



**Youth Resource Centre (YRC)
Madras School of Social Work**

32, Casa Major Road, Egmore Chennai - 600 008

In Collaboration With

Rajiv Gandhi National Institute of Youth Development (RGNIYD)

Institute of National Importance by the Act of Parliament No. 35/2012
Sriperumbudur, Tamil Nadu - 602 105

Cordially Invites you for

The Three Day Training Program on

Employability Skills for Youth

Date: 9th, 10th & 11th March, 2022

Day: Wednesday, Thursday and Friday

Venue: TAG Auditorium, Madras School of Social Work (MSSW)

Time: 9:00am to 5:00pm

Inauguration

Date: 9th March, 2022 **Time:** 10:00am to 11:00am

Venue: TAG Auditorium, MSSW

Presidential Address

Dr. S. Raja Samuel,
Principal,
Madras School of Social Work.

Chief Guest Address

Mr. Jesuraj Santiago,
Chief Executive Officer,
ISEO Systems Pvt. Ltd.

Topic: Empowering Youth with Skills for National Development

Employability Skills for Youth

Madras School of Social Work

Madras School of Social Work was instituted in 1952 by Mary Clubwala Jadhav in Chennai. It is an autonomous institution that is affiliated to the University of Madras. The school is run under the aegis of the Society for Social Education and Research (SSER). It has been accredited with 'A' Grade by the National Assessment and Accreditation Council (NAAC). The School is rated 4th Best Social Work College in India and ranked 30th among colleges in NIRF.

Youth Resource Centre (YRC)

Youth Resource Centre (YRC) is one of the Centres at MSSW that helps unemployed youth to get skill training and avail job opportunities. Since its inception on the 1st of April 2019, the Centre has been identifying unemployed youth and referring them to job opportunities. It has placed 75 unemployed poor youths till 31st January 2022.

About the Program

Youth Resource Centre (YRC) in collaboration with Rajiv Gandhi National Institute of Youth Development (RGNIYD) is organising a training program titled as **“Employability Skills for Youth”** on 9th, 10th and 11th of March, 2022 (Three Days). Our focus is to capacitate the youngsters from marginalised sections of the society. These individuals are often left behind in this competitive world because of the dearth of opportunities and lack of accessibility to quality and affordable skill training programs. The program centres around topics like Communication Skills, Time Management, Punctuality & Sincerity, Resume Preparation & Interview, Group Discussion & Presentation, Career Planning & Goal Setting, Leadership & Teamwork, Digital Skills & its Importance in Workplace, and Essential Skills for Entrepreneurship.

Objectives of the Program

- To train youth on employability skills.
- To help them understand the importance of values at the workplace.
- To guide them to write a good resume.
- To help them to prepare a career plan of their own and introduce entrepreneurship.
- To enable them to develop leadership qualities.

Participants

40 final year UG & PG students studying in various colleges and belonging to Below Poverty Line (BPL).

Employability Skills for Youth

Program Schedule & Resource Person Details

Day – I

9th March 2022, Wednesday

Sn	Time	Session, Topics & Resource Persons
1.	9:00AM - 10:00AM	Registration
2.	10:00AM - 11:00AM	Session - I Inauguration
3.	11:00AM - 11:30AM	Snacks & Tea
4.	11:30AM - 12:30PM	Session – II Topic: Self Esteem & Self Confidence Resource Person: Mr. R. Mohamed Zafrullah Chief Community Development Officer (Retd.) Tamilnadu Slum Clearance Board, Chennai.
5.	12:30PM - 1:30PM	Lunch
6.	1:30PM - 2:30PM	Session – III Topic: Time Management, Punctuality & Sincerity Resource Person: Ms. Sanjana Nair, Jr. Executive HR, Cognizant, Chennai.
7.	2:30PM - 3:30PM	Session – IV Topic: Coping with Stress & Emotions Resource Person: Ms. Preenu Ashok, Senior Counsellor, Chennai Advanced Rehabilitation Centre .
8.	3:30PM - 4:00PM	Interaction / Clarification & Feedback Session
9.	4:00PM - 4:30PM	Snacks & Tea

Day - II

10th March 2022, Thursday

Sn	Time	Session & Topic
1.	9:30AM - 10:00AM	Re-cap
2.	10:00AM - 11:00AM	Session – V Topic: Career Planning & Goal Setting Resource Person: Prof. Pravin Kumar, Placement Officer, Madras School of Social Work.
3.	11:00AM - 11:30AM	Snacks & Tea
4.	11:30AM - 12:30PM	Session – VI Topic: Communication Skills Resource Person: Ms. Rabia Banu, CEO, IWORLD 360, Chennai.
5.	12:30PM - 1:30PM	Lunch
6.	1:30PM - 2:30PM	Session – VII Topic: Leadership & Teamwork Resource Person: Prof. Joseph Eric Dunston, Program Head, Department of Human Resource and Organisational Development, MSSW.

Employability Skills for Youth

Program Schedule & Resource Person Details

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| 7. | 2:30PM – 3:30PM | Session – VIII
Topic: Resume Preparation & Interview
Resource Person: Mr. Vineeth Arokiaraj J
HR Executive (TAG),
Cognizant Technology Solutions, Chennai. |
| 8. | 3:30PM - 4:00PM | Interaction / Clarification & Feedback Session |
| 9. | 4:00PM - 4:30PM | Snacks & Tea |

Day - III

11th March 2022, Friday

- | Sn | Time | Session & Topic |
|----|-------------------|---|
| 1. | 9:30AM - 10:00AM | Re-cap |
| 2. | 10:00AM - 11:00AM | Session – IX
Topic: Group Discussion & Presentation
Resource Person: Prof. Vasanth Jayaseelan,
Asst. Professor, Dept. of Social Work,
Madras School of Social Work |
| 3. | 11:00AM - 11:30AM | Snacks & Tea |
| 4. | 11:30AM - 12:30PM | Session – X
Topic: Digital Skills & its Importance in Workplace
Resource Person: Mr. Arjuna Venkatesh,
Founder and CEO, Ippy Well-being, Chennai. |
| 5. | 12:30PM - 1:30PM | Lunch |
| 6. | 1:30PM - 2:30PM | Session – XI
Topic: Essential Skills for Entrepreneurship
Resource Person: Prof. Agnes Roshni,
Asst. Professor, Department of Social Entrepreneurship, MSSW |
| 7. | 2:30PM – 3:30PM | Session – XII
Topic: Feedback Session
Resource Person: Mr. Xavier Vivek Jerry,
Co-ordinator, Asst. Professor & Youth Resource Centre |
| 8. | 3:30PM - 4:00PM | Snack & Tea |
| 9. | 4:30PM - 5:30PM | Session - XIII
Valedictory - Certificate Distribution & Group Photo |

Organizing Committee

Patron

Dr.S.Raja Samuel,
Principal,
Madras School of Social Work.

Program Co-ordinator

Mr. S. Xavier Vivek Jerry,
Asst. Professor & Co-ordinator,
Youth Resource Centre (YRC),
Madras School of Social Work.

Student Volunteers

Mr. Ganesh Krishna, Mob: 6380340549
Ms. Sreepriya, Mob: 9895570630
Ms. Malvika, Mob: 9176345154
Mr. Shaanjay Kumar, Mob: 900308114

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