



MADRAS SCHOOL OF SOCIAL WORK

(An Autonomous Institution Affiliated to the University of Madras)

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Office of the Controller of Examinations

13.10.2021

To:

The Programme Heads– UG / PG Programmes

UG/PG End Semester Examination Registration for November 2021 (Arrear Papers)

All UG / PG students belonging to the regular batches of UG (2020- 23 & 2019-22), PG (2020- 22) and **Arrear batches** who need to appear for November 2021 End Semester Examinations (Arrear Papers) are hereby informed to take note of the following dates for Exam Registration.

Exam Registration begins on 14.10.2021 (Thursday)

Last date for Registration (without fine) – 22.10.2021 (Friday)

Last date for Registration (with fine) – 27.10.2021 (Wednesday)

(Fine @ Rs.50/ per working day will be applicable)

Note:

1. Exam Registration can be done through the respective student login in the College website (www.mssw.in).
2. All students (with arrears) must register through their respective student login and payment of arrear fees can either be made online or by cash.
3. The term “**Registration**” for Cash Payment refers to generating an Exam Fee Pre-Receipt online, Payment of fees and Submission of the **Student Copy of the Exam Fee Receipt** to the COE Office **between 11 am and 4 pm**, during working days. In case of Cash Payment with Bank Challan, the Bank Challan can be obtained from the Society – Accounts section. For Online Payments only registration and payment online will suffice.
4. **Passed out candidates** must register for exams only through offline and applications can be obtained from the COE Office.
5. **Only** students who have registered for the exam(s) will be permitted to write the same.
6. **Exams will be conducted from 15 November 2021 onwards in offline mode (Pen and paper method at our College Campus).**

Dr. Shakeela Basheer, Ph.D.,
Controller of Examinations

Dr. S. Raja Samuel, Ph.D.,
Principal