



Madras School of Social Work (Autonomous)
32, Casa Major Road, Egmore, Chennai- 600008

Code of Conduct and Code of Ethics Policy

Madras School of Social Work (Autonomous) follows the Code of Conduct for Teachers and other persons employed in a college as per Sub-rule (1) of rule 12 of the Tamil Nadu Private Colleges (Regulation) Rules, 1976.

CODE OF CONDUCT FOR TEACHER AND OTHER PERSONS EMPLOYED IN A COLLEGE

[Sub-rule (1) of rule 12 of the Tamil Nadu Private Colleges (Regulation) Rules, 1976]

(1) Every teacher or other person employed in a college shall discharge his duties efficiently and diligently and shall conform to the rules and regulations.

(1-A) It shall be the duty of a teacher or other person employed in a private college to do any work in connection with an examination conducted by the University or any college, which he is required to do by the Vice-Chancellor or the Registrar of the University/by the Principal of the College, as the case may be.

(2) No teacher or other person employed in the college shall absent himself from his duties without prior permission. In case of sickness or absence on medical grounds, a medical certificate to the satisfaction of the college authorities shall be produced within a week.

(3) No teacher or other person employed in a college shall engage directly or indirectly in any trade or business. In the case of remunerative work like private tuition, etc., specific sanction of the college authorities in writing shall be obtained.

(4) (a) No teacher or other person employed in a college shall send any application for employment under any other agency, except through the committee.

(b) The committee shall not withhold any such application. It shall, however, be open to the committee to prescribe reasonable conditions for relieving him.

(5) When a teacher or other person employed in a college seeks to accept honorary work without detriment to his duties, prior permission of the committee in writing shall be obtained.

(6) A teacher or other person employed in a college, when involved in criminal proceedings, shall inform the committee of such proceedings.

(7) No teacher or other person employed in a college shall engage himself in any political activity, He shall not associate with any political party or any organisation which takes part in politics or shall subscribe to or assist in any other manner, any political movement.

(8) No teacher or other person employed in a college shall contest or participate in or canvass for any election. Such restriction will not, however, apply to the teachers in respect of elections to the teachers' constituencies.

(9) No teacher or other person employed in a college shall bring or attempt to bring any political or other influence on his superior authority in respect of his individual service interests.

[(10) No teacher or other person employed in a college shall engage himself or participate in any activity which is anti-secular or which tends to create disharmony in society or in any demonstration which is prejudicial to the interest of the sovereignty and integrity of India, the security of States, friendly relation with foreign States, public order, decency or morality or which involves contempt of court, defamation or incitement to an offence.]

[] Substituted by G.O.Ms.No.1690, Education dt. 21/10/1986.

(11) No teacher or other person employed in a college shall indulge in any criticism of the policies of the Government either directly or indirectly or participate in activities which bring disrepute to the Government.

Explanation — Adoption of legitimate methods of ventilating grievances shall not be considered as criticism of the Government.

Professional and Ethical Code of Conduct for Faculty Members

The Professional and Ethical code of conduct for faculties is organised around the individual faculty member's relation to the college, to scholarship, to students, to colleagues, to parents, and to the community.

Teaching and Students

As teachers, the professors uphold the scholarly standards of their discipline. Professors demonstrate respect for students as individuals and adhere to their proper roles as intellectual guides and counsellors. They encourage the free pursuit of learning of their student. Professors make every

reasonable effort to assure that their evaluations of students reflect each student's true merit. They avoid any exploitation, harassment, or discriminatory treatment of students. They acknowledge significant academic or scholarly assistance from students. They protect students' academic freedom.

Scholarship

Guided by a deep conviction, Professors recognise the special responsibilities placed upon them and work on advancement of knowledge. They accept the obligation to exercise critical self-discipline and judgment in using, extending, and transmitting knowledge. They practice intellectual honesty.

Colleagues

As colleagues, professors have obligations that derive from common membership in the community of scholars. Professors do not discriminate against or harass colleagues. In the exchange of criticism and ideas professors show due respect for the opinions of others. Professors acknowledge academic debts and strive to be objective in their professional judgment of colleagues. Professors accept their share of faculty responsibilities for the governance of their institution.

The College

As a member of the Social work academic institution, professors seek above all to be effective teachers and scholars. Professors give due regard to their paramount responsibilities within and outside the institution. They refrain from any practice of exploitation, harassment, or discrimination. They uphold the founding principles and policies of the college.

The Community

Faculty members have the same rights and obligations as all citizens. They are as free as other citizens to express their views and to participate in the development processes of the community. When they act or speak in their personal and private capacities, they should avoid deliberately creating the impression that they represent the college



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