



# MADRAS SCHOOL OF SOCIAL WORK

(An Autonomous Institution Affiliated to the University of Madras)

Accredited by NAAC with 'A' Grade

[www.mssw.in](http://www.mssw.in)

# PROSPECTUS 2021-2022



## MARY CLUBWALA JADHAV

(1908 – 1975)

Founder, Madras School of Social Work

Mrs. Mary Clubwala Jadhav, a woman with an inborn instinct and insatiable thirst for service to humanity, founded the Madras School of Social Work in 1952. Born in 1908 into a rich Parsi family, she was raised strictly in the traditional way by her mother who taught her the values of caring and sharing. In 1926, she was married to Mr. Nogi Clubwala who encouraged her to involve herself in social activities. She was a regular visitor to Government approved schools and worked for the Red Cross. After the sudden demise of her husband, she came back with resilience, decided to employ her time meaningfully and immersed herself in social work with total sincerity and commitment.

In 1937, Mrs. Mary Clubwala was made the Honorary Secretary of the Guild of Service. In 1942, during World War II, Mrs. Clubwala founded the Indian Hospitality Committee and persuaded women from all communities and walks of life to join in the effort to organize mobile canteens, hospital visits, diversional therapy and entertainment programmes for the army. The victorious army presented her a Japanese sword in appreciation of her tremendous efforts and Mrs. Mary Clubwala was called “the Darling of the Army” by General Cariappa. After the war, her focus was once again on the Guild of Service which became a banyan tree that put out roots for various projects like health centres, bakery units, an adoption centre, family assistance schemes, meals on wheels, rural development projects and a school for the deaf, to name just a few.

Mrs. Clubwala’s concern for destitute children was responsible for starting the Seva Samajam Boys’ Home and Girls’ Home in Adyar in 1950. These homes gained an international reputation as model institutions. In 1954, through the joint efforts of the Guild of Service and Madras Rotaract Club, she was instrumental in starting Bala Vihar in Kilpauk, a school for mentally challenged children.

Perhaps Mrs. Clubwala’s most significant contribution was establishing the Madras School of Social Work realizing the need to facilitate easy access and appropriate practical learning for students interested in social work in the southern region, as there were only three schools of social work in India and all of them were located in the North. She visited various schools of social work in the USA to learn about their functioning and finally her dream came true in 1952.

In 1941, she received the Most Excellent Order of the British Empire (MBE). She was honoured by the International Council of Social Welfare with the “Outstanding Service Award” at The Hague in 1972. She was awarded the Padma Shri, Padma Bhushan and Padma Vibhushan by the Government of India for her exceptional services. On 6th February 1975, she breathed her last in Bombay after a surgery to fight cancer. Condoling her death, the then Prime Minister Mrs. Indira Gandhi mourned that India had lost an eminent social worker. Today Madras School of Social Work stands as a testimony to her dedication, perseverance and will to overcome obstacles, which helped her realise her dream of starting a school to train professional social workers.



# PROSPECTUS

2021-2022

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# About Madras School of Social Work



Madras School of Social Work, an Autonomous Institution established in the year 1952, is affiliated to the University of Madras and is accredited by NAAC with an 'A' Grade. It is located in Chennai, the state capital of Tamil Nadu.

The Institution is run now under the aegis of Society for Social Education and Research (SSER), a registered non-profit organisation. The College has been rated the Best College for Social Work Education in South India and one among the top five Social Work Institutions in India by India Today and Outlook.

Madras School of Social Work offers the following academic programmes adopting CBCS pattern as prescribed by the TamilNadu State Council for Higher Education and the University of Madras:

## **Undergraduate Programmes:**

- Bachelor of Social Work (B.S.W.)
- Bachelor of Science in Psychology (B.Sc. Psychology)

## **Postgraduate Programmes:**

- Master of Social Work (M.S.W.)
- Master of Social Work (Disability & Empowerment)
- M.Sc. Counselling Psychology (M.Sc. CP)
- M.A. Human Resource Management (M.A. HRM)
- M.A. Human Resource & Organization Development (M.A. HR&OD)
- M.A. Development Management (M.A. DM)
- M.A. Social Entrepreneurship (M.A. SE)

### **Research Programmes**

M. Phil. in Social Work

M. Phil. in Psychology

Ph. D. in Social Work

### **Postgraduate Diploma Programmes**

Postgraduate (Hons.) Diploma in Personnel Management and Industrial Relations

Postgraduate Diploma in Human Resource Management

**Compact  
Green Campus**

**Outbound Training**

**Certificate Courses**

**Vibrant Alumni  
Connect**

**Earn while you Learn  
Opportunities**

**Meaningful Internships  
in all Semesters**



## **ADVANTAGES OF EDUCATION AT MSSW**

**Programmes relevant to  
Industry and Society**

**Updated Contemporary  
Curriculum**

**Qualified Faculty  
Members**

**Adequate  
Infrastructure**

**Excellent Library**

**Exclusive  
Placement Office**





To be a global leader in education, research and intervention in Social Work and allied disciplines towards transforming human potential into socially sensitive change agents for sustainable development.



MSSW will create outstanding professionals who will provide Transformational Leadership in the community and workplace

Through:

- An experiential transformative process of education and practice-oriented pedagogy involving multi-disciplinary social sciences research.
- Implementing community outreach in our core competency areas, need- and evidence-based community practice interventions and delivering training & consultancy services to corporate, government and civil society organizations.
- Playing an active role in advocacy & policy formulation and access to contemporary knowledge resources.

# UNDERGRADUATE PROGRAMMES

<b>Programme Title</b>	<b>Bachelor of Social Work</b>	<b>Bachelor of Science in Psychology</b>
<b>Stream</b>	SHIFT II (SELF-FINANCED)	
<b>Timing</b>	8.00 AM to 1.30 PM	
<b>Duration</b>	3 years (full-time)	
<b>Eligibility Criteria for Admission</b>	<p>A pass in Higher Secondary Examination (Academic or Vocational Stream) conducted by Govt. of Tamil Nadu or an examination accepted as equivalent by the Syndicate, University of Madras.</p> <p>The upper age limit for admission to UG programmes will be 21 (Twenty-One) years as on 1st July 2021.</p> <p>However, a relaxation of 5 years is permitted for Differently-abled as per G.O.Ms.No.239, S.W. dated 3-9-1993. SC/ST/BC/MBC/DNC candidates and women candidates may be allowed the age relaxation of 3 years beyond 21 years.</p>	

## Note :-

- Applications to the UG programmes will be enabled only after the publication of 12th Standard State Board results. Candidates should apply within 10 days from the date of publication of results.
- CBSE and other Board students can apply only after their respective Board results are published. A few seats will be made available for the students from these Boards.



# POSTGRADUATE PROGRAMMES

<b>Programme Title</b>	<b>Master of Social Work</b>	<b>Master of Arts in Social Entrepreneurship</b>
<b>Stream</b>	<b>SHIFT – I (AIDED)</b>	<b>SHIFT - II (SELF FINANCED)</b>
<b>Timing</b>	8.00 AM - 1.30 PM	8.00 AM - 1.30 PM
<b>Duration</b>	2 years (full-time)	

<b>Stream</b>	<b>SHIFT – II (SELF-FINANCED)</b>
<b>Timing</b>	1.30 PM – 6.30 PM
<b>Programme Title</b>	<b>Master of Social Work</b> <b>Master of Social Work in Disability and Empowerment</b> <b>Master of Science in Counselling Psychology</b> <b>Master of Arts in Human Resource Management</b> <b>Master of Arts in Human Resource and Organization Development</b> <b>Master of Arts in Development Management</b>
<b>Duration</b>	2 years (full-time)
<b>Eligibility Criteria for Admission</b>	<p>Graduate in any discipline with a minimum 3 years programme duration or its equivalent (under the 10+2+3) pattern that fulfils the mandatory requirements of 15 years full-time formal education from a recognized University and approved by the University of Madras.</p> <p>For MSC Counselling Psychology the applicant must be a graduate in Psychology/Counselling Psychology/Psychology in Triple Major.</p> <p>Age Criteria as per Government norms.</p>

# RESEARCH PROGRAMMES

<b>Programme Title</b>	M. Phil. (Social Work)	Ph.D. (Social Work)
Stream	SHIFT – I (AIDED)	SHIFT – I (AIDED)
Timing	8.00 AM to 1.30 PM	8.00 AM to 1.30 PM
Duration	1 year (full-time)	Full-time/Part-time
<b>Eligibility Criteria for Admission</b>	Candidates having passed 2-year P.G. Degree programme in Social Work under 10+2+3 or 11+1+2 pattern	As per the norms of the University of Madras

<b>Programme Title</b>	M. Phil. (Psychology)
Stream	SHIFT – II (SELF-FINANCED)
Timing	1.30 PM – 6.30 PM
Duration	1 year (full-time)
<b>Eligibility Criteria for Admission</b>	Candidates having passed 2-year P.G. Degree Programme in Psychology under 10+2+3 or 11+1+2 pattern

## Note :-

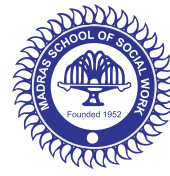
- Prospectus for M.Phil programmes will be made available in the month of July. Prospectus for Ph.D. Programme is available on the University of Madras website.

# POSTGRADUATE DIPLOMA PROGRAMMES

Programme Title	P.G. (Hons.) Diploma in Personnel Management & Industrial Relations	P.G. Diploma in Human Resource Management
Stream	SHIFT - III (EVENING)	
Timing	ONLINE 6.30 PM - 8:30 PM Monday to Friday	Tuesday & Thursday 6.30 PM to 8.30 PM All Saturdays 9.30 AM to 5.30 PM
Duration	2 Years (Part-time)	1 Year (Part-Time) Trimester Pattern
Eligibility Criteria for Admission	Any U.G. Degree from a recognized University. Applicants with work experience will be preferred.	Any U.G. Degree from a recognized University with a minimum of 2 years' Experience after graduation.

## Note :-

➤ Detailed Prospectus for the Diploma Programmes is available on the College Website: [www.mssw.in](http://www.mssw.in)



# **UNDERGRADUATE PROGRAMMES**

(Affiliated to the University of Madras)

# Bachelor of Social Work (BSW)

## About the Programme

The three-year Bachelor programme in Social Work is a preparatory programme with a blend of theory and field practice. The uniqueness of this programme is that students are exposed to experiential learning. The main objective of the programme is to impart education and training in professional social work and enhance students' understanding of social issues through interdisciplinary perspectives.

## Pattern of the Programme

SEMESTER I	SEMESTER II	SEMESTER III
<ul style="list-style-type: none"> <li>➤ Language I (Tamil / French)</li> <li>➤ English I</li> <li>➤ Introduction to Social Work</li> <li>➤ Sociology</li> <li>➤ Field Work I</li> <li>➤ Soft Skills I</li> <li>➤ Non-Major Elective - Stress Management / Basic Tamil-I</li> </ul>	<ul style="list-style-type: none"> <li>➤ Language II (Tamil / French)</li> <li>➤ English II</li> <li>➤ Social Work Profession</li> <li>➤ Human Growth and Development</li> <li>➤ Field Work II</li> <li>➤ Soft Skills II</li> <li>➤ Non-Major Elective – Basic Tamil – II / Sustainable Tourism and Social Work</li> </ul>	<ul style="list-style-type: none"> <li>➤ Social Work Practice with Individuals and Groups - I</li> <li>➤ Social Work Practice with Communities - I</li> <li>➤ Fields of Social Work</li> <li>➤ Economic and Political Systems and Processes</li> <li>➤ Field Work III</li> <li>➤ Soft Skills III</li> <li>➤ Value Education</li> </ul>
SEMESTER IV	SEMESTER V	SEMESTER VI
<ul style="list-style-type: none"> <li>➤ Social Work Practice with Individuals and Groups-II</li> <li>➤ Social Work Practice with Communities-II</li> <li>➤ Social Development and Social Work</li> <li>➤ Psychology</li> <li>➤ Field Work IV</li> <li>➤ Soft Skills IV</li> <li>➤ Environmental Studies</li> </ul>	<ul style="list-style-type: none"> <li>➤ Communication for Social Work</li> <li>➤ Social Work Research and Statistics</li> <li>➤ Dimensions of Health</li> <li>➤ Social Work with Senior Citizens</li> <li>➤ Field Work V</li> <li>➤ Soft Skills V</li> <li>➤ Disability / Disaster Management</li> </ul>	<ul style="list-style-type: none"> <li>➤ Social Welfare Administration</li> <li>➤ Women's Development Issues and Concerns</li> <li>➤ Research</li> <li>➤ Human Rights</li> <li>➤ Field Work VI</li> <li>➤ Soft Skills VI</li> <li>➤ Introduction to Workforce Management / Social Entrepreneurship Study Tour (Mandatory for Programme Completion)</li> </ul>

The programme content has core subjects and allied subjects. Field practicum is an integral part of the programme which consists of lab sessions, observation visits, project field work, rural camp and concurrent field work that enable the students to relate the theory learnt in the class to social settings. Each student is expected to undertake a project report on his/her area of interest in the field of Social Work under the supervision and guidance of faculty members. The programme is designed in such a way that it will impart essential soft skills to mould the overall personality of the students.

### Scope of the Programme:

The knowledge and practical experience gained through the theory papers and field exposure will enable the graduates to move easily into other postgraduate programmes like MSW, Public Administration, Development Management, Human Resource Management, Economics, Politics, Journalism and Law. The programme also helps prepare the candidates for competitive examinations. Employment opportunities are open in welfare and corporate settings for the graduates of this programme.

## Bachelor of Science in Psychology (B.Sc. Psychology)

### About the Programme

Madras School of Social Work is one of the leading institutions offering B.Sc. Psychology programme which is designed to give an opportunity to those students who are interested in studying human behaviour and those who wish to pursue their higher studies in the different fields of psychology. For this purpose, the programme is aptly designed comprising theory papers, laboratory experience and field visits.

### Pattern of the Programme

SEMESTER I	SEMESTER II	SEMESTER III
<ul style="list-style-type: none"><li>➤ Language I (Tamil / French)</li><li>➤ English I</li><li>➤ General Psychology – I</li><li>➤ Biological Psychology</li><li>➤ Introduction to Social Work</li><li>➤ Basic Tamil I (or) Non-Major Elective - Stress Management</li><li>➤ Soft Skills I</li></ul>	<ul style="list-style-type: none"><li>➤ Language II (Tamil / French)</li><li>➤ English II</li><li>➤ General Psychology – II</li><li>➤ Developmental Psychology I</li><li>➤ Fundamental Statistics in Psychology</li><li>➤ Basic Tamil II (or) Non-Major Elective - Inter personal Skills</li><li>➤ Soft Skills II</li></ul>	<ul style="list-style-type: none"><li>➤ Language III (Tamil / French)</li><li>➤ English III</li><li>➤ Social Psychology - I</li><li>➤ Developmental Psychology II</li><li>➤ Research Methods</li><li>➤ Environmental Studies</li><li>➤ Soft Skills III</li></ul>
SEMESTER IV	SEMESTER V	SEMESTER VI
<ul style="list-style-type: none"><li>➤ Language IV (Tamil / French)</li><li>➤ English IV</li><li>➤ Social Psychology – II</li><li>➤ Experimental Psychology (Practical)</li><li>➤ Consumer Behaviour &amp; Marketing</li><li>➤ Extension Activities / NSS</li><li>➤ Soft Skills IV</li></ul>	<ul style="list-style-type: none"><li>➤ Abnormal Psychology – I</li><li>➤ Counselling Psychology</li><li>➤ Case Study (Practical)</li><li>➤ Elective – Sports Psychology (or) Health Psychology</li><li>➤ Value Education</li></ul>	<ul style="list-style-type: none"><li>➤ Abnormal Psychology – II</li><li>➤ Organizational Behaviour</li><li>➤ Psychological Testing (Practical)</li><li>➤ Elective – Career Psychology (or) Forensic Psychology</li><li>➤ Survey Research (Practical)</li></ul>



The Programme will ensure that students are exposed to various fields of psychology and psychological testing, field visits, projects and hands-on experience. Students will be given a strong foundation in both theory and practicum components throughout the three-year undergraduate programme. They will learn about research methods, experiments in psychology and soft skills which will focus on communication and computing skills. Students are facilitated to attend at least one professional conference and workshop during the programme of the study. The department strives to build in each student an all-rounded personality.

**Scope of the Programme:**

The undergraduate degree will be an excellent preparation for a postgraduate programme in the different fields of psychology such as Counselling, Clinical and Organizational Psychology and in related fields such as criminology, human resource management, social work and so on.

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## **BSW & BSc Psychology**

### **Admission Schedule**

Application will be available on college website, after the publication of higher secondary results.



# **POSTGRADUATE PROGRAMMES**

(Affiliated to the University of Madras)

# Master of Social Work

## (Aided & Self-Financed)

### About the Programme

The objective of the MSW programme is to prepare candidates as professionals in Community Development, Medical and Psychiatric Social Work and Human Resource Management fields. The programme is aimed at developing in them skills, attitudes and values necessary for working with people in different community and organizational settings. In addition to imparting discipline-related and specialization-related knowledge, the programme will hone the values and attitudes required for interpersonal and managerial skills necessary for effective practice.

The programme is offered in both Aided (Shift I) and Self-financed (Shift II) streams. Though the curriculum remains the same, the class timings, academic calendar and administration are distinct.

The first semester is generic and the second semester offers insight into specializations. Semester III & IV are purely specialization-centric. As the oldest programme of the college, MSW has a robust and rigorous curriculum to impart the knowledge, skills and attitudes required for the profession. The curricular inputs are offered as core, interdisciplinary, elective and programme completion papers. One of the highlights of the programme is field work. The field work pattern is graded and progresses in terms of its goals across the semesters.

### SPECIALIZATION DETAILS:

**Community Development (CD):** This specialization equips students to work with communities and organizations. Focusing on macro-practice in Social Work, this specialization provides the students with skills to identify the needs of rural, urban and tribal communities, plan intervention programmes, mobilize community participation, manage development projects, monitor and evaluate programmes, build capacities of communities and organizations and advocate for human rights. Employment opportunities are available with Government departments, National and International NGOS, UN Organizations and in the CSR Departments of the corporate sector besides the option to launch their careers as Social Entrepreneurs.

**Medical & Psychiatric Social Work (MPSW):** This specialization helps students to understand the physical and mental health needs of individuals and families and equips them to intervene at the personal and community levels and to formulate policies. Students are exposed to psycho-social assessments, therapies, counselling and health systems and they become competent in planning and implementing family and community health interventions. Students completing this specialization can gain employment in hospitals, mental health centres, individual and family counselling centres, community health NGOs, UN Organizations and research institutions

**Human Resource Management (HRM):** This specialization trains students to become socially relevant and competent Human Resource Managers. Along with cutting-edge knowledge on all aspects of HRM, students are also imparted strong people skills and values. Students who graduate with this specialization of Social Work will have better adaptability, problem-solving and team-building skills. Employment opportunities are available in the HR and L&D departments, the corporate sector and National and International NGOs. Candidates who have completed this programme are also eligible to be appointed as labour welfare officers.

## Pattern of the Programme

SEMESTER I	SEMESTER II
<ul style="list-style-type: none"> <li>➤ Social Work Profession</li> <li>➤ Social Work with Individuals</li> <li>➤ Social Work with Groups</li> <li>➤ Sociology</li> <li>➤ Psychology</li> <li>➤ Field Work I (Observation Visits, Rural Camp, Project Field Work)</li> <li>➤ Soft Skills I – Personal and Interpersonal Connect</li> </ul>	<ul style="list-style-type: none"> <li>➤ Social Work with Communities</li> <li>➤ Social Research and Statistics</li> <li>➤ Social Policy &amp; Planning (CD &amp; MPSW)</li> <li>➤ Human Resource Management (HRM)</li> <li>➤ Basics of Counselling</li> <li>➤ Management of Organisations</li> <li>➤ Social Legislation (CD &amp; MPSW)</li> <li>➤ Labour Legislation - I (HRM)</li> <li>➤ Field Work II – Concurrent Pattern (NGO)</li> <li>➤ Soft Skills II – Leadership &amp; Team Building (OBT)</li> <li>➤ Summer Placement (Block Pattern – Specialization Setting)</li> </ul>
SEMESTER III	SEMESTER IV
<p><b>Specialization Paper - 1</b></p> <ul style="list-style-type: none"> <li>➤ Rural Development and Governance (CD)</li> <li>➤ Mental Health and Psychiatric Social Work (MPSW)</li> <li>➤ Labour Legislation – II (HRM)</li> </ul> <p><b>Specialization Paper - 2</b></p> <ul style="list-style-type: none"> <li>➤ Dalit and Tribal Empowerment (CD)</li> <li>➤ Medical Social Work (MPSW)</li> <li>➤ Strategic Human Resource Management (HRM)</li> </ul> <p><b>Specialization Paper - 3</b></p> <ul style="list-style-type: none"> <li>➤ Community Development – Approaches &amp; Tools (CD &amp; MPSW)</li> <li>➤ Organizational Behaviour (HRM)</li> </ul> <p><b>Specialization Paper - 4</b></p> <ul style="list-style-type: none"> <li>➤ Women and Development (CD)</li> <li>➤ Social Work with Families &amp; Senior Citizens (MPSW)</li> <li>➤ Employee Relations and Welfare (HRM)</li> </ul> <p><b>Interdisciplinary Paper</b></p> <ul style="list-style-type: none"> <li>➤ Environment and Disaster Management (CD &amp; MPSW)</li> <li>➤ Performance Management (HRM)</li> <li>➤ Research Project – I</li> <li>➤ Field Work – III (Concurrent Pattern – Specialization Setting)</li> <li>➤ Soft Skills – Career and Workplace Competencies</li> <li>➤ Participation in Professional Forum – I (Course Completion Only)</li> </ul>	<p><b>Specialization Paper - 5</b></p> <ul style="list-style-type: none"> <li>➤ Urban Development and Governance (CD)</li> <li>➤ Clinical Social Work Practice (MPSW)</li> <li>➤ Organizational Change &amp; Development (HRM)</li> </ul> <p><b>Specialization Paper - 6</b></p> <ul style="list-style-type: none"> <li>➤ Social Work with Children &amp; Youth (CD)</li> <li>➤ Therapeutic Interventions (MPSW)</li> <li>➤ Learning &amp; Development (HRM)</li> </ul> <p><b>Specialization Paper - 7</b></p> <ul style="list-style-type: none"> <li>➤ Community Health (CD &amp; MPSW)</li> <li>➤ International HRM</li> </ul> <p><b>Interdisciplinary Paper</b></p> <ul style="list-style-type: none"> <li>➤ Social Entrepreneurship (CD)</li> <li>➤ Disability and Social Work (MPSW)</li> <li>➤ Compensation Management</li> <li>➤ Research Project – II</li> <li>➤ Soft Skills – Specialization Competencie</li> <li>➤ Participation in Professional Forum – II (Course Completion Purposes)</li> </ul>

## Certificate Courses

MSW (Aided)	MSW (Self Financed)
<ul style="list-style-type: none"> <li>➤ Development Communication</li> <li>➤ Human Rights</li> <li>➤ Psychiatric Assessment and Therapeutic Counselling</li> <li>➤ Expressive Art Therapy</li> <li>➤ Human Resource Information Systems &amp; Analytics</li> <li>➤ Advanced Counselling Skills</li> <li>➤ Corporate Social Responsibility</li> </ul>	<ul style="list-style-type: none"> <li>➤ Human Rights</li> <li>➤ Palliative Care</li> <li>➤ Finance for Non-finance Professionals</li> <li>➤ Business Communication</li> <li>➤ NGO Governance, Finance &amp; Legal Compliance</li> <li>➤ Micro-Finance for Inclusion</li> </ul>

## PG DEPARTMENT OF SOCIAL WORK (AIDED) - ADMISSION SCHEDULE 2021

S.NO	EVENT	DATE
1.	Online Application Closes	31st May 2021
2.	Online Entrance exams	1st June 2021- 5th June 2021
3.	Results	07/06/2021
4.	Publication of Shortlisted Candidates for Online Interview	08/06/2021 (Tuesday)
5.	Uploading of Scanned copies of certificates by shortlisted	On or Before 10/06/2021
6.	Candidates	
	Verification of Uploaded Certificates	12/06/2021 ( Saturday)
7.	GD & Interview	14/06/2021 to 19/06/2021
8.		(Monday – Saturday)
	Publication of 1st List of Provisionally Selected/ Waitlisted	22/06/2021 ( Tuesday)
9.	Candidates	
	Payment of fees by the provisionally admitted 1st List	24/06/2021 (Thursday)
10.	Candidates (Online payment only)	
	Publication of 2nd List of Provisionally Selected/ Waitlisted	25/06/2021 ( Friday)
11.	Candidates	
	Payment of fees by the provisionally admitted 2nd List	28/06/2021 ( Monday)
	Candidates (Online payment only)	
12.	Principal/ HOD/ Faculty Meeting with Admitted students	06/07/2021 (Tuesday)
	and their Parents- Online or On Campus	
13.	1st Year Inaugural- Online or On Campus	07/07/2021 ( Wednesday)

\*Except for Online entrance exam, all admission related processes are in-person mode. Subject to Change based on prevailing situation.



## PG DEPARTMENT OF SOCIAL WORK (Shift- II) - ADMISSION SCHEDULE 2021

\*Except for Online Entrance Examination, all Admission Related Processes are In-Person.

S.NO	EVENT	DATE
1.	Online Application Closes	31st May 2021
2.	Online Entrance exams	1st June 2021- 5th June 2021
3.	Publication of Results – Online Entrance Examination	07/06/2021 (Monday)
4.	Publication of Shortlisted Candidates for Online Interview /	08/06/2021 (Tuesday)
5.	GD	
6.	Uploading of Scanned copies of certificates by shortlisted Candidates	10/06/2021 ( Thursday)
7.	Verification of Uploaded Certificates	12/06/2021 ( Saturday)
8.	GD & Interview	14/06/2021 to 19/06/2021 (Monday – Saturday)
9.	Publication of 1st List of Provisionally Selected/ Waitlisted Candidates	21/06/2021 ( Monday)
10.	Payment of fees by the provisionally admitted 1st List Candidates (Online payment only)	On or Before 23/06/2021 (Thurs- day)
11.	Publication of 2nd List of Provisionally Selected/ Waitlisted Candidates	25/06/2021 ( Friday)
12.	Payment of fees by the provisionally admitted 2nd List Candidates (Online payment only)	28/06/2021 ( Monday)
13.	Principal/ HOD/ Faculty Meeting with Admitted students and their Parents- Online or On Campus	06/07/2021 (Tuesday)
	1st Year Inaugural- Online or On Campus	07/07/2021 ( Wednesday)

\*The above given dates are tentative and subject to change based on the prevailing situation and Government regulations.

### Note:

Specializations will be allotted at the time of admission on the basis of application submitted. No change will be permitted after admission.

## Master of Social Work (Disability and Empowerment)

### About the Programme

The objectives of the MSW (Disability and Empowerment) is to prepare candidates as professionals in the field of Disability and Empowerment. The Programme is aimed at developing skills and attitudes of social workers necessary for working with different types of people with disability in both institutional and non-institutional settings. In addition to imparting the discipline related knowledge, the programme will hone the ethics and values required for effective practice. The programme is offered in self- Financed (Shift-II) stream.

The first semester is generic social work practice and the second semester offers insight into the field of Disability. Semester III & IV focus on specialized papers on Disability and Empowerment. The curricular inputs are offered as core, interdisciplinary, elective and programme completion papers. The Strength of the programme lies in the field work that logically progresses across semesters.



## Pattern of the Programme

SEMESTER I	SEMESTER II	SEMESTER III	SEMESTER IV
<ul style="list-style-type: none"> <li>➤ Social Work Profession</li> <li>➤ Social Work with Individuals</li> <li>➤ Social work with Groups</li> <li>➤ Sociology</li> <li>➤ Psychology</li> <li>➤ Field Work I</li> <li>➤ Soft skills I – Personal and Interpersonal Connect</li> </ul>	<ul style="list-style-type: none"> <li>➤ Social Work with Communities</li> <li>➤ Social Research and Statistics</li> <li>➤ Social Policy &amp; Planning</li> <li>➤ Basics of Counselling</li> <li>➤ Management of Organizations</li> <li>➤ Social Legislation</li> <li>➤ Field Work II – Concurrent, Soft skills and summer placement.</li> </ul>	<p><b>Specialization Paper-1</b> Physical and Mental Disability</p> <p><b>Specialization Paper-2</b> Health and Well Being</p> <p><b>Specialization Paper-3</b> Community Development – Approaches and Tools</p> <p><b>Specialization Paper-4</b> Social Work Interventions for Persons with Disability Disaster Management &amp; Environmental Social Work. Research Project-I* Field Work III Soft Skills III – Career and Workplace Competencies Participation in Professional Forum Activities-I** (Programme Completion only)</p>	<p><b>Specialization Paper-5</b> Psycho Social Rehabilitation in Disability</p> <p><b>Specialization Paper-6</b> Counselling and Guidance for Persons with Disability</p> <p><b>Specialization Paper-7</b> Gender Dimensions of Disability</p> <p>Social Entrepreneurship Research Project – II Field Work IV Soft Skills IV – Specialization Competencies Participation in Professional Forum Activities – II (Programme Completion only)</p>

### Scope of the Programme

The students will gain skills required for identification, Assessment and developing effective interventions for persons affected by different types of disability. Capacity will be built related to managing projects, research, policy and advocacy. So as to ensure participation and inclusion for persons with disabilities in different spheres of life. Employment opportunities are available with government departments, Regional, National and International NGO's and have scope launch their careers as Social Entrepreneurs.

### MSW- DISABILITY AND EMPOWERMENT - ADMISSION SCHEDULE 2021

S.NO	EVENT	DATE
1.	Online Application Closes	31st May 2021
2.	Online Entrance exams	1st June 2021- 5th June 2021
3.	Publication of Results – Online Entrance Examination	07/06/2021 (Monday)
4.	Publication of Shortlisted Candidates for Online Interview / GD	08/06/2021 (Tuesday)
5.	Uploading of Scanned copies of certificates by shortlisted Candidates	10/06/2021 (Thursday)
6.	Verification of Uploaded Certificates	
7.	GD & Interview	12/06/2021 (Saturday)
8.	Publication of 1st List of Provisionally Selected/ Waitlisted Candidates	14/06/2021 to 19/06/2021

## MSW- DISABILITY AND EMPOWERMENT - ADMISSION SCHEDULE 2021

S.NO	EVENT	DATE
9.	Publication of 1st List of Provisionally Selected/ Waitlisted Candidates	21/06/2021 ( Monday)
10.	Payment of fees by the provisionally admitted 1st List Candidates (Online payment only)	On or Before 23/06/2021 (Thursday)
11.	Publication of 2nd List of Provisionally Selected/ Waitlisted Candidates	25/06/2021 ( Friday)
12.	Payment of fees by the provisionally admitted 2nd List Candidates (Online payment only)	28/06/2021 ( Monday)
13.	Principal/ HOD/ Faculty Meeting with Admitted students and their Parents- Online or On Campus	06/07/2021 (Tuesday)
	1st Year Inaugural- Online or On Campus	07/07/2021 ( Wednesday)

\*The above given dates are tentative and subject to change based on the prevailing situation and Government regulations.

## Entrance Test Question Paper Pattern for all MSW Programmes

S.NO	COMPONENTS	MARKS
1.	General Aptitude	10
2.	Quantitative Aptitude / Data Interpretation	10
3.	Reading Comprehension / Verbal Ability	10
4.	Social Awareness	10
5.	Current Affairs	10
Total		50

## M. Sc. Counselling Psychology

### About the Programme

M.Sc. in Counselling Psychology is a two-year full-time programme spanning four semesters. The programme aims at equipping students with the knowledge and skills necessary for contributing to holistic development. The curriculum highlights the combination of theory and practice in a balanced manner to build the competence of students in various settings as Professional Counsellors.

## Pattern of the Programme

SEMESTER I	SEMESTER II	SEMESTER III	SEMESTER IV
<ul style="list-style-type: none"> <li>➤ Cognitive Psychology</li> <li>➤ Counselling Process and Skills</li> <li>➤ Theories of Personality</li> <li>➤ Psychopathology</li> </ul>	<ul style="list-style-type: none"> <li>➤ Research Methodology</li> <li>➤ Behaviour Modification</li> <li>➤ Psychological Assessment – I (Practical)</li> </ul>	<ul style="list-style-type: none"> <li>➤ Counselling Across Life Span</li> <li>➤ Internship</li> <li>➤ Counselling and Therapeutic Techniques</li> </ul>	<ul style="list-style-type: none"> <li>➤ Counselling and Therapy for Groups and Special Populations</li> <li>➤ Psychological Training Modules (Demonstration)</li> </ul>

## Pattern of the Programme

SEMESTER I	SEMESTER II	SEMESTER III	SEMESTER IV
<ul style="list-style-type: none"> <li>➤ Cross-Cultural Psychology</li> <li>➤ Health Psychology</li> <li>➤ Organizational Behaviour</li> <li>➤ Soft Skills - I</li> </ul>	<ul style="list-style-type: none"> <li>➤ Case Analysis – Praxis of Counselling</li> <li>➤ Corporate Counselling</li> <li>➤ Life Skills</li> <li>➤ Statistics in Behavioural Sciences</li> <li>➤ Soft Skills – II</li> <li>➤ Summer Placement</li> </ul>	<ul style="list-style-type: none"> <li>➤ Psychological Assessment – II (Practical)</li> <li>➤ Counselling Children with Developmental Disorders</li> <li>➤ Positive Psychology</li> <li>➤ Training and Development</li> <li>➤ Soft Skills - III</li> </ul>	<ul style="list-style-type: none"> <li>➤ Dissertation</li> <li>➤ Case Analysis – Praxis of Counselling</li> <li>➤ Counselling in Schools</li> <li>➤ Soft Skills - IV</li> </ul>

### Scope of the Programme

The programme will prepare the students to launch themselves in an expanding professional world as consultant psychologists, school/college counsellors, corporate counsellors and trainers, therapists, resource persons, facilitators, instructors and teachers. They can pursue higher studies in Counselling Psychology, Clinical Psychology and Psycho-Oncology.

### Certificate Courses

Marital Counselling, Transactional Analysis

The students of this Department are taught through various innovative methods. Students are trained to administer, interpret and write reports on various psychological tests. Students must attend at least two conferences/workshops during the course of their study. Students are also encouraged to present papers at conferences and seminars and to publish their articles in national and international journals.

## DEPARTMENT OF MSc.COUNSELLING PSYCHOLOGY - ADMISSION SCHEDULE 2021

S.NO	EVENT	DATE
1.	Entrance Exam	1st to 5th June 2021
2.	Publication of Results / GD Schedule	8th June 2021
3.	Interview & GD	11th to 16th June 2021
4.	Publication of 1st List of Provisionally Selected and wait list Candidates	18th June 2021
5.	Fee Payment and Admission for 1st List	21st June 2021
6.	Publication of 2nd List of Provisionally Selected candidates	21st June 2021
7.	Fee Payment and Admission for 2nd List	23rd June 2021

## Entrance Test Question Paper Pattern

S.NO	COMPONENTS	MARKS
1.	Language, Numerical and Reasoning – 20 questions	20
2.	Psychology – 10 questions	10
3.	Counselling Psychology 10 questions	10
4.	Research aptitude – 10 questions	10
Total		50

# M.A. Human Resource Management (M.A-HRM)

## About the Programme

This is an intensive two-year programme aimed at creating future HR leaders by preparing a global talent engine capable of meeting the challenges of the competitive business environment. Students are imbued with holistic personality skills that enhance their employability.

## Pattern of the Programme

SEMESTER I	SEMESTER II	SEMESTER III	SEMESTER IV
<ul style="list-style-type: none"> <li>➤ Management Principles</li> <li>➤ Organizational Behaviour</li> <li>➤ Strategic Human Resource Management</li> <li>➤ Labour Law - I</li> <li>➤ Managerial Economics</li> <li>➤ Soft Skills I</li> </ul>	<ul style="list-style-type: none"> <li>➤ Learning and Development</li> <li>➤ Labour Law - II</li> <li>➤ Performance Management</li> <li>➤ Compensation Management</li> <li>➤ Research Methodology</li> <li>➤ Industry-Institute Interface</li> <li>➤ Soft Skills II</li> <li>➤ Summer Placement</li> </ul>	<ul style="list-style-type: none"> <li>➤ Employee Relations and Labour Welfare</li> <li>➤ Workplace Counselling</li> <li>➤ Accounting for Managers</li> <li>➤ Business Policy and Strategic Management</li> <li>➤ Operations Management</li> <li>➤ Industry-Institute Interface</li> <li>➤ Research Project</li> <li>➤ Soft Skills III</li> <li>➤ Outbound Training</li> </ul>	<ul style="list-style-type: none"> <li>➤ Organizational Change and Organizational Development</li> <li>➤ Entrepreneurial Development (or) Human Rights</li> <li>➤ International HRM</li> <li>➤ HR Analytics</li> <li>➤ Financial Management (or) Marketing Management</li> <li>➤ Industry-Institute Interface</li> <li>➤ Soft Skills IV</li> </ul>

## Scope of the Programme

Keeping in mind the demands of the industry, this programme is designed to create HR Specialists to develop and manage harmonious relationships at the workplace and to strike a balance between organizational and individual goals. Students completing M.A. HRM are preferred by corporate houses for the positions of HR, Trainer, Recruiter, Welfare Executive, and so on.

## Certificate Courses offered by the Department:

1. HR Analytics
2. Labour Law and Employee Relations
3. Cognitive behavior Therapy(CBT)
4. Competency Mapping
5. Financial Market

A platter of teaching methods is adopted besides classroom lectures, which includes group discussions, seminars, dipstick studies, role-plays with audio-visual aids, skill labs and other simulation-based training methods. A committed faculty base familiar with the system and capable of sharp classroom delivery is the strength of the department. Their involvement in industry-driven projects and consultancy is manifested in the classroom teachings.

Excellent student-faculty ratio makes personal learning highly effective. The Industry-Institute Interface Programme aims to broaden the students' perspective by providing an exposure to the organizational environment, thereby assisting them to relate HR Management theory with practice. The department also exposes the students to interact with industry experts through guest lectures, workshops and panel discussions.

### DEPARTMENT OF MA HRM - ADMISSION SCHEDULE 2021

S.NO	EVENT	DATE
1.	Online Application Closes	31.05.2021
2.	Online Entrance Examinations	01.06.2021-05.06.2021
3.	Publication of Shortlisted candidates for Online Group Discussion/Interview	07.06.2021
4.	Uploading of Scanned copies of certificates by shortlisted candidates	On or before 09.06.2021
5.	Verification of uploaded certificates	10.06.2021 - 12.06.2021
6.	Online Group Discussion/ Interviews	14.06.2021 - 17.06.2021
7.	Publication of 1st List of Provisionally Selected / Waitlisted Candidates	19.06.2021
8.	Payment of fees by the provisionally admitted 1st List candidates (online payment only)	On or before 23.06.2021
9.	Publication of 2nd List of Provisionally selected / waitlisted candidates	25.06.2021
10.	Payment of fees by the provisionally admitted 2nd List candidates (online payment only)	On or before 29.06.2021
11.	Principal/HOD/Faculty Meeting with Admitted students and their Parents – Online or On Campus	04.07.2021
12.	1st Year Inaugural – Online or On Campus	05.07.2021

\*The given dates are tentative and may be changed as per prevailing situation and Government regulations.

### Entrance Test Question Paper Pattern

S.NO	COMPONENTS	MARKS
1.	General Aptitude	10
2.	Quantitative Aptitude / Data Interpretation	10
3.	Verbal Ability	5
4.	Current Affairs	5
5.	Management & Human Resource (Fundamental Concepts)	20
Total		50

# M.A. Human Resource and Organisation Development (M.A. HROD)

## About the Programme

This is a unique programme which has a blend of human resource and organizational development combined together. Madras school of social work is the second institution in India to start this unique programme in the year 2011. The programme structure covers all the subjects of management education and relays special importance to organizational development oriented subjects which gives HR professionals with a unique advantage to stand apart compared with generic HR people. Students will be practically doing internships and research in HR departments of various organizations which makes them Industry ready in all the environmental situations.

## Pattern of the Programme

SEMESTER I	SEMESTER II	SEMESTER III	SEMESTER IV
<ul style="list-style-type: none"> <li>➤ Human Resource Management</li> <li>➤ Organizational Behaviour</li> <li>➤ Management Principles</li> <li>➤ Labor Legislation</li> <li>➤ Fundamentals of Accounting and Financial Management</li> <li>➤ Soft Skills I</li> </ul>	<ul style="list-style-type: none"> <li>➤ Learning &amp; Development</li> <li>➤ Industrial Relations</li> <li>➤ Research Methodology and Statistics</li> <li>➤ Change Management</li> <li>➤ Managerial Economics</li> <li>➤ Industry-Institute Interface</li> <li>➤ Soft Skills II</li> <li>➤ Summer Placement</li> </ul>	<ul style="list-style-type: none"> <li>➤ Organizational Development-I</li> <li>➤ Operations Management</li> <li>➤ Corporate Planning and Strategic Management</li> <li>➤ Compensation Management</li> <li>➤ Performance Management</li> <li>➤ Research Project</li> <li>➤ Industry-Institute Interface</li> <li>➤ Soft Skills III</li> <li>➤ Outbound Training</li> </ul>	<ul style="list-style-type: none"> <li>➤ Organizational Development-II</li> <li>➤ Cross-Cultural Business Management</li> <li>➤ Human Resource Accounting and Information systems</li> <li>➤ Workplace Counselling</li> <li>➤ Elective                             <ul style="list-style-type: none"> <li>a. Entrepreneurial Development (or)</li> <li>b. Industrial Health, Hygiene &amp; Safety</li> </ul> </li> <li>➤ Industry-Institute Interface</li> <li>➤ Soft Skills IV</li> </ul>

## Scope of the Programme

The programme gives a special emphasis in creating vibrant HR and OD professional to cater the needs of industry. The holistic designed curriculum with Observation visits, Internships, out bound training and research project work will make the students to demand the job in the market rather than searching the job. The industry connect of this programme will make the student as an experienced HR&OD professional during the programme duration itself. The students are also given soft skills training for all the four semesters by industry people in which they are trained with managerial and leadership capability. The Department also has a student forum Bhavishya which organizes various Guest lectures, Workshops, Innovative student and Corporate Events.

### CERTIFICATE COURSES:

1. Six sigma
2. HR Analytics
3. Labour Laws
4. Human Rights
5. Circular Economics and Sustainable development

The Department focuses in offering various certificate courses to the students. Apart from syllabus, these programmes are taught by industry experts of various diverse specialization and knowledge. This will give the hands on information to the students on the ongoing trends in the Industry.



## DEPARTMENT OF MA HROD - ADMISSION SCHEDULE 2021

S.NO	EVENT	DATE
1.	Online Application Closes	31.05.2021
2.	Online Entrance Examinations	01.06.2021-05.06.2021
3.	Publication of Shortlisted candidates for Online Group Discussion/Interview	07.06.2021
4.	Uploading of Scanned copies of certificates by shortlisted candidates	On or before 09.06.2021
5.	Verification of uploaded certificates	10.06.2021-12.06.2021
6.	Online Group Discussion/ Interviews	14.06.2021 to 17.06.2021
7.	Publication of 1st List of Provisionally Selected / Waitlisted Candidates	19.06.2021
8.	Payment of fees by the provisionally admitted 1st List candidates (online payment only)	On or before 23.06.2021
9.	Publication of 2nd List of Provisionally selected / waitlisted candidates	25.06.2021
10.	Payment of fees by the provisionally admitted 2nd List candidates (online payment only)	On or before 29.06.2021
11.	Principal/HOD/Faculty Meeting with Admitted students and their Parents – Online or On Campus	04.07.2021
12.	1st Year Inaugural – Online or On Campus	05.07.2021

\*The given dates are tentative and may be changed as per prevailing situation and Government regulations.

## Entrance Test Question Paper Pattern

S.NO	COMPONENTS	MARKS
1.	General Aptitude	10
2.	Quantitative Aptitude / Data Interpretation	10
3.	Verbal Ability	5
4.	Current Affairs	5
5.	Management & Human Resource (Fundamental Concepts)	20
Total		50

# M.A. Development Management

## About the Programme

This unique programme in Development Management has been designed and introduced by the College to meet the increasing demand for trained professionals and managers in the Development sector. The students undergoing this programme are given the right exposure to the challenges faced by the contemporary society and equipped to lead organizations and empower people to deal with issues. The programme aims to develop the management competencies and analytical capabilities of the new Generation Development Managers.

## Pattern of the Programme

SEMESTER I	SEMESTER II	SEMESTER III	SEMESTER IV
<ul style="list-style-type: none"><li>➤ Introduction to Development Management</li><li>➤ Establishing Development Organizations</li><li>➤ Human Resource Management &amp; Labour Legislations</li><li>➤ Sociology of Development</li><li>➤ Fundamentals of Management</li><li>➤ Development Practicum I</li><li>➤ Soft Skills – I</li></ul>	<ul style="list-style-type: none"><li>➤ Development Communication &amp; Management</li><li>➤ Organizational Behaviour</li><li>➤ Research Methodology</li><li>➤ Human Rights and Gender Issues</li><li>➤ Pragmatic Models of Development</li><li>➤ Development Practicum II</li><li>➤ Soft Skills – II</li><li>➤ Summer Placement</li></ul>	<ul style="list-style-type: none"><li>➤ Project Management</li><li>➤ Global Issues and Social Development</li><li>➤ Corporate Social Responsibility</li><li>➤ Accounting for Decision Making</li><li>➤ Development Economics</li><li>➤ Development Practicum III</li><li>➤ Research Project</li><li>➤ Soft Skills – III</li><li>➤ Outbound Training(OBT)</li></ul>	<ul style="list-style-type: none"><li>➤ Entrepreneurship Development &amp; Management</li><li>➤ Environment Management</li><li>➤ Community Based Health and Education Management</li><li>➤ Disaster Management</li><li>➤ Organization Development</li><li>➤ Development Practicum IV</li><li>➤ Soft Skills – IV</li></ul>

## Scope of the Programme

This programme is a value-added, market-driven and employment-oriented course. It is structured to address the specific management requirements of CSR, NGOs, UN agencies, Government development projects and autonomous bodies. As the outcome of such robust programme, the passing out candidates get a good opportunity for placement in local, national and international NGOs, CSR foundations and other international organizations.

### Certificate Courses:

1. Circular Economy & Sustainable Development
2. Fund Raising

It is an interdisciplinary course which includes core papers, elective papers and development practicum providing excellent opportunities for experiential and application-based learning in development organizations, corporate sector, international, national and state level organizations. Interactions with field experts through development practicum, guest lectures, workshops and skill lab sessions enhance the learning of the students significantly.

**PG DEPARTMENT OF DEVELOPMENT MANAGEMENT- ADMISSION SCHEDULE 2021**

S.NO	EVENT	DATE
1.	Online Application Closes	31.05.2021
2.	Online Entrance Examinations	01.06.2021-05.06.2021
3.	Publication of Shortlisted candidates for Online Group Discussion/Interview	09.06.2021 to 11.06.2021
4.	Uploading of Scanned copies of certificates by shortlisted candidates	16.06.2021 to 18.06.2021
5.	Verification of uploaded certificates	21.06.2021
6.	Online Group Discussion/ Interviews	23.06.2021
7.	Publication of 1st List of Provisionally Selected / Waitlisted Candidates	28.06.2021
8.	Payment of fees by the provisionally admitted 1st List candidates (online payment only)	30.06.2021
9.	Publication of 2nd List of Provisionally selected / waitlisted candidates	29.06.2021
10.	Payment of fees by the provisionally admitted 2nd List candidates (online payment only)	01.07.2021
11.	Principal/HOD/Faculty Meeting with Admitted students and their Parents – Online or On Campus	02.07.2021
12.	Ist Year Inaugural – Online or On Campus	05.07.2021

\*The given dates are tentative and may be changed as per prevailing situation and Government regulations.

**Entrance Test Question Paper Pattern**

S.NO	COMPONENTS	MARKS
1.	General Knowledge	10
2.	Current affairs	10
3.	Comprehension with objective Q&A	10
4.	Development Agencies, Process & Issues	20
Total		50

**The syllabus for Entrance Examination is as follows:**

1. Development Agencies: UN, UNDP, UNICEF, UNHCR, World Bank, IMF, UNCHR, FAO, ILO, UN Water and other UN Organizations. Reports published by UN Organizations.
2. Development issues: Poverty, Sustainable Development and Goals, Human Rights, Disaster Management, Water, Social Issues such as Caste, Class and Gender.
3. Research: Nature and scope of the research, types of research, stages in social research
4. Social Movements in India: Social Reform Movements, Environment movements
5. Indian Constitution and Governance: Fundamental rights and duties, Parliament and state legislature, Local governance.

# M.A. Social Entrepreneurship

## About the Programme

Social Entrepreneurship is emerging as a major field of work that adds value to peoples' lives while giving shape to the dreams of aspiring entrepreneurs. This programme is designed to provide an enriching academic and practical experience in learning about mission-driven, sustainable, socially relevant for-profit and non-profit ventures.

## Pattern of the Programme

SEMESTER I	SEMESTER II	SEMESTER III	SEMESTER IV
<ul style="list-style-type: none"><li>➤ Introduction to Social Entrepreneurship</li><li>➤ Fundamentals of Management for Social Enterprises</li><li>➤ Human Resources Management</li><li>➤ Indian Society and Polity</li><li>➤ Marketing Management</li><li>➤ Field Immersion I</li><li>➤ Soft Skills I ( Self )</li><li>➤ Out Bound Training (OBT)</li></ul>	<ul style="list-style-type: none"><li>➤ Research Methodology</li><li>➤ Development Economics</li><li>➤ Social Marketing</li><li>➤ Financial Accounting and Management</li><li>➤ Fund Resource Mobilization</li><li>➤ Field Immersion II</li><li>➤ Soft Skills II ( IPR)</li><li>➤ Summer Internship</li></ul>	<ul style="list-style-type: none"><li>➤ Women and Entrepreneurship</li><li>➤ Rural Entrepreneurship</li><li>➤ Vulnerability and Sustainable Environment</li><li>➤ Legal Framework for Social Enterprises</li><li>➤ Total Quality Management</li><li>➤ Field Immersion III</li><li>➤ Soft Skills III (Leadership and Team)</li></ul>	<ul style="list-style-type: none"><li>➤ Social Entrepreneur Strategies</li><li>➤ Social Leadership</li><li>➤ Social Innovation</li><li>➤ Product / Project Management</li><li>➤ Research Project/ Social Business Plan</li><li>➤ Field Immersion IV</li><li>➤ Soft Skills IV(CRM)</li></ul>

The programme is designed with ample opportunities for field engagement, participation and research. The curriculum transaction will involve lectures, interactive discussions, group assignments, providing reading material for reflection and discussions, articles/news item reviews, field-based case studies/discussions and analysis, field visits and guest lectures.

## Scope of the Programme

The programme will prepare and strengthen students to emerge as confident social entrepreneurs and to face the challenges of the ever-changing business world. It also introduces them to diverse knowledge and skills that can turn out to be great assets for managers, leaders and administrators in various sectors. Thereby the students on completion of the programme can start their own social ventures, get enrolled in fellowships or employed in organizations with social entrepreneurship acumen.

Certificate Courses: Design Thinking for the Social Entrepreneur, Building Green Economy Governance Entrepreneurship and Micro Entrepreneurship.

## Social Entrepreneurship Incubation Centre ( SEIC) :

The Social Entrepreneurship Incubation Centre is one of the Centres for Excellence in Madras School of Social Work. The Centre will help students incubate social ventures during the first year of the programme and they graduate and provide linkages with funding opportunities. It also runs independent projects and there is good possibility for the students to get employed in those projects as well.

## PG DEPARTMENT OF SOCIAL ENTREPRENEURSHIP - ADMISSION SCHEDULE 2021

S.NO	EVENT	DATE
1.	Online Application Closes	31.05.2021
2.	Online Entrance Examinations	01.06.2021-05.06.2021
3.	Publication of Shortlisted candidates for Campus engagement programme	07.06.2021
4.	Uploading of Scanned copies of certificates by shortlisted Candidates & verification of upload certificates	On or before 08.06.2021 & verification from 08.06.2021 to 09.06.2021
5.	Campus engagement process-inclusive of Social Entrepreneurship aptitude testing, new enterprise idea formation testing and personal interviews	10.06.2021-12.06.2021
6.	Publication of 1st List Provisionally Selected/ Waitlisted Candidates	15.06.2021
7.	Payment of fees by the provisionally admitted 1st List Candidates (Online payment only)	On or before 22.06.2021
8.	Publication of 2nd List Provisionally Selected/ Waitlisted Candidates	23.06.2021
9.	Payment of fees by the provisionally admitted 2nd List Candidates (Online payment only)	On or before 26.06.2021
10.	Principal/HOD/Faculty Meeting with Admitted students and their Parents – Online or On Campus	04.07.2021
11.	1st Year Inaugural – Online or On Campus	05.07.2021

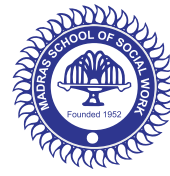
\*The given dates are tentative and may be changed as per prevailing situation and Government regulations.

## Entrance Test Question Paper Pattern

### COMPONENTS

#### Entrance Test: 50 marks

- 30 objective questions related to Social Work, Management, General knowledge, Social Entrepreneurship, General Aptitude that will carry 30 marks
- Entrepreneurial Intention, Case study and Case Impact questions carry 20 marks.



# **POSTGRADUATE DIPLOMA PROGRAMMES**

(Diploma awarded by MSSW)



# Postgraduate (Honours) Diploma In Personnel Management And Industrial Relations

The P.G. (Hons.) Diploma in Personnel Management and Industrial Relations, started in the year 1978, is a two-year highly intensive two-year programme designed for working professionals. The curriculum has been framed to cater to the needs of every organization. One of the highlight of the programme is the faculty members are roped in from industries to handle classes and equip the students to become HR Business Partner, HR Generalist, IR Specialist. The programme has been well recognized in the industrial spectrum as well as among government organizations. The candidates who graduate from this programme are eligible to become Welfare Officers and the programme is a prescribed qualification for direct recruitment as Assistant Commissioner of Labour (G.O.MS. No. 153. Dated 07/09/2017)

## Pattern of the Programme

SEMESTER I	SEMESTER II	SEMESTER III	SEMESTER IV
<ul style="list-style-type: none"> <li>➤ Human Resource Management</li> <li>➤ Employee Relations</li> <li>➤ Code on Occupational health &amp; safety</li> <li>➤ Principles of Management</li> <li>➤ OC&amp;OD</li> </ul>	<ul style="list-style-type: none"> <li>➤ Organizational Behavior</li> <li>➤ Rewards and Performance Management</li> <li>➤ Code on Industrial Relations</li> <li>➤ Learning and Development</li> <li>➤ Research Methodology</li> </ul>	<ul style="list-style-type: none"> <li>➤ Accounts for Planning, control, business and finance</li> <li>➤ Advance research methodology</li> <li>➤ Code on wages</li> <li>➤ Marketing Management</li> <li>➤ Managerial Economics</li> </ul>	<ul style="list-style-type: none"> <li>➤ International Human Resource Management (IHRM)</li> <li>➤ Business Communication</li> <li>➤ Code on Social Security</li> <li>➤ HR Analytics (Elective)</li> <li>➤ Manufacturing Management (or) Entrepreneurship Development</li> <li>➤ Research Project / Industrial Visit</li> </ul>

## Admission Criteria and Eligibility

Any graduate who has passed out from any recognized University is eligible to apply for this programme. Preference in admission will be given for working professionals. Fresh graduates may be admitted subject to availability of seats

### PROGRAMME DETAILS

1. Programme Duration: Two year Evening Programme
2. Class Mode : Online
3. Timings : 6.45 PM - 8.45 PM
4. Examination : Midterm (Online) & End Semester (Offline)
5. Diploma/Certificate: Students who complete first two semesters successfully, will be awarded with certification in HRM and those who complete three semesters will be awarded Diploma in PMIR, and those who complete all IV Semesters will be awarded PG (Honors) DPMIR
6. Towards end of every semester, students are required to attend physical class mandatorily for five/six days at the campus and end semester examination will be conducted during this time.

Contact: Mr. M. Hemakumar, Coordinator  
Mobile: 7502045805  
Email: hemakumar@mssw.in

# Post Graduate Diploma in Human Resource Management

## About the Programme

Madras School of Social Work in partnership with Kelsa Management Solutions Pvt. Ltd. offers the Post-graduate Diploma in Human Resource Management (PGDHRM). The program covers the entire gamut of HRM to prepare line managers and HR Professionals to design, implement and improve people systems and processes. The program provides, apart from academic inputs, practical knowledge, experience and diverse perspectives from industry experts.

The modules covered during the programme are as follows:

- Human Behaviour in Organizations
- Legislative Framework of Business
- Basic Quantitative Techniques
- Managerial Communication & Communication Processes
- Strategic HRM
- Organization Structure & Design
- Compensation and Rewards Management
- Workforce Planning and Staffing
- Learning and Competency Development
- Performance Management
- Electives (2 out of 3) -HR Analytics, Industrial Relations, Diversity & Inclusion

## Faculty Members:

Faculty members for the programme will be industry experts who have theoretical and practical knowledge specialized to each module

## Programme Highlights:

- Emphasis on practical learning with a continuous comprehensive evaluation
- Programme content in line with current industrial HR practices and market trend
- Each module will be conducted by industry experts
- Guest lecture session by subject-matter experts for each module
- Access to MSSW Alumni Association on successful completion of programme
- Placement counselling will be provided

## Programme Details:

- The entire programme will be structured as distinct learning modules
- A student has to complete 12 modules to be eligible for the award of the PGDHRM
- Of the 12 modules, 10 will be core modules; 2 out of 3 will be elective modules
- Each module will have 32 session hours and will be completed over a month

## Contact:

For any queries, please contact:

Mr .K. B. Inian, Asst. Professor

Mobile: 9445945900;

Email: pgdhrm@mssw.in

# Field Work and Internship Organizations

## About the Programme

Since all the programmes offered by Madras School of Social Work are field-based, the students pursuing the course of their choice will get opportunities to undergo concurrent (weekly two days) and block (30 days in a semester of 90 days) patterns of focused field training in various specialized organizations with whom the institute has developed an excellent network over time. Following are a sample from a long list of organizations in which the students of Madras School of Social Work will get an opportunity to get placed for their field learning and practical training.

### An Indicative List of Our Field Work and Internship Organizations

Aarvam Ngo Access People Action Aid  
Agarwal Eye Hospital  
(Corp) Aide Et Action  
Aiesec Air India Airtel  
Allison Transmission India Pvt. Ltd.  
All Women's Life Saving Centre  
Allsec Technologies Limited  
Alpha To Omega Special Education Junior School  
Ambassador Pallava  
Ambattur Fashion India Private Limited  
Annai Hospital  
Apollo Cancer Hospital  
Apollhospital Apollo Tyres  
Apt Research Centre  
Arakawa Stanly Wadokai India Arunodhaya Centre  
ARUWE  
Arvind Foundation  
Arpana Foundation  
Asco Numatics Pvt. Ltd.  
Ashok Leyland  
Asian Paints Pvt. Ltd.  
Association For Rural Women Empowerment Andliberation Bala Mandir Kamaraj Trust  
Bala Vihar School  
Belief Systems  
Belstar Microfinance Private Limit- Ed  
Benz Park  
Bgr Energy Systems, Chennai  
Bharat Heavy Electricals Limited

BHEL-Ranipet  
BHEL Pssp Bhumi  
Billroth Hospitals Blink  
BOSCH  
Brakes India Pvt Ltd Bravoh Movement  
Britannia Industries Ltd  
Build Hr Consultants  
Cafe Coffee Day  
Cap  
Carborundum Universal Limited (Cumi)  
Career-tree Hr Solutions  
Casagrand Builders Pvt. Ltd. Caterpillar Inc  
Cauvery Hospital Cavinkare  
Ccfc  
Celebrity Private Limited Chellamuthu, Madurai Chennai Counselling Services  
Chennai Petroleum Corporation Limited  
Chennai Port Trust Hospital  
Child Trust Hospital  
Chola Insurance Distribution Services  
Chola Ms Risk Services Chola Mandalam  
Investment And Finance Company Ltd.  
Chrisvin Geomet Service Pvt. Ltd.  
Chrysalis  
Chudar  
Client Linx Software Pvt. Ltd.  
Cmc Vellore  
Cognizant Foundation  
Comstar Automotive  
Chudar  
Client Linx Software Pvt. Ltd.  
Cmc, Vellore

## An Indicative List of Our Field Work and Internship Organizations

Cognizant Foundation  
 Comstar Automotive  
 Confederation Of Indian Industries  
 Congruent Solutions Pvt Ltd  
 Contus  
 Counselling House  
 Cpcl  
 Crrt  
 Craft Council Of India  
 Css Corp  
 Dalmia  
 404dm Marketing & Advertising  
 Dalmia Bharat Foundation  
 Dalmia Cements  
 Danfoss  
 Department Of Social Defence  
 Dhl Cargo Handling  
 Diamondpick Private Limited  
 Direct Child Development Institute  
 Direct Dialogue Initiatives India- Green Peace  
 Disys  
 Dmc Automotive Pvt. Ltd.  
 Domino's Pizza, Jubilant Foodworks Ltd.  
 Don Bosco Anbu Illam  
 Dr. Manu's Foundation  
 Dr. Rudhran Clinic  
 Eid Parry  
 Enlighted Energy Systems  
 Enoah Isolution Ltd  
 Envestnet  
 Equitas Bank  
 Equitas Small Finance Bank  
 Esab India  
 Esskay Design And Structure Pvt Ltd  
 Etact, Coimbatore  
 Farm Guru  
 Flex  
 Ford  
 Ford Global Technology And Business Centre  
 Foundation For Agrarian Studies  
 Frontizo Business Services  
 Future Retail Group  
 Futurenet

Gail  
 Gavs Technologies Pvt. Ltd.  
 Gestamp Automotive Chennai Pvt. Ltd.  
 Gleneagles Global Hospital And Health City  
 Godrej & Boyce  
 Greenpark  
 Grram: Grass Root Research & Advocacy  
 Movement  
 Guild Of Service Central  
 Harisu Dala Innovation Pvt Ltd  
 Hcl Foundation  
 Hcl Technologies  
 Hdfc Bank  
 healthium Medtech Pvt. Ltd.  
 Hexaware Technology  
 Hinduja Technology  
 Hindustan Coca-cola Beverages Pvt. Ltd.  
 Howden Solvent India Pvt Ltd  
 Htc Global Services  
 Icf  
 India Piston Ltd  
 India Yamaha Motors Pvt Ltd  
 Indian Community Welfare Organization  
 Indian Council For Child Welfare  
 Indian Oil Corporation Ltd  
 Indigo Airlines  
 Indigo-agile Airport Services  
 Indus Craft  
 Inscribe Graphics  
 Inspirisys Solutions Limited  
 Integrated Rural Community Development  
 Society (Ircds)  
 Intellect  
 International Alliance For The Prevention Of  
 Aids  
 International Justice Mission  
 Inthree Access Services Pvt. Ltd.  
 Ip Rings  
 Justdial  
 Justice And Hope  
 K.C. Sankaralinga Nadar Hr. Sec. School  
 Kalika Mindspace

## An Indicative List of Our Field Work and Internship Organizations

Kansai Nerolac Paints Limited,  
 Hosur  
 Kauvery Hospitals  
 Kcp Ltd  
 Kemin Industries South Asia Private Limited  
 Kone Elevators India Pvt. Ltd.  
 Kovai Medical Centre And Hospital  
 Korcomptenz  
 Kumaran Hospitals  
 L&t Buildings And Factories  
 L&t Constructions  
 L&t Csr  
 L&t Smart World And Communication  
 Life Cell International Pvt Ltd  
 Little Drops  
 Lucas Tvs Ltd  
 Madras Agro Exchange Trading  
 Madras Christian Council Of Social Service  
 Madras Dyslexia Association  
 Magic Bus  
 Marialaya  
 Mary Anne Charity Trust  
 Matrimony.com  
 Max Fashions  
 Merit Software Services Pvt. Ltd.  
 Mind Zone, Chennai  
 Mmm Hospital  
 Modern Foods Enterprises  
 Montford Community Development Society  
 Mphasis  
 Mrf Ltd.  
 Ms Swaminathan Research Foundation  
 Mssw, Research And Consultancy Division  
 Nakuras  
 Nalandaway  
 Nasscom  
 Nawa: Nilgiris Adivasi Welfare Association  
 Newgen Knowledgeworks  
 News7  
 Nimhans, Bangalore  
 Notion Press Ltd  
 Novotel  
 Nsk Bearings India

Ntrust Infotech Pvt. Ltd.  
 Nvandi  
 Oasis  
 Offer  
 Olam Information Services  
 One Life Home Healthcare  
 Ongc  
 Paadhai  
 Payir Trust  
 Periferry  
 Pfizer  
 Pickyourtrail  
 Pnb Met Life Insurance  
 Polaris  
 Pon Pure Chemicals Ltd.  
 Praxis Institute For Participatory Practices  
 Prism Trust  
 Propheonix Technologies  
 Pvr Cinemas  
 Quipserve Pvt. Ltd.  
 Radiant Info Tech  
 Radisson Blu Hotel  
 Rage Communications  
 Raju Hospital  
 Ramachandra Hospital  
 Ramada  
 Ramco Cements  
 Randstad  
 Rane Brake Lining Limited  
 Rane Institute Of Employee Developments  
 Rane (Madras) Pvt. Ltd.  
 Rane Nsk  
 Redington  
 Renault - Nissan  
 Royal Enfield  
 Saga Consulting  
 Samsung India Electronics Private Limited  
 Samunnati Financial- Intermediation  
 And Services Private Limited  
 Sankalp Open School  
 Saravana Stores  
 Scarf  
 Silver Oak Health , Bangalore



## An Indicative List of Our Field Work and Internship Organizations

Sims Hospitals	Tokyo Chemical Industries
Sitaraa	Toshiba Jsw Power Systems Pvt Ltd
Social Action For Value Education	Ttk Healthcare Limited
(Save) Trust	Tube Investments Of India
Social Beat	Tube Products Of India
Southern Railways	Tvs & Sons Pvt. Ltd.
Spar Max Hypermarket	Tvs Automobiles
Spi Cinemas	Tvs Brakes India
Spi Edge	Tvs Credit Services Limited
Srf	Tvs Electronics
Sri Ramachandra Medical College	Tvs Sundaram Clayton
Sri Ramakrishna Mission Trust	Tvs Supply Chain Solutions Limited
Stanley Govt. Hospital	United India Insurance Company
Starbucks	United Way
Steel Authority Of India	Va Tech Wabag Ltd.
Stw Consultancy	Vakilsearch
St.johns Hospital	Vazhikaati, Coimbatore
Sun Tv Network	Velan Info Services
Sundaram Finance	Vertex International System
Sundaram Motors	Vijay Television
Sundaram Mutual	Villgro
Sutherland Global Services	Virtusa
Symrise Private Limited	Vishay Precision Group
Tafe - Tractors & Farm Equipment Limited	Visteon Corporation
Tamilnadu Newsprint And Papers Limited	Vivo - Fangs Technology Pvt. Ltd.
Tanker Foundation	Wealth India Financial Pvt. Ltd.
Tata Consultancy Services Ltd	Wipro Infrastructure Engineering
Tata Motors	Wipro Ltd.
Tcs Bps	Wisdom
Tech Mahindra Foundation	Wockhardt
Technosoft Global Service	Women's Education And Economic- Development Society (Weeds)
The Candles	World Vision India
The Hindu	Wow (Win Or Win) - Mind &behav- Ioural Clinic
The Other Media	Yazaki India Pvt. Ltd.
The Raintree	Yuva Trust
Thejo Engineering Ltd.	Ywca Of Madras (Sahodari Project)
Ti Cycles Of India	Zealous Services
Titan Private Limited	
Ti Cycles Of India	
Titan Private Limited	
Tokyo Chemical Industries	
Ti Cycles Of India	
Titan Private Limited	

# Infrastructure and Student Support Services

## Library

The Library provides information services to the faculty members, research scholars and students of MSSW for their academic requirements. MSSW Library is a fully computerized library and gives 24/7 access to International Online Public Access Catalogue (IOPAC) along with the mobile app. The library holds an impressive collection of books and ebooks and subscribes journals, e-journals and EBSCO database. The library enables access to INBLIBNET's e-resources through individual password to all faculty members, research scholars and students. It has indexed around 30,000 articles published in various journals.

MSSW Library has set up the 'Digital Library' which enables readers to access the digital content of research theses, in-house publications (like books and journal published by MSSW). Library also conducts the following programmes regularly for the benefits of its readers:

- 'Know Your Library' sessions for the new students (class-wise) at the beginning of every academic year
- Series of inter-departmental quiz programmes for the students with prizes for winners, runners and quiz masters
- A weeklong "Library Week Celebration" with various competitions and prizes & certificates for all the winners
- Information Literacy Programmes to support the Research
- 'Reflections' Readers Forum - Presentation and discussions on various books, articles and current topics

## Audio-Visual

The College is fully equipped with audio-visual equipment to provide multimedia learning experience. Most classrooms are equipped with LCD projectors and audio systems. The campus is Wi-Fi enabled.

## Skill Development

Apart from regular academic classes, skill development sessions are conducted using external and internal training experts in accordance with the departments' specific requirements. Self-development, interpersonal effectiveness, life skills as well as specific professional skills are imparted through special training programmes. Each department has a forum which helps students enrich themselves in their respective areas of specialties.

## Student Clubs & Forums

Various student clubs like the NSS, Red Ribbon Club, Eco Club, Consumer Club, Rotract Club, Debating and Theatre Clubs and the Anti-Narcotic Club in the college accelerate positive growth and also create awareness of social issues. The college has guidance and counselling support services for students and the public.

All students are members of the Students' Development Council. The Council arranges for a variety of programmes like lectures, debates, sports, games, cultural competitions and social service projects. In addition, each department has a department forum to organize co-curricular activities for the professional development of the students on self-supporting basis.

## Teaching Methods

The programmes of the college are designed to prepare young men and women for a bright career in their respective disciplines. Hence, several teaching methods are used. Besides lectures, group discussions,



seminars, role plays, audio-visual aids, skill labs, field/industry visits, guest lectures and simulations are also appropriately used in teaching and training.

## **Scholarship**

The following Scholarships are available to deserving students of MSSW.

1. SSER Management Scholarships for economically deserving students of any programme at MSSW worth up to 50% of the programme fees.
2. MSSW Alumni Association Scholarships for economically deserving students of any programme at MSSW covering about 20% of the fees.
3. Johnson Lifts Scholarships for 20 economically deserving students of any programme at MSSW worth Rs.60,000 per year.
4. ABAN Cares scholarships worth Rs. 25,000/- each for five 1st Year students in any post graduate programme at MSSW.
5. Swaminathan Padmavathi Trust Student Scholarship : Rs. 10,000 per student for 2 PG students from SC Community pursuing 2nd Year MSW / MADM / MASE programme
6. Cognizant Foundation Scholarships for economically deserving students of MSW & MA Development Management for Rs.60,000 per year for both years of study.
7. AMM Foundation Scholarships for economically deserving and meritorious Bachelors degree students covering college and hostel fees for all 3 years of the programme.
8. State Government BC / Sc / ST Scholarships
9. Central Government – Single Girl Child & other scholarships.

## **Hostel**

The Management runs a limited hostel and mess facility inside the campus for the benefit of the outstation students. Preference will be given to students from States other than Tamil Nadu. Accommodation is provided for both Postgraduate and Undergraduate students separately for boys and girls. After getting admission in the college, students have to approach the hostel warden separately for hostel accommodation. Allotment of rooms will be made by the hostel authority on first-come, first-serve basis.

Gaining admission to a programme does not guarantee a place in the Hostel.

**Applicants are encouraged to explore other hostels and paying guest accommodation available in the city.**

# Campus Placement

MSSW has a placement cell which is headed by a full-time Placement Coordinator. It provides equal opportunities for all students to register for placements and facilitates maximum number of placements, though the college does not guarantee placements for all, due to various reasons. Many of the recruiting organizations have their own eligibility criteria according to their company policies and candidates who fulfil those criteria alone are preferred by the organizations. Most organizations require a minimum of 60-70% marks from 10th standard to post graduation with no history of arrears to appear for campus interview. Further, students are expected to relocate to any where in India or abroad depending on the organization's roles and requirements.

MSSW placement cell follows the policy of one offer for one candidate to ensure that maximum number of students is benefitted. Once students register for placement process in a particular company after a pre-placement talk, they have to appear for the same and accept the offer, if any. Students who register and then choose not to appear will be debarred from the subsequent placement process.

## An indicative list of our recruiters in the last few years

Aarde Foundation Accenture

Adani Port Aktrea Altimetrik Amway

Amazon

Angarai Consultants

Ashok Leyland Assess People Services Avtar

Azim Premji Foundation

Bahwan Cybertek Bank Bazaar BioXgreen

Birla Sun Life

BORN Group BuildHR

BVM Global School CAP - Child Aid Project

Chrysalis

CIEL HR

Cognizant Tech Solutions

Connected Technologies

Carborundum Universal Coromandel

Cements

Crea-Shakthi

CTS

Dalmia Cements

Coca Cola

Delphi TVS

Direct Dialogue Initiatives India Dr. Reddy's  
Foundation

E&Y DDU-GKY Project Ford Motors

Futurisk

GSK Memorial School

Habitat for Humanity India Trust HEX

HTC

Hyundai Motors

ICICI IFMR

IIT Madras

India Turns

PINK

Intellect

## An indicative list of our recruiters in the last few years

Intelligent Solutions	Sulekha
Inspirisys	Sundaram Clayton
Involve Learning Solutions	Svatantra Micro Housing (Aditya Birla Group)
Ionixx	Syntel TAFE
ITC Food Division	Tamilnadu Petrochemical Corporation
JocataJustDialKaleesuwari	TATA Elxsi
Karadi Path Kelsa	TATA Motors
KLA-Tencor KotakL & T Leverage	TATTVA
Lucas TVS	TCS
India Little Gym MaduraCoats	Teach for India
Mphasis	TeamLease
MV Hospitals	The Hindu
Nestle	The Indian Public School
Nissan	Titan Industries Ltd
Ramco Cements	TVS CSR
Ramco Systems	UltraTech Cements
Randstad	Valued Epistemics
Rane	Varthana
Royal Enfield	Vedanta Limited
Saga Consulting	Velammal School
Saint-Gobain	Vestas
Sai University	Virtusa
Siemens	World Bank
Sify	ZoomRx
SOS Children's Village	
Spieces Manufacturing	
Sterling Insurance	

# Important Student Regulations

## Ragging

Exemplary conduct is imperative for all students. Conditions stated in the prospectus and College Calendar will be binding on students and parents/guardians at all times. Ragging is strictly prohibited on the campus. Those who indulge in ragging will be summarily expelled from the college and may also be subjected to prosecution as per law.

## Attendance and Regularity

Minimum 75% attendance is compulsory for class room instruction and 100% for practical/ fieldwork and other important events in the college. Every student must attend college regularly, punctually and perform satisfactorily throughout the programme. Absence from class for one hour will be treated as absence for half a day. No student shall be absent on the re-opening day and closing day of a semester. Attendance shortage will entail punitive action including fine or denial of permission to write end Semester examinations.

## Discipline

Smoking, Consuming Alcoholic Drinks and Narcotic Drugs are strictly prohibited. Any unruly conduct by a student either in the class or on the premises will invite suspension and/or dismissal. Mobile phone use is restricted to college ground only. Phones used in class and inside buildings without due permission will be confiscated. The College reserves the right to dismiss at any time a student whose conduct is considered unsatisfactory for any reason.

## Programme Fees

Students who are selected for admission will have to pay the programme fee in full as prescribed in the Fee Structure Sheet. Students of self-financed programmes will be given the facility to pay fees in two instalments (semester-wise). Fees for the first semester as indicated in the Fee structure slip should be paid at the time of admission and the sub-sequent semester fees should be paid within 30 days of commencement of the semester. Fees not paid within the stipulated time will be accepted only with fine as prescribed by the college management from time to time.

After the expiry of 30 days, the defaulter's name will be removed from the roll and he/she will be readmitted only on payment of arrears and fine up to the date of payment and re-admission fee of Rs.50/-. Likewise, the hostel fee also needs to be paid as per the time schedule prescribed by the authority concerned. Failure to adhere to time-lines will lead to denial of hostel accommodation.

Fees can be paid online or through bank challan downloaded from the website. Fees once paid will not be refunded for any reason whatsoever.

Actual expenses towards trips for field work, observation visits, rural camps, study tour, preparation of research report, will be met directly by the students concerned, as and when required. Payment to Agencies for field work training should also be borne by the students availing of such training.

## Vehicle Parking

Students are permitted to park only two wheelers inside the campus. Students are encouraged to use public transport system to reach the college. Due to inadequate parking space, four wheelers of students are not permitted inside the campus for any reason whatsoever.

## **2021-2022 ADMISSION REGULATIONS (UNLESS OTHER WISE SPECIFIED IN THE PROGRAMME DETAIL)**

- i. At the time of applying, candidates studying in 3-year degree programme should have passed in all the subjects from the 1st to 5th Semesters and candidates studying in 4-year degree programme should have passed in all the subjects for the 1st to 7th Semesters.
- ii. Admission will be based on merit. For the P.G. programmes marks secured in Degree programme, Entrance Test and Interview will be taken into account for merit list preparation. The weightage for each component is as follows: Degree Marks 100, Entrance Exam: 50 and Group Discussion / Interview: 20. Community Quota allotments will be followed as per TN Govt. Rules. OBC candidates from States other than Tamil Nadu will be considered under General Turn (GT) only.
- iii. After Entrance Test, Applicants will be shortlisted for Interview based on combined UG percentage and Entrance Test marks. For every seat available, five applicants will be shortlisted based on merit and called for Interview.
- iv. For the P.G. programmes, candidates can apply based on marks up to II year in case of non-semester pattern and V/VII semester in case of semester pattern.
- v. Admission to all the programmes will be provisional until final mark sheet in case of HSC / Bachelor's Degree Certificate and final mark lists are produced and is also subject to University's approval. Candidates failing to produce marks certificate (for ALL semesters) within the stipulated time will forfeit admission.
- vi. Admission is subject to verification of marks certificates and if the mark certificates are found to be false, admission is liable for cancellation besides criminal action being taken. Fees paid for admission will not be refunded.
- vii. Sliding from one programme to another programme after admission may be permitted depending upon availability of seats. This will be permitted only if the candidate has applied and appeared for interview for the programmes.
- viii. Students whose knowledge of English or Tamil (for MSW Programme) requires improvement will be notified soon after admission and it will be obligatory for them to arrange tuition in these subjects at their own cost.
- ix. MSSW is an equal-opportunity institution.
- x. All admission related communication shall be notified ONLY in the college website ([www.mssw.in](http://www.mssw.in)) and through the email-ids given by candidates in their application. In case of failure in delivery of emails, the college authorities will not take responsibility for the same.



# Important Information

The College does not accept donations/capitation fee for admissions. Admissions are made purely based on merit and the prescribed criteria for each programme. Candidates are advised against paying any money to anyone within or outside the College to secure admission for any programme at MSSW. Candidates/Parents/Guardians are requested to bring to the notice of the Principal if they come across any information regarding violations of this. The information can be emailed to [principal@mssw.in](mailto:principal@mssw.in). Admissions will be cancelled for those students who gain admission using any malpractices.

## APPLICATION PROCEDURE

Applicants can apply ONLINE by using online gateway only.

For any enquiry regarding admissions call only between 10A.M. to 4P.M. on working days.

Phone: +91 - 44 - 28195126 , +91 - 44 - 28194566

For detailed application procedure read the instruction for applicants given in the website.

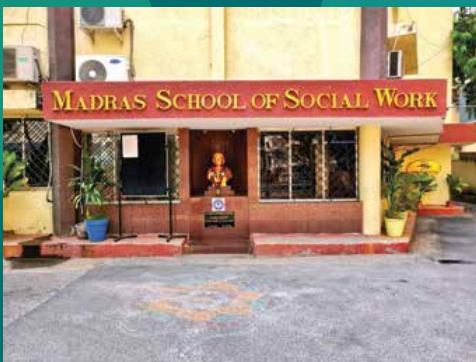
Model Question Paper is available on the College website in the Admissions page.

## Contact Details

The following contact numbers / email IDs can be contacted for specific queries about the Programme. For any other information refer to the Prospectus or the General enquiry lines.

Call Timings: 10 am – 4 pm (Monday to Friday). Calls outside time and day specified will not be answered.

Programme	Mobile Number	Email ID
Master of Social Work (Aided)	9840670517	<a href="mailto:jsgunavathy@mssw.in">jsgunavathy@mssw.in</a>
Master of Social Work (SF)	9840580971	<a href="mailto:prof.damen@mssw.in">prof.damen@mssw.in</a>
Master of Social Work (Disability & Empowerment)	9840580971	<a href="mailto:prof.damen@mssw.in">prof.damen@mssw.in</a>
M.A. Human Resource Management	9791471232	<a href="mailto:prabakaran@mssw.in">prabakaran@mssw.in</a>
M.A. Human Resources & OD	9677654233	<a href="mailto:jedunston@mssw.in">jedunston@mssw.in</a>
M.A. Development Management	9894190530	<a href="mailto:moses@mssw.in">moses@mssw.in</a>
M.A. Social Entrepreneurship	9486425879	<a href="mailto:stephen@mssw.in">stephen@mssw.in</a>
M.Sc. Counselling Psychology	9884565739	<a href="mailto:subasree@mssw.in">subasree@mssw.in</a>
Bachelor of Social Work	9791330837	<a href="mailto:thirumagal@mssw.in">thirumagal@mssw.in</a>
B.Sc. Psychology	8939617115	<a href="mailto:sangeeth@mssw.in">sangeeth@mssw.in</a>



## Madras School of Social Work

No 32, Casa Major Road, Egmore, Chennai - 600008

General Enquiries : +91 - 44 - 28195126 / 28194566  
(10 AM - 4 PM)

E-Mail Support : [admissions@mssw.in](mailto:admissions@mssw.in)