

Career Objective:

To work with a reputed institution in an well-defined position, that will provide me a good platform to utilize my teaching & administration skills, allowing me to constantly update and contribute , yielding the twin benefits of the job satisfaction and a steady-paced professional growth.

Core competencies:

- Excellent verbal, written and strong interpersonal communication skills
- Strong commitment with the job as well as interested in teaching
- Profound knowledge of the subject areas and ability to teach students by using various teaching methods
- Highly skilled in collecting the study material and chunking it in a proper way
- Ability to handle the class in absence of the lead professor as well as an ability to motivate students for better learning
- Good organizational skills and problem solving attitude
- Ability to communicate with the students, staff, and parents

Research Experiences

- Enough exposure have been gathered while doing Research project work as a part of the course curriculum of Post Graduate Degree in Social Work, which helped me in gaining my first Job as Research Assistant.
- Research Assistant (Statistics) from August 2000 to Nov 2002 for Project “Longitudinal Growth on child growth and development”. A Project of UN carry out by Dr. J. Richard and Dr. Sundar Rao.
- Guiding Post Graduate in Social Work students during my tenure as Asst. Professor.
- Formulating and Guiding Post MBBS students in doing their mini Research as part of their course.

Academic Profile

Name of the Degree	College / University	Duration of the Course	Percentage obtained
Full Time			
B.A., (English)	Auxilium College, Katpadi, Affiliated to University of Madras	June 1994 to May 1997	59
M.A. (Social Work) [Specialization Human Resource Management]	Sacred Heart College (Autonomous), Tirupattur, Affiliated to University of Madras	June 1997 to May 1999	73
➤ <i>Research Project:</i> “ Experience of Executives in Management of Change ” research project done at SPIC, Guindy, Chennai. (1999) submitted to University of Madras.			
M.PHIL (Social Work)	Loyola College (Autonomous), Chennai, Affiliated to University of Madras	August 2012 to November 2013	70
➤ <i>Research Dissertation / Thesis:</i> “ Effectiveness of Change Management Training conducted by Centre for Excellence For Change in Water Resource Department ” research project done at Centre of Excellence for Change, (Government of Tamil Nadu) Chepauk, Chennai. (2013) Submitted to University of Madras.			
University Grants Commission	National Eligibility Test for Assistant Professor : December 2013		

Technical Skills

- PGDCA, (Post Graduate Diploma in Computer Applications), Annamalai University – 2005
- Diploma in Oracle and Java
- E-learning / Mobile Learning.
- Short course on Statistical Analysis System from Biostatistics, CMC, Vellore

Presentations

National Conference

- “Youth and Violence: A Social Work Perspective” ’2013 by Dept. Social Work, in Loyola College

Participation

Workshop

- “Personality Development” ’1999 by Dept. Social Work, Sacred Heart College
- “Effective Writing of Research Project Proposal” ’2013 in LISSTAR
- “Writing and Publishing Articles in National and International Journals” ’2013 in LISSTAR
- “Youth and Violence: A Social Work Perspective” ’2013 by Dept. Social Work, in Loyola College
- “Scholarly Writing” UGC sponsored in MSSW 2018
- “Student Centered Learning” 2018 by USIEF and Stella Maris College

Publications

Topic	Journal	Publication (ISSN/ISBN)	Year
Evaluation of a Distance Learning Academic Support Program for Medical Graduates During Rural Hospital Service in India	Education for Health	Vol 30, Issue 3; E-ISSN: 1469-5804	2017
Buying Behaviours of Women towards Aavin Milk Products	A Bonfring International Journal of Industrial Engineering and Management Science,	Vol. 7, Special Issue II, ISSN:: 2050-1096	2017
An Academic Support Programme for Rural Practitioners in India.	Medical Education, DOI: 10.1111/medu.12709	Vol 49, Issue 5, page 513	2015
Blended distance Education Program for Junior Doctors working in Rural Hospitals in India	Rural and Remote Health	1445-6354	2014
Role of Distance-Learning Modules And Contact Sessions In Developing Knowledge And Skills Of Junior Doctors For Practicing Effectively In Rural Hospitals In India.	Medical Teacher	0142-159x	2013
A Networking Approach To Reduce Academic And Social Isolation	Education for Health	Vol. 25, issue 1	2012
Integration of Academic Learning and Service Development Through Guided Projects for Rural Practitioners In India.	Medical Teacher	0142-159x	2011
Monograph on Menopause and Women	Book		2002

PROFESSIONAL EXPERIENCES

Employer: Madras School of Social Work (Autonomous), Chennai.

Designation: Asst. Professor from June 2017 to till date

Job Profile ...

- Setting of Syllabi for Post Graduate students of Social work aiming at professional development
- Organizing and conducting Seminar and Guest Lectures for Student Development
- Organizing and Supervising the concurrent and block field work in different industrial and service organizations for the Students
- Organizing Rural camps and mini Research Project works
- Guiding Students in completing their mandatory Research Project Work
- Conducting the exams and evaluating the papers

Employer: Auxilium College (Autonomous), Vellore.

Designation: Asst. Professor from June 2015 to till date

Job Profile ...

- Setting of Syllabi for both Graduate and Post Graduate students
- Setting of Social Work Syllabi for Post Graduate students aiming at community development in rural sector
- Guiding Students in completing their Project Work.
- Conducting the exams and evaluating the papers

Employer: Christian Medical College, Vellore.

Designation: Associate Research Officer – Training Officer from June 2009 to December 2012.

Job Profile ...

- Organizing and Maintaining the E-learning forum as a follow up and evaluation program.
- Formulating and Guiding Research Project work and presentation of Project Work of students
- Provide counsel to assist the students in developing skills to deal with and resolve project work and personnel problems

Employer: Auxilium College (Autonomous), Vellore.

Designation: Asst. Professor from July 2007 to April 2009

Job Profile ...

- Setting of Human Resource management Syllabi for both Graduate and Post Graduate students
- Setting of Social Work Syllabi for Post Graduate students aiming at community development in rural sector
- Guiding Students in completing their Project Work.
- Conducting the exams and evaluating the papers

Employer: Schieffelin Leprosy Research and Training Centre, Karigiri, Vellore

Designation: Social Worker in the post of Asst. Personnel Officer from Nov 2002 to July 2004.

Job Profile ...

- Recruitment and Selection
- Promotions, Transfers and Seniority
- General Administration and Management

MS. A. PRIYA DORIS

Employer: Schieffelin Leprosy Research and Training Centre, Karigiri, Vellore

Designation: Research Assistant (Statistics) from August 2000 to Nov 2002

Job Profile ...

- Data Maintenance and Management of the Research Project done in the Institution.
- Statistical analysis of the data collected and the Projects done in the Institution.
- Reporting of the Research results to the Department Head.

References:

1. Dr. Paul Raj

Associate Professor
Head, Dept. of Social Work,
Sacred Heart College,

2. Dr. Rashmi Vyas,

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Special Skills and Interests

Language	Speak	Write	Read
English	Excellent	Excellent	Excellent
Tamil	Excellent	Excellent	Excellent
Hindi	Good		
Malayalam	Good		

Declaration:

I affirm that the above details are true to the best of my knowledge and belief.

A. PRIYA DORIS