

MADRAS SCHOOL OF SOCIAL WORK (AUTONOMOUS)
MINUTES OF THE MEETING OF THE BOARD OF STUDIES IN SOCIAL WORK
HELD ON 25-2-2019 AT 2.30 PM IN THE COLLEGE CONFERENCE HALL

Members Present:

1. Dr. S. Raja Samuel – Principal
2. Dr. J S Gunavathy – Chairperson, BOS in Social Work
3. Dr.Shakeela Basheer – MSW (Aided) HOD
4. Dr.K.Sathyamurthi – MSW (Aided)
5. Dr.A.Enoch – M.Phil (SW) Coordinator
6. Dr.P Amuthalakshmi – MSW (Aided)
7. Dr.C. Francis – MSW (SFS)
8. Prof. K.B.Inian – MSW (SFS)
9. Prof. P.K.Vathani David – BSW
10. Dr. A.Thirumagal Rajam – BSW
11. Dr. Benita Marian, Associate Professor, Dept. of Social Work, Stella Maris College – University Nominee
12. Prof. Mary Jessi Rani, Assistant Professor, Dept. of Social Work, Loyola College – Subject Expert (M&P)
13. Ms.Asphy Joyson, Director, Aruwe – Industry Representative
14. Mr.V.Kulandaivel, CEO, Nurturing Potential HR Services – Alumni Representative

Member – Apologies Received:

1. Dr.Prince Solomon, Assistant Professor, Dept. of Social Work, Madras Christian College – Subject Expert (CD)
2. Dr.Paul Raj, Associate Professor, Dept. of Social Work, Sacred Heart College – Subject Expert (HRM)

Faculty Special Invitees:

1. Dr. J Chandrasekhar - MSW (Shift – I)
2. Dr.P.Sivapragasam - MSW (Shift – I)
3. Dr. J.Lakshmi - MSW (Shift – I)
4. Prof. J. Damen Queen - MSW (Shift – II)
5. Dr. S. Rachel - MSW (Shift – II)
6. Prof.P. Jesuin John Bose - MSW (Shift – II)
7. Dr.Dominic Savio - MSW (Shift – II)
8. Ms.A.Priya Doris - MSW (Shift – II)
9. Prof.S.Sudarmathy Gururajan - BSW
10. Prof.S.Xavier Vivek Jerry – BSW
11. Prof.V.Isywarya – UG English Language
12. Dr.C.Manjula – UG Tamil Language

Special Invitee - On duty:

- Prof.T.Rufus Singh - BSW

Agenda

1. Welcome
2. Overview of Social Work Curriculum Revision
3. Discussion
4. Any other matter
5. Vote of Thanks

Proceedings

Agenda 1: Welcome

Dr. S. Raja Samuel, Principal welcomed the members for the Board of Studies – Social Work meeting for the academic year 2018-19 and shared about the highlights of the Curriculum. Dr.J.S.Gunavathy, Chairperson, BOS (SW) informed the Board about the apologies received from members.

Agenda 2: Overview of Social Work Curriculum Revision – Chairperson, BOS (SW)

Dr.J.S.Gunavathy, Chairperson, BOS (Social Work) reported that for the academic year 2017-18, with the exception of one, all other resolutions based on Board of Studies proceedings (vide meeting held on 15-2-2018) were ratified by the Academic Council. The resolution to request the Academic Council to approve the removal of after-course block field work for the MSW programme to be effective from the 2016-2018 batch and onwards was not accepted with retrospective effect; but the same was ratified for the 2018-20 batch and onwards.

She also stated that for the academic year 2018-19, the Internal Board of Studies meeting for BSW, MSW and M.Phil (SW) was held on 13-12-2018 and another internal meeting for M.Phil (SW) was held on 7-2-2019.

Dr.J.S.Gunavathy, Chairperson, BOS (Social Work) pointed out that the recently revised curriculum was in vogue for BSW and MSW programmes. In this context, no new changes were proposed for review during the present Board. The BSW syllabus for 2018-2021 batch and onwards, MSW syllabus for 2018-20 batch and onwards and the M.Phil (SW) syllabus for 2018-19 batch and onwards were tabled for perusal.

Agenda 3: Discussion

3.1 Inputs received for BSW Programme

Semester V – NME Option 1 – Disability:

- Unit 3 to include Rehabilitation Council of India Act, 1992
- Unit 4 to include NIMHANS under Government Organizations and Details of major NGOs for mental health; Unit title to be revised to accordingly.

Semester V – NME Option 2 – Disaster Management:

- Unit 5 to include Psychological Counselling, Psycho-social Care and Details of NIMHANS Nodal Centre

Ms.Asphy Joyson stated that the BSW Field Work Manual could be shared with the Field Work Supervisors.

3.2 Inputs received for MSW Programme

Dr. Benita Marian pointed out that as the nomenclature of certain legislations has changed, it had to be updated in the Syllabus for 2018-20 batch and onwards. She also highlighted that the references could be expanded / updated.

The details of the specific inputs are given below:

- Course 13A – Social Legislation
 - In Unit 4, 'Child Marriage Restraint Act, 1929' should be rephrased as 'Prohibition of Child Marriage Act, 2006'.
 - In Unit 4, 'Juvenile Justice Act, 2000' should be rephrased as 'The Juvenile Justice (Care and Protection of Children) Act, 2015'.
- Course 17 B – Mental Health and Psychiatric Social Work:
 - Unit 5 to include National Policy on Mental Health
 - In Unit 5, 'Mental Health Act' to be replaced by 'The Mental Health Care Act, 2017'.
 - References to include DMHP and the book on Mental Health by Francis Abraham
- Course 18C – Strategic Human Resource Management:
 - In Unit 2, Major Trends in Strategic Human Resource: Technology and organization structure to include mention of Industry 4.0 and its implications on HRM / SHRM.
- Course 27A – Social Work with Children and Youth:
 - Unit 5 to include 'National Policy for Youth, 2014' instead of Draft National Policy for Youth
 - In Unit 5, 'Plan of Action' to be reworded as 'National Plan of Action'.
 - In Unit 5, 'Juvenile Justice' to be reworded as 'Juvenile Justice Board'.
 - In Unit 5, mention of INGOs like UNICEF, Save the Children to be made.
 - References to be updated.
- Course 27B – Therapeutic Interventions in Social Work:
 - Unit 5 to include models of rehabilitation adopted by prominent NGOs like Banyan and SCARF.
- Course 27 C – Learning and Development:
 - Unit 3 – The term 'Computer Based Training' to be replaced with 'Technology aided Training' and to include concepts like Virtual Reality, Augmented Reality, Artificial Intelligence and Gamification.

- Course 28A – Community Health:
 - Unit 5 – The acronym ‘NIPMED’ should be typed as “NIEPMED”.
 - References to be updated.
- Course 29BA – Disability and Social Work:
 - In Unit 5 - ‘Mental Health Act’ to be replaced by ‘The Mental Health Care Act, 2017’.
 - In Unit 5 - ‘The Persons with Disability Act, 1995’ to be replaced by ‘Rights of Persons with Disability Act, 2016’.
 - Each word in ‘The national trust act (1999)’ should be capitalized.

3.3 Inputs received for MPhil (SW) Programme

The external academia representatives were requested to share their M.Phil (SW) curriculum frameworks. After the sharing of highlights, Principal requested them to share the documents and also the guidelines regarding Field Work for M.Phil (SW).

Dr.K.Satyamurthi shared about the deliberations in the Internal BOS for M.Phil (SW) of the College regarding the introduction of specialization papers at advanced level for the M.Phil (SW) programme. Dr.Benita Marian opined that as the M.Phil (SW) programme was for two semesters only, it could be difficult to offer advanced specialization papers. She added that the content for such papers had to be truly advanced to be introduced in the M.Phil level. However, she observed that in the existing curriculum, for the paper ‘Advanced Social Work Theories and Model’ most theories pertained to the Medical & Psychiatric Social Work specialization; hence, she suggested that the highlights of Unit 2 could be integrated in other relevant units and in its place, a new unit be created to include theories for CD specialization.


Agenda 4: Any other matter

Ms.Asphy Joyson highlighted that inputs on CSR were vital to MSW students, especially those specializing in ‘Community Development’. Members responded that inputs on CSR were considered as add-on courses.

The Principal gave the closing remarks and expressed his appreciations for the fruitful deliberations and requested the external members to give their feedback on the topics / papers to be introduced / revised / removed from the syllabus.

Agenda 5: Vote of Thanks

The meeting came to an end with the Vote of Thanks by Dr.Shakeela Basheer.


 Dr. J.S. Gunavathy
 Chairperson, BOS in Social Work


 Dr. S. Raja Samuel
 Principal

MADRAS SCHOOL OF SOCIAL WORK

Minutes of 14th Academic Council Meeting held on 22.03.2019 at 3 p.m. in the College

Conference Hall

MEMBERS PRESENT

CHAIRPERSON

- | | | |
|----------------------|---|-----------|
| 1. Dr. S.Raja Samuel | - | Principal |
|----------------------|---|-----------|

UNIVERSITY NOMINEES

- | | | |
|-----------------------|---|------------|
| 2. Dr.S.Sumathi | - | Arts |
| 3. Dr.A.David Ambrose | - | Arts |
| 4. Dr.R.Thenmozhi | - | Management |

SUBJECT EXPERTS

- | | | |
|--------------------------|---|---------------------------|
| 5. Mr.D.Mohan Raj | - | Human Resource Management |
| 6. Mr.H.Narayanan | - | Social Work |
| 7. Ms.Angelyn Jayaseelan | - | Management |
| 8. Dr.Sujaritha Magdalin | - | Psychology |

DEPARTMENTAL HEADS – CHAIRMAN – BOS

- | | | |
|---------------------------|---|--------------------------------------|
| 9. Dr.J.S.Gunavathy | - | Chairperson – BOS (SW) |
| 10. Dr.Shakeela Basheer | - | HOD, MSW (Aided) |
| 11. Dr.Vyjayanthi Mala | - | HOD, MSc.(CP), Chairperson, BOS – CP |
| 12. Dr.Jayanthi Peter | - | HOD, MAHRM, Chairperson, BOS – MGT. |
| 13. Dr.C.Francis | - | HOD, MSW (SF) |
| 14. Ms.Sivaranjani | - | HOD, MAHR&OD |
| 15. Dr.Sarah Karunakaran | - | HOD, MA.Dev.Mgt. |
| 16. Ms.Suchismita Goswami | - | HOD, M.A.Social Entrepreneurship |
| 17. Mrs.P.K.Vathani | - | HOD, BSW |
| 18. Ms.Priya Magesh | - | HOD, BSc.Psy. |
| 19. Dr.K.Sathyamurthi | - | Controller of Examinations |
| 20. Dr.V.Sakthi Regha | - | Librarian |
| 21. Dr.J.Chandrasekar | - | IQAC Co-ordinator |

FACULTY REPRESENTATIVES

22. Dr.R.Subasree	-	Dept. Of MSc.(CP)
23. Mr.K.B.Inian	-	Dept. Of MSW (SF)
24. Ms.P.Mohana	-	Dept. Of MAHRM
25. Dr.L.Janaki	-	Dept. Of MAHR & OD
26. Mr.Moses Selvakumar	-	Dept. Of MA.Dev.Mgt.
27. Mr.Pravin Kumar	-	Dept. Of Social Entrepreneurship
28. Dr.A.Thirumagal Rajam	-	Dept. Of BSW
29. Mr.Sangeeth Gopinath	-	Dept. Of BSc.Psy.

MEMBER SECRETARY

30. Ms.P.Mohana

PROCEEDINGS

AGENDA 1

Welcome and Introductory remarks:

Dr.Raja Samuel, Principal & Chair person of the Academic Council welcomed the members for XIV Academic Council Meeting and introduced the University Nominees and Subject Experts to the Academic Council Members. He briefed about the achievements of the College and Faculty members before initiating the review process of resolutions.

AGENDA 2

The Minutes of the 13th Academic Council Meeting held on 26.03.2018 was confirmed by the members (Annexure 1). Esteemed members were asked to revisit the action taken report (Annexure II) based on the previous Academic Council's suggestions. The recommendations from experts and University Nominee's were incorporated in the Syllabus.

AGENDA 3

The Chairperson of the Board of Studies in Social Work, Psychology and Management presented the resolutions to be moved and ratified in the Academic Council. The details are presented below:

BOARD OF STUDIES – SOCIAL WORK

Dr.J.S.Gunavathy, Chairperson, BOS in Social Work moved the resolutions (refer Annexure III) and the resolutions were seconded by Dr.Shakeela Basheer and Dr.Francis for MSW and Prof.P.KVathani for BSW which were ratified by the Academic Council.

The following suggestions were given by the Academic Council Members:

- a. All the resolutions were approved by Academic Council members.

BOARD OF STUDIES – PSYCHOLOGY

Dr.Vyjayanthi Mala, Chairperson, BOS in Psychology moved the resolutions (Refer Annexure IV). The following suggestions were put forth by the Academic Council members.

- a) Dr.Sujaritha Magdalin raised the need for 3 papers related to Development Psychology and must be converted into 2 papers.
- b) The Subject experts suggested introducing a new paper relevant for MSc. Counselling Psychology.

With these inputs , the resolutions moved by Dr.Vyjayanthi Mala and seconded by Dr.R.Subasree for MSc (CP) and Mr.Sangeeth (BSc- CP) were ratified by the Academic Council.

BOARD OF STUDIES – MANAGEMENT

M.A.HRM

Dr.Jayanthi Peter, Chairperson, BOS in Management and HOD, MAHRM moved the resolutions. The following suggestions were given by the Academic Council members. (Annexure V)

- a) The word 'Business' has to be removed in the Concept "Ethics in Business Research".(Resolution No.1)
- b) Include the concept of Plagiarism in the paper "Research Methodology"
- c) All the members of Academic Council approved the change of Concurrent III to Block III (Resolution No. 4)

With these mentioned recommendations, the resolutions moved by Dr.Jayanthi Peter and seconded by Ms.P.Mohana, were ratified by the Academic Council members.

M.A.HR & OD

On behalf of MAHR & OD, Ms.Sivaranjani, HOD, moved the resolutions. (Annexure VI)

The following suggestions were put forth by the Academic Council members.

- a) The word 'Business' has to be removed in the Concept "Ethics in Business Research".(Resolution No.1)
- b) The Subject Experts clarified on the justification for the removal of contents in the paper "Performance Management. (Resolution No.2)
- c) Ms.Angelyn Jayaseelan suggested introducing concepts on Design thinking, Internet of things, Augmented Reality and other contemporary HR Trends in their subjects.(Resolution No.1)

With these inputs and recommendations, the resolutions moved by Ms.S.Sivaranjani and seconded by Dr.L.Janaki were ratified by the Academic Council.

MADM

On behalf of Development Management, Dr.Sarah Karunakaran, HOD moved the resolutions (Annexure VII).

With these inputs and recommendations, the resolutions moved by Dr.Sarah Karunakaran and seconded by Mr.Moses Selvakumar were ratified by the Academic Council members.

MA.SE

On behalf of Dept. Of Social Entrepreneurship, Ms.Suchismita Goswami, HOD moved the resolutions (Annexure VIII) and the following suggestion was given by the Academic Council members.

- a) The University Nominee Dr.Thenmozhi enquired on the inclusion of the concept of "Women and Entrepreneurship" (Resolution No. 3)

With inputs and recommendations, the resolutions moved by Ms.Suchismita Goswami and seconded by Mr.Pravin Kumar, were ratified by the Academic Council members.

ANY OTHER MATTER

After the Chair's note on closing of the business brought forward by the BOS. Dr.Sumathi with the permission of the Chair presented her appreciation note by mentioning the contributions of MSSW & pleasure to be part of various committees of MSSW.

The meeting came to an end with vote of thanks proposed by Ms.P.Mohana, Member Secretary, Academic Council, mentioning the approval of the Academic Council members and welcomed the suggestions, recommendations by the Academic Council members for future. She concluded with a thanks note for University Nominees and Subject Experts as well as MSSW Faculty members for their valuable inputs and detailed deliberations.



Dr.S.Raja Samuel

Principal & Chairperson

Ms.P.Mohana

Member Secretary

MADRAS SCHOOL OF SOCIAL WORK (Autonomous)

Minutes of the 15th Governing Body Meeting held on 07.01.2019 at 11.00 a.m. in the Conference Hall

Members Present:-

1. Dr.A.M.Swaminathan, President, SSER – Chairperson
2. Mr.Viju Thomas, Hon. Treasurer, SSER – Management Representative
3. Mr.K.A.Mathew, Vice-President, SSER – Management Representative
4. Dr.A.Anantharaman - Management Representative
5. Dr.S.Raja Samuel, Principal cum Secretary, College Committee, MSSW – Ex-Officio Member
6. Dr.(Smt.)A.Vennila - Jt. Director of Collegiate Education, Chennai
7. Mr.S.Madhavan - CEO., Cognizant Foundation
- 8 Dr.J.S.Gunavathy, Associate Professor, Dept., of Social Work (Aided), MSSW – Faculty Representative
9. Dr.V.Sakthi Regha, Librarian, MSSW – Faculty Representative

Apology received:-

1. Mr.Muthu Kumar Thanu, Hon. Secretary, SSER- Management Representative
2. Dr.Rita John, Professor and Head, Dept. of Theoretical Physics – University of Madras Representative

1. The President welcomed the members and introduced the newly inducted member Mr. S. Madhavan, CEO, Cognizant Foundation. In his introductory remarks, the President thanked all members for their participation and contribution in the Governing Body and also informed members that the society office bearers will be completing their term in May 2019.
2. The minutes of the earlier meeting held on 30.08.2018 were approved.
3. The Principal presented a report of the activities of the College from September to December 2018.

4. With regard to low pass percentages in Social Entrepreneurship programme, it was suggested that Principal can meet the faculty and students and discuss the same.
5. In the discussion on Autonomy Expert Committee visit, President highlighted that some of the suggestions given by the Committee were not implementable in the short run. The suggestion to pay unaided faculty UGC scales was not feasible and would put enormous burden on students in terms of huge hike in fees if it has to be implemented. Another hostel for students may not be immediately needed since all students who applied for hostel accommodation have been accommodated in the existing one, the capacity of which has been enhanced from 60 to 105. Besides, this is a city based college. The President requested the help of the RJDCE in taking up this matter with the UGC.
6. In the discussion on fee structure, it was suggested to examine the fees of similar Institutions across the country and decide on an appropriate structure. Mr.S.Madhavan volunteered to share data on fee structure they had generated for their scholarship scheme.
7. The meeting ended with a vote of thanks by Dr. V.Sakthi Regha.


PRESIDENT


PRINCIPAL