



MADRAS SCHOOL OF SOCIAL WORK

(An Autonomous Institution Affiliated to the University of Madras)

32, Casa Major Road, Egmore, Chennai– 600008

Accredited

by NAAC with 'A' Grade

CALENDAR 2019 - 2020

Name

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Roll. No:.....

Department:.....

Year:

Phone: 044-28194566 / 044-28192824 (10 am to 4 pm)

Email: principal@mssw.in

Website: www.mssw.in

செவ்வாய்க்கிழமை

செவ்வாய்க்கிழமை செவ்வாய்க்கிழமை செவ்வாய்க்கிழமை
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- செவ்வாய்க்கிழமை

Thamizh Thaaai Vazhthu

Neeraarum Kadaludutha Nilamadhanthaik Kezhilozhugum
Seeraarum Vadhanamena Thigazh Bharathak Kandamidhil
Thekkanamum Adhirchirandha Draavida Nal Thirunaadum
Thakkasiru Pirainudhalum Tharitthanarum Thilakamume
Atthilaka Vaasanaipol Anaithulagum Inbamura
Etthisayum Pugazh Manakka Irundha Perum Thamizhanange!
Thamizhanngel! Unseerilamai ThiramViyandhu Seyal Marandhu
Vazhthudhume..... Vazhthudhume.... Vazhthudhume

- Manonmaniam Sundaranar

THE COLLEGE SONG

We reach out to the unreached
Providing care and compassion
We touch the untouched
With love unmatched
We strive for excellence
In what we seek
Our lives we dedicate
To scale high peaks

*So we shine
Bright like the radiant stars
Madras School of Social Work
Shine like the jewel that you are
So shine*

Our Inspiration limitless
Our hearts fearless
Marching forward
With peace and hope
We strive for excellence
In what we seek
Our lives we dedicate
To scale high peaks

*So we shine
Bright like the radiant stars
Madras School of Social Work
Light up the world with your fire
Bright like the radiant stars
Madras School of Social Work
Shine like the diamond you are
And shine*

THE COLLEGE

The Madras School of Social Work was founded in 1952 under the joint auspices of the Madras

State Branch of the Indian Conference of Social Work (renamed as the Indian Council of Social Welfare) and the Guild of Service (Central). The College is now run under the aegis of the Society for Social Education and Research (SSER) formed in 1960.

VISION

To be a global leader in education, research and intervention in social work and allied disciplines towards transforming the human potential into socially sensitive change agents for sustainable development.

MISSION

Madras School of Social Work will create outstanding professionals, who will provide transformational leadership in the community and workplace, through:

- An experiential transformative process of education and practice oriented pedagogy involving multidisciplinary social sciences research
- Implementing community outreach in our core competence areas, need and evidence based community practice interventions and delivering training & consultancy services to Corporate, Government and Civil Society Organizations.
- Playing an active role in advocacy and policy formulation and access to contemporary knowledge resources.

OBJECTIVES

- * To impart education in the fields of Professional Social Work, Human Resource and Psychology and other related social science disciplines.
- * To organize need -based short-term courses and training programs for the student community and field practitioners of Government and Non-Government sectors.
- * To undertake institutional and sponsored research studies on various social problems, social welfare and other issues of local, national and

international concern and thereby to contribute to policy making.

- * To undertake community projects to empower the weaker sections and marginalized groups in the neighborhood community and thereby to facilitate their sustainable growth, and to enhance student's learning process.
- * To arrange for lectures, seminars, conferences, symposia and discussions on problems of social interest.
- * To offer necessary consultation and guidance to the needy individuals and groups.
- * To establish a meaningful 'Institution Industry Community Interface and coordination.
- * To encourage and bring out quality publications in the relevant fields

EDUCATIONAL AGENCY

**SOCIETY FOR SOCIAL EDUCATION AND RESEARCH (SSER)
MEMBERS OF MANAGING COMMITTEE**

S. No	Name	Member
1	Mr. K .A. Mathew, I.A.S (Retd.)	Hon. President
2	Mr. Muthu Kumar Thanu	Hon. Secretary
3	Mr. John Zachariah	Hon. Treasurer
4	Dr. A. Anantharaman	Member
5	Dr. K. R. Gangadharan	Member
6	Ms. Gita Viswanathan	Member
7	Mr. C. D. Jose	Member
8	Mr. A. Loyola	Member
9	Mr. Manohar Gupta	Member
10	Dr. Muthiah Mariappan	Member
11	Mr. R. Nataraj, I.P.S (Retd.)	Member
12	Prof. S. Parasuraman	Member
13	Dr. K. Prabhakar	Member
14	Mr. N. C. Ramesh	Member
15	Mr. C. K. Ranganathan	Member
16	Mr. Reji Abraham	Member
17	Dr. (Mrs). Revathi Balu	Member
18	Mr. P. P. Sukumaran	Member
19	Mr. Viju Thomas	Member

**MADRAS SCHOOL OF SOCIAL WORK (AUTONOMOUS)
MEMBERS OF COLLEGE COMMITTEE**

S. No	Name	Member
1	Mr. K. A. Mathew, I.A.S (Retd.)	President
2	Dr. S. Raja Samuel	Principal cum Secretary
3	Mr. Muthu Kumar Thanu	Management Representative
4	Mr. K. John Zachariah	Management Representative
5	Mr. Viju Thomas	Management Representative
6	Dr. Prabhakar	Management Representative
7	Dr.Gangadharan	Management Representative
8	Dr. Rita John	Nominee – University of Madras
9	Dr. J.S. Gunavathy	Faculty Representative
10	Dr. V.Sakthi Regha	Faculty Representative

MADRAS SCHOOL OF SOCIAL WORK (AUTONOMOUS)
UGC AUTONOMY STATUTORY BODIES

A. GOVERNING BODY

S. No	Name	Member
1	Mr. K. A. Mathew, I.A.S (Retd.)	Chairman
2	Mr. Muthu Kumar Thanu	Management Nominee
3	Mr. K. John Zachariah	Management Nominee
4	Mr. Viju Thomas	Management Nominee
5	Mr. R Natraj, IPS (Retd)	Management Nominee
6	Dr. J. S. Gunavathy	Faculty Representative
7	Dr. V Sakthi Regha	Faculty Representative
8	Mr. S. Madhavan	Educationalist/Industrialist
9	Dr. R. Nalini	UGC Nominee
10	Joint Director of Collegiate Education, Chennai	State Government Nominee
11	Dr. Rita John	University Nominee
12	Dr. S. Raja Samuel	Principal (Ex. officio)

B. ACADEMIC COUNCIL

Sl.No.	Name of the Member
1.	Dr.S.Raja Samuel - Principal & Chairman

University Nominees:-

Sl.No.	Name of the Member
2.	Dr.S.Sumathi
3.	Dr.A.David Ambrose
4.	Dr.R.Thenmozhi

Subject Experts:-

1.	Mr.D.Mohan Raj	- Human Resource
2.	Mr.H.Narayanan	- Social Work
3.	Ms.Angelyn Jayaseelan	- Management
4.	Dr.Sujaritha Magdalin	- Psychology

Departmental Heads:-

1.	Dr.J.S.Gunavathy	HOD, MSW Shift-I, Chairman, BOS-SW
2.	Dr.Vyjayanthi Mala	HOD, MSc.,(CP), Chairman, BOS-CP
3.	Dr.Jayanthi Peter -	HOD, MA.HRM, Chairman, BOS – Mgmt.
4.	Dr.C.Francis	HOD, MSW Shift-II
5.	Ms.Sivaranjani	HOD, MA.HR & OD
6.	Dr.Sarah Karunakaran	HOD, MA. Dev. Mgmt.
7.	Mr. M. Pravin Kumar	HOD (i/c), MA.Social Entrepreneurship
8.	Ms.P.K.Vathani	HOD, BSW
9.	Ms.Priya Magesh	HOD, B.Sc –Psychology.
10.	Dr.K.Sathyamurthy	Controller of Examinations
11	Dr.V.Sakthi Regha	Librarian
12.	Dr.J.Chandrasekar	IQAC Co-ordinator
13	Mr.Senaa Kanian Sivaa	Placement Manager

Faculty Representatives:-

1.	Dr.A.Enoch	Co-ordinator, M.Phil & Ph.D
2.	Dr.Shakeela Basheer	Dept of MSW (Aided)
3.	Dr.Subasree	Dept. of MSc.,(CP)
4.	Ms. Damen Queen	Dept. of MSW (SF)
5.	Ms.P.Mohana	Dept. of MA.HRM Member Secretary
6.	Mr. Joseph Eric Dunston	Dept. of MA. HR & OD
7.	Mr.Moses Selvakumar	Dept. of MA.Dev.Mgt.
8.	Ms.Anitha Bai	Dept. of Social Entrepreneurship
9.	Dr.A.Thirumagal Rajam	Dept. of BSW
10.	Mr.Sangeeth Gopinath	Dept. of BSc., Psy

C. FINANCE COMMITTEE

S. No	Name	Member
1	Dr. S. Raja Samuel, Principal	Chairman
2	Mr. K. John Zachariah, Hon Treasurer, SSER	Member
3	Dr. V. Sakthi Regha - Librarian	Member

D. BOARD OF STUDIES

1. FACULTY OF SOCIAL WORK

Sl.No.	Name	Nomination Category
1.	Dr.S.Raja Samuel	Principal, MSSW
2.	Dr.J.S.Gunavathy	BOS – Chairman & HOD – MSW (Aided)
3.	Dr.C.Francis	HOD - MSW (SFS)
4.	Dr.A.Enoch	Coordinator – M.Phil
5.	Ms.P.K.Vathani	HOD – BSW
6.	Dr.Benita Marian Associate Professor, Department of Social Work, Stella Maris College (Autonomous), Chennai – 600 086.	Vice-Chancellor's Nominee & Member (Tenure till Dec, 2019)
7.	Ms.Vallary Patric Assistant Professor Department of Sociology Loyola College (Autonomous) Chennai – 600 034.	Subject Expert (CD)
8.	Dr.Sulu Priya Assistant Professor & HOD, Dept. of Social Work, DG Vaishnav College, Arumbakkam, Chennai – 600 106.	Subject Expert (HR)
9.	Dr.Priya Mary George Assistant Professor Department of Social Work, Stella Maris College, Chennai – 600 086.	Subject Expert (M&P)
7.	Mr.Shaji Swarnesh Vice-President Promantis Inc.,	PG Alumnus
8.	Mr.A.Johnson Kennedy Director Udhavi Society	Industry Representative
9.	All Faculty of MSW (Aided) MSW (SF) and BSW Departments	Members

II. FACULTY OF MANAGEMENT

S. No	Name	Nomination Category
1	Dr. S. Raja Samuel, Principal	Principal – MSSW
2	Dr. Jayanthi Peter, HOD, P.G. Department of HRM	Chairman of the Board
3	Dr.R.Thenmozhi, HOD Management Studies, University of Madras Chennai	Vice Chancellor Nominee
4	Dr. D. Gomathy, HoD – Dept. of Management Studies, Ethiraj College, Chennai.	Subject Expert
5	Dr.Priya Sethuraman - Associate Professor, Department of Management Studies, St.Joseph's College of Engineering, Chennai.	Subject Expert
6	Dr. Prince Solomon - Assistant Professor, Madras Christian College, Chennai.	Subject Expert
7	Dr.Sharmistha Bhattacharjee - Associate Professor Social Innovations and Entrepreneurship Rajiv Gandhi Institute of Youth Development.	Subject Expert
8	Mr.Mahesh General Manager-HR, TAFE	Industry Expert
9	Mr.Swaminathan - Manager -HR, Pfizer India	Industry Expert
10	Mr. Baskar – Director, SAVE Trust	Industry Expert
11	Ms.Marie Banu.J - Director, CSIM and Social Auditor – SAN India.	Industry Expert
12	Mr. Craig Gonsolvez - Manager-L&D, TCS-BPS	Alumnus
13	Ms. Preethika - HR, Ranstad.	Alumna
14	Ms.Sivaranjani	HOD,MA HR&OD
15	Dr.Sarah Karunakaran	HOD,MA DM
16	Mr.Pravin Kumar	HOD (i/c),MA SE
17	All Faculty of the MA HRM,MA HR&OD, MA DM. and MA SE Departments	Members

III. FACULTY OF PSYCHOLOGY

S. No.	Name	Nomination Category
1	Dr. S. Raja Samuel, Principal	Principal – MSSW
2	Dr. Vyjayanthi Mala, HoD, P.G Dept. of Counseling Psychology	Chairperson of the Board
3	Dr. S. Karunanidhi, HoD, Dept. of Psychology, University of Madras, Chennai	Vice-Chancellor Nominee
4	Dr. Waheeda Matheen, Associate Professor, Dept. of Psychology, JBAS College for Women, Chennai	Subject Expert
5	Dr. Ramya Maheswari, HoD, Department of Psychology, Ethiraj College for Women, Chennai	Subject Expert
6	Dr. Vasuki, President, Chennai Counselor Foundation	Consultant Psychologist
7	Ms. Shruthi, H R Scope International	Allied Area Expert
8	Ms. Madher Shameem	Alumni
9	Ms. Priya Magesh	HOD, B.Sc Psychology
10	All Faculty of the M.Sc Counseling Psychology and B.Sc Psychology Departments	Members

MADRAS SCHOOL OF SOCIAL WORK (Autonomous)
UGC Autonomy – Statutory & Non-Statutory Bodies 2019-2020
Faculty Coordinators

Sl.No.	Name of the Committee / Centre	Co-ordinators / Members
1.	Examinations Committee	Dr.S.Raja Samuel (Chief Controller of Exams) Dr.K.Sathyamurthi (Controller of Exams) Mr.Joseph Eric Dunston (Addl. Controller of Exams) Heads of the Departments
2.	Students Grievance & Disciplinary Cell	Dr.S.Raja Samuel Dr.V.Sakthi Regha Dr.Sarah Karunakaran Prof.P.K.Vathani
3.	Library Committee	Dr.V.Sakthi Regha Department Representatives
4.	Students Development Council	Mr.Inian, Coordinator Ms.Nikita Sunny (Cultural Coordinator) Mr.Moses Selvakumar (Sports Coordinator) Department Representatives
5.	MSSW Journal	Dr.S.Raja Samuel , Editor Dr.A.Enoch, Associate Editor Dr.Dominic Savio, Associate Editor
6.	IQAC	Dr.J.Chandrasekar, Coordinator Mr.Venkatesh Dr.Prabakaran.P (Additional Coordinators)
7.	Equal Opportunity Centre	Ms.J.Damen Queen
8.	UGC Network Resource Centre	Mr.S.Xavier Vivek Jerry
9.	Women's Cell	Ms. Ruby Wesley George
10.	NSS & Red Ribbon Club	Ms.Sudarmathy, Coordinator Ms. Durga Devi, Joint Coordinator
11.	Student Counseling Cell	Ms.Hannah John
12.	Placement Cell	Mr.Senaa Kanian Sivaa Department Representatives
13.	Anti-Narcotics Club	Dr.Kalyani Kenneth
14.	Eco-Club	Ms.Sanila
15.	Consumer Club	Mr.R.G.Sudharson
16.	English Debate Club	Ms.Iswarya
17.	Tamil Literary Club	Dr.C.R.Manjula
18.	Staff Welfare Association	Dr.Vyjayanthi Mala
19.	Parent Teacher Association	Ms.Sivaranjani
20.	Alumni Association	Mr. Inian

21.	Entrepreneurship Development Cell	Ms.P.Mohana Mr.Rufus Singh
22.	Social Entrepreneurship Centre	Mr. Pravin Kumar
23.	Rotaract Club	Dr.S.Rachel
24.	Anti-Human Trafficking Club	Dr. A Enoch

Internal Quality Assurance Cell (IQAC)

Designation	Name
Chairman - IQAC	Dr.S.Rajasamuel
Coordinator - IQAC	Dr. J.Chandrasekar
Addl. Coordinators	Dr. Prabhakaran
	Mr. Venkatesh
Members - External	
Administrative field	Ms. Himani Datar, Hon. Secretary – Guild of Service, Egmore, Chennai.
Academician	Dr. Revathi Balu, Retd. Professor- Tata Institute of Social Sciences
Quality Expert	Mr. Nainaraj, Quality / HR Consultant
Members - Internal	
	Dean
	All Heads of the Department
	One Student Representative from each Department
	Assistant (Admin) / Administrative Officer

Internal Complaints Committee

Sl.No.	Name	Nomination Category
1.	Dr.S.Raja Samuel	Chairperson
2.	Dr.Subashini	Member
3.	Dr.J.S.Gunavathy	Member
4.	Dr.Jayanthi Peter	Member
5.	Aspy Joyson	Member

FACULTY & ADMINISTRATIVE STAFF

Principal

Dr.S.Raja Samuel (Principal)	9444462450	principal@mssw.in
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MSW-SHIFT-I (AIDED)

S.No	Names	Designation	Qualification	Mobile No	E mail ID
1	Dr.S.Raja Samuel (Principal)	Associate Professor	MA(SW), Ph.D	9444462450	rs@mssw.in
2	Dr.J.S.Gunavathy	Associate Professor & HOD	MA(SW), MBA, M.Phil, Ph.D	9444739024	jsgunavathy@mssw.in
3	Dr.Shakeela Basheer	Assistant Professor	MA(SW), Ph.D	9445160165	shakeelabasheer@mssw.in
4	Dr.K.Sathyamurthi	Assistant Professor	MA(SW), MBA, Ph.D	9940406590	ksm@mssw.in
5	Dr.P.Amutha Lakshmi	Assistant Professor	MA(SW), MBA, M.Phil, Ph.D	9282112019	amuthalakshmi@mssw.in
6	Dr.A.Enoch	Assistant Professor	MSW, Ph.D	9380584769	enoch@mssw.in
7	Dr.J.Chandra Sekar	Assistant Professor	MSW, DLL,BL,PGDHE	9444479960	j.chandrasekar@mssw.in
8	Dr.Lakshmi	Assistant Professor	MSW, PGDHRM, Ph.D.	9789194639	lakshmi@mssw.in
9	Mr.K.B.Inian	Assistant Professor	MSW, MA(Soc), MA(Pub.Ad)	9445945900	kbinian@mssw.in

M.Phil-SOCIAL WORK

S.No	Names	Designation	Qualification	Mobile No	E mail ID
1	Dr.S.Raja Samuel (Principal)	Principal & HOD	MA(SW), MPhil, PhD	9444462450	rs@mssw.in
2	Dr.A.Enoch	Asst.Prof & Coordinator	MSW, Ph.D	9380584769	enoch@mssw.in
3	Dr.J.S.Gunavathy	Assistant Professor	MA(SW), MBA,MPhil, PhD	9444739024	jsgunavathy@mssw.in
4	Dr.K.Sathyamurthi	Assistant Professor	MA(SW), MBA, PhD	9940406590	ksm@mssw.in
5	Dr.P.Amuthalakshmi	Assistant Professor	MA(SW), MBA,MPhil, PhD	9282112019	amuthalakshmi@mssw.in

Ph.D SOCIAL WORK (Aided & Self-Finance)

S.No	Names	Designation	Qualification	Mobile No	E mail ID
1	Dr.S.Raja Samuel (Principal)	Associate Professor & HOD	MA(SW), PhD	9444462450	rs@mssw.in
2	Dr.A.Enoch	Assistant Professor	MSW, Ph.D	9380584769	enoch@mssw.in
3	Dr.J.S.Gunavathy	Associate Professor	MA(SW), MBA,MPhil, PhD	9444739024	jsgunavathy@mssw.in
4	Dr.K.Sathyamurthi	Assistant Professor	MA(SW), MBA, PhD	9940406590	ksm@mssw.in
5	Dr.P.Amuthalakshmi	Assistant Professor	MA(SW), MBA,MPhil, PhD	9282112019	amuthalakshmi@mssw.in
6	Dr.C.Francis	Assistant Professor	MA(SW), MBA, Ph.D, Dip in Gerontology (Malta)	9941127272	francischellapan@mssw.in

SELF-FINANCE STREAM

BACHELOR OF SOCIAL WORK (BSW)

S.No	Names	Designation	Qualification	Mobile No	E mail ID
1	Ms.P.K.Vathani	Assistant Prof & HOD	MA(SW), M.Phil	9444359682	pkvathani@mssw.in
2	Dr.A.Thirumagal Rajam	Assistant Professor	MSW, Ph.D	9791330837	thirumagal@mssw.in
3	Ms.S.Sudarmathy Gururajan	Assistant Professor	MSW, M.Phil	7708875651	sudarmathy@mssw.in
4	Mr.T.Rufus Singh	Assistant Professor	MSW	9442363081	rufussingh@mssw.in
5	Mr.S.Xavier Vivek Jerry	Assistant Professor	B.A. (EPS), MA (SW)	9626643846	xvj@mssw.in

MASTER OF SOCIAL WORK (MSW) - SHIFT –II

S.No	Names	Designation	Qualification	Mobile No	E mail ID
1	Dr.C.Francis	Assistant Prof & HOD	MA(SW), MBA, Ph.D	9941127272	francischellapan@mssw.in
2	Ms.J.Damen Queen	Assistant Professor	MSW	9840580971	prof.damen@mssw.in
3	Dr.S.Rachel	Assistant Professor	MSW, Ph.D	9442281804	rachel@mssw.in
4	Mr.Jesuin John Bose.P	Assistant Professor	MSW, M.Phil	9003257813	jesuin@mssw.in
5	Dr.A.Dominic Savio	Assistant Professor	MSW, M.Sc, PGDHRM, Ph.D	9445802276	dominic@mssw.in
6	Ms.A.Priya Doris	Assistant Professor	MSW, M.Phil	9486172444	dorisaugustin@mssw.in
7	Dr.L.Janaki	Assistant Professor	MA(SW), Ph.D	9677211235	janaki@mssw.in

M.A. (HUMAN RESOURCE MANAGEMENT)

S.No	Names	Designation	Qualification	Mobile No	E mail ID
1	Dr.Jayanthi Peter	Assistant Prof & HOD	MA(SW), MHRM, M.Phil, Ph.D	9790733858	jayanthipeter@mssw.in
2	Ms.P.Mohana	Assistant Professor	MAHRM, MBA, M.Phil	9445160150	mohana@mssw.in
3	Mr.M.Hemakumar	Assistant Professor	MA(HRM), MA(LM), M.Phil.	7502045805	hemakumar@mssw.in
4	Ms.Sanila	Assistant Professor	B.Tech,MBA	8939124426	sanila@mssw.in
5	Dr.P.Prabakaran	Assistant Professor	MBA, M.Sc(Psy), PGD PMIR, Ph.D	9791471232	prabakaran@mssw.in

M.A. (HUMAN RESOURCE & ORGANISATION DEVELOPMENT)

S.No	Names	Designation	Qualification	Mobile No	E mail ID
1	Ms.S.Sivaranjani	Assistant Prof & HOD	MBA, M.Phil	9444242131	ranjani@mssw.in
2	Mr.Joseph Eric Dunston	Assistant Professor	MA(SW)	9677654233	jedunston@mssw.in
3	Mr.P.Venkatesh	Assistant Professor	B.Com, MBA	9710738384	venkatesh@mssw.in
4	Ms.Ruby Wesley George	Assistant Professor	BE, MBA	8825417930	ruby@mssw.in
5					

M.A. (DEVELOPMENT MANAGEMENT)

S.No	Names	Designation	Qualification	Mobile No	E mail ID
1	Dr.Sarah Karunakaran	Asst.Prof &	MA(SW),	9840506307	sarahkarunakaran@mssw.in

		HOD	M.Phil, Ph.D		
2	Mr.Moses Selvakumar	Assistant Professor	MSW, M.Sc, M.Phil	9894190530	moses@mssw.in
3	Mr.R.G.Sudharson	Assistant Professor	MBA, MSW	9790186100	sudharson@mssw.in
4	Dr.Sangeetha Susan Punnen	Assistant Professor	MBA, MSW, Ph.D	9444048275	sangeetha@mssw.in
5	Mr.V.Gajendran	Assistant Professor	M.A	9095046033	gajendran@mssw.in

M.Sc.COUNSELLING PSYCHOLOGY

S.No	Names	Designation	Qualification	Mobile No	E mail ID
1	Dr.Vyjayanthi Mala	Assistant Prof & HOD	M.Sc, Ph.D	9962948296	vyjayanthimala@mssw.in
2	Dr.Subasree	Assistant Professor	MA, Ph.D	9884565739	subasree@mssw.in
3	Dr.Kalyani Kenneth	Assistant Professor	MA, M.Ed, Ph.D	9841616140	kalyanikenneth@mssw.in
4	Ms.Hannah John	Assistant Professor	M.Sc, B.Ed	9677035181	hannahjohn@mssw.in
5	Ms.Ezhil Meena.P.M	Assistant Professor	MSc	9943377749	ezhil@mssw.in

M.Phil PSYCHOLOGY

S.No	Names	Designation	Qualification	Mobile No	E mail ID
1	Dr. Vyjayanthi	Assistant Prof &	M.Sc, Ph.D	9962948296	vyjayanthimala@mssw.in

	Mala	HOD			
2	Dr.Kalyani Kenneth	Assistant Professor	MA, M.Ed.,Ph.D	9841616140	kalyanikenneth@mssw.in

M.A.SOCIAL ENTREPRENEURSHIP

S.No	Names	Designation	Qualification	Mobile No	E mail ID
1	Mr.M.Pravin Kumar	Assistant Professor & HOD (i/c)	MBA	9790008682	pravin@mssw.in
2	Ms.T.Anitha Bai	Assistant Professor	MBA, M.Phil, PGDPR	7402025037	anithabai@mssw.in
3	Dr.N.A.Arivukkarasi	Assistant Professor	MWS, Ph.D	9444610146	arasi@mssw.in
4					

B.SC. PSYCHOLOGY

S.No	Names	Designation	Qualification	Mobile No	E mail ID
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2	Mr.Sangeeth Gopinath	Assistant Professor	M.Sc, MA, M.Phil	8939617115	sangeeth@mssw.in
3	Ms.Nikita Sunny	Assistant Professor	M.Sc	8056264643	nikita@mssw.in
4	Ms.S.Durga Devi	Assistant Professor	M.Sc	9840869865	durga@mssw.in
5	Ms.Madhuri	Assistant Professor	M.A, M.Sc, M.Phil	9843792610	madhuri@mssw.in

DEPARTMENT OF LANGUAGES

S.No	Names	Designation	Qualification	Mobile No	E mail ID
1	Dr.C.R.Manjula	Assistant Professor	MA, M.Phil, Ph.D	9940408794	manjula@mssw.in
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LIBRARY AND INFORMATION CENTER

S.No	Names	Designation	Qualification	Mobile No	E mail ID
1	Dr.V.Sakthi Regha	Librarian (SG)	M.LISc, M.Phil, Ph.D	9841148865	sakthi@mssw.in
2	Mr.S.Thompson Gurupatham	Assistant Librarian	M.LISc	7708830545	thomsongurupatham@mssw.in
3	Ms.Devaki Mahendiran	Assistant Librarian	M.LISc	7667784464	devaki@mssw.in

**P.G.CENTRE FOR PERSONAL MANAGEMENT AND INDUSTRIAL
RELATIONS**

SEMESTER I

S.No	Faculty Name	Qualification
1	Mr.Natarajan, GM, HR, Apollo Hospital Pvt Ltd, Chennai	BSc(maths), B.Tech (Produ Eng), MHRDM
2	Dr.Prabhakar Chief Learning Officer, Apollo Hospital Pvt. Ltd.	B.Sc., DSSA, (PM & IR), B.L., Dip. Td, Dip La.L, Ph.D
3	Dr.Sharon Sophia, Assistant Professor, VIT, Chennai	M.Com., M.Phil., P.G.D.,Ph.D
4	Dr.Satya Moorthi, Consultant, Visting Professor	MA, PGDBA, Ph.D
5	Mr.Rajkumar Assistant Professor, VIT, Chennai	BE, MBA,PG Diploma in E- Commerce

Semester II

6	Dr.M.Ramakrishnan, Sr.Vice President, HR, Loyal Textail	BSc, MA (SW), MBA, Bgl, PGD.L.L, Ph.D
7	Dr.Vijaya Banu Assistant Professor	M.A., M.Phil, PhD
8	Mr.Kumar Consultant - HR & IR	BA, MA (Defence Studies), PGD.PMIR, Dip. Trg & Devt, Dip.L.L & Admin Law, (MBA)
9	Mr.K.B. Inian, Assiatant Professor, MSSW	MSW(HR), MA (Sociology) MA (Public Administration)
10	Mr.Ramesh Srinivasan, Consultant Lean Six Sigma Black Belt	PGD.PMIR, Diploma in T&D
11	Mr.Santhanam, Consultant HR & IR, Six Sigma,	PGD.PMIR (IIM Trichy)

MSSW-KELSA-P.G.DIPLOMA IN HUMAN RESOURCE MANAGEMENT

S.No	Faculty Name	Designation
1	Ms.Devika	Managing Director, Kelsa Solutions
2	Mr.R.Shantaram	Managing Director, Kelsa Solutions
3	Dr.G.Shankar	Professor, VIT
4	Mr.Ashwinkumar	Consultant
5	Ms.Shubha Kasi	HR-Head
6	Ms.Anuradha Oza	Consultant
7	Mr.Mukundhan	Consultant
8	Mr.Dhruv Goyal	Consultant
9	Dr.Ramakarishnan	Senior VP HR, Loyal Textiles
10	Ms.Nita Nambiar	HR leader - Process Consulting, Talent Management, Change Management
11	Ms.Sangeetha B	HR Director

NATIONAL SERVICE SCHEME - EMPANELLED TRAINING INSTITUTION

S.No	Names	Designation	Qualification	Mobile No	E mail ID
1	Dr.Sarah Karunakaran	Training Coordinator (i/c)	MA(SW), M.Phil, Ph.D	9840506307	sarahkarunakaran@mssw.in
2	Ms.A.Sathya	Assistant Professor	MBA, M.Phil	9941645974	sathya@mssw.in
3	Ms.N.Shanthi	Admin.Asst	BCA	8939541471	shanthi@mssw.in

PLACEMENT OFFICE

S.No	Names	Designation	Qualification	Mobile No	E mail ID
1	Mr.Senaa Kanian Sivaa	Placement Manager	MBA	7401550002	sivaa@mssw.in placements@mssw.in

DEAN

S.No	Names	Designation	Mobile No	E mail ID
1	Dr.Subashini	Dean	9884045585	rsubashini@mssw.in

ADMINISTRATIVE STAFF (AIDED & UN-AIDED)

S.No	Names	Designation	Mobile No	E mail ID
1	Ms.Angel Rajam	Assistant	9884360691	angelrajam@mssw.in
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5	Mr.P.H.Gopalakrishnan	Admin Officer	9940097973	geekay@mssw.in
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12	Mr.M.Marimuthu.S.M	Electrician	7358353679	marimuthu@mssw.in
13	Mr.Hemakumar.K	Civil Supervisor	9940362368	hemakumarcivil@mssw.in

REGULATIONS

COLLEGE TIMINGS

Shift 1 : MSW (Aided) and UG Courses - 8 am to 1.30 pm

Shift 2 : PG Courses – 1.30 pm to 6.30 pm

Shift 3 : PG Diploma Programs – 6.30 pm to 8.30 pm.

Both Shift 1 & Shift 2 departments must avoid using the classrooms outside the designated timings for regular classes, Skill Labs, Viva or Guest Lectures. This will be applicable to Saturdays and Holidays also. In case, there is clear information that the department of a shift is not using the class rooms on a specified day, then the other Shift can use it.

Only the Conference Hall / Auditorium can be used the whole day by any department based on booking priority. Students of one shift/department should not walk along the corridors of the class rooms when the other shift/department students are attending class.

All Shift 1 and Shift 2 students must leave the campus by 7 pm. They must get special permission to remain on the campus after 7 pm for any official work.

ATTENDANCE AND REGULARITY

1. Every student must attend the college regularly and punctually.
2. An overall minimum of 75% attendance in each paper is compulsory for class room instruction and 100% for practical / field work.
3. Absence from field work will be viewed seriously. Students who do not have 100% attendance in their practical / field work will have to repeat the particular component of the practical / field work in the subsequent semester.
4. Required percentage of attendance is a pre-requisite for:
 - i) Appearing for End Semester Examinations.
 - ii) Recommending for the Govt. / Institution / Alumni sponsored scholarships and awards
 - iii) Recommending participation in campus recruitment.
5. Hourly attendance will be taken during all class days.
6. On days of general permission / special events one time attendance marking will be done.
7. For practical / field work, the attendance certificate issued by the agency supervisors and the records of the field work faculty supervisor will be considered.

8. No student shall be absent on the reopening & closing day of the term.
9. Attendance is compulsory for all the special events / programmes conducted by the college / departments and student forums unless otherwise exempted by the principal. Absence during common college events such as College Day, MCJ Lecture, Sports Day, College Cultural Fest, Department Seminars and Community Day will be viewed seriously. Parents will be expected to meet HOD/Principal personally to explain the absence of the student.
10. To enhance student's employability & employment skills, the college / departments from time to time will be organizing relevant add on courses & training programmes. Some of them may be linked to earning credits required for course completion and may come with a nominal fee / subsidized fee. It is compulsory to attend these special programmes.

APPLICATION FOR LEAVE & APPROVAL

1. If any student is absent on any working day to college due to social & family reasons, he /she should:
 - a. Give due intimation of absence to the Dept./HOD.
 - b. Submit leave letter to the Departmental HOD on the day of return to college after the leave. Else it will be considered as unauthorized leave / absence.
2. In case of leave on medical grounds a medical / treatment certificate issued by a registered medical practitioner should be compulsorily enclosed along with the leave application. Else, the medical leave application will not be accepted. Also, under no circumstances, will medical leave application be accepted beyond seven working days after reporting to the college
3. **Attendance will not be granted for any leave.** Producing Medical certificate will only help in obtaining condonation of lack of sufficient attendance to write End Semester Examinations.

ON-DUTY PERMISSION PROCEDURE

Students deputed for attending seminars or any other college related work outside can avail themselves of facility of On-duty permission for a maximum of 5 days per semester. Student Council office bearers alone can claim 10 days OD permission. However, it is the responsibility of the student concerned to obtain necessary OD permission (from the concerned teachers / faculty coordinators) prior to their attending the programme /

undertaking the assignment. No OD will be granted at a later date.

- The request for OD (in writing) should be submitted to the concerned HOD.
- The request for OD if approved by the HOD, should be intimated to the concerned faculty members for incorporation in the student attendance. It is the responsibility of the concerned students to ensure that the approved request for OD reaches the concerned faculty members.
- After the event, the students who were granted OD need to furnish their attendance certificate to the HOD.
- If OD is requested for days on which special events are scheduled, it can be granted only with the permission of the Principal.

REGULATIONS REGARDING EXAMINATIONS

Assessments

- Each paper is evaluated by both Internal Continuous Assessment (ICA) & End Semester Examination (ESE) having equal weightage.
- Requirement – Candidates should clear both ICA & ESE separately and aggregately Passing Minimum PG&UG (2018 onwards)
- 50% Aggregate in both ICA&ESE for PG Programmes.
- 40% Aggregate in both ICA&ESE for UG Programmes.

Internal Continuous Assessments (for theory papers)

- For UG / PG programs, the Internal Continuous Assessment comprises two Internal Continuous Assessment tests (max=25 marks), one in-class test (max = 10 marks) and one take home assignment (max = 15 marks). The best score of the two internal tests will be taken into account.
- Students are advised to keep track of their ICA marks through their personal student login and have errors (if any) rectified at the earliest by the concerned department.

Attendance

- Calculated paper-wise
- Students are advised to keep track of their attendance through personal student login and have errors (if any) rectified at the earliest in the concerned department.

- Minimum 75% attendance percentage in each paper is required to be eligible to write the concerned ESE.
- Students having attendance between 65% and 74% have to pay condonation fees of Rs.250/- per paper.
- On medical grounds only, students who have attendance between 60% to 64%, may be considered by the Principal for grant of special condonation to write the ESE. If granted permission, such students can pay the condonation fine of Rs.250/- and collect their hall tickets. Such candidates must produce necessary documents that were submitted to the Department at the time of the medical condition.

Provisions for Special Candidates

Candidates with special needs may be accorded extra time or scribe facility as per norms. Concerned students should notify the COE Section by mid-term with written request and supporting documents (Government Doctor's certificate). Further, such candidates need to make available necessary permission letter obtained from COE Office. The same has to be attached with the answer script. Students with orthopedic challenges can request to write their examinations in the ground floor.

Temporary ID card / Duplicate Hall Ticket for Examination Purposes

Students without identity card on exam days or hall ticket must get the temporary hall ticket / identity card from the COE office on payment of Rs.100/- per document.

Malpractice

No form of malpractice will be tolerated. In case any student is found indulging in or abetting in malpractice of any kind, the matter will be reported to the COE and **all his / her exams for the semester will be cancelled**. Bringing in bits of answers, copying or helping other students with answers, possession of mobile phones or other electronic gadgets, appealing to examiners to award marks and impersonation are some examples of malpractices. Even, writing answer points on the question paper, on the desk, in the palm of one's hand etc. will be construed as malpractice. Beware!!

Grievance Redressal

Any grievances regarding Examinations should be given in writing to the Controller of Examinations through the HOD and the Principal. If a student desires to apply for retotaling of scripts, he / she should submit a request

letter in writing endorsed by the HOD and pay a sum of Rs. 250/- per paper as charges in the Bank. Any grievances regarding provisional results of ESE should be communicated to the COE office through proper channel within ten working days from the date of publication of results. No claim / representation will be entertained at a later date.

Instant Exams

Vide the University of Madras Communication No. Cert / Autonomous Coll / Inst. Exam / 2014 / 138 dated 29 Jan, 2015, the University has stated that from the year 2015 onwards, for UG / PG programmes, “instant examinations have to be conducted only for the final year students that too who have one subject arrear paper in final semester”. Accordingly, instant exam provision will be extended to a candidate who during the final semester, does not obtain the passing minimum in only one theory paper, provided he / she has:

- Applied in the specified format within a week from the declaration of results and paid the applicable charges: Rs.500/- payable @ ICICI bank and challan to be submitted in COE Office.

Issue of Duplicate Mark Sheets

The duplicate mark sheets will be issued based on request letter enclosed with ‘non-traceable certificate’ issued by Police (to be obtained by the candidate). Charges of Rs.250/- per mark sheet are applicable.

Rules regarding writing arrears

- Students who do not clear their ICA may do so in the relevant odd / even semester only.
- Students who are absent for external viva (Soft Skills & Field Work) can take it up during subsequent semester with due notification to COE Office.
- Students who do not satisfactorily complete soft skills or field work will have to approach the concerned department regarding completion.
- Students who need to reappear for any ICA during the tenure of their course are not required to pay any exam fees. However, students who desire to reappear for their ICA after the tenure of the course of study should pay the prevailing rates (as applicable to that category of ESE).
- Students who need to reappear for any theory ESE may do so during either the even or odd semester. Such students need to register for the same and pay the requisite exam fees.

Registration for Arrear Exams

Students who have not passed their papers should register for the papers for which they

intend to appear in the subsequent semester. The term “**Registration**” refers to both payment of exam fees and submission of filled- in application form with Society copy of bank challan. Fees can be paid online or cash.

Official Transcripts

Official Transcripts will be issued on request. Charges of Rs.500/- for the first copy of the transcript and Rs.50/- for each additional copy will have to be paid in ICICI bank and challan should be submitted in the COE Office. Such candidates need to present their mark sheets in original for verification.

STUDENT IDENTITY CARD

Inside the college every student must wear the Student Identification Card issued to him or her at all times.

1. Students without ID cards will not be permitted to attend the classes / exams / programmes organized by the college.
2. In case of loss of the ID card it should be reported to the college office immediately and a duplicate has to be obtained without time loss.
3. Students coming by two-wheelers must stop at the gate and show the ID card before proceeding to the parking area.

MSSW Library

MSSW library caters to the academic needs of faculty members, research scholars and students of MSSW by providing access to various print and online resources. It strives to promote reading habits of students through various initiatives like library orientation, q-labs, reflection, library week celebration and so on.

Timings: 08.00 am – 7.00 pm (Monday – Friday)
10.00 am – 1.00 pm (Saturday)
Closed on Sundays and Public Holidays

Email: library@mssw.in

SALIENT FEATURES OF MSSW LIBRARY

- ‘Know Our Library’ sessions to new batch of students
- Online Public Access Catalogue (OPAC) to search for books, journal articles, theses and other library resources

- Hands on training for accessing e-resources
- Information Literacy sessions to all final year students and research scholars
- Article indexing for over 25,000 articles
- Digital Library with e-books, e-theses, subject relevant internet resources, question papers and other such resources
- Institutional membership in British Council Library and American Library
- Display of important news items, forthcoming programmes, frequent users and frequently borrowed resources
- Competitive events (with prizes and certificates) like – Q Labs, Reflections, Library Week Celebrations, etc
- Library Committee – with faculty and student representation from each class
- ‘Inclusive collection building’- participation of students in the book selection
- ‘Career Corner’ – Resources for civil services and competitive exams
- ‘UGC-NET/SET Resource Centre’ – Resources and model question papers for UGC-NET/SET
- ‘Best Library User’ Award
- Sponsored workshops for faculty members and research scholars
- Observing important International days by displaying the relevant collections
- Access to Internet to support academic activities
- Photocopying of library resources
- Facilitating ‘Book Swap Scheme’ to get personal books swapped among the interested readers
- Coordinating ‘Igniting Minds’ (an extension programme) with MSSW student volunteers to help the students of MCJ School in developing interest in reading.

General Guidelines

1. Book Transaction

UG students	: 3 Books (including one journal) at a time
PG students	: 4 Books (including one journal) at a time
Research Scholars	: 5 Books (Full-time) and 2 Books (Part-time)
2. Books issued may be recalled by the Librarian in case of necessity.
3. Students are provided with the facility of reserving for a particular book which is already lent and on circulation. If a book is reserved by more than one student, it will be issued on the basis of reservation seniority list.
4. Books can be borrowed for the duration of ONE WEEK. Two extensions may be obtained, provided there is no reservation made for it by other members of the library.

5. If any book borrowed is not returned or renewed on the due date, overdue charges of Re.1/- per day will be levied for 10 days. From the 11th day, it will be increased to Rs.2/- per day.
6. In case, a student loses a book, he/she has to replace the book (same title and same author), otherwise triple the cost of the book will be collected
7. Reference books, back volumes of journals, dissertations and CD-ROMs are for reference only.
8. Students are allowed to bring only papers/ small note pads inside the library. Their other belongings are to be kept on the desk provided outside the library.
9. Photocopying facility is provided for the library resources (subject to copyright restriction). Re.1/- per page will be charged.

Reading Room: A reading room is available in the Main Building ground floor adjacent to the Principal's Office. The purpose of this room is to provide a silent space for students interested in reading their own books and preparing for examinations. No discussions with others are permitted in this room. The room will be open from 8 am to 6 pm.

STUDENTS ASSOCIATION / FORUMS

A) Students Development Council:

1. All students are members of the college Students Development Council. The council, through the elected student office bearers will arrange for a variety of programmes like lectures, debates, sports, cultural programmes, literary events, college day, community day, skill development / training programmes etc., for the enrichment of student's life on the campus.
2. Membership in the Student Development Council is automatic and compulsory for all the students.
3. The office-bearers of the Council will be elected each year.

B) Departmental forums:

1. Students in every programme / specialization are encouraged to organize student forums in their departments. These forums will focus on subject related guest lectures, seminars, workshops, field visits and training programmes.
2. Every semester the forums will be collecting from every student a nominal amount towards forum activities.
3. Membership in these forums is automatic and compulsory.

C) Student Clubs:

1. Anti-Narcotics Club

Under the guidelines of the Government of India, the Ministry of Home Affairs Narcotics Control Bureau, Chennai, the Anti-Narcotics Club at MSSW jointly works with Narcotics Control Bureau, with an aim to bulwark against the clear and present danger posed by drug abuse to our society in general and to the student's community. The club activities focus on the Anti-drug pioneers/ Ambassador projects, Anti-drug education for parents and teachers, Art and Drama section and Mentorship programmes.

2. Eco Club:

Eco Club is established with the aim of promoting environmental consciousness among the student community and the local community and aims to conduct various programmes to address the challenges faced by the environment. It will take up many measures to promote eco friendly activities inside and outside the college.

3. Consumer Club

The Student Consumer Club of MSSW, BELIGHT was formed with an aim to instill consciousness and commitment among the students. Enlightening students about their rights and responsibilities as consumers, promoting responsible consumer behavior, prohibiting them in the involvement of unfair marketing and business practices, providing a platform to deliberate on Consumer Disputes and to work out plans for the settlement of those disputes are the objectives of the club.

4. Red Ribbon Club (RRC)-UG:

Red ribbon club is a movement by the Government of India in educational Institutions through which students will be creating awareness about AIDS. Through RRC youth are encouraged to learn about safe and healthy lifestyles. The RRC promotes access to information on safe sexual behaviors and voluntary blood donation as well as enable them to become change agents in HIV & AIDS prevention programme.

5. Rotaract club – MSSW

Rotaract Club of MSSW is supported and sponsored by Rotary Club of Kodambakkam. The primary aim of the club is to address key issues in the community and work towards gathering resources to resolve the issues. Rotaract club gives young adults the opportunities to rise to the occasion which in turn develops their leadership skills and qualities.

It also serves as a platform for students to enrich their volunteering experiences in making a difference to the people.

6. Anti –Human Trafficking Club of MSSW (AHTC - MSSW)

AHTC (Anti-human trafficking club) is a cohort of student community that passionately involves in addressing issues of human trafficking in partnership with government and non-government agencies through activities such as - **Sensitizing** the local community on the issue; providing well researched data to **influence** the policy makers; to **report** on cases to relevant authorities; students have the opportunity to experience the fight against human trafficking in practice by four particular ways:

1. **RECOGNISE:** Increasing their knowledge of the HT issue;
2. **REPORT :** Learning to recognize the instances of HT and to take an action – knowing where to turn to;
3. **SUPPORT:** Supporting the law enforcement agencies and care givers in their actions;
4. **CAMPAIGN:** Actively stepping out to raise the awareness, at their colleges, amongst their friends, in a place where they live.

7. National Service Scheme (NSS)-UG:

The National Service Scheme (NSS) is a Government sponsored public service program conducted by the Ministry of Youth Affairs and Sports, Government of India. Aimed at developing student's personality through community service, NSS is a voluntary association of young people in Colleges and Universities working for a campus and community linkage. Participation in NSS is compulsory of all UG students.

8. Counselling Centre:

The College has established a special Cell for rendering Guidance and Counseling support services to students and public. This Cell addresses the diverse socio-economic challenges and geographic backgrounds of heterogeneous group. The cell provides guidance to the students of the college to improve their overall personalities and help them to meet challenges in their life. Services such as Personal, Educational and Career Guidance are provided by the Counselling Cell of the college.

Extracurricular activities:

1. The college on principle encourages and supports extra-curricular activities inside the college campus.
2. Such of those activities should be carried out only in consultation with the Principal or HOD / Faculty coordinators in the department.
3. No such activity will be permitted during the regular class hours.

RAGGING

Ragging is strictly prohibited. Those who are caught indulging in ragging will summarily be expelled from the college and may also be prosecuted as per law. Incidence of ragging and any other forms of harassment should be reported immediately to any of the Ragging Prevention Committee members for appropriate action.

Ragging Prevention Committee

Name	Designation/Office	Contact No
Dr.S. Raja Samuel	Principal & Convener	28195125 9444462450
Dr.J. S.Gunavathy	Faculty Representative (Dept. of MSW Shift. I)	9444739024
Dr.C. Francis	Faculty Representative, Shift – II	9941127272
Student Representatives	President, - SDC, MSSW Secretary, SDC,MSSW Women Student Representative	

For the benefit of the students as per the University directives **Black** and **Green** boxes are provided next to the IQAC room in the Main Building. **Black Box** is meant for submitting **Student Grievances / Complaints**. **Green Box** is for **Suggestions**. Students are encouraged to make use of these facilities. Complaints can also be forwarded to principal@mssw.in.

Dress Code

Students are expected to wear culturally appropriate and decent dress while coming to College. Sleeveless tops/churidhars and short tops/churidhars are not permitted. T-shirt without collar is not permitted.

For field work/internship, placement interview and other common College programs, the following formal dress code will be followed:

Women: Sari / Churidhar or Placement Dress Men: Full-hand shirt / Trousers

Students receiving guests or coming on-stage to honour guests or receive prizes must come in formal wear.

Any faculty member of the College is empowered to advise any student if the dress code is

violated.

Vehicle Parking

Due to lack of space, students are not permitted to park four-wheelers inside the campus. Only two-wheeler parking is permitted in the exclusive space provided for the same. Students must avoid parking their two-wheelers in any other space outside the designated parking area. Students violating parking rules will not be permitted to bring their two-wheelers inside the campus.

Bonafide Certificates

Bonafide certificates can be obtained by students from the College Office by submitting a requisition letter addressed to the Principal and forwarded by the HOD. Students are not expected to meet the Principal for this certificate. The office will obtain the Principal's signature.

Use of Auditorium/Conference Hall/Common Class Rooms

The Auditorium and Conference Hall is only for special events involving participants from outside or when important guests are visiting the College to provide lectures. The facility must be booked in advance. Departments are expected to use their class rooms for regular classes and soft-skills.

Students Common Room

A student's common room is available in the Main Building Ground Floor. This facility is for students to take rest before or after their shift timings. Silence must be maintained and occupants should not disturb others in the room. Furniture must be used carefully. Caution deposit of the students will be used to repair any damaged property of the room.

INTERNSHIPS:

Field Work / Field Placement / Internship / Industry-Institute Interface are an important component of the curriculum at MSSW. It is a key input in the making of a professional. As interns, students are accountable to the organization / community they are placed in. It is like a work place. The codes of conduct in the work place must be adopted by the student and fully adhered to. Students represent MSSW during internship. Their behavior must uphold the values and reputation of the College. The following general guidelines must be followed apart from specific department given guidelines:

- Full attendance (100%) is compulsory.
- Days absent if any must be compensated.
- Such compensation is allowed for a maximum of 20% of the field work days with prior permission from faculty supervisor, HOD and agency supervisor.

- Absence from field work must be informed on the same day to the faculty supervisor and agency supervisor.
- Working days of the organization are working days for the student even if the college is closed for holiday.
- Compensation is permitted only if field work is missed due to unavoidable reasons. Permitting a student to compensate field work is the discretion of the department.
- Students must wear formal dress (as specified in dress code) during internship.
- Mobiles must be used only for official purposes during internship.
- Ethical guidelines of the organization must be fully adhered to.
- Work allocated by the organization must be completed.
- Each day's work must be documented in the Internship / field work records and submitted regularly to the faculty supervisor.
- Students must meet the faculty supervisor at least once a week for field work / internship supervision conference
- Students will not be permitted to appear for the internship / field work viva if:
 - a) Internship / Field work reports have not been submitted on time.
 - b) Internship / Field work conference have not been attended regularly.
 - c) Attendance to field work is not 100%.
 - d) Complaints are received from internship organization.

CAMPUS PLACEMENTS:

Campus Placements is a service provided by the college for the benefit of students. The Placement Cell is managed by a full time Placement Manager. The Placement Cell will orient students and prepare them for the placement process apart from coordinating with organizations for on-campus and off-campus placement process.

Successful placement depends fully on the competency of the students. Success in campus placement is often an outcome of a combination of the following factors:

- a. Consistent academic record with 60-70 % marks from 10th standard onwards.
- b. No history of arrears.
- c. Clearing the aptitude tests.
- d. High performance in Group Discussion and Personal Interview.
- e. Willingness to work in any geographical location.
- f. Knowledge of one additional Indian language other than mother tongue.
- g. Good Knowledge of core subjects.
- h. Enthusiasm and focus.
- I. Customized preparation for each interview.

The Placement Manager is assisted by a placement committee consisting of student and faculty representatives from each PG department. Placement committee members will receive all communication regarding campus placements and are expected to liaise between the placement

cell and the students. The general guidelines are as follows:

- Students must participate in all placement related activities such as release of placement brochure, placement aptitude seminars and other such training programs
- A placement aptitude test will be conducted. Students will be registered for placements only after successful completion of the test.
- Students have to register for each organization placement process.
- Once registered, students must participate in the process.
- Non-Participation after registration for any reason what so ever will result in debarring the student from appearing in subsequent campus interviews.
- Debarred students will be considered for placement only after the recommendation of Principal with a penalty of Rs.500/-.
- Once a student receives an appointment offer from an organization, he/she will not be considered for any subsequent campus placement process even if he/she chooses to reject the offer.

Detailed guidelines will be shared by the Placement manager during placement orientation. Students interested in placements must pay a one- time registration charge of Rs.1000/- in the beginning of 3rd Semester.

GENERAL DISCIPLINE:

1. Any ***discriminatory practice*** on the basis of gender, caste, community, religion or language will be considered as a very serious misconduct. Severe action will be taken against the offenders and it will lead to dismissal from the college.
2. Willful ***damaging of the college properties*** will be considered seriously. Disciplinary action will be taken against those indulging in such of those activities. The damage amount will be recovered from them. Students must ensure that the furniture and walls are not damaged and dirtied with food leftovers after celebrations / seminars. Decorations if any must be easily removable without leaving stains on the wall/flooring.
3. Use of ***mobile phone*** is **strictly prohibited inside the classrooms and the buildings**. Violation will lead to penalty or confiscation of the mobile phone or both. Mobile phones will be confiscated if a student is found using it for listening to songs and watching video anywhere on the Campus.
4. Bursting of firecrackers for any reason whatsoever is strictly prohibited inside the campus.
5. No religious/cultural/national festival can be celebrated within the campus without the written permission from the Principal.
6. MSSW is a tobacco and alcohol free campus. Use of tobacco products is banned inside the campus. Any student found smoking / using tobacco will be dismissed from College and may also be prosecuted as per law. Possession of any tobacco product will result in

immediate suspension of the student and further action by the Disciplinary Committee.

7. Consumption of alcohol is strictly prohibited on the campus. Students found drunk or in possession of alcohol will be dismissed from the College.
8. The general discipline code applies to students even when they are on official trip outside the Campus. Smoking/consuming alcohol during Rural Camps, OBT and study tour will result in severe disciplinary action including a fail in the assessment component.
9. Students are responsible for the safety of their personal belongings such as Mobile phones, Tablet PCs, Laptops, Calculators, Money-purse, ATM/Credit cards etc. The College will not be held responsible in any way for the loss/theft of any personal belonging of the student. No complaints on this will be entertained by the administration.
10. The entire campus is CCTV enabled.
11. During events at College such as Seminars. Special Lectures, College Day, Forum Inaugurals etc., students must maintain the dignity of the events by strictly adopting the following guidelines:
 - a. Arrive on time and be seated before the programme begins.
 - b. Maintain silence throughout the event except when applause is required.
 - c. Give due respect to Invocation, College Song and National Anthem while they are being sung during the program.
 - d. Listen to the speakers / resource persons without disrupting the flow by talking to others / texting on mobiles etc.
 - e. Avoid leaving the program venue / hall before its conclusion.

Any faculty member of MSSW is empowered to ensure that the students follow the above guidelines. Strict action will be taken against students found outside the program venue, in the ground or in the class rooms when they are expected to attend the event.

PRIZES, AWARDS & SCHOLARSHIPS

COLLEGE INSTITUTED AWARDS:

1. **Highest Attendance Certificate** for all department final year students based on the overall percentage (not necessarily 100%) combined for all past semester's attendance.
2. **Academic Proficiency Award** for the final year students of all the departments(UG& PG) based on the overall percentage of marks combined for all past semesters.
3. **MSSW-PTA Best Outgoing Student Award** for the final year students of all the departments (UG & PG) based on overall performance, including attendance, academic proficiency and leadership/participation in department forum and participation outside college.

Dr. G. Viswanathan Award for the **best outgoing student of the college** based on academic proficiency, attendance, participation in co-curricular activities & extra-curricular activities at the college level and participation outside college.

President Dr. A M Swaminathan Prize for the **Best Sportsperson of the year** based on best overall performance in the annual sports of the College

President Dr. A M Swaminathan Prize for **Best Performance** in the College Cultural's Dejavu.

AWARD INSTITUTED BY THE DEPARTMENTS:

Bachelor of Social Work

1. **Dr. V.A. Vijayaraghavan Best Budding Social worker award** for a final year student based on the overall percentage of marks combined for all past semesters, General discipline, contribution to the departmental activities /Laurels brought to the department and Participation in Community Work.
2. **IAPA Rolling Shield for volunteer programme and extension activity** for a graduated student based on involvement in the extension activities/community outreach programmes assigned by the department, Self interested and committed towards Social Work, Social Work activities carried out by the individual through self initiation and Socially Responsible student.
3. **Excellence in Field Work Award for the Final Year Student** based on Communication, Sensitizing people on Issues and bringing about changes, Carrying out development projects after identifying local needs, Resource Mobilization, Networking, Documentation and team spirit.
4. **Excellence in Street Theatre / Mime Award for the Final Year Student** based on Creative thinking about social issues, Engagement of people, Performance and Involvement in reaching the unreached through Street Theatre.

B.ScPsychology:

P.C. Mathew Prize for a passed out student based on overall performance in all semesters, highest achievements in terms of academic and constructive participation inside and outside the college.

Master of Social Work – Shift I (Aided):

1. **NIPM Medal** for graduated student based on highest marks in HRM specialization.
2. **MCJ Medal** for graduated student based on highest marks in 2nd year.
3. **Maria Philip - Best all Round performance Cash prize** for graduated student based

on academic, attendance, participation in co-curricular and extra curricular activities both in inside and outside the colleges.

4. **D.C.Kothari Rolling Cup** for graduated students based on the highest marks in 1st year Research paper and 2nd year Research Dissertation.
5. **N.C.Jayachandran Prize** for a graduated student based on highest attendance in all semesters.
6. **Cairn Energy Rolling Cup** for a graduated student based on the Best Research Dissertation Viva Marks in III and IV semesters.
7. **Meera Alexander Gold Medal** for the best graduated student from CD & MPSW specialization based on academic, attendance, participation in forum activities and participation inside and outside college events.
8. **T. Nandini Memorial Prize** for a deserving all-rounder girl student who has graduated with in HRM specialization.
9. **Saraswathi Ganesan Scholarship** to economically disadvantaged students from the I Year MSW (2Nos) & II Year MSW (2Nos).
10. **Ms.G.Lalitha and Dr.G.Viswanathan Endowment** to graduated students based on merit cum means from CD & MPSW specializations.

M.Phil – Social Work (Aided)

“M.Phil Rolling Cup for the Best Thesis Award” for a graduated student based on successful completion of the M.Phil programme and highest marks secured in the dissertation.

Master of Social Work – Shift II (Self Finance):

1. **Prof. Margert Wens Field Work Award** to CD, MPSW & HR specialization students based on regularity in field work conference, field work report and feedback from agency apart from high marks in field work viva
2. **MadhaAnnaiyarUdhavi TrustAward** for a student’s contribution to the department from CD, MPSW & HR specialization students for significant involvement in community development activities
3. **Dr. Robert Gasper Memorial Award** for Multi-Farious Performance in Rural Camp based on outstanding performance in all aspects of rural camp.
4. **Mr. K. V Ramanujam and S. Abhinandhan Scholarship** for economically backward First year student from HR specialization based on academic excellence.

M.Sc Counselling Psychology:

P.C. Mathew Award for a graduated student based on the highest marks in research dissertation. Cash Prize of Rs.5000/-

M.Phil Counseling Psychology:

P.C. MATHEW Award for the graduated student based on the best research in M.Phil., dissertation. Cash Prize of Rs.5000/-

M.A. - Human Resource Management

1. **MAHRM Alumni Best Research Award** for a final year student based on highest marks in research dissertation.
2. **MAHRM Alumni Industry Institution Interface (I.I.I) Award** for a final year student based on highest marks in field work components in the last three semesters.

M.A. Human Resource & Organization Development

1. **SSER Best Intern Award** for a final year student based on highest marks in field work components in last three semesters and best feedback from the company supervisor.
2. **SSER Best Researcher Award** for a final year student based on the uniqueness of the topic and the highest marks in research dissertation.

M.A. Development Management

1. **SSER Best Researcher Award** for a final year student based on Relevance in the topic, Timely submission of research drafts, regular discussions with the faculty coordinator and valid comments from External Examiner.
2. **SSER Best Intern Award** for a final year student based on Regular attendance, Activities conducted, Report from the organization and Application of theory into Practice.

M.A. Social Entrepreneurship

1. **SSER Best Researcher Award** for a final year student based on Relevance in the topic, Timely submission of research drafts, regular discussions with the faculty coordinator and valid comments from External Examiner.
2. **SSER Best Intern Award** for a final year student based on Regular attendance, Activities conducted, Report from the organization and incubation of a social entrepreneurship idea.

LIBRARY AWARD

Best Library User Award - This award will be given to student/s who read/s extensively, uses MSSW library resources effectively and are interested in library related activities.

SCHOLARSHIPS

1. **SSER Management Scholarships** of upto 50 % fee waiver for economically deserving students with good marks and attendance.
2. **MSSW Alumni Association Scholarships** for economically deserving students.
3. **Cognizant Foundation Scholarships** worth Rs.60,000/- each for economically deserving Postgraduate students in MSW (CD & MPSW Spln) / MADM Departments.
4. **Swaminathan Padmavathi Trust Scholarship** for economically deserving 2nd Year Postgraduate Student belonging to the SC community in MSW / MADM / MASE Departments.

Announcements will be made about the scholarships by the Department HODs and the application forms will be made available online after the announcement.

ACADEMIC CALENDAR 2019 - 2020

JUNE 2019			
DATE & DAY	DAY COUNT	COLLEGE EVENTS	CO-ORDINATION
01.06.2019 Saturday		HOLIDAY	
02.06.2019 Sunday		HOLIDAY	
03.06.2019 Monday			
04.06.2019 Tuesday			
05.06.2019 Wednesday		RAMZAN – HOLIDAY	
06.06.2019 Thursday			
07.06.2019 Friday			

08.06.2019 Saturday		HOLIDAY	
09.06.2019 Sunday		HOLIDAY	
10.06.2019 Monday		Birth Anniversary of Mary Clubwala Jadhav HOLIDAY	
11.06.2019 Tuesday			
12.06.2019 Wednesday			
13.06.2019 Thursday			
14.06.2019 Friday			

15.06.2019 Saturday		HOLIDAY	
16.06.2019 Sunday		HOLIDAY	
17.06.2019 Monday	1	COLLEGE REOPENS UG/PG- ESE April 2019 -Appeal for Retotalling & Grievance Redressal begins	
18.06.2019 Tuesday	2		
19.06.2019 Wednesday	3		
20.06.2019 Thursday	4		
21.06.2019 Friday	5		
22.06.2019 Saturday		HOLIDAY	
23.06.2019 Sunday		HOLIDAY	

24.06.2019 Monday	6	UG/PG- ESE April 2019 -Appeal for Retotalling & Grievance Redressal Ends	
25.06.2019 Tuesday	7	I YEAR – INAUGURAL & WELCOME UG/PG Instant Exam –July 2019 –Exam Registration begins	
26.06.2019 Wednesday	8		
27.06.2019 Thursday	9		
28.06.2019 Friday	10	Examination Process- Orientation to New Faculty	
29.06.2019 Saturday		HOLIDAY	
30.06.2019 Sunday		HOLIDAY	

JULY 2019			
01.07.2019 Monday	11	Online Registration for Certificate Courses Ends	
02.07.2019 Tuesday	12		
03.07.2019 Wednesday	13	UG/PG Instant Exam –July 2019 –Exam Registration Ends	
04.07.2019 Thursday	14		
05.07.2019 Friday	15		
06.07.2019 Saturday	16	WORKING DAY – MONDAY ORDER M. Phil – ESE Aug 2019 -Exam Registration begins	
07.07.2019 Sunday		HOLIDAY	

08.07.2019 Monday	17		
09.07.2019 Tuesday	18	UG/PG Instant Exam- July 2019 Exam	
10.07.2019 Wednesday	19	Examination Process- Orientation to 1st year students	
11.07.2019 Thursday	20	Examination Process- Orientation to 1st year students	
12.07.2019 Friday	21	Examination Process- Orientation to 1st year students	
13.07.2019 Saturday		CERTIFICATE COURSE	
14.07.2019 Sunday		HOLIDAY	
15.07.2019 Monday	22		
16.07.2019 Tuesday	23		

17.07.2019 Wednesday	24		
18.07.2019 Thursday	25		
19.07.2019 Friday	26	M. Phil – ESE Aug 2019 Exam Registration Ends- (Without Fine)	
20.07.2019 Saturday		CERTIFICATE COURSE	
21.07.2019 Sunday		HOLIDAY	
22.07.2019 Monday	27		

23.07.2019 Tuesday	28		
24.07.2019 Wednesday	29	UG/PG – ESE Nov 2019–Arrear Registration begins	
25.07.2019 Thursday	30	M. Phil – ESE Aug 2019 Exam Registration Ends- (With Fine) First Examination Committee Meeting	
26.07.2019 Friday	31		
27.07.2019 Saturday		CERTIFICATE COURSE	
28.07.2019 Sunday		HOLIDAY	
29.07.2019 Monday	32	UG/PG –ICA –I Begins	
30.07.2019 Tuesday	33	ICA –I	
31.07.2019 Wednesday	34	ICA –I	

AUGUST 2019			
01.08.2019 Thursday	35	ICA –I	
02.08.2019 Friday	36	ICA –I	
03.08.2019 Saturday	37	WORKING DAY – TUESDAY ORDER ICA –I	
04.08.2019 Sunday		HOLIDAY	
05.08.2019 Monday	38	ICA –I	
06.08.2019 Tuesday	39	ICA –I	

07.08.2019 Wednesday	40	ICA –I	
08.08.2019 Thursday	41	HOD MEETING UG/PG –ICA –I Concludes	
09.08.2019 Friday	42		
10.08.2019 Saturday		CERTIFICATE COURSE	
11.08.2019 Sunday		HOLIDAY	
12.08.2019 Monday		BAKRID - HOLIDAY	
13.08.2019 Tuesday	43		
14.08.2019 Wednesday	44		
15.08.2019 Thursday		INDEPENDENCE DAY - HOLIDAY	
16.08.2019 Friday	45		
17.08.2019 Saturday		CERTIFICATE COURSE	
18.08.2019 Sunday		HOLIDAY	

19.08.2019 Monday	46		
20.08.2019 Tuesday	47	Last date for posting ICA –I marks and updating attendance	
21.08.2019 Wednesday	48		

22.08.2019 Thursday	49	UG/PG – ESE Nov 2019–Arrear Registration Ends (Without Fine)	
23.08.2019 Friday		KRISHNA JAYANTHI - HOLIDAY	
24.08.2019 Saturday		HOLIDAY	
25.08.2019 Sunday		HOLIDAY	
26.08.2019 Monday	50		
27.08.2019 Tuesday	51		
28.08.2019 Wednesday	52	M. Phil- Last date for submission of Field Work/ Research Project/ Practicum Marks. (Internal and External Evaluation)	
29.08.2019 Thursday	53		
30.08.2019 Friday	54		
31.08.2019 Saturday		CERTIFICATE COURSE	

SEPTEMBER 2019			
01.09.2019 Sunday		HOLIDAY	
02.09.2019 Monday		VINAYAGAR CHATHURTHI - HOLIDAY	
03.09.2019 Tuesday	55	UG/PG – ESE Nov 2019–Arrear Registration Ends (With Fine)	
04.09.2019 Wednesday	56		
05.09.2019 Thursday	57	HOD MEETING	

06.09.2019 Friday	58		
07.09.2019 Saturday	59	WORKING DAY – WEDNESDAY ORDER	
08.09.2019 Sunday		HOLIDAY	
09.09.2019 Monday	60	UG/PG ICA-II begins	
10.09.2019 Tuesday		MUHARRRAM - HOLIDAY	
11.09.2019 Wednesday	61	ICA-II	
12.09.2019 Thursday	62	ICA-II	
13.09.2019 Friday	63	ICA-II	
14.09.2019 Saturday		CERTIFICATE COURSE	
15.09.2019 Sunday		HOLIDAY	
16.09.2019 Monday	64	ICA-II	
17.09.2019 Tuesday	65	ICA-II	
18.09.2019 Wednesday	66	ICA-II	
19.09.2019 Thursday	67	ICA-II	

20.09.2019 Friday	68	ACADEMIC COUNCIL UG/PG- ICA-II Concludes	
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21.09.2019 Saturday		CERTIFICATE COURSE	
22.09.2019 Sunday		HOLIDAY	
23.09.2019 Monday	69		
24.09.2019 Tuesday	70		
25.09.2019 Wednesday	71		
26.09.2019 Thursday	72		
27.09.2019 Friday	73	SPORTS DAY	
28.09.2019 Saturday	74	SPORTS DAY – THURSDAY ORDER	
29.09.2019 Sunday		HOLIDAY	
30.09.2019 Monday	75	UG/PG –Last date for posting ICA-II marks & Updating Attendance	

OCTOBER 2019			
01.10.2019 Tuesday	76		
02.10.2019 Wednesday		GANDHI JAYANTHI - HOLIDAY	
03.10.2019 Thursday	77	HOD MEETING	
04.10.2019 Friday	78		
05.10.2019 Saturday		CERTIFICATE COURSE	

06.10.2019 Sunday		HOLIDAY	
07.10.2019 Monday		AYUTHA POOJA – HOLIDAY	
08.10.2019 Tuesday		VIJAYA DASAMI - HOLIDAY	
09.10.2019 Wednesday	79		
10.10.2019 Thursday	80	Second Examination Committee Meeting	
11.10.2019 Friday	81		
12.10.2019 Saturday	82	WORKING DAY – FRIDAY ORDER	
13.10.2019 Sunday		HOLIDAY	
14.10.2019 Monday	83		
15.10.2019 Tuesday	84		
16.10.2019 Wednesday	85		
17.10.2019 Thursday	86		
18.10.2019 Friday	87		
19.10.2019 Saturday		CERTIFICATE COURSE	
20.10.2019 Sunday		HOLIDAY	
21.10.2019 Monday	88	M. Phil- ICA-I Begins UG/PG- Last date for completion of Field Work/Research Project/ Practicum Examination	
22.10.2019 Tuesday	89		

23.10.2019 Wednesday	90	UG/PG –Last date for clearing dues with Accounts/Departments/Library & other Units	
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24.10.2019 Thursday	91	UG/PG –Last date for submission of ICA/Field Work/ Research Project/ Practicum Exam Marks (Internal & External)	
25.10.2019 Friday	92	UG/PG –Last date for submission of attendance report for the semester M. Phil- ICA-I concludes	
26.10.2019 Saturday		UG/PG Issue of e-Hall Tickets (Without Condonation) HOLIDAY	
27.10.2019 Sunday		DEEPAVALI - HOLIDAY	
28.10.2019 Monday		UG/PG Issue of e-Hall Tickets (With Condonation)	
29.10.2019 Tuesday			
30.10.2019 Wednesday			
31.10.2019 Thursday			

NOVEMBER 2019			
01.11.2019 Friday			
02.11.2019 Saturday		HOLIDAY	
03.11.2019 Sunday		HOLIDAY	
04.11.2019 Monday		UG/PG ESE Nov 2019 Begins	

05.11.2019 Tuesday			
06.11.2019 Wednesday			
07.11.2019 Thursday			
08.11.2019 Friday			
09.11.2019 Saturday		HOLIDAY	
10.11.2019 Sunday		MILADI – UN – NABI - HOLIDAY	
11.11.2019 Monday			
12.11.2019 Tuesday			
13.11.2019 Wednesday			
14.11.2019 Thursday			
15.11.2019 Friday			
16.11.2019 Saturday		HOLIDAY	
17.11.2019 Sunday		HOLIDAY	
18.11.2019 Monday			
19.11.2019 Tuesday			
20.11.2019 Wednesday			
21.11.2019 Thursday		UG/PG ESE Nov 2019 Concludes	

22.11.2019 Friday			
23.11.2019 Saturday		HOLIDAY	
24.11.2019 Sunday		HOLIDAY	
25.11.2019 Monday	1	COLLEGE RE-OPENS EVEN SEMESTER	
26.11.2019 Tuesday	2		
27.11.2019 Wednesday	3		
28.11.2019 Thursday	4		
29.11.2019 Friday	5		
30.11.2019 Saturday		HOLIDAY	

DECEMBER 2019			
01.12.2019 Sunday		HOLIDAY	
02.12.2019 Monday	6		
03.12.2019 Tuesday	7		
04.12.2019 Wednesday	8		
05.12.2019 Thursday	9	HOD MEETING	
06.12.2019 Friday	10		

07.12.2019 Saturday	11	WORKING DAY – MONDAY ORDER	
08.12.2019 Sunday		HOLIDAY	
09.12.2019 Monday	12		
10.12.2019 Tuesday	13		
11.12.2019 Wednesday	14		
12.11.2019 Thursday	15		
13.12.2019 Friday	16		
14.12.2019 Saturday		HOLIDAY	
15.12.2019 Sunday		HOLIDAY	
16.12.2019 Monday	17		
17.12.2019 Tuesday	18		
18.12.2019 Wednesday	19		
19.12.2019 Thursday	20		
20.12.2019 Friday	21	UG/PG – ESE Nov 2019 online publication of Provisional Results	
21.12.2019 Saturday	22	WORKING DAY – TUESDAY ORDER UG/PG – ESE Nov 2019 - Appeal for Retotalling & Grievance Redressal Begins.	
22.12.2019 Sunday		HOLIDAY	

23.12.2019 Monday		HOLIDAY	
24.12.2019 Tuesday		HOLIDAY	
25.12.2019 Wednesday		CHRISTMAS - HOLIDAY	
26.12.2019 Thursday		HOLIDAY	
27.12.2019 Friday		HOLIDAY	
28.12.2019 Saturday		HOLIDAY	
29.12.2019 Sunday		HOLIDAY	
30.12.2019 Monday		HOLIDAY	
31.12.2019 Tuesday		HOLIDAY	

JANUARY 2020			
01.01.2020 Wednesday		NEW YEAR - HOLIDAY	
02.01.2020 Thursday		HOLIDAY	
03.01.2020 Friday	23		
04.01.2020 Saturday	24	WORKING DAY – WEDNESDAY ORDER	
05.01.2020 Sunday		HOLIDAY	
06.01.2020 Monday	25		

07.01.2020 Tuesday	26	M. Phil ESE Feb 2020 –Exam Registration Begins	
08.01.2020 Wednesday	27		
09.01.2020 Thursday	28		
10.01.2020 Friday	29	COMMUNITY DAY	
11.01.2020 Saturday		CERTIFICATE COURSE	
12.01.2020 Sunday		HOLIDAY	
13.01.2020 Monday	30	UG/PG – ESE Nov 2019 - Appeal for Retotalling & Grievance Redressal ends M. Phil –ICA –II begins	
14.01.2020 Tuesday	31		
15.01.2020 Wednesday		PONGAL – HOLIDAY	
16.01.2020 Thursday		THIRUVALLUVAR DAY – HOLIDAY	
17.01.2020 Friday		UZHAVAR THIRUNAL - HOLIDAY	
18.01.2020 Saturday		HOLIDAY	
19.01.2020 Sunday		HOLIDAY	
20.01.2020 Monday	32	UG/PG ESE April 2020 - Arrear Registration begins M. Phil ESE Feb 2020 –Exam Registration ends (without fine)	
21.01.2020 Tuesday	33		
22.01.2020 Wednesday	34	M. Phil –ICA-II Concludes	

23.01.2020 Thursday	35		
24.01.2020 Friday	36		
25.01.2020 Saturday	37	WORKING DAY – THURSDAY ORDER M. Phil ESE Feb 2020 –Exam Registration ends (with fine)	
26.01.2020 Sunday		REPUBLIC DAY – HOLIDAY ANNUAL ALUMNI MEET	
27.01.2020 Monday	38		
28.01.2020 Tuesday	39		
29.01.2020 Wednesday	40		
30.01.2020 Thursday	41	Third Examination Committee Meeting	
31.01.2020 Friday	42		

FEBRUARY 2020			
01.02.2020 Saturday		CERTIFICATE COURSE	
02.02.2020 Sunday		HOLIDAY	
03.02.2020 Monday	43		
04.02.2020 Tuesday	44		
05.02.2020 Wednesday	45		

06.02.2020 Thursday	46		
07.02.2020 Friday	47		
08.02.2020 Saturday	48	WORKING DAY MCJ AWARD & LECTURE	
09.02.2020 Sunday		HOLIDAY	
10.02.2020 Monday	49	UG/PG ESE April 2020 -Arrear Registration Concludes (Without Fine) UG/PG – ICA- I begins	
11.02.2020 Tuesday	50	ICA- I	
12.02.2020 Wednesday	51	ICA- I	
13.02.2020 Thursday	52	ICA- I	
14.02.2020 Friday	53	ICA- I	
15.02.2020 Saturday		CERTIFICATE COURSE	
16.02.2020 Sunday		HOLIDAY	
17.02.2020 Monday	54	ICA- I	
18.02.2020 Tuesday	55	UG/PG ESE April 2020 -Arrear Registration Concludes (With Fine) ICA- I	
19.02.2020 Wednesday	56	ICA- I	
20.02.2020 Thursday	57	M. Phil- Last date for submission of ICA Marks/ Research Monographs/ Practicum Marks & Attendance Report ICA- I	

21.02.2020 Friday	58	M. Phil – ESE Feb 2020 –Issue of Hall Tickets (Without Condonation) UG/PG – ICA- I concludes	
22.02.2020 Saturday		CERTIFICATE COURSE	
23.02.2020 Sunday		HOLIDAY	
24.02.2020 Monday	59	M. Phil – ESE Feb 2020 –Issue of Hall Tickets (With Condonation)	
25.02.2020 Tuesday	60	M. Phil – ESE Feb 2020 begins	
26.02.2020 Wednesday	61		
27.02.2020 Thursday	62		
28.02.2020 Friday	63		
29.02.2020 Saturday	64	WORKING DAY – FRIDAY ORDER DEJAVU	

MARCH 2020			
01.03.2020 Sunday		HOLIDAY	
02.03.2020 Monday	65	M. Phil – ESE Feb 2020 concludes UG/PG – Last date for submission of ICA- I marks & updating attendance	
03.03.2020 Tuesday	66		
04.03.2020 Wednesday	67		
05.03.2020 Thursday	68		
06.03.2020 Friday	69		

07.03.2020 Saturday	70	WORKING DAY – MONDAY ORDER	
08.03.2020 Sunday		HOLIDAY	
09.03.2020 Monday	71	UG/PG – ICA- II begins	
10.03.2020 Tuesday	72	ICA- II	
11.03.2020 Wednesday	73	ICA- II	
12.03.2020 Thursday	74	ICA- II	
13.03.2020 Friday	75	ICA- II	
14.03.2020 Saturday		CERTIFICATE COURSE	
15.03.2020 Sunday		HOLIDAY	
16.03.2020 Monday	76	ICA- II	
17.03.2020 Tuesday	77	ICA- II	
18.03.2020 Wednesday	78	ICA- II	
19.03.2020 Thursday	79	Fourth Examination Committee Meeting UG/PG – ICA- II concludes	
20.03.2020 Friday	80	ACADEMIC COUNCIL	
21.03.2020 Saturday		CERTIFICATE COURSE	
22.03.2020 Sunday		HOLIDAY	
23.03.2020 Monday	81		

24.03.2020 Tuesday	82		
25.03.2020 Wednesday	83	UG/PG –Last date for clearing dues with Accounts/Departments/Library & other Units	
26.03.2020 Thursday	84		
27.03.2020 Friday	85		
28.03.2020 Saturday	86	WORKING DAY – TUESDAY ORDER COLLEGE DAY	
29.03.2020 Sunday		HOLIDAY	
30.03.2020 Monday	87	UG/PG –Last date for completion of Field Work/ Research Project/ Case Analysis	
31.3.2020 Tuesday	88	UG/PG –Last date for posting ICA-II marks & Updating Attendance	

APRIL 2020			
01.04.2020 Wednesday	89	M. Phil – ESE Feb 2020 Provisional Results Declaration	
02.04.2020 Thursday	90	M. Phil – ESE Feb 2020 Appeal for Retotalling & Grievance Redressal begins	
03.04.2020 Friday	91	UG/PG – Last date for submission of ICA/ Field Work/ Research Project/ Practicum/ Case Analysis marks (Internal & External)	
04.04.2020 Saturday	92	UG/PG - Last date for submission of attendance report	
05.04.2020 Sunday		HOLIDAY	

06.04.2020 Monday		MAHAVIR JAYANTHI - HOLIDAY	
07.04.2020 Tuesday		UG/PG Issue of e-Hall Tickets (Without Condonation)	
08.04.2020 Wednesday		UG/PG Issue of e-Hall Tickets (With Condonation)	
09.04.2020 Thursday		M. Phil – ESE Feb 2020 Appeal for Retotalling & Grievance Redressal ends	
10.04.2020 Friday		GOOD FRIDAY - HOLIDAY	
11.04.2020 Saturday		HOLIDAY	
12.04.2020 Sunday		HOLIDAY	
13.04.2020 Monday			
14.04.2020 Tuesday		TAMIL NEW YEAR DR.AMBEDKAR JAYANTHI HOLIDAY	
15.04.2020 Wednesday		UG/PG – ESE APRIL 2020 begins	
16.04.2020 Thursday			
17.04.2020 Friday			
18.04.2020 Saturday		HOLIDAY	
19.04.2020 Sunday		HOLIDAY	
20.04.2020 Monday			
21.04.2020 Tuesday			
22.04.2020 Wednesday			

23.04.2020 Thursday			
24.04.2020 Friday			
25.04.2020 Saturday		HOLIDAY	
26.04.2020 Sunday		HOLIDAY	
27.04.2020 Monday			
28.04.2020 Tuesday			
29.04.2020 Wednesday			
30.04.2020 Thursday		UG/PG – ESE APRIL 2020 concludes	

MAY 2020			
01.05.2020 Friday		MAY DAY - HOLIDAY	
02.05.2020 Saturday		HOLIDAY	
03.05.2020 Sunday		HOLIDAY	
04.05.2020 Monday			
05.05.2020 Tuesday			
06.05.2020 Wednesday			
07.05.2020 Thursday			

08.05.2020 Friday			
09.05.2020 Saturday		HOLIDAY	
10.05.2020 Sunday		HOLIDAY	
11.05.2020 Monday			
12.05.2020 Tuesday			
13.05.2020 Wednesday			
14.05.2020 Thursday			
15.05.2020 Friday			
16.05.2020 Saturday		HOLIDAY	
17.05.2020 Sunday		HOLIDAY	
18.05.2020 Monday			
19.05.2020 Tuesday			
20.05.2020 Wednesday			
21.05.2020 Thursday			
22.05.2020 Friday			
23.05.2020 Saturday		HOLIDAY	
24.05.2020 Sunday		HOLIDAY	

25.05.2020 Monday			
26.05.2020 Tuesday			
27.05.2020 Wednesday			
28.05.2020 Thursday			
29.05.2020 Friday			
30.05.2020 Saturday		HOLIDAY	
31.05.2020 Sunday		HOLIDAY	

DEPARTMENT OF SOCIAL WORK (AIDED)
ACADEMIC CALENDAR - 2019 – 2020

DATE	DAY	ACTIVITIES
17.06.2019	Monday	College Re-opening: Orientation – Curriculum, Summer Placement PPT & Soft Skills / Information Literacy Training Session @ MSSW Library
18.06.2019	Tuesday	II Year – Soft Skill begins – Day 1

19.06.2019	Wednesday	Department Faculty Meeting
21.06.2019	Friday	II Year – Soft Skill concludes – Day 4
24.06.2019	Monday	I Year - Principal's Meeting with Parents & Wards (10.30 – 11.30 AM) II Year – Summer Placement PPT Presentation
25.06.2019	Tuesday	I YEAR – INAUGURAL ; Departmental Welcome – 11.30 onwards
26.06.2019	Wednesday	II Year – Specialization Visit No. 1 I Year – Curriculum & Library Orientation & Photography
27.06.2019	Thursday	II Year – Specialization Visit No. 2 I Year – Field Work Orientation - Internal & External
28.06.2019	Friday	II Year - Research Dissertation Orientation (1 PM – 2 PM)
03.07.2019	Wednesday	II Year Specialization Visits No.3
04.07.2019	Thursday	II Year Specialization Visits No.4
06.07.2019	Saturday	WORKING DAY – MONDAY ORDER
08.07.2019	Monday	II Year Field Work Orientation – Internal & External
09.07.2019	Tuesday	II Year Research Proposal PPT Presentation I Year Observation Visit No.1
10.07.2019	Wednesday	I Year Observation Visit No.2 II Year Concurrent Field Work Begins
11.07.2019	Thursday	I Year Observation Visit No.3
12.07.2019	Friday	Examination Process Orientation to MSW (Shift-1) 1 st year students
17.07.2019	Wednesday	I Year Observation Visit No. 4
18.07.2019	Thursday	I Year Observation Visit No.5
19.07.2019	Friday	I Year Observation Visit No.6
23.07.2019	Tuesday	Forum Inaugural
24.07.2019	Wednesday	Department Faculty Meeting I Year - Rural Camp Orientation & Soft Skills Orientation
25.07.2019	Thursday	I Year Soft Skills Begins - Day 1
29.07.2019	Monday	II year I ICA Begins
30.07.2019	Tuesday	I Year Soft Skills Concludes - Day 4

31.07.2019	Wednesday	Rural Camp Preparation
01.08.2019	Thursday	Rural Camp Preparation
03.08.2019	Saturday	WORKING DAY – TUESDAY ORDER
05.08.2019	Monday	I Year – I ICA Begins
06.08.2019	Tuesday	II Year – I ICA Ends
07.08.2019	Wednesday	I Year Rural Camp – GB No.1
08.08.2019	Thursday	Rural Camp Preparation
09.08.2019	Friday	I Year – I ICA Ends
14.08.2019	Wednesday	Department Faculty Meeting Rural Camp Preparation
21.08.2019	Wednesday	Rural Camp – GB No.2
22.08.2019	Thursday	Rural Camp Preparation
26.08.2019	Monday	I Year Rural Camp Begins
27.08.2019	Tuesday	Rural Camp II Year Concurrent Field Work – Mid Presentation
28.08.2019	Wednesday	Rural Camp
31.08.2019	Saturday	I Year Rural Camp Ends
04.09.2019	Wednesday	I Year Rural Camp GB No.3 Department Faculty Meeting
05.09.2019	Thursday	I Year Project Field Work Orientation
07.09.2019	Saturday	COLLEGE – WEDNESDAY ORDER; Department – Friday Day Order
11.09.2019	Wednesday	I Year Project Field Work Begins
13.09.2019	Friday	II Year Research - Chapter 1 Submission
16.09.2019	Monday	I & II Year - II ICA Begins
24.09.2019	Tuesday	I & II Year - II ICA Ends
04.10.2019	Friday	II Year Research – ROL, Proposed RM & Tool Submission
09.10.2019	Wednesday	I Year Project Field Work Ends Department Faculty Meeting
10.10.2019	Thursday	II Year Concurrent Field Work Ends
12.10.2019	Saturday	WORKING DAY – FRIDAY ORDER
14.10.2019	Monday	II Year Research Viva

15.10.2019	Tuesday	I Year Project Field Work Presentation
16.10.2019	Wednesday	II Year Field Work Final PPT presentation
17.10.2019	Thursday	I Year Field Work Viva
18.10.2019	Friday	II Year Field Work Viva
21.10.2019	Monday	II Year Research Viva
23.10.2019	Wednesday	Last date for clearing dues; Last date for submission of ICA/FW/ Thesis Marks (Internal & External) - @ Dept Level
24.10.2019	Thursday	UG/PG –Last date for submission of Marks to COE Office
25.10.2019	Friday	UG/PG –Last date for submission of attendance report for the semester
25.11.2019	Monday	COLLEGE RE-OPENS - Curriculum Orientation & Block Field Work Orientation
26.11.2019	Tuesday	II Year Block Field Work Begins
27.11.2019	Wednesday	I Year Field Work Orientation (Internal)
28.11.2019	Thursday	I Year Field Work Orientation (External)
04.12.2019	Wednesday	Department Faculty Meeting / I year Concurrent Field Work Begins
07.12.2019	Saturday	WORKING DAY – MONDAY ORDER
18.12.2019	Wednesday	II Year Mid - Block Field Work Presentation
21.12.2019	Saturday	WORKING DAY – TUESDAY ORDER
03.01.2020	Friday	COLLEGE REOPENS
04.01.2020	Saturday	COLLEGE – WEDNESDAY ORDER; Dept – Friday Day Order
08.01.2020	Wednesday	Department Faculty Meeting
10.01.2020	Friday	COMMUNITY DAY / II Year Block Field Work Ends
20.01.2020	Monday	II Year Block Field Work Final Presentation
21.01.2020	Tuesday	II Year Block Field Work Viva
22.01.2020	Wednesday	II Year Soft Skills Day No.1
23.01.2020	Thursday	I Year Soft Skills OBT Day No.1
25.01.2020	Saturday	WORKING DAY – THURSDAY ORDER II Year Soft Skills Day No. 4 / I Year Soft Skills OBT Day No.3
29.01.2020	Wednesday	Dept - Monday Day Order
30.01.2020	Thursday	Dept - Tuesday Day Order
05.02.2020	Wednesday	Department Faculty Meeting / Dept - Friday Day Order

06.02.2020	Thursday	Dept - Monday Day Order
10.02.2020	Monday	ICA- I begins
12.02.2020	Wednesday	Dept - Tuesday Day Order
13.02.2020	Thursday	Dept - Friday Day Order
14.02.2020	Friday	Department Seminar
19.02.2020	Wednesday	ICA – I concludes ; Dept - Monday Day Order
20.02.2020	Thursday	Dept - Tuesday Day Order
21.02.2020	Friday	Department Seminar
26.02.2020	Wednesday	Dept - Friday Day Order
27.02.2020	Thursday	Dept - Monday Day Order
29.02.2020	Saturday	WORKING DAY – FRIDAY ORDER - Déjà vu
04.03.2020	Wednesday	Department Faculty Meeting / Dept - Tuesday Day Order
05.03.2020	Thursday	Dept - Friday Day Order
06.03.2020	Friday	Last Date for Submission - II Year Research Thesis
07.03.2020	Saturday	WORKING DAY – MONDAY ORDER
09.03.2020	Monday	ICA - II begins
11.03.2020	Wednesday	Dept - Tuesday Day Order
12.03.2020	Thursday	II Year Research Viva
18.03.2020	Wednesday	Dept - Friday Day Order
19.03.2020	Thursday	I Year Field Work Ends / Dept - Monday Day Order
20.03.2020	Friday	ICA- II concludes
26.03.2020	Thursday	I Year Field Work Viva / Dept - Tuesday Day Order
28.03.2020	Saturday	WORKING DAY – TUESDAY ORDER - COLLEGE DAY
01.04.2020	Wednesday	Department Faculty Meeting / Dept – Friday Day Order
02.04.2020	Thursday	Forum Valedictory / Dept – Monday Day Order Last date for submission of ICA/ Field Work/ Research Project (Int & Ext) @ Dept
03.04.2020	Friday	Last date for submission of marks to COE office
04.04.2020	Saturday	UG/PG - Last date for submission of attendance report Last Working Day - Department Farewell

P.G. Department of Social Work (Self Financed)

Academic Calendar 2019-2020

Date	Day	Department Activities / Events
17.06.2019	Monday	College Reopens – II year – Subject Orientation
18.06.2019	Tuesday	II year - Summer Placement Presentation
19.06.2019	Wednesday	II year - Summer Placement Presentation
20.06.2019	Thursday	II year - Study Visit - 1
21.06.2019	Friday	II year - Study Visit - 2
25.06.2019	Tuesday	I year - Inaugural & Welcome
26.06.2019	Wednesday	II year - Study Visit - 3, I year - Subject Orientation
27.06.2019	Thursday	II year - Study Visit - 4
July 2019		
02.07.2019	Tuesday	II year - Soft Skill - 1
03.07.2019	Wednesday	II year - Soft Skill - 2, First Year - Observation Visit - 1
04.07.2019	Thursday	II year - Soft Skill - 3, First Year - Observation Visit - 2
05.07.2019	Friday	II year - Soft Skill - 4
10.07.2019	Wednesday	II year - Field Work Begins, I year - Observation Visit - 3
11.07.2019	Thursday	I year - Observation Visit - 4
12.07.2019	Friday	PEGASUS - Forum Inauguration
17.07.2019	Wednesday	I year - Observation Visit - 5
18.07.2019	Thursday	I year - Observation Visit - 6
19.07.2019	Friday	I year - Rural Camp Orientation
24.07.2019	Wednesday	Rural Camp - GB - 1
29.07.2019	Monday	I year, II year - ICA - I -1
30.07.2019	Tuesday	I year, II year - ICA - I -2
August 2019		
02.08.2019	Friday	I year, II year - ICA - I -3
03.08.2019	Saturday	I year, II year - ICA - I -4
05.08.2019	Monday	I year, II year - ICA - I -5
07.08.2019	Wednesday	I year - Rural Camp Practice

08.08.2019	Thursday	I year - Rural Camp Practice
14.08.2019	Wednesday	I year - Rural Camp Practice
20.08.2019	Tuesday	Rural Camp – GB – 2
21.08.2019	Wednesday	I year - Rural Camp Practice
22.08.2019	Thursday	I year - Rural Camp Practice
26.08.2019	Monday	I year - Rural Camp - Day - 1
27.08.2019	Tuesday	I year - Rural Camp - Day - 2
28.08.2019	Wednesday	I year - Rural Camp - Day - 3
29.08.2019	Thursday	I year - Rural Camp - Day - 4
30.08.2019	Friday	I year - Rural Camp - Day - 5
September 2019		
05.09.2019	Thursday	I year, II year - ICA - II -1
06.09.2019	Friday	I year, II year - ICA - II -2
07.09.2019	Saturday	Post Rural Camp - GB
09.09.2019	Monday	I year, II year - ICA - II -3
13.09.2019	Friday	I year, II year - ICA - II - 4
16.09.2019	Monday	I year, II year - ICA - II - 5
17.09.2019	Tuesday	I year - Soft Skill - 1
18.09.2019	Wednesday	I year - Soft Skill - 2
19.09.2019	Thursday	I year - Soft Skill - 3
20.09.2019	Friday	I year - Soft Skill - 4
24.09.2019	Tuesday	PEGASUS Forum - HR / CD - Work Shop
25.09.2019	Wednesday	I year - Project Field Work - 1
26.09.2019	Thursday	I year - Project Field Work - 2
October 2019		
02.10.2019	Wednesday	I year - Project Field Work - 3 Gandhi Jayanthi
03.10.2019	Thursday	I year - Project Field Work - 4, II year Field Work Ends
09.10.2019	Wednesday	I year - Project Field Work - 5
10.10.2019	Thursday	I year - Project Field Work - 6
11.10.2019	Friday	I year - Project Field Work - 7
12.10.2019	Saturday	I year - Project Field Work - 8

16.10.2019	Wednesday	II year - Field Work Viva
17.10.2019	Thursday	II year Research Viva - Part - I
18.10.2019	Friday	I year - Field Work Viva
24.10.2019	Thursday	Last date for submission of ICA Marks
25.10.2019	Friday	Last date for submission of Attendance
November 2019		
25.11.2019	Monday	Even Semester - College Re-Opens
26.11.2019	Tuesday	II Year - Soft Skill - 1
27.11.2019	Wednesday	II Year - Soft Skill - 2
28.11.2019	Thursday	II Year - Soft Skill - 3
29.11.2019	Friday	II Year - Soft Skill - 4
December 2019		
02.12.2019	Monday	II year Block Field Work Begins
05.12.2019	Thursday	I year - OBT - Day - 1
06.12.2019	Friday	I year - OBT - Day - 2
07.12.2019	Saturday	I year - OBT - Day - 3
11.12.2019	Wednesday	I year - Concurrent Field Work Begins
18.12.2019	Wednesday	II year Field Work Mid Presentation
January 2020		
09.01.2020	Thursday	II year - Block Field Work Ends
22.01.2020	Wednesday	II year - Field Work Viva
February 2020		
10.02.2020	Monday	I year, II year ICA- I - 1
11.02.2020	Tuesday	I year, II year ICA- I - 2
12.02.2020	Wednesday	II year ICA- I - 3
13.02.2020	Thursday	II year ICA- I - 4
14.02.2020	Friday	I year, ICA- I - 3
16.02.2020	Sunday	HOLIDAY
17.02.2020	Monday	I year, ICA- I - 4
18.02.2020	Tuesday	I year, ICA- I - 5
21.02.2020	Friday	I year, ICA- I - 6

25.02.2020	Tuesday	PEGASUS – HR Conference
29.02.2020	Saturday	DEJAVU
March 2020		
03.03.2020	Tuesday	PEGASUS – Social Work Conference
05.03.2020	Thursday	II year - SPSS
06.03.2020	Friday	II year - SPSS
10.03.2020	Tuesday	II year - ICA- II - 1, I year - ICA-II -1
11.03.2020	Wednesday	II year - ICA- II - 2
12.03.2020	Thursday	II year - ICA- II - 3
13.03.2020	Friday	II year - ICA- II - 4, I year – ICA-II -2
16.03.2020	Monday	I year - ICA- II - 3
17.03.2020	Tuesday	I year - ICA- II - 4
19.03.2020	Thursday	I year Field Work Ends
20.03.2020	Friday	I year - ICA- II - 5
23.03.2020	Monday	I year - ICA- II - 6
26.03.2020	Thursday	II year Research Viva
27.03.2020	Friday	I year Field Work Viva
31.03.2020	Tuesday	Last date for ICA-II marks & Attendance

Odd Semester	First Year	Second Year
Field Work Ob. Visit	July - 3,4,10,11,17,18	S.V - June 20,21,26,27
Rural Camp	August - 26,27,28,29,30	--
Project Field Work	Sep - 25,26, Oct-2,3,9,10,11,12	F.W - July -10 to Oct-3
Soft Skill	Sept - 17,18,19,20	July - 2,3,4,5
ICA - I	July - 29,30, Aug - 2,3,5	July - 29,30, Aug - 2,3,5
ICA - II	Oct – 5,6,9,13,16	Oct – 5,6,9,13,16
Field Work Viva	Oct - 18	Oct - 16
Research Project Viva		Oct - 17
Even Semester		
Field Work	Dec - 11 to March - 19	Dec - 2 to Jan - 9
Soft Skill	Dec - 5,6,7 (OBT)	Nov - 26,27,28,29
ICA - I	Feb - 10,11,14,17,18,21	Feb - 10,11,12,13
ICA - II	Mar -10,13,16,17,20,23	Mar -10,11,12,13
Field Work Viva	Mar - 29	Jan - 22
Research Project Viva	--	Mar - 26

P. G. DEPARTMENT OF DEVELOPMENT MANAGEMENT

ACADEMIC CALENDAR 2019-2020

SEMESTER – I & III		
DATE	DAY	ACTIVITIES/EVENTS
17.06.2019	Monday	II MA DM – ORIENTATION
18.06.2019	Tuesday	Research Orientation – Chapter – I Summer Internship Presentation
19.06.2019	Wednesday	Summer Internship Presentation
24.06.2019	Monday	I MA DM – ORIENTATION Guest Lecture – 1
25.06.2019	Tuesday	II MA DM SOFT SKILLS
26.06.2019	Wednesday	II MA DM SOFT SKILLS
27.06.2019	Thursday	II MA DM SOFT SKILLS
28.06.2019	Friday	II MA DM SOFT SKILLS
03.07.2019	Wednesday	Research – Chapter I – Submission
05.07.2019	Friday	Research Orientation – Chapter – II CASCADE – orientation
09.07.2019	Tuesday	I MA DM - OBSERVATION VISITS COMMENCES
18.07.2019	Thursday	Guest Lecture – 3 Research Orientation – Chapter – III
19.07.2019	Friday	CASCADE Inauguration
22.07.2019	Monday	Research – Chapter II – Submission I & II MA DM - ICA – I – BEGINS
26.07.2019	Friday	I & II MA DM ICA – I - ENDS
29.07.2019	Monday	Guest Lecture – 4 OBT MA DM 11 Year
01.08.2019	Thursday	I MA DM – Group Project begins

05.08.2019	Monday	Research – Chapter III – Submission Research – Approval of Research Tool
07.08.2019	Monday	II MA DM – DP - III BEGINS Research – Data Collection Begins
16.08.2019	Friday	I MA DM –Group project ends
19.08.2019	Monday	I MA DM – Group Project Presentation
10.09.2019	Tuesday	MA DM -II – DP III Ends II MA DM – DP III Presentation
12.09.2019	Thursday	Guest Lecture – 5 / Research Orientation – Chapter – IV Research – Data Collection Ends
13.09.2018	Friday	ICA – II – BEGINS
19.09.2019	Thursday	ICA – II – Ends
23.09.2019	Monday	CACADE Annual Conference
27.09.2019	Friday	Research – Chapter IV – Submission Research Orientation – Chapter – V
03.10.2019	Thursday	Research – Chapter V – Submission
07.10.2019	Monday	I – MA DM SOFT SKILLS COMMENCES
08.10.2019	Tuesday	II – MA DM – Development Practicum – III – Viva Voce
11.10.2019	Friday	I – MA DM SOFT SKILLS ENDS Research – Research Thesis (Draft) – Submission
17.10.2019	Thursday	Research – Research Thesis (Final) – Submission
18.10.2019	Friday	I – MA DM – Development Practicum – I – Viva Voce
22.10.2019	Tuesday	II – MA DM Research – Viva Voce
SEMESTER – II & IV		
25.11.2019	Monday	COLLEGE REOPENS FOR EVEN SEMESTER
26.11.2019	Tuesday	Guest Lecture – 1
02.12.2019	Monday	I – MA DM –Soft Skills Commences
06.12.2019	Friday	I – MA DM –Soft Skills Ends

09.12.2019	Monday	II – MA DM – Development Practicum – IV – Begins
11.12.2019	Wednesday	I – MA DM – Development Practicum – II – Begins
13.12.2019	Friday	Guest Lecture – 2
06.01.2020	Monday	Guest Lecture – 3
20.01.2020	Wednesday	II– MA DM –Development Practicum – IV ends
27.01.2020	Thursday	I& II MA DM – ICA – I Begins
31.01.2020	Friday	II– MA DM – ICA – 1 – Ends
03.02.2020	Monday	II MA DM DP 1V Presentation
04.02.2020	Tuesday	I – MA DM – ICA 1 - Ends
07.02.2020	Friday	II MA DM – DP VIVA Guest Lecture – 4
10.02.2020	Monday	II– MA DM –Soft Skills begins
14.02.2020	Friday	II– MA DM –Soft Skills ends
21.02.2020	Friday	Workshop
24.02.2020	Monday	CASCADE seminar
13.03.2020	Friday	I – MA DM - Development Practicum – II Ends Presentation
16.03.2020	Monday	I & II – MA DM – ICA – II Begins
20.03.2020	Friday	I & II – MA DM – ICA – II Ends
23.03.2020	Monday	I– MA DM – Development Practicum – VIVA
25.03.2019	Monday	II – MA DM – Development Practicum – IV – Viva Voce
27.03.2020	Tuesday	Guest Lecture

P.G. DEPARTMENT OF HUMAN RESOURCE MANAGEMENT

Date	Day	Activities/Events
17.06.2019	Monday	Orientation on Research proposal and Subjects -II year
18.06.2019	Tuesday	Summer Internship Presentations

19.06.2019	Wednesday	Summer Internship Presentations
20.06.2019	Thursday	Research Proposal Presentation
21.06.2019	Friday	Research Proposal Presentation - II Year
26.06.2019	Wednesday	Department Orientation – I Year
27.06.2019	Thursday	Guest Lecture 1 –I year/Soft skills II year
28.06.2019	Friday	Guest Lecture 2 I year/Soft skills II year
01.07.2019	Monday	Soft skills II year / Submission of Draft Chapter I -Research Project-Introduction
02.07.2019	Tuesday	Soft skills II year
03.07.2019	Wednesday	Observation Visit 1 – I Year & Workshop I – (SPSS) II Year
04.07.2019	Thursday	Observation Visit 2 – I Year & Day 2 II year (SPSS)
06.07.2019	Saturday	HR Symphony Forum- Inauguration
08.07.2019	Monday	Case Analysis -II Year
09.07.2019	Tuesday	Pre OBT Presentation-II year/ Observation Visit 3
10.07.2019	Wednesday	Out bound Training begins-II year
11.07.2019	Thursday	Out bound Training II year
12.07.2019	Friday	Out bound Training ends-II year
15.07.2019	Monday	Post OBT Presentation -II year
19.07.2019	Friday	HR coffee club
22.07.2019	Monday	ICA-I - I & II & year
23.07.2019	Tuesday	ICA-I - I & II & year
24.07.2019	Wednesday	ICA-I - I & II & year
25.07.2019	Thursday	ICA-I - I & II & year
26.07.2019	Friday	ICA-I - I & II & year
29.07.2019	Monday	Soft skills I year/Submission of Draft Chapter -II Research Project-Review of Literature
30.07.2019	Tuesday	Soft skills I year/Guest Lecture1-II year
31.07.2019	Wednesday	Soft skills I year
01.08.2019	Thursday	Soft skills I year
03.08.2019	Saturday	Workshop2-II year/Department Staff meeting
05.08.2019	Monday	Industry Institute Interface cum Research Project begins-II year
09.08.2019	Friday	Alumni Interaction/Guest Lecture-3---I year
19.08.2019	Monday	Industry Institute Interface (III) begins –Concurrent I Year

11.09.2019	Wednesday	Industry Institute Interface (III) ends –Concurrent I Year
13.09.2019	Friday	Industry Institute Interface cum Research Project ends-II year
16.09.2019	Monday	ICA II I & II Year
17.09.2019	Tuesday	ICA II I & II Year
18.09.2019	Wednesday	ICA II I & II Year/Submission of Draft Chapter III & IV-Research Project-Research methodology & Data Analysis
19.09.2019	Thursday	ICA II I & II Year
20.09.2019	Friday	ICA II I & II Year
24.09.2019	Tuesday	Alumni Interaction/Guest Lecture 4 -I year
04.10.2019	Friday	HR Symphony-Corporate Event
09.10.2019	Wednesday	Chapter V & Research Project Draft Submission – II Year
11.10.2019	Friday	I year. Viva Voce
12.10.2019	Saturday	II-year Viva Voce
14.10.2019	Monday	Alumni Interact III-I year
15.10.2019	Tuesday	Workshop3- II year
16.10.2019	Wednesday	Research Project submission-II year
17.10.2019	Thursday	Guest Lecture 2 II year
18.10.2019	Friday	Research Project Viva Voce- II year
25.11.2019	Monday	Second Semester subject orientations-I & II year
26.11.2019	Tuesday	Industry institute interface(III) begins-II year
27.11.2019	Wednesday	Alumni Interact/Guest lecture5-I year
02.12.2019	Monday	Softskills- I year
03.12.2019	Tuesday	Softskills I year
04.12.2019	Wednesday	Softskills I year
05.12.2019	Thursday	Softskills I year
13.12.2019	Friday	Alumni Interact/Guest Lecture 5- I year
20.12.2019	Friday	Workshop 4-I year
04.01.2020	Saturday	ICA1-Iyear
06.01.2020	Monday	ICA1-Iyear
07.01.2020	Tuesday	ICA1-Iyear
08.01.2020	Wednesday	ICA1-Iyear
09.01.2020	Thursday	ICA1-Iyear

20.01.2020	Monday	Industry institute interface begins-I year
23.01.2020	Thursday	ICA1-II year
24.01.2020	Friday	ICA1-II year
25.01.2020	Saturday	ICA1-II year
30.01.2020	Thursday	ICA1-II year
31.01.2020	Friday	ICA1-II year
03.02.2020	Monday	Guest Lecture 3- II year
11.02.2020	Tuesday	Soft skills II year
12.02.2020	Wednesday	Soft skills II year
13.02.2020	Thursday	Soft skills II year
14.02.2020	Friday	Soft skills II year
21.02.2020	Friday	Industry institute interface ends-I year
25.02.2020	Tuesday	I year P.G Viva voce
26.02.2020	Wednesday	II year P.G.Viva Voce
28.02.2020	Friday	HR Symphony-Innovatia (Student Forum)
02.03.2020	Monday	HR coffee club
07.03.2019	Friday	Alumni Interaction/Guest Lecture 4-II year
09.03.2020	Monday	ICA- II I year and II year
10.03.2020	Tuesday	ICA- II I year and II year
11.03.2020	Wednesday	ICA- II I year and II year
12.03.2020	Thursday	ICA- II I year and II year
13.03.2020	Friday	ICA- II I year and II year
19.03.2020	Friday	Workshop 4-I year
23.03.2020	Monday	Guest Lecture5-I year & II year
25.03.2019	Wednesday	HR coffee club
27.03.2020	Friday	Department meeting

**** Note:**The workshop and soft skill dates may vary depends on the availability of the Resource person

P.G. DEPARTMENT OF HUMAN RESOURCE AND ORGANISATIONAL DEVELOPMENT

CALENDAR 2019-2020

Date	Day	Activities/Events
17.06.2019	Monday	College Reopens -Orientation-II Year
18.06.2019	Tuesday	Soft Skills- II year
19.06.2019	Wednesday	Soft Skills –II year
20.06.2019	Thursday	Soft Skills- II year
21.06.2019	Friday	Soft Skills –II year
24.06.2019	Monday	Summer Project Viva-Voce-II Year
25.06.2019	Tuesday	Reopening for I Year-Fresher's Day
26.06.2019	Wednesday	Department Orientation-I year
27.06.2019	Thursday	Orientation on Human Resource Orientation on Organisational Development - I year
28.06.2019	Friday	Journal and Book review Orientation -II year Guest Lecture – II year
04.07.2019	Thursday	Observation Visit1 –I year
05.07.2019	Friday	Guest Lecture I/II year
10.07.2019	Wednesday	Research Orientation – II year
12.07.2019	Friday	Guest lecture –I&II year
17.07.2019	Wednesday	Observation Visit 2 – I Year Outbound Training – II year
18.07.2019	Thursday	Observation Visit 3- I year Outbound Training – II year
19.07.2019	Friday	Outbound Training –II year Guest Lecture –I year
24.07.2019	Wednesday	Observation visit 4 –I Year
26.07.2019	Friday	Forum Inaguration
27.07.2019	Saturday	Certificate Course
29.07.2019	Monday	ICA I – I year/II year
30.07.2019	Tuesday	ICA I – I year/II year
31.07.2019	Wednesday	ICA1 – I year /II year
01.08.2019	Thursday	ICA1 – I year /II year
02.08.2019	Friday	ICA-I -I year /II Year
05.08.2019	Monday	Block Placement-II year Begins Soft Skills- I year
06.08.2019	Tuesday	Soft Skills –I year
07.08.2019	Wednesday	Soft Skills –I year
08.08.2019	Thursday	Soft Skills –I year
09.08.2019	Friday	Guest Lecture- I year
10.08.2019	Saturday	Certificate Course
17.08.2019	Saturday	Certificate Course
19.08.2019	Monday	Block Placement – I year Begins

31.08.2019	Saturday	Certificate Course
11.09.2019	Wednesday	Block placement- I year ends
13.09.2019	Friday	Block Placement –II year Ends
16.09.2019	Monday	Workshop on SPSS-II year
17.09.2019	Tuesday	Workshop on SPSS-II year
20.09.2019	Friday	Guest Lecture – I /II year
23.09.2019	Monday	ICA II –I/II year
24.09.2019	Tuesday	ICA II-I/II year
25.09.2019	Wednesday	ICA II-I/II year
30.09.2019	Monday	ICA II-I/II year
01.10.2019	Tuesday	ICA II-I/II year
04.10.2019	Friday	Guest Lecture –II year
09.10.2019	Wednesday	Research Project-Draft Submission –II year
10.10.2019	Thursday	Internship viva –voce –I years
11.10.2019	Friday	Internship viva –voce –II years
14.10.2019	Monday	Project Viva-Voce – II years
19.10.2019	Saturday	OD Synapse
25.11.2019	Monday	Even Semester Begins
26.11.2019	Tuesday	Block Placement – II year Begins Workshop- I year
29.11.2019	Friday	Guest Lecture –I year
06.12.2019	Friday	Guest Lecture – I year
09.12.2019	Monday	Soft Skills – I year
10.12.2019	Tuesday	Soft Skills – I year
11.12.2019	Wednesday	Soft Skills – I year
12.12.2019	Thursday	Soft Skills – I year
13.12.2019	Friday	One day OBT
20.12.2019	Friday	Guest Lecture- I year
30.12.2019	Monday	Block Placement – II year Ends
04.01.2020	Saturday	ICA I - I year
06.01.2020	Monday	ICA I – I year
07.01.2020	Tuesday	ICA I- I year
08.01.2020	Wednesday	ICA I – I year
09.01.2020	Thursday	ICA I -I year
20.01.2020	Monday	Block Placement – I year Begins
24.01.2020	Friday	Guest Lecture – II year
31.01.2020	Friday	Guest Lecture – II year
01.02.2020	Saturday	Certificate Course
10.02.2020	Monday	ICA 1- II year
11.02.2020	Tuesday	ICA 1- II year
12.02.2020	Wednesday	ICA 1- II year
13.02.2020	Thursday	ICA 1- II year
14.02.2020	Friday	ICA 1- II year Guest Lecture- II year
15.02.2020	Saturday	Certificate Course
17.02.2020	Monday	Soft Skills – II year
18.02.2020	Tuesday	Soft Skills – II year
19.02.2020	Wednesday	Soft Skills – II year
20.02.2020	Thursday	Soft Skills – II year
21.02.2020	Friday	Soft Skills – II year Block Placement- I year ends

22.02.2020	Saturday	Certificate Course
05.03.2020	Thursday	OD Synapse
06.03.2020	Friday	OD Synapse
13.03.2020	Friday	ICA II – I/II year Guest lecture I/II year
14.03.2020	Saturday	Certificate Course
16.03.2020	Monday	ICAI –I/ II year
17.03.2020	Tuesday	ICAI –I/ II year
18.03.2020	Wednesday	ICA II-I/ II year
19.03.2020	Thursday	ICAI – I/II year
20.03.2020	Friday	Guest Lecture – I/II year
25.03.2020	Wednesday	Internship Viva-voce- I year
26.03.2020	Thursday	Internship Viva – Voce- II year

DEPARTMENT OF COUNSELLING PSYCHOLOGY
ACADEMIC CALENDER 2019-2020

DATE	DAY	ACTIVITIES/EVENTS
17.06.19	Monday	II PG Orientation
21.06.19	Friday	Summer placement report submission
25.06.19	Tuesday	I PG Inaugural
02.07.19	Tuesday	Guest Lecture
05.07.19	Friday	Guest Lecture
09.07.19	Tuesday	Guest Lecture
13.07.19	Saturday	Certificate course – I
16.07.19	Tuesday	Guest Lecture
19.07.19	Friday	Forum Inauguration
20.07.19	Saturday	Certificate course – I
22.07.19	Monday	Soft Skills- III
23.07.19	Tuesday	Soft Skills- III
24.07.19	Wednesday	Soft Skills- III
25.07.19	Thursday	Soft Skills- III
26.07.19	Friday	Soft Skills – III
27.07.19	Saturday	Certificate course – I
29.07.19	Monday	ICA I Begins
08.08.19	Thursday	ICA I Ends
14.08.19	Wednesday	Guest Lecture
16.08.19	Friday	Guest Lecture
17.08.19	Saturday	Certificate course – I
26.08.19	Monday	Soft Skills- IV
27.08.19	Tuesday	Soft Skills- IV
28.08.19	Wednesday	Soft Skills- IV
29.08.19	Thursday	Soft Skills- IV
30.08.19	Friday	Soft Skills – IV
31.08.19	Saturday	Certificate course I
03.09.19	Tuesday	Research proposal
04.09.19	Wednesday	Research proposal Presentation
05.09.19	Thursday	Research proposal Presentation
06.09.19	Friday	Research proposal Presentation
07.09.19	Saturday	Workshop
09.09.19	Monday	ICA II Begins
20.09.19	Friday	ICA II Ends
21.09.19	Saturday	Certificate course
25.09.19	Wednesday	International conference
01.10.19	Tuesday	Guest lecture
04.10.19	Friday	Guest Lecture
05.10.19	Saturday	Certificate course
11.10.19	Friday	Psychological Assessment – I Record Submission
19.10.19	Saturday	Certificate course I
24.10.19	Thursday	Viva- voce examination

09.12.19	Monday	Soft Skills- II,IV
10.12.19	Tuesday	Soft Skills- II,IV
11.12.19	Wednesday	Soft Skills- II,IV
12.12.19	Thursday	Soft Skills- II,IV
13.12.19	Friday	Soft Skills- II,IV
19.12.19	Thursday	Guest Lecture
04.01.20	Saturday	Guest Lecture
08.01.20	Wednesday	Workshop
11.01.20	Saturday	Certificate course II
14.01.20	Tuesday	Guest
21.01.20	Tuesday	Guest Lecture
11.02.20	Tuesday	ICA-I Begins
21.02.20	Friday	ICA – I Ends
22.02.20	Saturday	Certificate Course - II
25.02.20	Tuesday	Workshop
28.02.20	Friday	Guest Lecture
02.03.20	Monday	Training Module report submission
06.03.20	Friday	Training Module Demonstration
09.03.20	Monday	ICA –II Begins
19.03.20	Thursday	ICA –II Ends
23.03.20	Monday	Dissertation Submission
24.03.20	Tuesday	Case Analysis – I & III Submission
26.03.20	Thursday	Viva- voce examination
27.03.20	Friday	Viva- voce examination
28.03.20	Saturday	Viva- voce examination
30.03.20	Monday	Viva- voce examination
31.03.20	Tuesday	Viva- voce examination

P. G. DEPARTMENT OF SOCIAL ENTREPRENEURSHIP
CALENDAR 2019 – 2020

Semester I & III		
Date	Day	Activities / Events
17.06.2019	Monday	College Reopens – Orientation for II year
20.06.2019	Thursday	Summer Internship – Presentation
25.06.2019	Tuesday	I year Inauguration & Department Orientation
27.06.2019	Thursday	Soft Skills – II year
28.06.2019	Friday	Soft Skills – II year
01.07.2019	Monday	Soft Skills – II year
02.07.2019	Tuesday	Soft Skills – II year
03.07.2019	Wednesday	Observation Visit I
04.07.2019	Thursday	Observation Visit II
05.07.2019	Friday	Special Lecture - I
08.07.2019	Monday	Observation Visit III
13.07.2019	Saturday	Certificate Course
24.07.2019	Wednesday	Observation Visit IV
25.07.2019	Thursday	Observation Visit V
26.07.2019	Friday	Special Lecture – II
29.07.2019	Monday	ICA 1 – I / II years
30.07.2019	Tuesday	ICA 1 – I / II years
31.07.2019	Wednesday	ICA 1 – I / II years
01.08.2019	Thursday	ICA 1 – I / II years
02.08.2019	Friday	ICA 1 – I / II years
10.08.2019	Saturday	Certificate Course
17.08.2019	Saturday	Certificate Course
19.08.2019	Monday	Soft Skills – I year
20.08.2019	Tuesday	Soft Skills – I year
21.08.2019	Wednesday	Soft Skills – I year
22.08.2019	Thursday	Soft Skills – I year
31.08.2019	Saturday	Certificate Course
06.09.2019	Friday	II National Conference on Social Entrepreneurship
09.09.2019	Monday	ICA 2 – I / II years
11.09.2019	Wednesday	ICA 2 – I / II years
12.09.2019	Thursday	ICA 2 – I / II years
13.09.2019	Friday	ICA 2 – I / II years
16.09.2019	Monday	ICA 2 – I / II years
17.09.2019	Tuesday	Block Field Immersion I / III starts
21.09.2019	Saturday	Certificate Course
05.10.2019	Saturday	Certificate Course
11.10.2019	Friday	Block Field Immersion I ends
17.10.2019	Thursday	Block Field Immersion III ends
21.10.2019	Monday	Block Field Immersion I / III Viva Voce
Semester II and IV		
Date	Day	Activities / Events
25.11.2019	Monday	College Reopens - Even Semester
28.11.2019	Thursday	Block Field Immersion II / IV starts

09.01.2020	Thursday	Block Field Immersion II / IV ends
21.01.2020	Tuesday	Block Field Immersion II / IV Viva voce
22.01.2020	Wednesday	Soft Skills II year
23.01.2020	Thursday	Soft Skills II year
24.01.2020	Friday	Soft Skills II year
25.01.2020	Saturday	Soft Skills II year
29.01.2020	Wednesday	Special Lecture – I
10.02.2020	Monday	ICA 1 – I / II years
11.02.2020	Tuesday	ICA 1 – I / II years
12.02.2020	Wednesday	ICA 1 – I / II years
13.02.2020	Thursday	ICA 1 – I / II years
14.02.2020	Friday	ICA 1 – I / II years
18.02.2020	Tuesday	Soft Skills I year
19.02.2020	Wednesday	Soft Skills I year
20.02.2020	Thursday	Soft Skills I year
21.02.2020	Friday	Soft Skills I year
26.02.2020	Wednesday	Special Lecture - II
06.03.2020	Friday	Research Project/ Business Plan Draft Submission
09.03.2020	Monday	ICA 2 – I / II years
10.03.2020	Tuesday	ICA 2 – I / II years
11.03.2020	Wednesday	ICA 2 – I / II years
12.03.2020	Thursday	ICA 2 – I / II years
13.03.2020	Friday	ICA 2 – I / II years
16.03.2020	Monday	Research Project/ Business Plan Report Submission
17.03.2020	Tuesday	Special Lecture - III
23.03.2020	Monday	II MASE Research Project Viva voce

U.G DEPARTMENT OF PSYCHOLOGY
ACADEMIC CALENDAR 2019 – 2020

SEMESTER I, III and V			
MONTH	DATE	DAY	COLLEGE EVENTS
JUNE JULY AUGUST	17.06.2019	Monday	COLLEGE REOPENS for II/III Year UG
	25.06.2019	Tuesday	I Year Inaugural and Welcome
	03.06.2019	Wednesday	Nomination for Departmental forum opens
	10.7.2019	Wednesday	Nomination for Departmental forum closes
	12.07.2019	Friday	Guest lecture -1
	15.07.2019	Monday	Selection of student representatives for Forum
	19.07.2019	Friday	Guest lecture -2
	26.07.2019	Friday	Guest lecture -3
	29.07.2019	Monday	ICA – I begins
	30.07.2019	Tuesday	Department Forum Inauguration
	08.08.2019	Thursday	ICA –I Concludes
	16.08.2019	Friday	Observation Visit – 1
	20.08.2019	Tuesday	Forum Activity
	23.08.2019	Friday	Guest lecture -4
	30.08.2019	Friday	Guest Lecture -5
SEPTEMBER	03.09.2019	Tuesday	I and II year Soft skills
	04.09.2019	Wednesday	I and II year Soft skills
	05.09.2019	Thursday	I and II year Soft skills
	06.09.2019	Friday	I and II year Soft skills
	10.09.2019	Tuesday	Observation visit-2
	11.09.2019	Wednesday	ICA – II Begins
	13.09.2019	Friday	Workshop-1
	20.09.2019	Friday	ICA- II Concludes
	26.09.2019	Thursday	Forum Activity
	27.09.2019	Wednesday	Observational Visit – 3

	30.09.2019	Monday	Workshop-2
OCTOBER	04.10.2019	Friday	Observational Visit –4
	10.10.2019	Thursday	World Mental Health Day celebration
	15.10.2019	Tuesday	Workshop-3
	18.10.2019	Friday	Case studies Report submission
	22.10.2019	Tuesday	ESE – Case study viva
	23.10.2019	Wednesday	ESE – Case study viva
	15.11.2019	Friday	Study tour
SEMESTER II & IV & VI			
MONTH	DATE	DAY	COLLEGE EVENTS
NOVEMBER	25.11.2019	Monday	COLLEGE REOPENS FOR EVEN SEMESTER
	26.11.2019	Tuesday	I and II Year Soft Skill
	27.11.2019	Wednesday	I and II Year Soft Skill
	28.11.2019	Thursday	I and II Year Soft Skill
	29.11.2019	Friday	I and II Year Soft Skill
	06.12.2019	Friday	Workshop- 4
	13.12.2019	Friday	Observation visit-5
	20.12.2019	Friday	Forum Activity
JANUARY AND FEBRUARY	03.01.2020	Friday	COLLEGE REOPENS AFTER VACATION
	07.01.2020	Tuesday	Guest lecture -6
	10.01.20120	Friday	Workshop-5
	20.01.2020	Monday	Guest lecture -7
	27.01.2020	Monday	Workshop-6
	05.02.2019	Wednesday	Workshop-7
	11.02.2020	Friday	ICA – I Begins
	14.02.2020	Friday	Guest Lecture -8
	18.02.2020	Tuesday	Guest Lecture -9
	21.02.2019	Friday	ICA-I concludes
	26.02.2019	Wednesday	Guest Lecture-10

	28.02.2020	Friday	Department Annual Seminar
	6.03.2020	Friday	Observation visit- 5
MARCH	09.03.2020	Monday	ICA – II Begins
	18.03.2019	Wednesday	ICA – II Concludes
	20.03.2019	Friday	Experimental Record Submission Psychological Testing Record Submission
	23.03.2019	Monday	Experimental Psychology Model Exam
	24.03.2020	Tuesday	Experimental Psychology Model Exam
	25.03.2020	Wednesday	Project Report submission
	26.03.2020	Thursday	ESE – Experimental Psychology
	27.03.2020	Friday	ESE – Experimental Psychology
	26.03.2020	Thursday	Psychological Testing Model Exam
	27.03.2020	Friday	Psychological Testing Model Exam
	30.03.2020	Monday	ESE- Psychological Testing
	31.03.2020	Tuesday	ESE- Psychological Testing
APRIL	02.04.2020	Thursday	ESE – Project Viva
	03.04.2020	Friday	ESE – Project Viva

U.G. Department of Social Work (BSW)
Calendar 2019 – 2020

DATE & DAY	DEPARTMENT ACTIVITIES
ODD SEMSTER – June 2019 – November 2019	
20.06.2019 Thursday	II – BSW Observation Visit - 1 III BSW Rural Camp Preparation
25.06.2019 Tuesday	I Year – Inaugural & Welcome
26.06.2019 Wednesday	I Year Department Orientation
27.06.2019 Thursday	I BSW – Field Lab Session 1 II BSW – Observation Visit 2 III BSW - Rural Camp Preparation
04.07.2019 Thursday	I BSW – Field Lab Session 2 II BSW – Observation Visit 3 III BSW - Rural Camp Preparation
11.07.2019 Thursday	I BSW – Field Lab Session 3 II BSW – Observation Visit 4 III BSW - Rural Camp Preparation
18.07.2019 Thursday	I BSW – Field Lab Session 4 II BSW – Observation Visit 5 III BSW - Rural Camp – Pilot Visit
25.07.2019 Thursday	I BSW – Field Lab Session 5 II BSW – Observation Visit 6 III BSW - Rural Camp – GB - 1
30.07.2019	ICA – I Begins
01.08.2019 Thursday	I BSW – Field Lab Session 6 II BSW – Observation Visit 7 III BSW - Rural Camp Preparation
03.08.2019 Saturday	Vidyal Forum Inauguration
08.08.2019 Thursday	I BSW – Field Lab Session 7 II BSW – Observation Visit 8 III BSW - Rural Camp GB – 2 ICA – I Ends
22.08.2019 Thursday	I BSW – Field Lab Session 8 II BSW – Observation Visit 9 III BSW - Rural Camp GB – 3

29.08.2019 Thursday	I BSW – Field Lab Session 9 II BSW – Observation Visit 10 III BSW - Rural Camp Preparation
03.09.2019 Tuesday	III BSW – Rural Camp Begins
09.09.2019 Monday	III BSW – Rural Camp Ends
03.09.2019 Tuesday	I/II – BSW Soft Skill Training Begins
06.09.2019 Friday	I/II – BSW Soft Skill Training Ends
11.09.2019 Wednesday	ICA – II Begins
12.09.2019 Thursday	I BSW – Field Lab Session 10 II BSW – Observation Visit 11 III BSW - Rural Camp Post GB Preparation
19.09.2019 Thursday	I BSW – Field Lab Session 11 II BSW – Observation Visit 12 III BSW - Rural Camp Post GB Preparation
20.09.2019 Friday	ICA – II Ends
26.09.2019 Thursday	I BSW – Field Lab Session 12 II BSW – Observation Visit13 III BSW - Rural Camp Post GB
01.10.2019 Tuesday	International Day of Older Persons
03.10.2019 Thursday	I BSW – Field Lab Session Report Preparation & Submission II BSW – Observation Visits Report Preparation & Submission III BSW - Rural Camp Report Preparation & Submission
09.10.2019 Wednesday	III BSW Soft Skill Training Begins
12.10.2019 Saturday	III BSW Soft Skill Training Ends
11.10.2019 Friday	International Girl Child Day
14.10.2019 Monday	III BSW - Field work & Soft Skill VIVA
15.10.2019 Tuesday	II BSW - Field workVIVA
17.10.2019	I BSW - Field Work VIVA

Thursday	
EVEN SEMESTER – November 2019 – April 2020	
26.11.2019 Tuesday	III BSW Soft Skill Training Begins
29.11.2019 Friday	III BSW Soft Skill Training Ends
28.11.2019 Thursday	I BSW – Field Lab Session 1 II BSW – Project Field Work
03.12.2019 Tuesday	International Day of Persons with Disabilities
04.12.2019 Wednesday	I BSW & II BSW Soft Skill Training Begins
07.12.2019 Saturday	I BSW & II BSW Soft Skill Training Ends
07.12.2019 Saturday	Workshop on Research Methodology – III BSW
05.12.2019 Thursday	III BSW – Concurrent Field Work 1
10.12.2019 Tuesday	Human Rights Day
12.12.2019 Thursday	I BSW – Field Lab Session 2 II BSW – Project Field Work III BSW – Concurrent Field Work 2
19.12.2019 Thursday	II BSW – Project Field Work III BSW – Concurrent Field Work 3
19.12.2019 Thursday	I BSW Folk Arts Training Field Lab Session – 3 Begins
21.12.2019 Saturday	I BSW Folk Arts Training Field Lab Session – 3 Ends
21.12.2019 Saturday	III BSW – Concurrent Field Work 4
04.01.2020 Saturday	III BSW – Concurrent Field Work 5
09.01.2020 Thursday	I BSW – Field Lab Session 4 II BSW – Project Field Work III BSW – Concurrent Field Work 6
11.01.2020 Saturday	III BSW – Concurrent Field Work 7

23.01.2020 Thursday	I BSW – Field Lab Session 5 II BSW – Project Field Work III BSW – Concurrent Field Work 8
24.01.2020 Friday	Department Seminar/Workshop
25.01.2020 Saturday	I BSW – Sustainable Tourism and Social Work Field Trip
25.01.2020 Saturday	II BSW – Project Field Work III BSW – Concurrent Field Work 9
30.01.2020 Thursday	I BSW – Field Lab Session 6 II BSW – Project Field Work III BSW – Concurrent Field Work 10
06.02.2020 Thursday	I BSW – Field Lab Session 7 II BSW – Project Field Work III BSW – Concurrent Field Work 11
10.02.2020 Monday	ICA – I Begins
13.02.2020 Thursday	I BSW – Field Lab Session 8 II BSW – Project Field Work III BSW – Concurrent Field Work 12
15.02.2020 Saturday	III BSW – Concurrent Field Work 13
17.02.2020 Monday	III BSW – Study Tour Begins
23.02.2020 Sunday	III BSW – Study Tour Ends
20.02.2020 Thursday	II BSW – Project Field Work III BSW – Concurrent Field Work 14
20.02.2020 Thursday	I BSW Puppetry Workshop Field Lab Session 9
21.02.2020 Friday	
21.02.2020 Friday	ICA – I Ends
22.02.2020 Saturday	III BSW – Concurrent Field Work 15
27.02.2020 Thursday	I BSW – Field Lab Session 10 II BSW – Project Field Work III BSW – Concurrent Field Work 16
05.03.2020	I BSW – Field Lab Session 11

Thursday	II BSW – Project Field Work III BSW – Concurrent Field Work 17
07.03.2020 Saturday	II BSW – Environmental Studies Field Trip
07.03.2020 Saturday	III BSW – Concurrent Field Work 18
09.03.2020 Monday	ICA – II Begins
12.03.2020 Thursday	I BSW – Field Lab Session 12 II BSW – Project Field Work III BSW – Concurrent Field Work 19
14.03.2020 Saturday	III BSW – Concurrent Field Work 20
18.03.2020 Wednesday	ICA – II Ends
19.03.2020 Thursday	I BSW – Field Lab Session Report Preparation & Submission II BSW – Project Field Work Report Preparation & Submission III BSW – Concurrent Field Work Report Preparation & Submission
20.03.2020 Friday	III BSW – Introduction to Workforce Management Field Trip
23.03.2020 Monday	II BSW Field Work VIVA
24.03.2020 Tuesday	III BSW Field Work VIVA
26.03.2020 Thursday	IBSW Field Work VIVA
27.03.2020 Friday	Research Submission – III BSW
30.03.2020 Monday	III BSW – Research VIVA

Ph D PROGRAMME IN SOCIAL WORK
CALENDAR 2019-2020

Month	Date	Day	Events
July	24.07.2019	Wednesday	Ph D Research Supervisor meeting
			Ph D Admission for July session
August	08.08.2019	Thursday	Ph D (FT & PT) – Review meeting
	21.08.2019	Wednesday	Ph D Research Scholar meeting –Full time
	29.08.2019	Thursday	Ph D Research Scholar meeting –Part time
September	05.09.2019	Thursday	Ph D Research Supervisor meeting
	13.09.2019	Friday	Workshop/seminar
	14.09.2019	Saturday	
October	03.10.2019	Thursday	Ph D Research Scholar’s presentation –Full time
	09.10.2019	Wednesday	Ph D Research Scholar’s presentation – Part time
	24.10.2019	Thursday	Ph D Admission for October session
November	20.11.2019	Thursday	Guest Lecture/Seminar
December	04.12.2019	Wednesday	Ph D Research Supervisor meeting
	11.12.2019	Friday	Workshop/seminar
	12.12.2019	Saturday	
January	04.01.2020	Saturday	Guest Lecture
	09.01.2020	Thursday	Ph D Admission for January session
February	05.02.2020	Wednesday	Ph D Research Scholar meeting –Full time
	06.02.2020	Thursday	Ph D Research Scholar meeting –Part time
	14.02.2020	Friday	Workshop/seminar
	15.02.2020	Saturday	
March	11.03.2020	Wednesday	Ph D Research Supervisor meeting
	25.03.2020	Wednesday	Ph D Research Scholar’s presentation –Full time
	26.03.2020	Thursday	Ph D Research Scholar’s presentation – Part time
April	02.04.2020	Thursday	Ph D Admission for April session
May	13.05.2020	Wednesday	Guest Lecture

M.Phil –SOCIAL WORK
CALENDAR 2019 – 2020

Date	Day	Events
22.08.2019	Thursday	M Phil Inaugural
09.10.2019	Wednesday	Research Proposal Presentation (I)
21.10.2019	Monday	ICA I
22.10.2019	Tuesday	ICA I
23.10.2019	Wednesday	ICA I
04.11.2019	Monday	Block Field Work Begins
13.12.2019	Friday	Block Field Work Ends
19.12.2019	Thursday	Field Work Presentation Research Proposal Presentation (II) & Finalization of Research Topic
20.01.2020	Monday	ICA II
21.01.2020	Tuesday	ICA II
22.01.2020	Wednesday	ICA II
31.01.2020	Friday	Submission of Research Monograph (Draft)
04.02.2020	Tuesday	Research Monograph Submission
07.02.2020	Friday	Field Work & Research Monograph Viva
25.02.2020	Tuesday	ESE –Paper -I
27.02.2020	Thursday	ESE –Paper –II
02.03.2020	Monday	ESE –Paper –III
March –August 2020		Thesis Work/SPSS Workshop
30.08.2020		Last Date for Thesis Submission

M.Phil- PSYCHOLOGY
ACADEMIC CALENDER 2017-2018

DATE	DAY	ACTIVITIES/EVENTS
16.09.19	Monday	Guest Lecture
10.10.19	Thursday	Guest Lecture
21.10.19	Monday	ICA-I Begins
25.10.19	Friday	ICA-I Ends
12.12.19	Thursday	Guest Lecture
03.01.20	Friday	Guest Lecture
13.01.20	Monday	ICA-II Begins
22.01.20	Wednesday	ICA-II Ends
29.01.20	Wednesday	Research Proposal presentation

30.01.20	Thursday	Research Proposal presentation
05.03.20	Thursday	Internship Begins
20.07.20	Monday	Submission of Internship report
18.08.20	Tuesday	Submission of Dissertation
20.08.20	Thursday	Internship Viva –voce
21.08.20	Friday	Dissertation Viva-voce

MSSW LIBRARY
Calendar of Events (2019-20)

Date	Day	Activities/Events
18.06.2019 – 21.06.2019	Tuesday - Friday	Information Literacy Sessions 1 & 2 to the Final Year UG & PG Students
26.06.2019 – 04.07.2019	Wednesday -Thursday	Orientation to all the First Year Students (UG & PG)
05.07.2019	Friday	Library Readers’ Club Inauguration
08.07.2019	Monday	Training Session on ‘Story Telling’ to the volunteers of Library Extension Programme
09.07.2019	Tuesday	Inauguration of the Library Extension Programme - ‘Reading & Sharing’
02.08.2019	Friday	Readers’ Club Activity
12.08.2019	Monday	Observing the UN’s International Youth Day
30.08.2019	Friday	Library Committee Meeting
03.09.2019	Tuesday	Orientation & Information Literacy Sessions 1 & 2 to M.Phil Scholars
06.09.2019	Friday	Readers’ Club Activity
09.09.2019 – 13.09.2019	Monday - Friday	Information Literacy Sessions 3 & 4 to all the Final Year PG Students & M.Phil Research Scholars
16.09.2019	Monday	Observing the UN’s International Day of Democracy
04.10.2019	Friday	Readers’ Club Activity
11.10.2019	Friday	Observing the UN’s International Day of the Girl Child
02.12.2019 – 07.12.2019	Monday - Saturday	Library Week Celebrations
09.12.2019	Monday	Observing the UN’s International Day of Anti-

		Corruption
03.01.2020	Friday	Readers' Club Activity
24.01.2020	Friday	Observing the UN's International Day of Education
07.02.2020	Friday	Readers' Club Activity
06.03.2020	Friday	Reader's Club Activity & Observing the UN's International Women's Day