

**PG DEPARTMENT OF HR & OD**

**Guidelines For Students - Online Interview For Admissions**

- 1) Applicants need to log into the scheduled zoom meeting with the meeting id and password provided by the department through email.
- 2) Only the student applicant needs to be present for the online interview.
- 3) Please make sure the environment for attending the interview is conducive at your end.
- 4) Formal dress code is advised for a professional appearance in the interview.
- 5) Kindly make sure the power and internet connections are stable during the time of interview.
- 6) The participants will be assigned to the waiting room and are requested to remain in it, till your turn arrives.
- 7) Please have a pen and paper which may come in handy, at any point during the interview.
- 8) In case there is an overlap in Interview date and time, the applicant can call up or send a mail to one of the departments and get an opportunity to appear on another day.
- 9) In case there are network issues and if there is a problem in logging in, the applicant can call or send a mail and get an opportunity to appear on another day.