



MADRAS SCHOOL OF SOCIAL WORK

(An Autonomous Institution Affiliated to the University of Madras)

Accredited by NAAC with 'A' Grade



CALENDAR 2021-2022



MARY CLUBWALA JADHAV

(1908 – 1975)

Founder, Madras School of Social Work

Mrs. Mary Clubwala Jadhav, a woman with an inborn instinct and insatiable thirst for service to humanity, founded the Madras School of Social Work in 1952. Born in 1908 into a rich Parsi family, she was raised strictly in the traditional way by her mother who taught her the values of caring and sharing. In 1926, she was married to Mr. Nogi Clubwala who encouraged her to involve herself in social activities. She was a regular visitor to Government approved schools and worked for the Red Cross. After the sudden demise of her husband, she came back with resilience, decided to employ her time meaningfully and immersed herself in social work with total sincerity and commitment.

In 1937, Mrs. Mary Clubwala was made the Honorary Secretary of the Guild of Service. In 1942, during World War II, Mrs. Clubwala founded the Indian Hospitality Committee and persuaded women from all communities and walks of life to join in the effort to organize mobile canteens, hospital visits, diversional therapy and entertainment programmes for the army. The victorious army presented her a Japanese sword in appreciation of her tremendous efforts and Mrs. Mary Clubwala was called “the Darling of the Army” by General Cariappa. After the war, her focus was once again on the Guild of Service which became a banyan tree that put out roots for various projects like health centres, bakery units, an adoption centre, family assistance schemes, meals on wheels, rural development projects and a school for the deaf, to name just a few.

Mrs. Clubwala's concern for destitute children was responsible for starting the Seva Samajam Boys' Home and Girls' Home in Adyar in 1950. These homes gained an international reputation as model institutions. In 1954, through the joint efforts of the Guild of Service and Madras Rotaract Club, she was instrumental in starting Bala Vihar in Kilpauk, a school for mentally challenged children.

Perhaps Mrs. Clubwala's most significant contribution was establishing the Madras School of Social Work realizing the need to facilitate easy access and appropriate practical learning for students interested in social work in the southern region, as there were only three schools of social work in India and all of them were located in the North. She visited various schools of social work in the USA to learn about their functioning and finally her dream came true in 1952.

In 1941, she received the Most Excellent Order of the British Empire (MBE). She was honoured by the International Council of Social Welfare with the “Outstanding Service Award” at The Hague in 1972. She was awarded the Padma Shri, Padma Bhushan and Padma Vibhushan by the Government of India for her exceptional services. On 6th February 1975, she breathed her last in Bombay after a surgery to fight cancer. Condoling her death, the then Prime Minister Mrs. Indira Gandhi mourned that India had lost an eminent social worker. Today Madras School of Social Work stands as a testimony to her dedication, perseverance and will to overcome obstacles, which helped her realise her dream of starting a school to train professional social workers.



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(An Autonomous Institution Affiliated to the University of Madras)
32, Casa Major Road, Egmore, Chennai- 600008
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CALENDAR 2021 - 2022

Name

Roll No :

Department :

Year

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தமிழ்த்தாய் வாழ்த்து

நீராரும் கடலுருத்த நிலமடந்தைக்கெழிலொழுகும்
சீராரும் வதனமெனத்திகழ்பரதக்கண்டமீதில்
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாளும்
தக்கசிறு பிறைநுதலும் தரீத்தறும் திலகமுமே!
அத்திலக வாசனையோல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்தபெரும் தமிழணங்கே!
தமிழணங்கே! உன்சீரீளமைத்திறம்வியந்து செயல்மறந்து
வாழ்த்துதுமே! வாழ்த்துதுமே! வாழ்த்துதுமே!
- மனோன்மனியம் சுந்தரனார்

ThamizhThaaiVazhthu

NeeraarumKadaluduthaNilamadhanthaikKezhilozhugum
SeeraarumVadhanamenaThigazhBharathakKandamidhil
ThekkanamumAdhirchirandhaDraavidaNalThirunaadum
ThakkasiruPirainudhalumTharitthanarumThilakamume
AtthilakaVaasanaipolAnaithulagumInbamura
EtthisayumPugazhManakkaIrundhaPerumThamizhanange!
Thamizhanange! UnseerilamaiThiramViyandhuSeyalMarandhu
Vazhthudhume..... Vazhthudhume.... Vazhthudhume

- ManonmaniamSundaranar

THE COLLEGE SONG

We reach out to the unreached
Providing care and compassion
We touch the untouched
With love unmatched
We strive for excellence
In what we seek
Our lives we dedicate
To scale high peaks

So we shine
Bright like the radiant stars
Madras School of Social Work
Shine like the jewel that you are
So shine

Our Inspiration limitless
Our hearts fearless
Marching forward
With peace and hope
We strive for excellence
In what we seek
Our lives we dedicate
To scale high peaks

So we shine
Bright like the radiant stars
Madras School of Social Work
Light up the world with your fire
Bright like the radiant stars
Madras School of Social Work
Shine like the diamond you are
And shine



THE COLLEGE

The Madras School of Social Work was founded in 1952 under the joint auspices of the Madras State Branch of the Indian Conference of Social Work (renamed as the Indian Council of Social Welfare) and the Guild of Service (Central). The College is now run under the aegis of the Society for Social Education and Research (SSER) formed in 1960.

VISION

To be a global leader in education, research and intervention in social work and allied disciplines towards transforming the human potential into socially sensitive change agents for sustainable development.

MISSION

Madras School of Social Work will create outstanding professionals, who will provide transformational leadership in the community and workplace, through:

- An experiential transformative process of education and practice oriented pedagogy involving multidisciplinary social sciences research
- Implementing community outreach in our core competence areas, need and evidence based community practice interventions and delivering training & consultancy services to Corporate, Government and Civil Society Organizations.
- Playing an active role in advocacy and policy formulation and access to contemporary knowledge resources.

OBJECTIVES

- To impart education in the fields of Professional Social Work, Human Resource and Psychology and other related social science disciplines.
- To organize need -based short-term courses and training programs for the student community and field practitioners of Government and Non - Government sectors.
- To undertake institutional and sponsored research studies on various social problems, social welfare and other issues of local, national and international concern and thereby to contribute to policymaking.
- To undertake community projects to empower the weaker sections and marginalized groups in the neighborhood community and thereby to facilitate their sustainable growth, and to enhance student's learning process.



- To arrange for lectures, seminars, conferences, symposia and discussions on problems of social interest.
- To offer necessary consultation and guidance to the needy individual and groups.
- To establish a meaningful 'Institution Industry Community Interface and coordination.
- To encourage and bring out quality publications in the relevant fields.

EDUCATIONAL AGENCY

SOCIETY FOR SOCIAL EDUCATION AND RESEARCH (SSER) MEMBERS OF MANAGING COMMITTEE

S. No	Name	Member
1	Mr. K .A. Mathew, I.A.S (Retd.)	Hon. President
2	Mr. Muthu Kumar Thanu	Hon. Secretary
3	Mr. John Zachariah	Hon. Treasurer
4	Mr. Ajit Isaac	Member
5	Dr. A. Anantharaman	Member
6	Dr. K. R. Gangadharan	Member
7	Mr. Manohar Gupta	Member
8	Mr. R. Nataraj, I.P.S (Retd.)	Member
9	Prof. S. Parasuraman	Member
10	Dr. K. Prabhakaran	Member
11	Mr. N. C. Ramesh	Member
12	Mr. C. K. Ranganathan	Member
13	Mr. Reji Abraham	Member
14	Dr. (Mrs). Revathi Balu	Member
15	Mr. P. P. Sukumaran	Member
16	Mr.V.M.Thomas	Member
17	Mr. Viju Thomas	Member



MADRAS SCHOOL OF SOCIAL WORK (AUTONOMOUS)
MEMBERS OF COLLEGE COMMITTEE

S. No	Name	Member
1	Mr. K. A. Mathew, I.A.S (Retd.)	President
2	Mr. Muthu Kumar Thanu	Secretary
3	Dr. S. Raja Samuel	Principal
4	Mr. K. John Zachariah	Management Representative
5	Dr.K.Prabhakaran	Management Representative
6	Dr.K.R.Gangadharan	Management Representative
7	Mr.P.P.Sukumaran	Management Representative
8	Yet to be Nominated	Nominee – University of Madras
9	Dr. J.S. Gunavathy	Faculty Representative
10	Dr. V. Sakthi Regha	Faculty Representative

MADRAS SCHOOL OF SOCIAL WORK (AUTONOMOUS)
UGC AUTONOMY STATUTORY BODIES

A. GOVERNING BODY

S. No	Name	Member
1	Mr. K. A. Mathew, I.A.S (Retd.)	Chairman
2	Mr. Muthu Kumar Thanu	Secretary
3	Mr. K. John Zachariah	Management Nominee
4	Mr. Viju Thomas	Management Nominee
5	Mr. R Natraj, IPS (Retd)	Management Nominee
6	Dr. J. S. Gunavathy	Faculty Representative
7	Dr. V Sakthi Regha	Faculty Representative
8	Mr. S. Madhavan	Educationalist/Industrialist
9	Dr. R. Nalini	UGC Nominee
10	Dr.R.Ravanan	State Government Nominee
11	Yet to be nominated	University Nominee
12	Dr. S. Raja Samuel	Principal (Ex. officio)

**B. ACADEMIC COUNCIL**

S. No	Name	Member
1	Dr.S.Raja Samuel	Principal & Chairman
2	Dr.K.Habeeb Ahmed, Professor & Head, Department of Arabic, University of Madras	University Nominee
3	Dr.K.Jothi Sivagnanam, Professor & Head, Department of Economics, University of Madras	University Nominee
4	Dr.G.Patrick, Professor & Head, Department of Christian Studies, University of Madras	University Nominee
5	Mr.H.Narayanan	Subject Expert – Social Work
6	Ms.Angelyn Jayaseelan	Subject Expert – Human Resource Management
7	Dr. Sujaritha Magdalin	Subject Expert – Psychology
8	Dr.J.S.Gunavathy	HOD, Department of Social Work
9	Dr. Subasree	HOD, Department of Psychology
10	Dr.P.Mohana	HOD, Department of Human Resource Management
11	Mr.Moses Selvakumar	HOD, Department of Development Management
12	Mr. Antony Stephen	HOD, Department of Social Entrepreneurship
13	Dr. Damen Queen	Program Head, Master of Social Work (SF)
14	Dr. Francis.C	Program Head, Master of Social Work (D&E)
15.	Dr.A.Thirumagal Rajam	Program Head, Bachelor of Social Work
16.	Dr. P. Amuthalakshmi	Program Head, Ph.D – Social Work
17.	Mr.Sangeeth Gopinath	Program Head, BSc Psychology
18.	Mr. Joseph Eric Dunston	Program Head, MA Human Resources and Organization Development

**C. FINANCE COMMITTEE:-**

S. No	Name	Member
1	Dr. S. Raja Samuel, Principal	Chairman
2	Mr. K. John Zachariah, Hon Treasurer, SSER	Member
3	Dr. V. Sakthi Regha, Librarian	Member

D. BOARD OF STUDIES**1. FACULTY OF SOCIAL WORK**

S. No	Name	Nomination Category
1.	Dr.S.Raja Samuel	Principal, MSSW
2.	Dr.J.S.Gunavathy	BOS – Chairperson& HOD – MSW (Aided)
3	Dr.G.Gladston Xavier Associate Professor, Department of Social Work Loyola College, Chennai	Vice-Chancellor's Nominee & Member
4.	Dr.L.Babu Assistant Professor Department of Social Work Ramakrishna Mission Vivekananda College, Mylapore, Chennai – 600 004.	Subject Expert (CD)
5.	Dr.Sulu Priya Assistant Professor & HOD, Dept. of Social Work, DG Vaishnav College, Arumbakkam, Chennai – 600 106.	Subject Expert (HR)
6.	Dr.Priya Mary George Assistant Professor Department of Social Work, Stella Maris College, Chennai – 600 086.	Subject Expert (M&P)



7.	Mr.Jeyrish Peiries General Manager National Head HR, Eureka Forbes Limited Chennai.	PG Alumnus
8.	Ms.Asphy Joyson Director, ARUWE Chennai – 600 023.	Industry Representative
9.	Dr.Damen Queen	Program Head - MSW (SF)
10.	Dr.P.Amuthalakshmi	Program Head - Ph.D, Social Work
11.	Dr. Thirumagal Rajam	Program Head – BSW
12.	All Faculty of MSW (Aided) MSW (SF), MSW (D&E) and BSW Departments	Members

II. FACULTY OF MANAGEMENT

S. No	Name	Nomination Category
1.	Dr. S.Raja Samuel	Principal, MSSW
2.	Dr. P. Mohana, HOD, P.G. Depart- ment of HRM	Chairperson of the Board
3	Dr.S.Manivasakam Professor & Director UGC – Centre for South & South East Asian Studies, University of Madras, Chennai	Vice Chancellor Nominee
4.	Dr.Amaleshwari, Director School of Management, D.G.Vaishnav College, Chennai.	Subject Expert
5.	Dr.B.Aiswarya, Associate Professor – HRM, Loyola Institute of Business Adminis- tration (LIBA), Chennai.	Subject Expert



6.	Dr. Sulaiman – Assistant Professor, Department of Commerce, New College, Chennai.	Subject Expert
7.	Dr. Sylvia – Assistant Professor, Department of Social Work, Madras Christian College, Chennai.	Subject Expert
8.	Mr. Gerard Augustine Principal HRIS, DXC Technology India Pvt. Ltd.	Industry Expert
9.	Mr. Bertram Godwinpaul Ignatius Manager – Talent Management, KONE Elevator India Pvt. Ltd.	Industry Expert
10.	Mr. Stanley Program Manager, Praxis Research Institute	Industry Expert
11.	Dr. K. Prabhakar Head – Research Initiative, Centre for Social Initiative and Management (CSIM)	Industry Expert
12.	Ms. Madhurya Bhavani Hariharan Asst. General Manager & Head of HR, Microsoft business unit, TCS	Alumnus
13.	Mr. John Sherlin J Senior Associate, Samsung	Alumnus
14.	Mr. Saikrishna	Alumnus
15.	Mr. Joseph Eric Dunston	Program Head, MA HR&OD
16.	Mr. Moses Selvakumar	Program Head, MA DM
17.	Mr. M. Antony Stephen	HOD, MA SE
18.	All Faculty Members of the MA. HRM, MA. HR&OD, MA. DM. and MA. SE Departments	Members



III. FACULTY OF PSYCHOLOGY

S. No	Name	Nomination Category
1.	Dr.S.Raja Samuel	Principal, MSSW
2.	Dr. Subasree, HoD, P.G Dept. of Counseling Psychology	Chairperson of the Board
3.	Dr. Thenmozhi, Professor & Head Department of Counselling Psychology, University of Madras, Chennai.	Vice-Chancellor Nominee
4.	Dr.S.Usha Rani Assistant Professor Dept. of Psychology, Women Christian College, Chennai.	Subject Expert
5.	Dr. Ramya Maheswari, HoD, Department of Psychology, Ethiraj College for Women, Chennai	Subject Expert
6.	Dr.Sangeetha Makesh	Consultant Psychologist
7.	Ms. Shruthi, H R Scope International	Allied Area Expert
8.	Ms.Shrudhaa. L	Alumni
9.	Mr.Sangeeth Gopinath	Program Head, B.Sc Psychology
10.	All Faculty Members of the M.Sc Counseling Psychology and B.Sc Psy- chology Departments	Members



UGC Autonomy – Statutory & Non-Statutory Bodies 2021-2022
Faculty Coordinators

S. No	Name of the Committee / Centre	Coordinators / Members
1.	Examinations Committee	Dr.S.Raja Samuel (Chief Controller of Examinations) Dr.Shakeela Basheer (Controller of Examinations) Mr.Joseph Eric Dunston (Addl. Controller of Examinations) Heads of the Departments
2.	Students Grievance & Disciplinary Committee	Dr.S.Raja Samuel Dr.C.Francis (Convenor) Dr.Vyjyanthi Mala Dr.A.Thirumagal Rajam
3.	Internal compliance Committee & Prevention of Sexual Harassment Committee	Dr.S.Raja Samuel Dr.R.Subashini (Convenor) Dr.J.S.Gunavathy Dr.Sarah Karunakaran Ms.AspyJoyson, External Member
4.	Ragging Prevention Committee	Dr.S.Raja Samuel Ms. P.K. Vathani (Convenor) Dr.J.S.Gunavathy Dr.C.Francis
5.	Library Committee	Dr.V.SakthiRegha (Convenor) Department Representatives
6.	Students Development Council	Mr.Inian, Coordinator Ms.Ananyalakshmi,V. R (Cultural Coordinator) Mr.Moses Selvakumar (Sports Coordinator) Department Representatives
7.	MSSW Journal Committee	Dr.S.Raja Samuel , Editor Dr.Arivukkarasi, Associate Editor Dr.Damen Queen, Associate Editor



8.	IQAC	Dr.A.Enoch, Coordinator Ms.A.Sathya, Additional Coordinator Member as per NAAC guidelines
9.	Research Committee	Dr.K.Sathyamurthi (Convenor) Dr.Rachel Dr.Arivukkarasi
10.	Faculty Development Committee	Dr.J.Lakshmi (Convenor) Mr.Gajendran Dr.Evangeline

STUDENT SUPPORT CELLS 2021-2022

S. No	Name of the Cell	Coordinators / Members
1	Scholarship Cell	Ms.Sivaranjani, Coordinator
2.	Student counselling Cell	Dr.Vyjyanthi Mala, Coordinator
3.	Placement Cell	Mr.M.Pravin, Coordinator Department Representatives
4.	Competitive Exam Cell	Dr.Prabakaran P, Coordinator
5.	Yoga & Wellness Cell	Mr.Sangeeth Gopinath, Coordinator
6.	Entrepreneurship Development Cell	Dr.P.Mohana, Coordinator Mr.Rufus Singh, Joint Coordinator
7.	Women's Cell	Ms. Ruby Wesley George, Coordinator

STUDENT ACTIVITY CLUBS 2021 – 2022

S. No	Name of the Committee	Coordinators / Members
1.	NSS & Red Ribbon Club	Ms.Sudarmathy, Coordinator Ms.Madhuri, Joint Coordinator
2.	Anti-Narcotics Club	Mr.Vivian,B, Coordinator
3.	Eco-Club	Dr.L.Janaki, Coordinator
4.	Consumer Club	Mr.Rufus Singh, Coordinator
5.	English Debate Club	
6.	Tamil Literary Club	Dr.C.R.Manjula, Coordinator
7.	Rotaract Club	Ms.Priya Doris, Coordinator
8.	Anti-Human Trafficking Club	Dr. J.Damen Queen, Coordinator



ASSOCIATIONS 2021 – 2022

S. No	Name of the Associations	Coordinators
1.	Staff Welfare Association	Ms. Priya Mahesh, Coordinator
2.	Parent Teacher Association	Ms.Sivaranjani, Coordinator
3.	Alumni Association	Mr. Inian, Coordinator

CENTRES 2021 – 2022

S. No	Name of the Centre	Co-ordinators
1.	Learning Management Centre	Dr. V. SakthiRekha, Coordinator Dept Representatives
2.	Network Resource Center Youth Resource Centre (YRC)	Mr.S.XavierVivek Jerry, Coordinator
3.	Community Extension Centre / NSS-ETI / Community College	Dr. Sarah Karunakaran, Coordinator Dr. C Francis
4.	Centre for Social Entrepreneurship	Mr.M.Antony Stephen, Coordinator
5.	Centre for Health Psychology	Dr. R Subashini, Coordinator
6.	Centre for Ageing	Ms. P K Vathani, Coordinator
7.	Global Connect Centre (International Collaborations)	Dr J S Gunavathy, Coordinator

INTERNAL QUALITY ASSURANCE CELL (IQAC)

DESIGNATION	NAME
Chairperson	Dr.S.Raja Samuel
Coordinator	Dr.A.Enoch
Addl. Coordinator	Ms.A.Sathya
Members - Internal	
Management Nominee	Mr. Viju Thomas
Senior Administrative officer	Dr. R Subashini, Dean, MSSW
Teachers	All HoDs
Students	Student Development Council Members

**Members - External**

Local Society Member	Dr. Camillus Rajkumar Lawrence, Chief Administrative Officer, Damien Foundation, Chennai.
Alumni / Employer	Mr. H. Narayanan, Executive Secretary, AMM Foundation
Industrialist	Mr. Kenneth Jayaseelan, AGM-HR, TCS
Stakeholder/s	Prof. Dr V Bharathi Harishankar, Professor and Head, Department of Women Studies, University of Madras,

FACULTY & ADMINISTRATIVE STAFF**Principal**

Dr.S.Raja Samuel (Principal)	9444462450	principal@mssw.in
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DEPARTMENT OF SOCIAL WORK - MSW-SHIFT-I (AIDED)

S.No	Names	Designation	Qualification	Mobile No	E mail ID
1	Dr.S.Raja Samuel (Principal)	Associate Professor	MA(SW), Ph.D	9444462450	rs@mssw.in
2	Dr.J.S.Gunavathy	Associate Professor & HOD	MA(SW), MBA, M.Phil, Ph.D	9444739024	jsgunavathy@mssw.in
3	Dr.Shakeela Basheer	Assistant Professor	MA(SW), Ph.D	9445160165	shakeelabasheer@mssw.in
4	Dr. K.Sathyamurthi	Assistant Professor	MA(SW), MBA, Ph.D	9940406590	ksm@mssw.in
5	Dr.P. Amuthalakshmi	Assistant Professor	MA(SW), MBA, M.Phil, Ph.D	9282112020	amuthalakshmi@mssw.in
6	Dr.A.Enoch	Assistant Professor	MSW, Ph.D	9176269347	enoch@mssw.in
7.	Dr. J. Chandrasekar	Assistant Professor	MSW, LL.M, DLL, PGDHE, Ph.D	9444479960	j.chandrasekar@mssw.in
8.	Dr.J.Lakshmi	Assistant Professor	MSW, PG-DHRM, Ph.D.	9789194639	lakshmi@mssw.in
9.	Mr.K.B.Inian	Assistant Professor	MSW, MA(Soc), MA(Pub.Ad)	9445945900	kbinian@mssw.in



Ph.D SOCIAL WORK (Aided & Self-Finance)

S.No	Names	Designation	Qualification	Mobile No	E mail ID
1	Dr.S.Raja Samuel (Principal)	Associate Professor	MA(SW), PhD	9444462450	rs@mssw. in
2	Dr.P.Amuthalaksmi	Assistant Professor, Program Head	MA(SW), MBA,MPhil, PhD	9282112020	amuth- alakshmi@ mssw.in
3	Dr.J.S.Gunavathy	Associate Professor	MA(SW), MBA,MPhil, PhD	9444739024	jsguna- vathy@ mssw.in
4.	Dr.K.Sathyamurthi	Assistant Professor	MA(SW), MBA, PhD	9940406590	ksm@ mssw.in
5	Dr.A.Enoch	Assistant Professor	MA(SW), Ph.D	9176269347	enoch@ mssw.in
6	Dr.C.Francis	Assistant Professor	MA(SW), MBA, Ph.D, Dip in Gerontology (Malta)	9941127272	francis- chellapan@ mssw.in

SELF-FINANCE STREAM - BACHELOR OF SOCIAL WORK (BSW)

S.No	Names	Designation	Qualification	Mobile No	E mail ID
1	Dr.A.Thirumagal- Rajam	Assistant Professor, Program Head	MSW, Ph.D	9791330837	thirumagal@ mssw.in
2	Ms.P.K.Vathani	Assistant Professor	MA(SW), M.Phil	9444359682	pkvathani@ mssw.in
3	Ms.S.Sudarmathy- Gururajan	Assistant Professor	MSW, M.Phil	7708875651	sudarma- thy@mssw.in
4	Mr.T.Rufus Singh	Assistant Professor	MSW	9442363081	rufussingh@ mssw.in
5	Mr.S.Xavier Vivek Jerry	Assistant Professor	B.A. (EPS), MA (SW)	9626643846	xvj@mssw.in
6	Dr.C.R.Manjula	Assistant Professor	MA, M.Phil, Ph.D	9940408794	manjula@ mssw.in



MASTER OF SOCIAL WORK (MSW) - SHIFT -II

S.No	Names	Designation	Qualification	Mobile No	E mail ID
1	Dr.J.Damen Queen	Assistant Professor, Program Head	MSW, M.Sc, Ph.D	9840580971	prof.damen@mssw.in
2	Dr.S.Rachel	Assistant Professor	MSW, Ph.D	9514818566	rachel@mssw.in
3	Mr.Jesuin John Bose.P	Assistant Professor	MSW, M.Phil	9003257813	jesuin@mssw.in
4	Ms.A.Priya Doris	Assistant Professor	MSW, M.Phil	9486172444	dorisau-gustin@mssw.in
5	Dr.L.Janaki	Assistant Professor	MA(SW), Ph.D	9677211235	janaki@mssw.in
6	Mr.Ramkumar. G	Assistant Professor	BSc, MSW, M.Phil	8454822644	ramku-mar@mssw.in
7	Mr.Vasantha Jayaseelan A	Assistant Professor	MA (SW)	9500302980	

MASTER OF SOCIAL WORK – Disability & Empowerment

S.No	Names	Designation	Qualification	Mobile No	E mail ID
1	Dr.C.Francis	Assistant Professor, Program Head	MA(SW), MBA, Ph.D, Dip in Gerontology (Malta)	9941127272	francischellapan@mssw.in
2	Mr.R.Sridhar	Assistant Professor	BSc, MSW	9080903517	sridhar@mssw.in
3	Ms.Aswani B Nair	Assistant Professor	BA, MSW.,	8668084162	



**DEPARTMENT OF HUMAN RESOURCE MANAGEMENT
M.A. (HUMAN RESOURCE MANAGEMENT)**

S.No	Names	Designation	Qualification	Mobile No	E mail ID
1	Dr.P.Mohana	Assistant Profes- sor&HOD	MA(HRM), MBA(HRM), M.Phil, Ph.D	9445160150	mohana@ mssw.in
2	Mr.M.Hemakumar	Assistant Professor	MA(HRM), MA(LM), M.Phil.	7502045805	hemaku- mar@mssw. in
3	Dr.P.Prabakaran	Assistant Professor	MBA, M.Sc(Psy), PGD PMIR, Ph.D	9791471232	praba- karan@ mssw.in
4	Dr.Evangeline.E.T.	Assistant Professor	MBA,M.Phil, Ph.D,	9176109209	evangeline@ mssw.in

M.A. (HUMAN RESOURCE & ORGANISATION DEVELOPMENT)

S.No	Names	Designation	Qualification	Mobile No	E mail ID
1	Mr.Joseph Eric Dunston	Assistant Professor, Program Head	MA(SW)	9677654233	jedunston@ mssw.in
2	Ms.S.Sivaranjani	Assistant Professor	MBA, M.Phil	9444242131	ranjani@ mssw.in
3	Mr.P.Venkatesh	Assistant Professor	B.Com, MBA	9710738384	venkatesh@ mssw.in
4	Ms.Ruby Wesley George	Assistant Professor	BE, MBA, PGHRM	8825417930	ruby@ mssw.in
5	Mr.R.Narasimhan	Assistant Professor	MA, MBA, LLM	9884470002	narasim- han@mssw. in

**DEPARTMENT OF PSYCHOLOGY - M.Sc. COUNSELLING PSYCHOLOGY**

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4	Dr.Hannah John	Assistant Professor	M.Sc, B.Ed., Ph.D	9677035181	hannahjohn@mssw.in
5	Mr.Vivian .B	Assistant Professor	M.Sc. HRD Psychology	9500131936	vivian@mssw.in

B.S.C. PSYCHOLOGY

S.No	Names	Designation	Qualification	Mobile No	E mail ID
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4	Ms.Ananyalakshmi V.R	Assistant Professor	M.Sc	9489374241	ananyalakshmi@mssw.in
5	Dr.Anuja.V	Assistant Professor	B.Sc., M.Sc., Ph.D	9940634900	anuja@mssw.in
6	Mr. Kolochuvar V J	Assistant Professor	M.A, M.Phil	9884292965	jk@mssw.in



**DEPARTMENT OF DEVELOPMENT MANAGEMENT
M.A. (DEVELOPMENT MANAGEMENT)**

S.No	Names	Designation	Qualification	Mobile No	E mail ID
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3	Mr.V.Gajendran	Assistant Professor	M.A	9095046033	gajendran@mssw.in
4	Dr.Muhammed Jabir.M.M.	Assistant Professor	MSW, M. Phil, Ph.D	9560754557	mu-hammed@mssw.in
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**DEPARMTMENT OF SOCIAL ENTERNEURSHIP
M.A.SOCIAL ENTREPRENEURSHIP**

S.No	Names	Designation	Qualification	Mobile No	E mail ID
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4	Ms.Agnesh Roshini	Assistant Professor	MA (SW).,	9080704650	agnes@mssw.in
5	Mr.Jackson Khumukcham	Assistant Professor	BSW, MSW, MPhil,	9366428941	jackson@mssw.in
5	Ms Kashfa Haque	Assistant Professor	MASE	9830344096	kashfa@mssw.in



LIBRARY & LEARNING RESOURCE CENTRE

S.No	Names	Designation	Qualification	Mobile No	E mail ID
1	Dr.V.Sakthi Regha	Librarian (Associate Professor Grade)	MSW, M.LISc, M. Phil, Ph.D	9841148865	sakthi@mssw.in
2	Ms. Shiva Shankari	Assistant Librarian	B.Sc.Psy, M.LISc	6385555015	shivashankari@mssw.in

PG DIPLOMA PROGRAMS

PG DIPLOMA IN PERSONNEL MANAGEMENT AND
INDUSTRIAL RELATIONS

S.No	Faculty Name	Qualification
1	Dr.M.Ramakrishnan, Sr.Vice President, HR, Loyal textile	BSc, MA (SW), MBA, Bgl, PGD.L.L, Ph.D
2	Mr.Natarajan, VP, HR, Apollo Hospital Pvt Ltd, Chennai	BSc(maths), B.Tech (ProduEng), MHRDM
3	Dr.Xavier Mahimai Raj, Associate Professor, Loyola College Chennai	M.Com., M.Phil.,M-BA.,M.E.D.Ph.D
4	Dr.Satya Moorthi, Consultant, Visting Professor	MA, PGDBA, Ph.D
5	Mr.Rajkumar, Assistant Professor, VIT, Chennai	BE, MBA,PG Diploma in E-Commerce
6	Dr.Vijaya Banu, Assistant Professor	M.A., M.Phil, PhD
7	Mr.Kumar, Consultant - HR & IR	BA, MA (Defence Studies), PGD. PMIR, Dip. Trg&Devt, Dip.L.L& Admin Law, (MBA)
8	Ms.Kalaivani Selvaraj, Additional Commissioner of Labour (Retd)	MA(SW), PGDPMIR,PGDLL,D-CL&E
9	Mr. Ramesh Srinivasan, Consultant Lean Six Sigma Black Belt	PGD.PMIR, Diploma in T&D
10	Mr.Arun Raj, Head-HR, Modine Industry Pvt Ltd	MA(LM)
11	Mr.Santhanam, Founder -Transbiz,	PGD.PMIR (IIM Trichy)
12	Mr.Kalyanaraman, Vertical Head HR, Renault Nissan	PGDPMIR, Mphil(HR)
13	Mr. Hemakumar,M, Coordinator	MA(HRM)., MA(LM), UGC(NET-HRM)



**MSSW – KELSA –PG DIPLOMA IN HUMAN RESOURCE
MANAGEMENT**

S.No	Faculty Name	Designation
1	Mr.R.Shantaram	Managing Director, Kelsa Solutions
2	Mr.Ravi Kalidas	Consultant
3	Ms.Grace Joshua	HR Director, Corporate Ark HR Consulting
4	Mr.Ashwinkumar	Consultant
5	Mr.Sidhartha Satpathy	Storyteller & Coach
6	Mr.Gandhimathinathan	VP HR, Bradken India
7	Mr.Mukundhan	Consultant
8	Mr.Dhruv Goyal	Consultant
9	Ms.Bindhu Muralidharan	Consultant
10	Ms.Jaga Janani	Consultant
11	Mr.Nandha Kumar.S	Senior Manager HR, Norton Lifelock

**NATIONAL SERVICE SCHEME - EMPANELLED
TRAINING INSTITUTION**

S.No	Names	Designation	Qualification	Mobile No	E mail ID
1	Dr. Sarah Karunakaran	Training Coordinator (i/c)	MA(SW), M.Phil, Ph.D	9840506307	sarahkarunakaran@mssw.in
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3	Ms. N. Shanthi	Admin. Assistant	BCA	8939541471	shanthi@mssw.in



PLACEMENT OFFICE

S.No	Names	Designation	Qualification	Mobile No	E mail ID
1	Mr.M.Pravin	Placement Coordina- tori/c	MBA	9790008682	pravin@mssw.in

DEAN

S.No	Names	Designation	Mobile No	E mail ID
1	Dr.Subashini	Dean	9884045585	rsubashini@mssw.in

ADMINISTRATIVE STAFF (AIDED & UN-AIDED)

S.No	Names	Designation	Mobile No	E mail ID
1	Ms.AngelRajam	Assistant	9884360691	angelrajam@mssw.in
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4	Mr.M.Suresh Babu	Record Clerk	9940572584	sureshbabu@mssw.in
5	Mr.P.H.Gopalakrishnan	Admin Officer	9940097973	geekay@mssw.in
6	Mr.Balaji.S	System/ Net- work Engi- neer	9444150153	balaji@mssw.in
7	Ms.Usha Sriram	Accountant	9840307172	ushaaccounts@mssw. in
8	Mr.V.Mohan.V	Accountant	9841152436	mohanaccounts@ mssw.in
9	Mr.Delson Raja	Clerk	8754532393	delson@mssw.in
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11	Ms.M.Gayathri	Lab.Asst	9840240740	gayathri@mssw.in
12	Mr.M.Marimuthu.S.M	Electrician	7358353679	marimuthu@mssw.in
13	Mr.Hemakumar.K	Civil Super- visor	9940362368	hemakumarcivil@ mssw.in



REGULATIONS

COLLEGE TIMINGS

Shift 1 : MSW(Aided), MA- SE and UG Courses- 8 am to 1.30pm

Shift 2 : All other PG Courses – 1.30 pm to 6.30 pm

Shift 3 : PG Diploma Programmes– 6.30 pm to 8.30 pm.

Both Shift 1 & Shift 2 departments must avoid using the classrooms outside the designated timings for regular classes, Skill Labs, Viva or Guest Lectures. This will be applicable to Saturdays and Holidays also. In case, there is clear information that the department of a shift is not using the classrooms on a specified day, then the other Shift can use it.

Only the Conference Hall / Auditorium can be used the whole day by any department based on booking priority. Students of one shift/departments should not walk along the corridor of the classrooms when the other shift/department students are attending class.

All Shift 1 and Shift 2 students must leave the campus by 7 pm. They must get special permission to remain on the campus after 7 pm for any official work.

ATTENDANCE AND REGULARITY

1. Every student must attend the college regularly and punctually.
2. An overall minimum of 75% attendance in each paper is compulsory for classroom instruction and 100% for practical / fieldwork.
3. Absence from field work will be viewed seriously. Students who do not have 100% attendance in their practical / field work will have to repeat the particular component of the practical / field work in the subsequent semester.
4. Required percentage of attendance is a pre-requisite for:
 - i) Appearing for End Semester Examinations.
 - ii) Recommending for the Govt. / Institution / Alumni sponsored scholarships and awards
 - iii) Recommending participation in campus recruitment.
5. Hourly attendance will be taken during all class days.
6. On days of general permission / special events one time attendance marking will be done.



7. For practical / field work, the attendance certificate issued by the agency supervisors and the records of the field work faculty supervisor will be considered.
8. No student shall be absent on the reopening & closing day of the term.
9. Attendance is compulsory for all the special events / programmes conducted by the college / departments and student forums unless otherwise exempted by the principal. Absence during common college events such as College Day, MCJ Lecture, Sports Day, College Cultural Fest, Department Seminars and Community Day will be viewed seriously. Parents will be expected to meet HOD/Principal personally to explain the absence of the student.
10. To enhance student's employability & employment skills, the college / departments from time to time will be organizing relevant add on courses & training programmes. Some of them may be linked to earning credits required for course completion and may come with a nominal fee / subsidized fee. It is compulsory to attend these special programmes.

APPLICATION FOR LEAVE & APPROVAL

1. If any student is absent on any working day to college due to social & family reasons, he /she should:
 - a. Give due intimation of absence to the Dept./HOD.
 - b. Submit leave letter to the Departmental HOD on the day of return to college after the leave. Else it will be considered as unauthorized leave / absence.
2. Attendance will not be granted for any leave. Producing Medical certificate will only help in obtaining condonation of lack of sufficient attendance to write End Semester Examinations.

ON-DUTY PERMISSION PROCEDURE

Students deputed for attending seminars or any other college related work outside can avail themselves of facility of On-duty permission for a maximum of 5days per semester. Student Council office bearers alone can claim 10 days OD permission. However, it is the responsibility of the student concerned to obtain necessary OD permission (from the concerned teachers / faculty coordinators) prior to their attending the programme / undertaking the assignment. No OD will be granted at a later date.

- The request for OD (in writing) should be submitted to the concerned HOD.
- The request for OD if approved by the HOD, should be intimated to the concerned faculty members for incorporation in the student attendance. It is the responsibility of the concerned students to ensure that the approved

request for OD reaches the concerned faculty members.

- After the event, the students who were granted OD need to furnish their attendance certificate to the HOD.
- If OD is requested for days on which special events are scheduled, it can be granted only with the permission of the Principal.

FEE PAYMENT

Students are expected to pay fees before the deadline each semester. Fee payment will close after 30 days after the beginning of each semester. Students who do not pay within the deadline will be given a warning and extension for 15 days with a fine of Rs.50 per day. In case of fee default after the fine period, the names of such students will be removed from the rolls and they will not be permitted to attend classes or write the end semester examination.

REGULATIONS REGARDING EXAMINATIONS

Assessments

- Each paper is evaluated by both Internal Continuous Assessment (ICA) & End semester Examination(ESE) having equal weightage.
- Requirement–Candidates should clear both ICA&ESE separately and aggregately Passing Minimum PG&UG (2018 onwards)
- 50% Aggregate in both ICA&ESE for PG Programmes.
- 40% Aggregate in both ICA&ESE for UG Programmes.

Internal Continuous Assessments (for theory papers)

- For UG / PG programs, the Internal Continuous Assessment comprises two Internal Continuous Assessment tests (max=25 marks), one in-class test (max = 10 marks) and one take home assignment (max = 15 marks). The best score of the two internal tests will be taken into account.
- Students are advised to keep track of their ICA marks through their personal student login and have errors (if any) rectified at the earliest by the concerned department.

Attendance

- Calculated paper-wise
- Students are advised to keep track of their attendance through personal student login and have errors (if any) rectified at the earliest in the concerned department.
- Minimum 75% attendance percentage in each paper is required to



be eligible to write the concerned ESE.

- Students having attendance between 65% and 74% have to pay condonation fees of Rs.250/- per paper.
- On medical grounds only, students who have attendance between 60% to 64%, may be considered by the Principal for grant of special condonation to write the ESE. If granted permission, such students can pay the condonation fine of Rs.250/- and collect their hall tickets. Such candidates must produce necessary documents that were submitted to the Department at the time of the medical condition.

Provisions for Special Candidates

Candidates with special needs may be accorded extra time or scribe facility as per norms. Concerned students should notify the COE Section by mid-term with written request and supporting documents (Government Doctor's certificate). Further, such candidates need to make available necessary permission letter obtained from COE Office. The same has to be attached with the answer script. Students with orthopedic challenges can request to write their examinations in the ground floor.

Temporary ID card / Duplicate Hall Ticket for Examination Purposes

Students without identity card on exam days or hall ticket must get the temporary hall ticket / identity card from the COE office on payment of Rs.100/- per document.

Malpractice

No form of malpractice will be tolerated. In case any student is found indulging in or abetting in malpractice of any kind, the matter will be reported to the COE and all his/her exams for the semester will be cancelled. Bringing in bits of answers, copying or helping other students with answers, possession of mobile phones or other electronic gadgets, appealing to examiners to award marks and impersonation are some examples of malpractices. Even, writing answer points on the question paper, on the desk, in the palm of one's hand etc. will be construed as malpractice. Beware!!

Grievance Redressal

Any grievances regarding Examinations should be given in writing to the Controller of Examinations through the HOD and the Principal. If a student desires to apply for retotaling of scripts, he / she should submit a request letter in writing endorsed by the HOD and pay a sum of Rs.250/- per paper as charges in the Bank.



Any grievances regarding provisional results of ESE should be communicated to the COE office through proper channel within ten working days from the date of publication of results. No claim / representation will be entertained at a later date.

Instant Exams

Vide the University of Madras Communication No. Cert / Autonomous Coll/ Inst. Exam / 2014 / 138 dated 29 Jan, 2015, the University has stated that from the year 2015 onwards, for UG/PG programmes, “instant examinations have to be conducted only for the final year students that too who have one subject arrear paper in final semester”. Accordingly, instant exam provision will be extended to a candidate who during the final semester, does not obtain the passing minimum in only one theory paper, provided he / she has:

- To be applied in the specified format within a week from the declaration of results and paid the applicable charges: Rs.500/- payable online and acknowledgement to be submitted in COE Office.

Issue of Duplicate Mark Sheets

The duplicate mark sheets will be issued based on request letter enclosed with ‘non-traceable certificate’ issued by Police (to be obtained by the candidate). Charges of Rs.250/- per mark sheet are applicable.

Rules regarding writing arrears

- Students who do not clear their ICA may do so in the relevant odd / even semester only.
- Students who are absent for external viva (Soft Skills & Field Work) can take it up during subsequent semester with due notification to COE Office.
- Students who do not satisfactorily complete soft skills or field work will have to approach the concerned department regarding completion.
- Students who need to reappear for any ICA during the tenure of their course are not required to pay any exam fees. However, students who desire to reappear for their ICA after the tenure of the course of study should pay the prevailing rates (as applicable to that category of ESE).
- Students who need to reappear for any theory ESE may do so during either the even or odd semester. Such students need to register for the same and pay the requisite exam fees.

**Registration for Arrear Exams**

Students who have not passed their papers should register for the papers for which they intend to appear in the subsequent semester. The term “Registration” refers to both payment of exam fees and submission of filled-in application form with Society copy of bank challan. Fees can be paid online or cash.

Official Transcripts

Official Transcripts will be issued on request. Charges of Rs.500/- for the first copy of the transcript and Rs.50/- for each additional copy will have to be paid in ICICI bank and challan should be submitted in the COE Office. Such candidates need to present their mark sheets in original for verification.

STUDENT IDENTITY CARD

Inside the college every student must wear the Student Identification Card issued to him or her at all times.

1. Students without ID cards will not be permitted to attend the classes / exams / programmes organized by the college.
2. In case of loss of the ID card it should be reported to the college office immediately and a duplicate has to be obtained without time loss.
3. Students coming by two-wheelers must stop at the gate and show the ID card before proceeding to the parking area.

Library & Information Resource Centre

MSSW library caters to the academic needs of faculty members, research scholars and students of MSSW by providing access to various print and online resources. It strives to promote reading of students through various initiatives like library orientation, q-labs, reflection, library week celebrations and so on. Library database can be accessed 24/7 at <https://library.mssw.in>

To download the MSSW Library android mobile app, please visit Google Play-store, download ‘AutoLib’ and choose the name of the institution or please click the below link to download the app, <https://play.google.com/store/apps/details?id=com.autolib.selfchecking>

Timings: 08.00 am – 07.00 pm (Monday – Friday)

10.00 am – 1.00 pm (Saturday)

Closed on Sundays and Public Holidays

Email: library@mssw.in

SALIENT FEATURES OF MSSW LIBRARY

- ‘Know Our Library’ sessions to new batch of students
- Online Public Access Catalogue (OPAC) to search for books, journal articles, theses and other library resources
- Hands on training for accessing e-resources
- Information Literacy sessions to all final year students and research scholars
- Article indexing for over 30,000 articles
- Digital Library with e-books, e-theses, subject relevant internet resources, question papers and other such resources
- Institutional membership in British Council Library and American Library
- Display of important news items, forthcoming programmes, frequent users and frequently borrowed resources
- Competitive events (with prizes and certificates) like – Q Labs, Reflections, Library Week Celebrations, etc
- Library Committee – with faculty and student representation from each class
- ‘Inclusive collection building’- participation of students in the book selection
- ‘Career Corner’ – Resources for civil services and competitive exams
- ‘UGC-NET/SET Resource Centre’ – Resources and model question papers for UGC-NET/SET
- ‘Best Library User’ Award
- Sponsored workshops for faculty members and research scholars
- Observing important International days by displaying the relevant collections
- Access to Internet to support academic activities
- Photocopying of library resources
- Facilitating ‘Book Swap Scheme’ to get personal books swapped among the interested readers
- Coordinating ‘Igniting Minds’ (an extension programme) with MSSW student volunteers to help the students of MCJ School in developing interest in reading.

General Guidelines

1. Book Transaction

UG students	: 3 Books (including one journal) at a time
PG students	: 4 Books (including one journal) at a time
Research Scholars	: 5 Books (Full-time) and 2 Books (Part-time)



2. Books issued may be recalled by the Librarian in case of necessity.
3. Students are provided with the facility of reserving for a particular book which is already lent and on circulation. If a book is reserved by more than one student, it will be issued on the basis of reservation seniority list.
4. Books can be borrowed for the duration of ONE WEEK. Two extensions may be obtained, provided there is no reservation made for it by other members of the library.
5. If any book borrowed is not returned or renewed on the due date, overdue charges of Re.1/- per day will be levied for 10 days. From the 11th day, it will be increased to Rs.2/- per day.
6. In case, a student loses a book, he/she has to replace the book (same title and same author), otherwise triple the cost of the book will be collected
7. Reference books, back volumes of journals, dissertations and CD-ROMs are for reference only.
8. Students are allowed to bring only papers/ small note pads inside the library. Their other belongings are to be kept on the desk provided outside the library.
9. Photocopying facility is provided for the library resources (subject to copy right restriction). Re.1/- per page will be charged.

STUDENTS ASSOCIATION / FORUMS

A) Students Development Council:

1. All students are members of the college Students Development Council. The council, through the elected student office bearers will arrange for a variety of programmes like lectures, debates, sports, cultural programmes, literary events, college day, community day, skill development / training programmes etc., for the enrichment of student's life on the campus.
2. Membership in the Student Development Council is automatic and compulsory for all the students.
3. The office-bearers of the Council will be elected each year.

**B) Departmental forums:**

1. Students in every programme / specialization are encouraged to organize student forums in their departments. These forums will focus on subject related guest lectures, seminars, workshops, field visits and training programmes.
2. Every semester the forums will be collecting from every student a nominal amount towards forum activities.
3. Membership in these forums is automatic and compulsory.

C) Student Clubs:**1. Anti-Narcotics Club**

Under the guidelines of the Government of India, the Ministry of Home Affairs Narcotics Control Bureau, Chennai, the Anti-Narcotics Club at MSSW jointly works with Narcotics Control Bureau, with an aim to bulwark against the clear and present danger posed by drug abuse to our society in general and to the student's community. The club aims at sustaining a drug-free campus and society by advocating and disseminating awareness programs on the ill effects of drugs, the recommended preventive measures and means of applying them in one's life. The club activities focus on the Anti-drug pioneers/ Ambassador projects, Anti-drug education for parents and teachers, Art and Drama section and Mentorship programmes.

2. Eco Club:

Eco Club is established with the aim of promoting environmental consciousness among the student community and the local community and aims to conduct various programmes to address the challenges faced by the environment. It will take up many measures to promote eco friendly activities inside and outside the college.

3. Consumer Club

The Student Consumer Club of MSSW, BELIGHT was formed with an aim to instill consciousness and commitment among the students. Enlightening students about their rights and responsibilities as consumers, promoting responsible consumer behavior, prohibiting them in the involvement of unfair marketing and business practices, providing a platform to deliberate on Consumer Disputes and to work out plans for the settlement of those disputes are the objectives of



the club.

4. Red Ribbon Club(RRC)-UG:

Red ribbon club is a movement by the Government of India in educational Institutions through which students will be creating awareness about AIDS. Through RRC youth are encouraged to learn about safe and healthy lifestyles. The RRC promotes access to information on safe sexual behaviors and voluntary blood donation as well as enable them to become change agents in HIV & AIDS prevention programme.

5. Rotaract club – MSSW

Rotaract Club of MSSW is sponsored by Rotary Club of Kodambakkam.

The very essence of Rotaract club is to break the limitations in engaging in the acts of altruism and volunteering. Within the constraints of the same, Rotaract club will be a channel of amplification for developing leadership skills and building relevant knowledge. The Rotaract club offers the best of the both worlds, like learning and serving. It provides copious opportunities to enhance your talent and to find your passion. Most importantly, it will be an episode of enlightenment that will educate us about the power of innovation and leveraging technology. As a result, Rotaract Club is expanding to assist in the effortless transition into this unprecedented era of uncertainty.

6. Anti –Human Trafficking Club of MSSW (AHTC - MSSW)

AHTC (Anti-human trafficking club) is a cohort of student community that passionately involves in addressing issues of human trafficking in partnership with government and non-government agencies through activities such as - **Sensitizing** the local community on the issue; providing well researched data to **influence** the policy makers; to **report** on cases to relevant authorities; students have the opportunity to experience the fight against human trafficking in practice by four particular ways:

- i. RECOGNISE: Increasing their knowledge of the HT issue;
- ii. REPORT : Learning to recognize the instances of HT and to take an action – knowing where to turn to;
- iii. SUPPORT: Supporting the law enforcement agencies and care givers in their actions;
- iv. CAMPAIGN: Actively stepping out to raise the awareness, at their colleges, amongst their friends, in a place where they live.



7. National Service Scheme (NSS):UG

National Service Scheme is a value-based youth programme sponsored by the Ministry of Youth Affairs and Sports, Government of India. The main aim is to develop the personality of youth by involving them in community development during their leisure hours. The NSS unit of Madras School of Social Work consists of 100 volunteers. There are two kinds of programmes i.e., the Regular NSS Programme, which is organised throughout the year and the other is the Special Camping Programme, which is organized at the adopted village for ten days. These programmes are planned and executed in the light of guidelines framed by the Central and State Governments, with the view to develop the personality of the student and to develop the community at large. It is a University-mandated requirement for undergraduate students to be part of NSS.

8. Counselling Centre:

The College has established a special Center for rendering Guidance and Counseling support services to students and public. This Cell addresses the diverse socio-economic challenges and geographic backgrounds of heterogeneous group. The cell provides counselling to the students of the college to enhance personal and professional development and help them to meet challenges in their life. Services such as Personal, Educational and Career Guidance are provided by the Counselling Center by panel of counsellors. Special mention: during this pandemic period MCJ Counselling Center provided counselling services by help line and successfully helping needy.

9. Entrepreneurship Development Cell:

Entrepreneurship Development Cell (EDC) has been set up in the College with the aim of manifesting the latent entrepreneurial spirit of the young students. The Cell will organize several entrepreneurship awareness programmes, guest lectures by successful entrepreneurs, various workshops and seminars for the aspiring entrepreneurs. This Cell primarily focuses on motivating the students to pursue entrepreneurship and in sharpening entrepreneurial traits and behavior.

10. Tamil Literary Club

Tamil Literary Club is established as an unique club to promote the importance of Tamil Language. The club describes the pride of the Language and encourage the students to participate in various Tamil Literary events. A Tamil magazine, 'Thagali' is released for every semester to bring out the students' language skill in creative literature.



Extracurricular activities:

1. The college on principle encourages and supports extra-curricular activities inside the college campus.
2. Such of those activities should be carried out only in consultation with the Principal or HOD / Faculty coordinators in the department.
3. No such activity will be permitted during the regular class hours.

RAGGING

Ragging is strictly prohibited. Those who are caught indulging in ragging will summarily be expelled from the college and may also be prosecuted as per law. Incidence of ragging and any other forms of harassment should be reported immediately to any of the Ragging Prevention Committee members for appropriate action.

Ragging Prevention Committee

Name	Designation/Office	Contact No
Dr.S. Raja Samuel	Principal	28195125 / 9444462450
Ms.P.K.Vathani	Faculty Representative & Convenor	9444359682
Dr.J. S.Gunavathy	Faculty Representative	9444739024
Dr.C. Francis	Faculty Representative, Shift	9941127272
Student Representatives	President, - SDC, MSSW Secretary, SDC, MSSW Women Student Representative	

For the benefit of the students as per the University directives **Black** and **Green** boxes are provided next to the IQAC room in the Main Building. **Black Box** is meant for submitting **Student Grievances / Complaints**. **Green Box** is for **Suggestions**. Students are encouraged to make use of these facilities. Complaints can also be forwarded to principal@mssw.in.



Dress Code

Students are expected to wear culturally appropriate and decent dress while coming to College. Sleeveless tops/churidhars and short tops/churidhars are not permitted. T-shirt without collar is not permitted.

For field work/internship, placement interview and other common College programs, the following formal dress code will be followed:

Women: Sari / Churidhar or Placement Dress Men: Full-hand shirt / Trousers

Students receiving guests or coming on-stage to honour guests or receive prizes must come in formal wear.

Any faculty member of the College is empowered to advise any student if the dress code is violated.

Vehicle Parking

Due to lack of space, students are not permitted to park four-wheelers inside the campus. Only two-wheeler parking is permitted in the exclusive space provided for the same. Students must avoid parking their two-wheelers in any other space outside the designated parking area. Students violating parking rules will not be permitted to bring their two-wheelers inside the campus.

Bonafide Certificates

Bonafide certificates can be obtained by students from the College Office by submitting a requisition letter addressed to the Principal and forwarded by the HOD. Students are not expected to meet the Principal for this certificate. The office will obtain the Principal's signature.

Use of Auditorium/Conference Hall/Common Class Rooms

The Auditorium and Conference Hall is only for special events involving participants from outside or when important guests are revisiting the College to provide lectures. The facility must be booked in advance. Departments are expected to use their class rooms for regular classes and soft-skills.

Women's Common Room

A women's common room is available in the Hostel Building, next to canteen. This facility is for women students to take rest before or after their shift timings. Silence must be maintained and occupants should not disturb others in the room. Furniture must be used carefully. Caution deposit of the students will be

used to repair any damaged property of the room.

INTERNSHIPS:

Field Work / Field Placement / Internship / Industry-Institute Interface are an important component of the curriculum at MSSW. It is a key input in the making of a professional. As interns, students are accountable to the organization / community they are placed in. It is like a work place. The codes of conduct in the work place must be adopted by the student and fully adhered to. Students represent MSSW during internship. Their behavior must uphold the values and reputation of the College. The following general guidelines must be followed apart from specific department given guidelines:

- Full attendance (100%) is compulsory.
- Days absent if any must be compensated.
- Such compensation is allowed for a maximum of 20% of the field work days with prior permission from faculty supervisor, HOD and agency supervisor.
- Absence from field work must be informed on the same day to the faculty supervisor and agency supervisor.
- Working days of the organization are working days for the student even if the college is closed for holiday.
- Compensation is permitted only if field work is missed due to unavoidable reasons. Permitting a student to compensate field work is the discretion of the department.
- Students must wear formal dress (as specified in dress code) during internship.
- Mobiles must be used only for official purposes during internship.
- Ethical guidelines of the organization must be fully adhered to.
- Work allocated by the organization must be completed.
- Each day's work must be documented in the Internship / field work records and submitted regularly to the faculty supervisor.
- Students must meet the faculty supervisor at least once a week for field work / internship supervision conference
- Students will not be permitted to appear for the internship / field work viva if:
 - a) Internship / Field work reports have not been submitted on time.
 - b) Internship / Field work conference have not been attended regularly.
 - c) Attendance to field work is not 100%.
 - d) Complaints are received from internship organization.

CAMPUS PLACEMENTS:

Campus Placements is a service provided by the college for the benefit of stu-



dents. The Placement Cell is managed by Placement Coordinator in-charge. The Placement Cell will orient students and prepare them for the placement process apart from coordinating with organizations for on-campus and off-campus placement process.

Successful placement depends fully on the competency of the students. Success in campus placement is often an outcome of a combination of the following factors:

- a. Consistent academic record with 60-70 % marks from 10th standard onwards.
- b. No history of arrears.
- c. Clearing the aptitude tests.
- d. High performance in Group Discussion and Personal Interview.
- e. Willingness to work in any geographical location.
- f. Knowledge of one additional Indian language other than mother tongue.
- g. Good Knowledge of core subjects.
- h. Enthusiasm and focus.
- I. Customized preparation for each interview.

The Placement Coordinator is assisted by a placement committee consisting of student and faculty representatives from each PG department. Placement committee members will receive all communication regarding campus placements and are expected to liaise between the placement cell and the students. The general guidelines are as follows:

- Students must participate in all placement related activities such as release of placement brochure, placement aptitude seminars and other such training programs
- A placement aptitude test will be conducted. Students will be registered for placements only after successful completion of the test.
- Students have to register for each organization placement process.
- Once registered, students must participate in the process.
- Non-Participation after registration for any reason what so ever will result in debarring the student from appearing in subsequent campus interviews.
- Debarred students will be considered for placement only after the recommendation of Principal with a penalty of Rs.500/-.
- Once a student receives an appointment offer from an organization, he/she will not be considered for any subsequent campus placement process even if he/she chooses to reject the offer.



Detailed guidelines will be shared by the Placement Coordinator during placement orientation. Students interested in placements must pay a one-time registration charge of Rs.1000/- in the beginning of 3rd Semester.

GENERAL DISCIPLINE:

1. Any ***discriminatory practice*** on the basis of gender, caste, community, religion or language will be considered as a very serious misconduct. Severe action will be taken against the offenders and it will lead to dismissal from the college.
2. Willful ***damaging of the college properties*** will be considered seriously. Disciplinary action will be taken against those indulging in such of those activities. The damage amount will be recovered from them. Students must ensure that the furniture and walls are not damaged and dirtied with food leftovers after celebrations / seminars. Decorations if any must be easily removable without leaving stains on the wall/flooring.
3. Use of ***mobile phone*** is strictly prohibited inside the classrooms and the buildings unless the faculty permits its use for learning purposes. Violation will lead to penalty or confiscation of the mobile phone or both. Mobile phones will be confiscated if a student is found using it for listening to songs and watching video anywhere on the Campus.
4. Bursting of firecrackers for any reason whatsoever is strictly prohibited inside the campus.
5. No religious/cultural/national festival can be celebrated within the campus without the written permission from the Principal.
6. MSSW is a tobacco and alcohol free campus. Use of tobacco products is banned inside the campus. Any student found smoking / using tobacco will be dismissed from College and may also be prosecuted as per law. Possession of any tobacco product will result in immediate suspension of the student and further action by the Disciplinary Committee.
7. Consumption of alcohol is strictly prohibited on the campus. Students found drunk or in possession of alcohol will be dismissed from the College. Consuming narcotic substances (substance abuse) is a serious crime. Any student found using will be reported to authorities and also dismissed from college.



8. The general discipline code applies to students even when they are on official trip outside the Campus. Smoking/consuming alcohol during Rural Camps, OBT and study tour will result in severe disciplinary action including a fail in the assessment component.

9. Students are responsible for the safety of their personal belongings such as Mobile phones, Tablet PCs, Laptops, Calculators, Money-purse, ATM/Credit cards etc. The College will not be held responsible in any way for the loss/theft of any personal belonging of the student. No complaints on this will be entertained by the administration.

10. The entire campus is CCTV enabled.

11. During events at College such as Seminars, Special Lectures, College Day, Forum Inaugurals etc., students must maintain the dignity of the events by strictly adopting the following guidelines:

- a. Arrive on time and be seated before the programme begins.
- b. Maintain silence throughout the event except when applause is required.
- c. Give due respect to Invocation, College Song and National Anthem while they are being sung during the program.
- d. Listen to the speakers / resource persons without disrupting the flow by talking to others / texting on mobiles etc.
- e. Avoid leaving the program venue / hall before its conclusion.
- f. Any faculty member of MSSW is empowered to ensure that the students follow the above guidelines. Strict action will be taken against students found outside the program venue, in the ground or in the classrooms when they are expected to attend the event.

PRIZES, AWARDS& SCHOLARSHIPS

COLLEGE INSTITUTED AWARDS:

1. Highest Attendance Certificate for all department final year students based on the overall percentage (not necessarily 100%) combined for all past semester's attendance.

2. Academic Proficiency Award for the final year students of all the departments(UG& PG) based on the overall percentage of marks combined for all past semesters.



3. MSSW-PTA Best Outgoing Student Award for the final year students of all the departments (UG & PG) based on overall performance, including attendance, academic proficiency and leadership/participation in department forum and participation outside college.

Dr. G. Viswanathan Award for the **best outgoing student of the college** based on academic proficiency, attendance, participation in co-curricular activities & extra-curricular activities at the college level and participation outside college.

President Dr. A M Swaminathan Prize for the **Best Sportsperson of the year** based on best overall performance in the annual sports of the College

President Dr. A M Swaminathan Prize for **Best Performance** in the College CulturalsDejaVu.

AWARD INSTITUTED BY THE DEPARTMENTS:

Bachelor of Social Work

1. Dr. V.A. Vijayaraghavan Best Budding Social worker award for a final year student based on the overall percentage of marks combined for all past semesters, General discipline, contribution to the departmental activities /Laurels brought to the department and Participation in Community Work.

2. IAPA Rolling Shield for volunteer programme and extension activity for a graduated student based on involvement in the extension activities/community outreach programmes assigned by the department, self interested and committed towards Social Work, Social Work activities carried out by the individual through self initiation and Socially Responsible student.

3. Excellence in Field Work Award for the Final Year Student based on Communication, Sensitizing people on Issues and bringing about changes, Carrying out development projects after identifying local needs, Resource Mobilization, Networking, Documentation and team spirit.

4. Excellence in Street Theatre / Mime Award for the Final Year Student based on Creative thinking about social issues, Engagement of people, Performance and Involvement in reaching the unreached through Street Theatre.

**B.Sc Psychology:**

P.C. Mathew Prize for passed out student based on overall performance in all semesters, highest achievements in terms of academic and constructive participation inside and outside the college.

Department of Languages

The Language Proficiency Prize is awarded to a final year UG student every year for the highest average percentage of marks obtained in English, Tamil, or French across all semesters. The average score is calculated for two semesters in the case of B.S.W. and four semesters for B.Sc. The student with the highest average marks in each language (for both classes combined) is eligible for the prize.

Master of Social Work – Shift I (Aided):

1. **NIPM Medal** for graduated student based on highest marks in HRM specialization.
2. **MCJ Medal** for graduated student based on highest marks in 2nd year.
3. **Maria Philip - Best all Round performance Cash prize** for graduated student based on academic, attendance, participation in co-curricular and extracurricular activities both in inside and outside the colleges.
4. **D.C.Kothari Rolling Cup** for graduated students based on the highest marks in 1st year Research paper and 2nd year Research Dissertation.
5. **N.C.Jayachandran Prize** for a graduated student based on highest attendance in all semesters.
6. **Cairn Energy Rolling Cup** for a graduated student based on the Best Research Dissertation Viva Marks in III and IV semesters.
7. **Meera Alexander Gold Medal** for the best graduated student from CD & MPSW specialization based on academic, attendance, participation in forum activities and participation inside and outside college events.
8. **T. Nandini Memorial Prize** for a deserving all-rounder girl student who has graduated with in HRM specialization.



9. **SaraswathiGanesan Scholarship** to economically disadvantaged students from the I Year MSW (2Nos) & II Year MSW (2Nos).

10. **Ms.G.Lalitha and Dr.G.Viswanathan Endowment** to graduated students based on merit cum means from CD & MPSW specializations.

M.Phil – Social Work (Aided)

“**M.Phil Rolling Cup for the Best Thesis Award**” for a graduated student based on successful completion of the M.Phil programme and highest marks secured in the dissertation.

Master of Social Work – Shift II (Self Finance):

1. **Prof. Margert Wens Field Work Award** to CD, MPSW & HR specialization students based on regularity in field work conference, field work report and feedback from agency apart from high marks in field work viva
2. **Madha Annaiyar Udhavi Trust Award** for a student's contribution to the department from CD, MPSW & HR specialization students for significant involvement in community development activities
3. **Dr. Robert Gasper Memorial Award** for Multi-Farious Performance in Rural Camp based on outstanding performance in all aspects of rural camp.
4. **Mr. K. V Ramanujam and S. Abhinandhan Scholarship** for economically backward First year student from HR specialization based on academic excellence.

M.ScCounselling Psychology:

P.C. Mathew Award for a graduated student based on the highest marks in research dissertation. Cash Prize of Rs.5000/-

M.Phil Counseling Psychology:

P.C. MATHEW Award for the graduated student based on the best research in M.Phil., dissertation. Cash Prize of Rs.5000/-

M.A. - Human Resource Management

1. MAHRM Alumni Best Research Award for a final year student based on highest marks in research dissertation.
2. MAHRM Alumni Industry Institution Interface (I.I.I) Award for a final year student based on highest marks in field work components in the last three semesters.

3. Star Performer Award for Best Performance in Organisational Behaviour and Learning and Development for a final year student based on highest marks scored in Semester I and II papers(OB and L &D)
4. LL Champ Award for Best Performance in Labour Legislations I & II for a final year student based on highest marks scored in Semester I and II papers (LL – I & LL – II)
5. Star Performer Award for Best Performance in SSR for a final year student based on his/her Academic Excellence and 30 hours of engagement in Student Social Responsibility activities with a certificate obtained from a recognized institution for SSR activities.

M.A. Human Resource & Organization Development

1. SSER Best Intern Award for a final year student based on highest marks in field work components in last three semesters and best feedback from the company supervisor.
2. SSER Best Researcher Award for a final year student based on the uniqueness of the topic and the highest marks in research dissertation.

M.A. Development Management

1. SSER Best Researcher Award for a final year student based on Relevance in the topic, Timely submission of research drafts, regular discussions with the faculty coordinator and valid comments from External Examiner.
2. SSER Best Intern Award for a final year student based on Regular attendance, Activities conducted, Report from the organization and Application of theory into Practice.

M.A. Social Entrepreneurship

1. SSER Best Researcher Award for a final year student based on Relevance in the topic, Timely submission of research drafts, regular discussions with the faculty coordinator and valid comments from External Examiner.
2. SSER Best Intern Award for a final year student based on Regular attendance, Activities conducted, Report from the organization and incubation of a social entrepreneurship idea.

LIBRARY AWARD

Best Library User Award - This award will be given to student/s who read/s extensively, uses MSSW library resources effectively and are interested in library related activities.



SCHOLARSHIPS

The following Scholarships are available to deserving students.

1. SSER Management Scholarships for economically deserving students of any course at MSSW worth up to 50% of the course fees.
2. MSSW Alumni Association Scholarships for economically deserving students of any course at MSSW covering about 20% of the fees.
3. Johnson Lifts Scholarships for 20 economically deserving students of any course at MSSW worth Rs.60,000 per year.
4. ABAN Cares scholarships worth Rs. 25,000/- each for five 1st Year students in any post graduate course at MSSW.
5. SwaminathanPadmavathi Trust Student Scholarship : Rs. 10,000 per student for 2 PG students from SC Community pursuing 2nd Year MSW / MADM / MASE Course
6. Cognizant Foundation Scholarships for economically deserving students of MSW & MA Development Management for Rs.60,000 per year for both years of study.
7. AMM Foundation Scholarships for economically deserving and meritorious Bachelors degree students covering college and hostel fees for all 3 years of the course.
8. State Government BC / Sc / ST Scholarships.
9. Central Government – Single Girl Child & other scholarships.

Application Procedure for Scholarships

Scholarships 1 – 5 : the college will put up an Application Form online during September each year which the students have to fill up and submit online.

Scholarship 6: Cognizant Foundation will circulate a Form between September and November each year which students have to fill up and submit through HODs.

Scholarship 7: UG Students have to visit AMM Foundation website and apply.

Scholarships 8 & 9: Students have to visit the respective Government website and apply.

ACADEMIC CALENDAR 2021- 2022

DATE & DAY	DAY COUNT	PARTICULARS
01.07.2021, Thursday		Doctor's Day
02.07.2021, Friday		
03.07.2021, Saturday		
04.07.2021, Sunday		HOLIDAY
05.07.2021, Monday		
06.07.2021, Tuesday		
07.07.2021, Wednesday		
08.07.2021, Thursday		
09.07.2021, Friday		
10.07.2021, Saturday		
11.07.2021, Sunday		HOLIDAY - World Population Day
12.07.2021, Monday		
13.07.2021, Tuesday		
14.07.2021, Wednesday		Odd Semester (3rd& 5th) Starts for UG&PG Students- (Online)
15.07.2021, Thursday		
16.07.2021, Friday		
17.07.2021, Saturday		Certificate Course World Day For International Justice
18.07.2021, Sunday		HOLIDAY International Nelson Mandela Day
19.07.2021, Monday		
20.07.2021, Tuesday		
21.07.2021, Wednesday		BAKRID - HOLIDAY
22.07.2021, Thursday		
23.07.2021, Friday		Students Club / Forum Activity
24.07.2021, Saturday		Certificate Course
25.07.2021, Sunday		HOLIDAY
26.07.2021, Monday		
27.07.2021, Tuesday		
28.07.2021, Wednesday		World Hepatitis Day



29.07.2021, Thursday		
30.07.2021, Friday		
31.07.2021, Saturday		Certificate Course
AUGUST 2021		
01.08.2021, Sunday		HOLIDAY
02.08.2021, Monday		
03.08.2021, Tuesday		
04.08.2021, Wednesday		
05.08.2021, Thursday		
06.08.2021, Friday		
07.08.2021, Saturday		Certificate Course
08.08.2021, Sunday		HOLIDAY
09.08.2021, Monday		
10.08.2021, Tuesday		
11.08.2021, Wednesday		
12.08.2021, Thursday		International Youth Day
13.08.2021, Friday		Students Club / Forum Activity
14.08.2021, Saturday		Certificate Course
15.08.2021, Sunday		INDEPENDENCE DAY – HOLIDAY
16.08.2021, Monday		
17.08.2021, Tuesday		Odd Semester Starts for PG First-Year Students
18.08.2021 Wednesday		
19.08.2021, Thursday		World Humanitarian Day
20.08.2021, Friday		MUHARRAM – HOLIDAY
21.08.2021, Saturday		Certificate Course World Senior Citizen's Day
22.08.2021, Sunday		HOLIDAY
23.08.2021, Monday		
24.08.2021, Tuesday		



25.08.2021, Wednesday		
26.08.2021, Thursday		
27.08.2021, Friday		Students Club / Forum Activity
28.08.2021, Saturday		Certificate Course
29.08.2021, Sunday		HOLIDAY
30.08.2021, Monday		KRISHNA JAYANTHI - HOLIDAY
31.08.2021, Tuesday		
SEPTEMBER 2021		
01.09.2021, Wednesday		
02.09.2021, Thursday		
03.09.2021, Friday		
04.09.2021, Saturday		Certificate Course
05.09.2021, Sunday		HOLIDAY, Teacher's Day
06.09.2021, Monday		
07.09.2021, Tuesday		
08.09.2021, Wednesday		International Literacy Day
09.09.2021, Thursday		
10.09.2021, Friday		VINAYAGAR CHATURDHI - HOLIDAY
11.09.2021, Saturday		Certificate Course
12.09.2021, Sunday		HOLIDAY
13.09.2021, Monday		
14.09.2021, Tuesday		
15.09.2021, Wednesday		International Day of Democracy
16.09.2021, Thursday		World Ozone Day
17.09.2021, Friday		
18.09.2021, Saturday		Certificate Course
19.09.2021, Sunday		HOLIDAY
20.09.2021, Monday		
21.09.2021, Tuesday		Day for Peace & Non- Violence



22.09.2021, Wednesday		Rose Day - Welfare of Cancer Patients
23.09.2021, Thursday		
24.09.2021, Friday		Students Club / Forum Activity
25.09.2021, Saturday		Certificate Course
26.09.2021, Sunday		HOLIDAY World Contraception Day & World Rivers Day
27.09.2021, Monday		World Tourism Day
28.09.2021, Tuesday		
29.09.2021, Wednesday		
30.09.2021, Thursday		World Maritime Day
OCTOBER 2021		
01.10.2021 Friday		International Day of the Elderly
02.10.2021 Saturday		GANDHI JAYANTHI – HOLIDAY
03.10.2021, Sunday		HOLIDAY
04.10.2021, Monday		World Animal Welfare Day
05.10.2021, Tuesday		
06.10.2021, Wednesday		
07.10.2021, Thursday		
08.10.2021, Friday		Students Club / Forum Activity
09.10.2021, Saturday		Certificate Course
10.10.2021, Sunday		HOLIDAY World Mental Health Day
11.10.2021, Monday		
12.10.2021, Tuesday		
13.10.2021, Wednesday		UN International Day for Natural Disaster Reduction
14.10.2021, Thursday		AYUDHA POOJA – HOLIDAY
15.10.2021 Friday		VIJAYADASAMI – HOLIDAY World White Cane Day - (Guiding the Blind)



16.10.2021 Saturday		Certificate Course World Food Day
17.10.2021, Sunday		HOLIDAY
18.10.2021, Monday		
19.10.2021, Tuesday		MILAD-UN-NABI – HOLIDAY
20.10.2021, Wednesday		
21.10.2021, Thursday		
22.10.2021, Friday		Students Club / Forum Activity
23.10.2021, Saturday		Certificate Course
24.10.2021, Sunday		HOLIDAY
25.10.2021, Monday		
26.10.2021, Tuesday		
27.10.2021, Wednesday		
28.10.2021, Thursday		
29.10.2021, Friday		
30.10.2021, Saturday		Certificate Course
31.10.2021, Sunday		HOLIDAY National Unity Day
NOVEMBER 2021		
01.11.2021, Monday		
02.11.2021, Tuesday		
03.11.2021, Wednesday		
04.11.2021, Thursday		DEEPAVALI – HOLIDAY
05.11.2021, Friday		World Tsunami Awareness Day
06.11.2021, Saturday		Odd Semester (3rd& 5th) Ends for UG& PG Students
07.11.2021, Sunday		HOLIDAY - National Cancer Awareness day
08.11.2021, Monday		
09.11.2021, Tuesday		
10.11.2021, Wednesday		



11.11.2021, Thursday		
12.11.2021, Friday		Students Club / Forum Activity
13.11.2021, Saturday		Certificate Course
14.11.2021, Sunday		HOLIDAY - Children's Day & Diabetes Day
15.11.2021, Monday		ESE Begins for (3rd& 5th) Semester Students
16.11.2021, Tuesday		
17.11.2021, Wednesday		National Epilepsy Day
18.11.2021, Thursday		
19.11.2021, Friday		
20.11.2021, Saturday		Certificate Course
21.11.2021, Sunday		HOLIDAY
22.11.2021, Monday		
23.11.2021, Tuesday		
24.11.2021, Wednesday		
25.11.2021, Thursday		
26.11.2021, Friday		Students Club / Forum Activity
27.11.2021, Saturday		Certificate Course
28.11.2021, Sunday		HOLIDAY
29.11.2021, Monday		International Day of Solidarity with Palestinian People
30.11.2021, Tuesday		ESE Ends for (3rd& 5th) Semester Students
DECEMBER 2021		
01.12.2021, Wednesday		World AIDS Day
02.12.2021, Thursday		National Pollution Control Day
03.12.2021, Friday		World Disabled Day
04.12.2021, Saturday		Certificate Course
05.12.2021, Sunday		HOLIDAY
06.12.2021, Monday		Even Semester Starts (4th& 6th) for UG& PG Students



07.12.2021, Tuesday		
08.12.2021, Wednesday		
09.12.2021, Thursday		
10.12.2021, Friday		Students Club / Forum Activity Human Rights Day
11.12.2021, Saturday		Certificate Course
12.11.2021, Sunday		HOLIDAY
13.12.2021, Monday		
14.12.2021, Tuesday		World Energy Conservation Day
15.12.2021, Wednesday		
16.12.2021, Thursday		
17.12.2021, Friday		
18.12.2021, Saturday		Odd Semester Ends for all the First-Year Students/Minorities Rights Day (India)
19.12.2021, Sunday		HOLIDAY
20.12.2021, Monday		
21.12.2021, Tuesday		
22.12.2021, Wednesday		
23.12.2021, Thursday		Kisan Divas (Farmer's Day) (India)
24.12.2021, Friday		Students Club / Forum Activity National Consumers Day
25.12.2021, Saturday		CHRISTMAS - HOLIDAY
26.12.2021, Sunday		HOLIDAY
27.12.2021, Monday		ESE Begins for First Semester Students
28.12.2021, Tuesday		
29.12.2021, Wednesday		
30.12.2021, Thursday		
31.12.2021, Friday		



JANUARY 2022

01.01.2022, Saturday		NEW YEAR – HOLIDAY
02.01.2022, Sunday		HOLIDAY
03.01.2022, Monday		
04.01.2022, Tuesday		
05.01.2022, Wednesday		
06.01.2022, Thursday		
07.01.2022, Friday		
08.01.2022, Saturday		Certificate Course
09.01.2022, Sunday		HOLIDAY
10.01.2022, Monday		
11.01.2022, Tuesday		
12.01.2022, Wednesday		
13.01.2022, Thursday		ESE Ends for First Semester Students
14.01.2022, Friday		PONGAL – HOLIDAY
15.01.2022, Saturday		THIRUVALLUVAR DAY – HOLIDAY
16.01.2022, Sunday		UZHAVAR THIRUNAL – HOLIDAY
17.01.2022, Monday		HOLIDAY
18.01.2022, Tuesday		
19.01.2022, Wednesday		Even Semester Starts for all the First-Year Students
20.01.2022, Thursday		
21.01.2022, Friday		
22.01.2022, Saturday		Certificate Course
23.01.2022, Sunday		HOLIDAY
24.01.2022, Monday		National Girl Child Day
25.01.2022, Tuesday		
26.01.2022, Wednesday		REPUBLIC DAY – HOLIDAY



27.01.2022, Thursday		International Day of Commemoration
28.01.2022, Friday		THAIPOOSAM – HOLIDAY
29.01.2022, Saturday		Certificate Course
30.01.2022, Sunday		HOLIDAY (Martyrs' Day) / World Leprosy Eradication Day
31.01.2022, Monday		
FEBRUARY 2022		
01.02.2022, Tuesday		
02.02.2022, Wednesday		
03.02.2022, Thursday		
04.02.2022, Friday		World Cancer Day
05.02.2022, Saturday		Certificate Course
06.02.2022, Sunday		HOLIDAY - International Day of Zero Tolerance to Female Genital Mutilation
07.02.2022, Monday		
08.02.2022, Tuesday		
09.02.2022, Wednesday		
10.02.2022, Thursday		
11.02.2022, Friday		Students Club / Forum Activity In- ternational Day of Women and Girls in Science
12.02.2022, Saturday		Certificate Course National Productivity Day
13.02.2022, Sunday		HOLIDAY
14.02.2022, Monday		
15.02.2022, Tuesday		
16.02.2022, Wednesday		
17.02.2022, Thursday		
18.02.2022, Friday		



19.02.2022, Saturday		Certificate Course
20.02.2022, Sunday		HOLIDAY World Day of Social Justice
21.02.2022, Monday		International Mother Language Day
22.02.2022, Tuesday		
23.02.2022, Wednesday		
24.02.2022, Thursday		
25.02.2022, Friday		Students Club / Forum Activity
26.02.2022, Saturday		Certificate Course
27.02.2022, Sunday		HOLIDAY
28.02.2022, Monday		
MARCH 2022		
01.03.2022, Tuesday		Zero Discrimination Day
02.03.2022, Wednesday		
03.03.2022, Thursday		World Wildlife Day
04.03.2022, Friday		
05.03.2022, Saturday		Certificate Course
06.03.2022, Sunday		HOLIDAY
07.03.2022, Monday		
08.03.2022, Tuesday		International Women's Day
09.03.2022, Wednesday		
10.03.2022, Thursday		
11.03.2022, Friday		Students Club / Forum Activity
12.03.2022, Saturday		Certificate Course
13.03.2022, Sunday		HOLIDAY
14.03.2022, Monday		
15.03.2022, Tuesday		
16.03.2022, Wednesday		
17.03.2022, Thursday		
18.03.2022, Friday		

CALENDAR 2021 - 2022



19.03.2022, Saturday		Certificate Course
20.03.2022, Sunday		HOLIDAY International Day of happiness / World Sparrow Day
21.03.2022, Monday		World Forestry Day / World Down Syndrome Day
22.03.2022, Tuesday		World Day for Water
23.03.2022, Wednesday		
24.03.2022, Thursday		World TB Day
25.03.2022, Friday		Students Club / Forum Activity
26.03.2022, Saturday		Certificate Course
27.03.2022, Sunday		HOLIDAY
28.03.2022, Monday		
29.03.2022, Tuesday		
30.03.2022, Wednesday		
31.03.2022, Thursday		
April 2022		
01.04.2022, Friday		GOOD FRIDAY - HOLIDAY
02.04.2022, Saturday		Certificate Course World Autism Awareness Day
03.04.2022, Sunday		HOLIDAY
04.04.2022, Monday		
05.04.2022, Tuesday		
06.04.2022, Wednesday		
07.04.2022, Thursday		World Health Day
08.04.2022, Friday		Students Club / Forum Activity
09.04.2022, Saturday		Certificate Course
10.04.2022, Sunday		HOLIDAY
11.04.2022, Monday		National Safe Motherhood Day / National Pet Day
12.04.2022, Tuesday		



13.04.2022, Wednesday		TELUGU NEW YEAR – HOLIDAY
14.04.2022 Thursday		TAMIL NEW YEAR DR.AMBEDKAR JAYANTHI HOLIDAY
15.04.2022, Friday		
16.04.2022, Saturday		Certificate Course
17.04.2022, Sunday		HOLIDAY
18.04.2022, Monday		World Heritage Day
19.04.2022, Tuesday		
20.04.2022, Wednesday		
21.04.2022, Thursday		
22.04.2022, Friday		Students Club / Forum Activity Earth Day
23.04.2022, Saturday		Certificate Course
24.04.2022, Sunday		HOLIDAY
25.04.2022, Monday		MAHAVEER JAYANTHI – HOLIDAY World Malaria Day
26.04.2022, Tuesday		World Intellectual Property Day
27.04.2022, Wednesday		
28.04.2022 Thursday		World Day for Safety and Health at Work
29.04.2022, Friday		
30.04.2022, Saturday		Even Semester (4th & 6th) Ends for UG & PG Students
MAY 2021		
01.05.2022 Sunday		MAY DAY – HOLIDAY Worker's Day (International Labour Day)
02.05.2022, Monday		
03.05.2022, Tuesday		Press Freedom Day
04.05.2022, Wednesday		
05.05.2022, Thursday		



06.05.2022, Friday		
07.05.2022, Saturday		Certificate Course
08.05.2022, Sunday		HOLIDAY - Mother's Day / World Red Cross Day
09.05.2022, Monday		
10.05.2022, Tuesday		
11.05.2022, Wednesday		
12.05.2022, Thursday		
13.05.2022, Friday		Students Club / Forum Activity
14.05.2022, Saturday		Even Semester Ends for all the First-Year Students
15.05.2022, Sunday		HOLIDAY - International Day of the Family
16.05.2022, Monday		
17.05.2022, Tuesday		World Hypertension Day
18.05.2022, Wednesday		
19.05.2022, Thursday		
20.05.2022, Friday		
21.05.2022, Saturday		National Anti-Terrorism Day
22.05.2022, Sunday		HOLIDAY
23.05.2022, Monday		
24.05.2022, Tuesday		
25.05.2022, Wednesday		
26.05.2022, Thursday		
27.05.2022, Friday		
28.05.2022, Saturday		
29.05.2022, Sunday		HOLIDAY
30.05.2022, Monday		Anti-Tobacco Day
31.05.2022, Tuesday		
JUNE 2021		
01.06.2022, Wednesday		
02.06.2022, Thursday		



03.06.2022, Friday		
04.06.2022, Saturday		International Day of Innocent Children Victims of Aggression
05.06.2022, Sunday		HOLIDAY World Environment Day
06.06.2022, Monday		
07.06.2022, Tuesday		
08.06.2022, Wednesday		World Ocean Day
09.06.2022, Thursday		
10.06.2022, Friday		
11.06.2022, Saturday		
12.06.2022, Sunday		HOLIDAY Anti-Child labour Day
13.06.2022, Monday		
14.06.2022, Tuesday		World Blood Donor Day
15.06.2022, Wednesday		
16.06.2022, Thursday		
17.06.2022, Friday		
18.06.2022, Saturday		
19.06.2022, Sunday		HOLIDAY
20.06.2022, Monday		World Refugee Day
21.06.2022, Tuesday		International Day of Yoga
22.06.2022, Wednesday		
23.06.2022, Thursday		
24.06.2022, Friday		
25.06.2022, Saturday		
26.06.2022, Sunday		HOLIDAY International Day against Drug Abuse and Illicit Trafficking
27.06.2022, Monday		
28.06.2022, Tuesday		
29.06.2022, Wednesday		
30.06.2022, Thursday		





MCJ AWARD 2020 TO INTERNATIONAL JUSTICE MISSION

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