

**Minutes of the Library Committee Meeting held on 28<sup>th</sup> September 2018**  
**between 12.30 p.m. and 01.30 p.m.**

**Members Present**

**Faculty Representatives**

1. Dr.S.Raja Samuel, Principal
2. Dr.V.Sakthi Regha, Librarian
3. Ms.Josephine, Asst.Prof., MSW (Shift I)
4. Ms.Priya Doris, Asst.Prof. (Shift II)
5. Mr.Prabhakarn, Asst.Prof., MA-HRM
6. Ms.Hannah, Asst.Prof., M.Sc
7. Mr.V.Gajendran, Asst.Prof., MA-DM
8. Ms. C.Vinitha, Asst.Prof., BSW
9. Ms.Rathi Devi, Asst.Prof., B.Sc

**Student Representatives**

1. Ms.Reshika, I.B.Sc
2. Ms.Nanidta, I B.Sc
3. Mr.Balaji Sankar, I MA-HRM
4. Ms.G.Sruthi, I MA-HRM
5. Ms.Seraphine.S II MSW (Aided)
6. Ms.Sirisha.G, II B.Sc
7. Ms.G.Swtha, I BSW
8. Ms.J.Balasaraswathi, II BSW
9. Ms.R.Ranjani, I.M.Sc
10. Ms.A.Karthika, I MSW (Aided)
11. Ms.D.Gavya, I MSW (Aided)

**Proceedings**

Principal welcomed the members of the meeting and oriented about the importance of library committee and its meetings in terms of better functioning of the library. Librarian started the proceeding with the points discussed in the previous meeting and the action taken for the same. She presented the annual report of the library for the year 2017-18 and also shared the report of the feedback collected from the out-going students of last year.

Feedback and suggestions from the library committee were sought for and the same is given below.

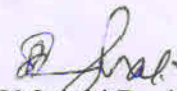
- More number of reading session/ discussion forum/ authors talk/movie screening, book review etc. are to be conducted
- Subject related E-books can be procured
- Audio books can be purchased to attract more students
- Novels can be arranged based on genres
- faculty members can check the list of references at the end of each assignment or course work to make the students to use the library resources
- Plagiarism check for PG theses was suggested
- Reference books can continue to be issued to the faculty members for a day or two and not more than that

Librarian requested the student members to discuss with their classmates before coming for the meeting and take back the discussions of the meeting to the class. The meeting came to an end with vote of thanks by Dr.V.Sakthi Rekha, Librarian.



(Dr.S.Raja Samuel)

Principal



(Dr.V.Sakthi Regha)

Librarian