field Immersion IV (Start up (Immersion into Incubation))</li> <li>➤ Soft Skills and Boot Camp-IV</li> </ul>

The programme is designed with ample opportunities for field engagement, participation and research. The curriculum transaction will involve lectures, interactive discussions, group assignments, providing reading material for reflection and discussions, articles / news item reviews, field-based case studies / discussions and analysis, field visits and guest lectures.

## Scope of the Programme

The programme will prepare and strengthen students to emerge as confident social entrepreneurs and to face the challenges of the ever-changing business world. It also introduces them to diverse knowledge and skills that can turn out to be great assets for managers, leaders and administrators in various sectors. Thereby the students on completion of the programme can start their own social ventures, get enrolled in fellowships or employed in organizations with social entrepreneurship acumen.

## Value Added Courses

1. Design Thinking for the Social Entrepreneur
2. Building Green Economy
3. Governance Entrepreneurship and Micro Entrepreneurship

## Social Entrepreneurship Incubation Centre (SEIC)

The Social Entrepreneurship Incubation Centre is one of the Centres for Excellence in Madras School of Social Work. The Centre will help students incubate social ventures during the first year of the programme and they graduate and provide linkages with funding opportunities. It also runs independent projects and there is good possibility for the students to get employed in those projects as well.

Entrance Test Question Paper Pattern - M.A.SE		
S.NO	COMPONENTS	MARKS
1.	The selection will be based on the One Page write up on a social problem of the student's choice and an entrepreneurial solution for solving the same.	50
Total		50

## RESEARCH PROGRAMMES



### Master of Philosophy in Social Work

One of the flagship programmes of Madras School of Social Work (MSSW) is the Master of Philosophy (M.Phil.) in Social Work Programme. The University of Madras has recognized MSSW for running the M.Phil. in Social Work (Full-time). The curriculum has been thoroughly restructured and updated to meet the existing demands. A candidate who has passed the post-graduate degree in social work examination from the University of Madras or from any other recognized University is eligible for applying for the full-time M.Phil. programme in Social Work. The duration of the programme is one year spread across two semesters. (For further details, kindly refer the Guidelines of the University of Madras)

### Master of Philosophy in Psychology

An intensive one-year M.Phil. Psychology at the Department of Psychology, is designed to provide the candidates a sound knowledge in the field of Psychology after their post-graduation. The course is designed for two semesters. The curriculum provides hands on experience in the field of research, test construction, and counselling. They are encouraged to construct and standardize a psychological test as the part of their dissertation in 2nd semester. The program will prepare scholars launching themselves as consultant psychologist, trainers. They can also pursue Doctoral programme. Candidates having passed 2-year P.G. Degree Programme in Psychology under 10+2+3 or 11+1+2 pattern are eligible. (For further details, kindly refer the Guidelines of the University of Madras)

### Doctor of Philosophy in Social Work

Candidates for admission to Ph.D. programme shall have a P.G. Degree from a UGC recognized university in India or a professional degree declared equivalent to the PG degree by corresponding statutory regulatory bodies or professional councils like AICTE. Candidates should have obtained at 55% marks in aggregate or its equivalent grade B in UGC point scale (or an equivalent grade in a point scale wherever grading system is followed) in the PG degree. A relaxation of 5% of marks from 55% to 50%, or an equivalent relaxation grade, may be allowed for those belonging to SC/ ST/ Differently-abled or for those who have obtained the Master's degree prior to 19th September, 1991. For a Ph.D. admission the candidate has to undergo an entrance test and other related procedures. The admission happens as per the vacancy exists with faculty members. (For further details, kindly refer the Ph.D. Guidelines of the University of Madras)





# POSTGRADUATE DIPLOMA PROGRAMMES

(Awarded by MSSW)

# Postgraduate (Honours) Diploma in Personnel Management and Industrial Relations

The P.G. (Hons.) Diploma in Personnel Management and Industrial Relations was started in the year 1978, is a two-year highly intensive two-year programme designed for working professionals. The curriculum has been framed to cater to the needs of every organization. The highlight of the programme is that, the faculty members are roped in from industries to handle classes and equip the students to become HR Business Partner, HR Generalist, IR Specialist. The programme has been well recognized in the industrial spectrum as well as among government organizations. The candidates who graduate from this programme are eligible to become Welfare Officers and the programme is a prescribed qualification for direct recruitment as Assistant Commissioner of Labour (G.O.MS. No. 153. Dated 07/09/2017).

Programme Pattern			
SEMESTER I	SEMESTER II	SEMESTER III	SEMESTER IV
<ul style="list-style-type: none"> <li>➤ Human Resource Management</li> <li>➤ Laws related to working conditions</li> <li>➤ Principles of Management</li> <li>➤ OC&amp;OD</li> <li>➤ Learning and Development</li> </ul>	<ul style="list-style-type: none"> <li>➤ Organizational Behavior</li> <li>➤ Rewards and Performance Management</li> <li>➤ Laws related to Industrial Relations</li> <li>➤ Employee Relations</li> <li>➤ Research Methodology</li> </ul>	<ul style="list-style-type: none"> <li>➤ Accounts for Planning, Control, Business and Finance</li> <li>➤ Laws related to Wages</li> <li>➤ Marketing Management</li> <li>➤ Managerial Economics</li> <li>➤ HR Analytics</li> </ul>	<ul style="list-style-type: none"> <li>➤ International Human Resource Management (IHRM)</li> <li>➤ Business Communication</li> <li>➤ Laws related to Social Security (Elective)</li> <li>➤ Manufacturing Management (or) Entrepreneurship Development</li> <li>➤ Safety, Hygiene and Health</li> <li>➤ Research Project / Industrial Visit</li> </ul>

## Admission Criteria and Eligibility

Any graduate who has passed out from any recognized University is eligible to apply for this programme. Preference in admission will be given for working professionals. Fresh graduates may be admitted subject to availability of seats.

## Programme Details

- Programme Duration : Two year - Evening Programme
- Class Mode : Online
- Timings : 6.45 PM - 8.45 PM
- Examination : Mid-term (Offline) & End Semester (Offline)
- Diploma/Certificate: Students who complete first two semesters successfully, will be awarded with certification in PMIR and those who complete three semesters will be awarded Diploma in PMIR, and those who complete all IV Semesters will be awarded PG (Honors) DPMIR
- Towards end of every semester, students are required to attend physical class mandatorily for five/six days at the campus and end semester examination will be conducted during this time.

Contact: Mr. M. Hemakumar  
Assistant Professor & Coordinator  
Mobile: +91 7502045805  
Email: hemakumar@mssw.in / pmir@mssw.in

# Post Graduate Diploma in Human Resource Management

Madras School of Social Work in partnership with Kelsa Management Solutions Pvt. Ltd. offers the Post-graduate Diploma in Human Resource Management (PGDHRM). The program covers the entire gamut of HRM to prepare line managers and HR Professionals to design, implement and improve people systems and processes. The program provides, apart from academic inputs, practical knowledge, experience and diverse perspectives from industry experts.

The modules covered during the programme are as follows:

1. Human Behaviour In Organizations
2. Strategic Human Resource management
3. Managerial Communication
4. Organizational Structure and Design
5. Legislative Framework
6. Workforce Planning
7. Performance Management Systems
8. Employee Engagement
9. Learning and Development
10. HR Analytics
11. Industrial Relations
12. Total Rewards

## Faculty

Faculty for the programme will be industry experts who have theoretical and practical knowledge specialized to each module.

## Programme Highlights

- Emphasis on practical learning with a continuous comprehensive evaluation
- Programme content in line with current industrial HR practices and market trend
- Each module will be conducted by industry experts
- Guest lecture session by subject-matter experts for each module
- Access to MSSW Alumni Association on successful completion of programme

## Programme Details

- The entire programme will be structured as distinct learning modules
- A student has to complete 12 modules to be eligible for the award of the PGDHRM
- Each module will have 32 session hours and will be completed over a month

Contact: Mr .K. B. Inian,  
Assistant Professor & Coordinator  
Mobile: +91 9445945900  
Email: pgdhrm@mssw.in

# Post Graduate Diploma in Integrated Counselling

The NICSS Post Graduate Diploma in Integrated Counselling is India's first everyone-year-fulltime training program in counselling offered to graduates of all streams. This pioneering program is curated and offered by Nibbana Institute, a leader in the field of mental health. The program aims at providing an in-depth understanding of counselling and most importantly, hands-on practical training with clients.

Programme Pattern		
Module 1	Module 2	Module 3
Personal Identity – Building Self Awareness and shaping up for the role as a counsellor	Integrating Theory and Practice	Client Application – Application and Supervision

## Programme Details

- Programme Duration: One year with 500+ hours of practical training
- Class Mode : Full Time  
Hybrid Model (Class room teaching + Online modules + practical exposure)
- Timings : Monday - Thursday (9.30am - 2.30pm)
- Examination : Final written exam, Viva Voce (90% Attendance and evaluations through out the year)
- Eligibility : Indian Graduates of all disciplines
- Application Deadline : June 2023
- Programme Start Date : July 2023

Contact: Coordinator  
Nibbana Institute Private Limited  
Mobile: +91 93452 23107  
Email: [nipl@nibbanaindia.com](mailto:nipl@nibbanaindia.com)  
Website: [www.nibbanatherapy.com](http://www.nibbanatherapy.com)

# Field Work and Internship Organizations

All the programmes offered by Madras School of Social Work are field-based, the students pursuing the course of their choice will get opportunities to undergo concurrent (weekly two days) and block (30 days in a semester of 90 days) pattern. The focussed field training happen in various specialized organizations with whom the institute has developed an excellent network over time. Following are a indicative list of organizations from a long list of organizations in which the students will get an opportunity to get placed for their field learning and practical training.

## An Indicative List of Our Field Work and Internship Organizations

AARVAM NGO	ARAKAWA STANLY WADOKAI INDIA ARUNO-
ABHASA	ARM
ACCESS PEOPLE	ARPANA FOUNDATION
ACCORD METROPOLITAN HOTEL	ARUWE
ACTION AID	ARVIND FOUNDATION
AGARWAL EYE HOSPITAL (CORP)	ASCO NUMATICS PVT. LTD.
AHAL HOSPITAL	ASHOK LEYLAND
AIDE ET ACTION	ASIAN PAINTS PVT. LT.D
AIESEC	ASSOCIATION FOR RURAL WOMEN EMPOW-
AIR INDIA	ASTEP - DR. SIVAKAMI ARUMUGAM
AIRTEL	BALA MANDIR
ALL WOMEN'S LIFE SAVING CENTRE	BALA VIHAR SCHOOL
ALLISON TRANSMISSION INDIA PVT. LTD.	BELIEF SYSTEMS
ALLSEC TECHNOLOGIES LIMITED	BELSTAR MICROFINANCE PRIVATE LIMITED
ALPHA TO OMEGA SPECIAL EDUCATION	BENZZ PARK
AMBASSADOR PALLAVA	BGR ENERGY SYSTEMS, CHENNAI
AMBATTUR FASHION INDIA PRIVATE LIMITED	BHARAT HEAVY ELECTRICALS LIMITED
ANNAI HOSPITAL	BHARATHIYA YUVA SHAKTI TRUST – BYST
APOLLO CANCER HOSPITAL	BHEL PSSP
APOLLO CORPORATE ENTERPRISE LTD	BHEL-RANIPET
APOLLO HOSPITAL	BHUMI
APOLLO TYRES	BILLROTH HOSPITALS
APT RESEARCH CENTRE	BLINK
APTIV COMPONENTS INDIA PVT LTD	BOSCH



# Field Work and Internship Organizations

## An Indicative List of Our Field Work and Internship Organizations

BRAKES INDIA PVT LTD	JUSTDIAL
BRAVOH MOVEMENT	JUSTICE AND HOPE
BRITANNIA INDUSTRIES LTD	K.C. SANKARALINGA NADAR HR. SEC. SCHOOL
BUILD HR CONSULTANTS	KALIKA MINDSPACE
HEALTHIUM MEDTECH PVT. LTD.	KANSAI NEROLAC PAINTS LTD. HOSUR
HEXAWARE TECHNOLOGY	KARYOUN INNOVATION PVT LTD
HINDUJA TECHNOLOGY	KAUVERY HOSPITALS
HINDUSTAN COCA-COLA BEVERAGES PVT.	KAVITHALAYAA COUNSELING CENTRE
HOWDEN SOLVENT INDIA PVT LTD	KCP LTD
HTC GLOBAL SERVICES	KELLOGG'S (KELLOGG COMPANY)
ICF	KEMIN INDUSTRIES SOUTH ASIA PRIVATE LTD.
INDIA PISTON LTD	KONE ELEVATORS INDIA PVT. LTD.
INDIA YAMAHA MOTORS PVT LTD	KORCOMPTENZ
INDIAN COMMUNITY WELFARE ORGANIZA-	KOVAI MEDICAL CENTRE AND HOSPITAL
INDIAN COUNCIL FOR CHILD WELFARE	KUMARAN HOSPITALS
INDIAN OIL CORPORATION LTD	KUN AEROSPACE
INDIGO AIRLINES	L&T BUILDINGS AND FACTORIES
INDIGO-AGILE AIRPORT SERVICES	L&T CONSTRUCTIONS
INDUS CRAFT	L&T CSR
INSCRIBE GRAPHICS	L&T SMART WORLD AND COMMUNICATION
INSPIRISYS SOLUTIONS LIMITED	LAR INC
INTEGRATED RURAL COMMUNITY DEVELOP-	LAUNCH PAD
INTELLECT	LIASON INC
INTERNATIONAL ALLIANCE FOR THE PRE-	LIFE CELL INTERNATIONAL PVT LTD
INTERNATIONAL JUSTICE MISSION	LIFELINE HOSPITAL
INTHREE ACCESS SERVICES PVT. LTD.	LITTLE DROPS
IP RINGS	LOTUS WELLNESS AND REHABILITATION CENTER
JUBILANT FOODWORKS LTD.	LOUISE MOUNT HOSPITAL

# Field Work and Internship Organizations

## An Indicative List of Our Field Work and Internship Organizations

LUCAS TVS LTD	NAKURAS
MADRAS AGRO EXCHANGE TRADING	NALANDAWAY
MADRAS CHRISTIAN COUNCIL OF SOCIAL	NASSCOM
MADRAS DYSLEXIA ASSOCIATION	NAWA: NILGIRIS ADIVASI WELFARE ASSOCIA-
MADRAS MEMORY CLINIC	NECURITY SOLUTIONS
MAGIC BUS	NEWGEN KNOWLEDGE WORKS
MAGIZHCHI, POLICE WELLBEING PROGRAM	NEWS 7
MANAS - DR. CHITRA ARAVIND	NICOLA FOUNDATION
MANASU	NIMHANS, BANGALORE
MANZA RETAIL PVT LTD	NLC INDIA LIMITED
MARIALAYA	NOTION PRESS LTD
MARY ANNE CHARITY TRUST	NOVOTEL
MATRIMONY.COM	NSK BEARINGS INDIA
MAX FASHIONS	NTRUST INFOTECH PVT. LTD.
MENT SOCIETY (IRCDS)	NVANDI
MENTS	OASIS
MERIT SOFTWARE SERVICES PVT. LTD.	OFFER
MGM HEALTH CARE	OLAM INFORMATION SERVICES
MIND CAFE - DR SUMATHI CHANDRASHEKARAN	ONE LIFE HOME HEALTHCARE
MIND ZONE, CHENNAI	ONGC
MISSION TO THE BLIND	ORGANIZATION
MMM HOSPITAL	PAADHAI
MODERN FOODS ENTERPRISES	PAYIR TRUST
MONTFORD COMMUNITY DEVELOPMENT	PENINSULAR RESEARCH OPERATION
MPHASIS	PERIFERRY
MRF LTD.	PFIZER
MS SWAMINATHAN RESEARCH FOUNDATION	PICKYOURTRAIL
MUKTA FOUNDATION - DR. ASHWINI	PINNACLE BLOOMS NETWORK

# Field Work and Internship Organizations

## An Indicative List of Our Field Work and Internship Organizations

PNB MET LIFE INSURANCE	RATHNA CENTER FOR CONSCIOUS LIVING - DR. SAMPOORNA
POLARIS	REDINGTON
PON PURE CHEMICALS LTD.	ROCA PARRYWARE
PRACTICES	SALEM STEEL PLANT
PRAXIS INSTITUTE FOR PARTICIPATORY	SELLING SERVICES
PRENETICS INNOVATION LAB PVT. LTD.	SHRI AMM MURUGAPPA CHETTIAR RESEARCH CENTRE
PRISM TRUST	SIMS HOSPITAL
PRO - PENINSULAR RESEARCH OPERATIONS	SODEXO INDIA SERVICES PVT. LTD
PROPHEONIX TECHNOLOGIES	SOMERSET GREENWAYS CHENNAI
PSYCAFE	SRM HOSPITALS
PSYHUB	TAMILNADU DOMESTIC WORKERS WELFARE TRUST
PUTHRI	TEAMLEASE SERVICES LTD
PVR AEROHUB	TECH MAHINDRA FOUNDATION
PVR CINEMAS	THAAGAM FOUNDATION
QUIPSERVE PVT. LTD.	THE CANDLES
RADIANT INFO TECH	THE MIND AND COMPANY
RADISSON BLU HOTEL	THE MIND CARE
RAGE COMMUNICATIONS	TITAN CORPORATE COMPANY LIMITED
RAINBOW HOMES (ARUN)	TOSHIBA JSW POWER SYSTEMS
RAJU HOSPITAL	TRANSCEND - DR SRIVIDHYA
RAMACHANDRA HOSPITAL	UNITED WAY OF CHENNAI
RAMADA	VA TECH WABAG
RAMCO CEMENTS	VENTION OF AIDS
RANDSTAD	YANA - COUNSELLING CENTER
RANE (MADRAS) PVT. LTD.	ZF COMMERCIAL VEHICLE CONTROL SYSTEM
RANE BRAKE LINING LIMITED	
RANE INSTITUTE OF EMPLOYEE DEVELOP-	
RANE NSK	

# Infrastructure and Student Support Services

## Library

MSSW Library caters to the academic and research requirements of students, research scholars and faculty members of MSSW. MSSW Library is a fully computerized library and gives 24/7 access to International Online Public Access Catalogue (IOPAC) along with the mobile app. The library holds an impressive collection of books and journals both in print and electronic version. It subscribes to the databases like EBSCO Management Collection and ProQuest Central. The library enables access to 1000s of e-resources from INBLIBNET through individual password to all the stakeholders. It has indexed around 30,000 articles published in various journals.

MSSW Library has set up the 'Digital Library' which enables readers to access the digital content of research theses and in-house publications (like books and journal published by MSSW). Library also conducts the following programmes regularly.

- 'Know Your Library' sessions for the new students (class-wise) at the beginning of every academic year
- Information Literacy Programmes to support the Research
- A weeklong "Library Week Celebration" with various competitions and prizes
- Presentation and discussions on various books, articles and current topics through its Forum, 'Reflection'.

## Audio-Visual

The College is fully equipped with audio-visual equipment to provide multimedia learning experience. Most of the classrooms are equipped with LCD projectors and audio systems. The campus is Wi-Fi enabled.

## Skill Development

Apart from regular academic classes, skill development sessions are conducted using external and internal training experts in accordance with the departments' specific requirements. Self-development, interpersonal effectiveness, life skills as well as specific professional skills are imparted through special training programmes. Each department has a forum which helps students enrich themselves in their respective areas of specialties.

## Student Clubs & Forums

Various student clubs like the NSS, Red Ribbon Club, Eco Club, Consumer Club, Rotract Club, Debating and theatre Clubs and the Anti-Narcotic Club in the college accelerate positive growth and also create awareness of social issues. The college has guidance and counselling support services for students and the public. All students are members of the Students' Development Council. The Council arranges for a variety of programmes like lectures, debates, sports, games, cultural competitions and social service projects. In addition, each department has a department forum to organize co-curricular activities for the professional development of the students on self-supporting basis.

## Teaching Methods

The programmes of the college are designed to prepare young men and women for a bright career in their respective disciplines. Hence, several teaching methods are used. Besides lectures, group discussions, seminars, role plays, audio-visual aids, skill labs, field/industry visits, guest lectures and simulations are also appropriately used in teaching and training.

# Infrastructure and Student Support Services

## Scholarships

The following Scholarships are available to deserving students of MSSW.

### Government

1. State Government BC / MBC / SC / ST Scholarships
2. Central Government – Single Girl Child & other scholarships.

### College

1. SSER Management Scholarships for economically deserving students of any programme at MSSW worth up to 50% of the programme fees.
2. MSSW Alumni Association Scholarships for economically deserving students of any programme at MSSW covering about 20% of the fees.

### Institutions/NGO

1. Johnson Lifts Scholarships for 20 economically deserving students of any programme at MSSW worth Rs.60,000 per year.
2. ABAN Cares scholarships worth Rs. 25,000/- each for five 1st Year students in any post graduate programme at MSSW.
3. "AA Ithapiri Scholarship" from the Isaac Foundation for second year PG girl students based on Merit cum Means.
4. The Rajeswari Nathan Foundation Scholarship for PG girl students based on their socio- economic background
5. Swaminathan Padmavathi Trust Student Scholarship : Rs. 10,000 per student for 2 PG students from SC Community pursuing 2nd Year MSW / MADM / MASE programme
6. Cognizant Foundation Scholarships for economically deserving students of MSW & MA Development studies for Rs.60,000 per year for both years of study.
7. AMM Foundation Scholarships for economically deserving and meritorious Bachelors degree students covering college and hostel fees for all 3 years of the programme.
8. Thejo Engineering Scholarships for economically deserving and meritorious Bachelors degree student

### Hostel (Mainly for Women Students)

The Management runs a limited hostel and mess facility inside the campus for the benefit of the outstation students. Preference will be given to students from States other than Tamil Nadu. Accommodation is provided for both Postgraduate and Undergraduate students. After getting admission in the college women students have to approach the hostel warden separately for hostel accommodation. Allotment of rooms will be made by the hostel authority on first-come, first-serve basis. Gaining admission to a programme does not guarantee a place in the Hostel. Applicants are encouraged to explore other hostels and paying guest accommodation available in the city.



# Important Student Regulations

## Ragging

Exemplary conduct is imperative for all students. Conditions stated in the prospectus and College Calendar will be binding on students and parents/guardians at all times. Ragging is strictly prohibited on the campus. Those who indulge in ragging will be summarily expelled from the college and may also be subjected to prosecution as per law.

## Zero Tolerance Policy towards Sexual Harassment

Madras School of Social work (MSSW) will not tolerate any form of sexual harassment. The campus is free from discrimination, harassment, retaliation or sexual assault at all levels. Any form of sexual harassment can be given in writing to the Internal Complaints Committee (ICC) of MSSW. The ICC will conduct the enquiry and submit its report to the authorities of MSSW.

If the offender is an employee and if found guilty of sexual harassment they shall be punished in accordance with the service rules of MSSW.

If the offender is a student, depending upon the severity of the offence, MSSW may,

- i) withhold privileges of the student such as access to the library, auditoria, halls of residence, transportation, scholarships, allowances, and identity card;
- ii) suspend or restrict entry into the campus for a specific period;
- iii) expel and strike off name from the rolls of the institution, including denial of read mission, if the offence so warrants;
- iv) award reformatory punishments like mandatory counselling and, or, performance of community services.

All sexual harassment complaints can be brought to the notice of Internal Complaints Committee Members. The details of ICC members are given in the college website and can be reached at [icc@mssw.in](mailto:icc@mssw.in)

## Attendance and Regularity

Minimum 75% attendance is compulsory for class room instruction and 100% for practical / field work and other important events in the college. Every student must attend college regularly, punctually and perform satisfactorily throughout the programme.

Absence from class for one hour will be treated as absence for half a day. No student shall be absent on the re-opening day and closing day of a semester. Attendance shortage will entail punitive action including fine or denial of permission to write End-Semester Examinations.

## Discipline

Smoking, Consuming Alcoholic Drinks and Narcotic Drugs are strictly prohibited. Any unruly conduct by a student either in the class or on the premises will invite suspension and/ or dismissal. Mobile phone use is restricted to college ground only. Phones used in class and inside buildings without due permission will be confiscated.

The College reserves the right to dismiss a student at any time whose conduct is considered unsatisfactory for any reason.

# Important Student Regulations

## Programme Fees

Students who are selected for admission will have to pay the prescribed programme fee in full as mentioned in the Fee Structure Sheet. Students of self-financed programmes will be given the facility to pay fees in two installments (semester-wise). Fees for the first semester as indicated in the Fee Structure Sheet should be paid at the time of admission and the subsequent semester fees should be paid within 30 days of commencement of the semester. Fees not paid within the stipulated time will be accepted only with fine as prescribed by the college management from time to time.

After the expiry of 30 days from the last date of fee payment, the defaulter's name will be removed from the roll and he/she will be re-admitted only on payment of arrears and fine upto the date of payment and re-admission fee of Rs.50/-. Likewise, the hostel fee also needs to be paid as per the time schedule prescribed by the authority concerned. Failure to adhere to timelines will lead to denial of hostel accommodation.

Fees can be paid online or through bank challan downloaded from the website. Fees once paid will not be refunded for any reason whatsoever.

Actual expenses towards trips for field work, observation visits, rural camps, out-bound training, preparation of research report, will be met directly by the student's concerned, as and when required. Payment to Agencies for field work training should also be borne by the students who are availing such training.

## Vehicle Parking

Students are permitted to park only two wheelers inside the campus. Students are encouraged to use public transport system to reach the college. Due to inadequate parking space, four wheelers of students are not permitted inside the campus for any reason whatsoever.

# Campus Placement

MSSW has a placement cell which is headed by a full-time Placement Coordinator. It provides equal opportunities for all students to register for placements and facilitates maximum number of placements, though the college does not guarantee placements for all, due to various reasons. Many of the recruiting organizations have their own eligibility criteria according to their company policies and candidates who fulfil those criteria alone are preferred by the organizations. Most organizations require a minimum of 60-70% marks from 10th standard to post graduation with no history of arrears to appear for campus interview. Further, students are expected to relocate to any where in India or abroad depending on the organization's roles and requirements.

MSSW placement cell follows the policy of one offer for one candidate to ensure that maximum number of students is benefitted. Once students register for placement process in a particular company after a pre-placement talk, they have to appear for the same and accept the offer, if any. Students who register and then choose not to appear will be debarred from the subsequent placement process.

## An indicative list of our recruiters in the last few years

AARDE FOUNDATION	DIRECT DIALOGUE INITIATIVES INDIA
ACCENTURE	DR. REDDY'S FOUNDATION
ADANI PORT	E&Y DDU-GKY PROJECT
AKTREA ALTIMETRIK	FORD MOTORS
AMWAY	FUTURISK
AMAZON	GSK MEMORIAL SCHOOL
ANGARAI CONSULTANTS	HABITAT FOR HUMANITY INDIA TRUST
ASHOK LEYLAND	HEX
ASSESS PEOPLE SERVICES	HTC
AVTAR	HYUNDAI MOTORS
AZIM PREMJI FOUNDATION	ICICI
BAHWAN CYBERTEK BANK	IFMR
BAZAAR BIO XGREEN	IIT MADRAS
BIRLA SUN LIFE	INDIA TURNS
BORN GROUP BUILD	PINK I
HR	INTELLECT
BVM GLOBAL SCHOOL	INTROLLIGENT SOLUTIONS
CAP - CHILD AID PROJECT	INSPIRISYS
CHRYSLIS	KARADI PATH
CIEL HR	KELSA
COGNIZANT TECH SOLUTIONS	KLA-TENCOR
CONNECTED TECHNOLOGIES	KOTAK
CCARBORUNDUM UNIVERSAL	L & T LEVERAGE
COROMANDEL CEMENTS	LUCAS TVS
CREA-SHAKTHI	INDIA LITTLE GYM
CTS	MADURA COATS
DALMIA CEMENTS	MPHASIS
COCA COLA	MV HOSPITALS
DELPHI TVS D	NESTLE N

# Campus Placement

## An indicative list of our recruiters in the last few years

<p> NISSAN  RAMCO CEMENTS  RAMCO SYSTEMS  RANDSTAD  RANE  ROYAL ENFIELD  SAGA CONSULTING  SAINT-GOBAIN  SIEMENS  SIFY  SOS CHILDREN'S VILLAGE  SPIECES MANUFACTURING  STERLING INSURANCE  INVOLVE LEARNING SOLUTIONS  IONIXX  ITC FOOD DIVISION  JOCATA  JUST DIAL  KALEESUWARI  TAMILNADU PETRO CHEMICAL CORPORATION  TATA ELXSI  TATA MOTORS  TATTVA  TCS  TEACH FOR INDIA  TEAM LEASE  THE HINDU  THE INDIAN PUBLIC SCHOOL  TITAN INDUSTRIES LTD  TVS CSR  ULTRA TECH CEMENTS  VALUED EPISTEMICS  VARTHANA  VEDANTA LIMITED  VELAMMAL SCHOOL  VESTAS  VIRTUSA  WORLD BANK  ZOOMRX  SULEKHA  SUNDARAM CLAYTON </p>	<p> SVATANTRA MICRO HOUSING (ADITYA BIRLA GROUP)  SYNTEL  TAFE  AGNIKUL  BAHWAN CYBERTEK  BARCLAYS BANK  DAIMLER INDIA COMMERCIAL VEHICLES  ELASTICRUN  GENINFY ROBOTIC LABS  HINDUSTAN UNILEVER LTD.  L&amp;T CORE HR  MINDTREE  NESTLE INDIA  RR DONNELLEY  TORRENT GAS  VEDANTA NATURAL RESOURCES  RELIANCE FOUNDATION  LETS ENDORSE DEVELOPMENT PVT. LTD.  AKSHAR ARBOL INTERNATIONAL SCHOOL  BOUNTEOUS  CROMA TATA GROUP  CMRGT  JAIPUR RUGS  KAAR TECHNOLOGIES  KELSA SOLUTIONS  PROJECT CACA  PROKLEAN  SAPIENCE PUBLICATIONS  ZUCI SYSTEMS  BANYAN  BUILD HR  EMPOWER FOUNDATION  HL MANDO AUTOMOTIVES  OLA  PENINSULAR RESEARCH OPERATION  PRADAN  REVATURE  SUNDARAM FASTENERS  THE EDUCATION ALLIANCE  VOLUNTARY HEALTH SERVICES </p>
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# 2023-2024 Admission Regulations

## (Unless otherwise specified in the programme detail)

- At the time of applying, candidates studying in 3 year degree programme should have passed in all the subjects from the 1st to 5th Semesters and candidates studying in 4 year degree programme should have passed in all the subjects for the 1st to 7th Semesters.
- Admission will be based on merit. For the P.G. programmes marks secured in Degree programme, Entrance Test and Interview will be taken into account for merit list preparation. The weightage for each component is as follows: Degree Marks: 100, Entrance Exam: 50 and Group Discussion / Interview: 20. Community Quota allotments will be followed as per Tamil Nadu Government Rules. OBC candidates from States other than Tamil Nadu will be considered under General Category only.
- After Entrance Test, Applicants will be shortlisted for Interview based on combined UG percentage and Entrance Test marks. For every seat available, five applicants will be shortlisted based on merit and called for Interview.
- For the P.G. programmes, candidates can apply based on marks up to II year in case of non-semester pattern and V/VII semester in case of semester pattern.
- Admission to all the programmes will be provisional until final mark sheet in case of HSC / Bachelor's Degree Certificate and final mark lists are produced and is also subject to University's approval. Candidates failing to produce marks certificate (for ALL semesters) or University approval within the stipulated time will forfeit admission.
- Admission is subject to verification of marks certificates and if the mark certificates are found to be false, admission is liable for cancellation besides criminal action being taken. Fees paid for admission will not be refunded.
- After admission, sliding from one programme to another may be permitted depending upon availability of seats. The is will be permitted only if the candidate has applied and appeared for interview for the programmes.
- Students whose knowledge of English or Tamil (for MSW Programme) requires im-provement will be notified soon after admission and it will be obligatory for them to arrange tuition in these subjects at their own cost.
- MSSW is an equal-opportunity institution. Candidates from transgender communi-ties are encouraged to apply.
- All admission related communication shall be notified ONLY in the college website ([www.mssw.in](http://www.mssw.in)) and through the email-ids given by candidates in their appli-cation. In case of failure in delivery of emails, the college authorities will not take responsibility for the same.

### Important Information:

The College does not accept donations/capitation fee for admissions. Admissions are made purely based on merit and the prescribed criteria for each programme. Candidates are advised against paying any money to anyone within or outside the College to secure admission for any programme at MSSW. Candidates / Parents / Guardians are requested to bring to the notice of the Principal if they come across any information regarding such violations. The information can be emailed to [principal@mssw.in](mailto:principal@mssw.in). Admissions will be cancelled for those students who gain admission using any malpractices.



# Application Procedure

Applicants can apply only ONLINE and pay the required application fees through the online payment gateway. Detailed instructions regarding online application procedure and payment is given the admission page of the college website: mssw.in

For any enquiry regarding admissions call only between 10 A.M. to 4 P.M. on all working days.  
Phone: +91 - 44 - 28195126 , +91 - 44 - 28194566.

For detailed application procedure read the instruction for applicants given in the college website.

Model Question Paper is available for reference on the College website in the Admissions page.

## UG & PG Programmes Admission Schedule for the Academic Year 2023 – 24

S.No	Particulars	Important Dates	
		UG	PG
1.	Online application begins	On the date of Publication of TN State Board 12 <sup>th</sup> results	1st April 2023 (Saturday)
2.	Online application closes	10 working days after opening of application	28 <sup>th</sup> May 2023 (Sunday)
3.	Online Entrance Examinations	Not Applicable	MSW – 1 <sup>st</sup> to 3 <sup>rd</sup> June 2023 Other PG Programs – 4 <sup>th</sup> to 6 <sup>th</sup> June 2023
4.	Publication of Interview / GD Schedule		9th June 2023 (Friday)
5.	Interview/GD/ Original Certificate verification at MSSW Campus, Chennai		14 <sup>th</sup> June 2023 onwards
6.	Publication of provisional lists of SELECTED & WAITLISTED candidates	5 days after closing of application forms	As and when the lists are ready
7.	Online payment of fees	Each program will give the details after publication of selection lists	
8.	Admission of MSW / MAHRM / MAHROD Waitlisted candidates	26 <sup>th</sup> June 2023 (Monday)	
9.	Principal/HOD/Faculty Meeting with Admitted students and their Parents	17th July 2023 (Monday)	
10.	I Year Inaugural & Welcome by Departments	18th July 2023 (Tuesday) 10.00 am	
11.	Student Induction Program	19th -20th July 2023	

**Note:** The given dates are tentative and may be changed as per prevailing situation and Government regulations.

- Interview / GD & Original Certificate verification will be only at MSSW campus in Chennai.

## Fee Structure - Batch 2023

Post Graduate Courses	Year	If paying in Installments		Annual Fee
		I	II	
Master of Social Work (Aided)	23 - 24	NA	NA	47,000
	24 - 25	NA	NA	52,000
Master of Social Work (Shift II)	23 - 24	60,750	20,250	81,000
	24 - 25	61,500	20,500	82,000
Master of Social Work (Disability & Empowerment)	23 - 24	52,350	17,450	69,800
	24 - 25	53,625	17,875	71,500
M.A. Human Resource Management	23 - 24	74,250	24,750	99,000
	24 - 25	74,850	24,950	99,800
M.A. Human Resource & Org. Development	23 - 24	74,250	24,750	99,000
	24 - 25	74,850	24,950	99,800
M.A. Development Studies	23 - 24	52,350	17,450	69,800
	24 - 25	53,625	17,875	71,500
M.Sc. Counselling Psychology	23 - 24	61,500	20,500	82,000
	24 - 25	63,000	21,000	84,000
M.Sc. Family Counselling	23 - 24	61,500	20,500	82,000
	24 - 25	63,000	21,000	84,000
M.A. Social Entrepreneurship	23 - 24	52,125	17,375	69,500
	24 - 25	53,475	17,825	71,300
Under Graduate Courses	Year	If paying in Installments		Annual Fee
		I	II	
Bachelor of Social Work	23 - 24	38,625	12,875	51,500
	24 - 25	39,750	13,250	53,000
	25 - 26	41,625	13,875	55,500
B.Sc. Psychology	23 - 24	43,125	14,375	57,500
	24 - 25	45,000	15,000	60,000

# Fee Structure - Batch 2023

## Note:

1. The full First year fee or First Installment must be paid at the time of Admission. No extension of date or time will be given to pay the fee. Admission will be confirmed only after fee payment.
2. The Second Installment must be paid on or before 15th December 2023
3. The subsequent Annual fees and/or installments must be paid within one month after semester reopening. **As per Govt. norms, names of students who do not pay fees within the stipulated time will be removed from rolls.**
4. The fee is subject to revision every year.
- 5a. The fee includes tuition fee, examination fee, soft skills, mandatory certificate courses, University charges (Admission fees, Convocation fees, Permanent pass register fees), library, campus development and all curricular activities.
- b. Students will bear all other charges related to field work travel, OBT, Rural Camp, co-curricular and extra-curricular activities.
6. Alumni membership fee of Rs.500 is included in the First year Fees.

Hostel Fee - AY 2023 - 24			
Heads		I Installment	II Installment
Rent	44,000	68,250	22,750
Mess	42,000		
Caution Deposit	5,000		

**Hostel is available mainly for female students. Limited seats are available for male students. First preference will be given to students from other States.**

## Note:

- 1a. The Annual Fee / First Installment must be paid at the time of Hostel Admission. No extension of date or time will be given to pay the fee.
2. The Second Installment must be paid on or before 15th December 2023
- 3. Students who do not pay fees within the stipulated time will be asked to vacate hostel**
4. The fee is subject to revision every year.
5. On vacating the Hostel, the caution deposit will be refunded after deduction of one month's rent and maintenance (Rs.4000) and any other costs incurred.

## Programme Contact Details

The following contact numbers / email ID's can be contacted for specific queries about the Programme. For any other information refer to the Prospectus or the General Enquiry Lines.

**Call Timings: 10 am – 4 pm (Monday to Friday). Calls apart from the specified time and day will not be entertained.**

Programmes	Mobile Number	Email ID
Master of Social Work (Aided)	9840670517	ksm@mssw.in
Master of Social Work (Self-Financed)	9840580971	prof.damen@mssw.in
Master of Social Work (Disability & Empowerment)	9080903517	sridhar@mssw.in
M.A. Human Resource Management	7502045805	hemakumar@mssw.in
M.A. Human Resource & Organizational Development	9710738384	venkatesh@mssw.in
M.A. Development Studies	9894190530	moses@mssw.in
M.A. Social Entrepreneurship	9486425879	stephen@mssw.in
M.Sc. Counselling Psychology	9884565739	subasree@mssw.in
M.Sc. Family Counselling	9677035181	hannahjohn@mssw.in
Bachelor of Social Work	9791330837	thirumagal@mssw.in
B.Sc.Psychology	8939617115	sangeeth@mssw.in



## Madras School of Social Work

No 32, Casa Major Road, Egmore, Chennai - 600008

General Enquiries : +91 - 44 - 28195126 / 28194566  
(10 AM - 4 PM)

E-Mail Support : [admissions@mssw.in](mailto:admissions@mssw.in)



**PROSPECTUS**  
**2023 - 2024**